

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 12 June 2002

Present Provost (Dr J Hegarty), Vice-Provost (Dr J B Grimson), Registrar (Mr R A Stalley), Bursar (Dr J W O'Hagan), Dr S P A Allwright, Mr B Connolly, Dr L E Doyle, Dr S Duffy, Ms E Drew, Dr J A Fitzpatrick, Dr H Gibbons, Mr H Kearns, Ms M Leahy, Dr J G Lunney, Mr D Memery, Dr A N M Ní Chasaide, Mrs J O'Hara, Ms A Power, Dr F Shevlin, Ms E K Stokes, Dr D L Weaire, Dr T T West.

Apologies Senior Lecturer (Dr S M Greene), Dr J M Mossman, Ms E Nic an Bhaired, Dr J C Sexton, Dr C Horn.

In attendance

(ex officio) Secretary, Treasurer, Assistant Secretary.

(by invitation) Dean of Research (for Minute 12/289).

12/281 Minutes

- (a) The Minutes of the meeting of 13 May 2002 were approved and signed.
- (b) The Minutes of the meeting of 15 May 2002 were approved and signed subject to the following amendments:

The list of those present by invitation was amended to include the attendance of the Director of Buildings for Minute 11/262

11/252 Capital Projects The word 'largely' was replaced with the word 'solely' on line 2 of the final paragraph.

12/282 Matters Arising from the Minutes A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes 12/283, 12/284, 12/285, 12/286).

12/283 College Alcohol Policy (see Minute 11/248 of 15 May 2002) In response to a query, the Secretary advised Board that it was hoped that the strategy for the implementation of the College's Alcohol Policy would be presented to Board early in the next academic year.

12/284 Personnel and Appointments Committee – Review of Staff Office (see Minute 11/249 of 15 May 2002) In response to a query, the Secretary advised Board that there are currently one hundred and eleven contracts awaiting issue including those to new staff currently being recruited.

12/285 Principal Committees (see Minute 11/250 of 15 May 2002) The Registrar invited Board's attention to a proposal that, in view of the fundamental governance issues which the proposed review of the Board's relationship with its Principal Committees entails, the Audit Committee would be requested to prepare a paper proposing procedures which the Board might consider in this regard. The Board, noting that the Audit Committee has as part of its brief to advise Board on the management of risk, including governance issues, approved the proposal, recommending that the Audit Committee liaise with the Registrar in the preparation of its report. The Board requested that the report be prepared in time for consideration at the start of the next academic year.

12/286 Estimates of Recurrent Income and Expenditure – 2002 (see Minute 11/251 of 15 May 2002) The Provost advised Board that following the decision made at the last Board meeting, the Student Services Committee had been requested to consider the Finance Committee's proposal that the Capitation Committee should become one of its sub-committees, noting that it had been requested to refer its views to the Finance Committee in due course. The Provost also advised Board that pending a final decision on the reporting structure for the Capitation Committee, the Vice-Provost, prior to consideration of the matter by the Executive Officers Group, will consult with the Chairs of the Student Services and Capitation Committees on the allocation of funds for 2002, indicating that it was likely there would be a review of the student charge during 2003.

The Board noted Dr Ní Chasaide's clarification of points made by her at the previous meeting in relation to the Estimates process.

12/287 Strategic Plan The Provost advised Board that there will an extended Board meeting on 10 July 2002 to facilitate a full discussion of the issues emerging from the strategic planning process, noting that it was his intention to have the first draft of the document available early in Michaelmas Term 2002.

12/288 North East Corner Development The Bursar invited Board's attention to a number of recent events which could have an impact on the participation of external partners in the North East Corner development. The Bursar advised Board that College Officers were in on-going discussions with all potential partners and that every effort was being made to bring the negotiations to a speedy conclusion. The Treasurer advised Board that the significant financial commitments made to date to install services on the North East Corner were a necessary component of any development and would be the first call on the project funding for developments which would ultimately take place on the site. Following a discussion of the issues raised, and the clarification of a number of queries raised by Board members, the Provost advised that a special Board meeting would be called should there be a need for further discussion and decision before the next scheduled meeting on 10 July 2002.

12/289 Science Foundation Ireland The Dean of Research, present by invitation, attended for this item. The Vice-Provost invited Board's attention to a memorandum, dated 7 June 2002, which had been circulated, outlining a proposed strategy to manage the College's response to Science Foundation Ireland (SFI). The Board noted that Trinity has been extremely successful to date in the number of awards it has received under various SFI programmes, some of which are still subject to negotiation, but which it is hoped will be concluded satisfactorily in the near future.

The Vice-Provost advised Board that SFI has issued a call for Expressions of Interest for the establishment of Centres for Science, Engineering and Technology to which five College Principal Investigators (PIs) have responded, each one of which, if ultimately successful,

Incorporating any amendments approved at subsequent Board meetings

could result in the appointment of over 60 research posts. The Board, noting that SFI is prepared to fund the construction of new buildings to house these new Centres, agreed that work should commence immediately to develop the options for a new College research facility to respond to future SFI developments and other similar research initiatives.

The Vice-Provost also invited Board's attention to a number of other issues which have arisen in relation to the implementation of SFI contracts and sought Board approval for the establishment of a Working Party to address matters such as: the capital and running costs of SFI-funded research; indirect costs to the College; use of College/Departmental facilities and personnel; intellectual property rights; relationship between PIs, the Centre, associated department(s) and the College; teaching obligations of PIs; and postgraduate supervision.

In discussing the proposal, a number of Board members stressed the urgency with which these issues have to be addressed, not only for SFI programmes, but also for Wellcome Trust and other funding programmes in all areas, including the arts and social sciences. The Board also noted Mr Connolly's comments in relation to Government science and technology policy and the need for the College to monitor developments in this regard.

The Board approved the proposal and agreed that a Working Party would be established, comprising the following membership and that it would draw up formal terms of reference for its work and would report to Board early in Michaelmas Term:

Vice-Provost (Chair)
 Dean of Research
 Bursar
 Dr J A Fitzpatrick
 Research Development Officer
 Research Accounting Manager
 Representative of the Graduate Students' Union
 Dr S P A Allwight
 Head of one of the departments participating in SFI
 One Principal Investigator

- 12/290 Annual Officers 2002-03** The Board noted, for approval at its next meeting, the nominations for the Annual Officers for the academic year 2002-2003 as presented by the Provost.
- 12/291 Acta of the University Council** The Board confirmed Acta of the University Council from its meeting of 29 May 2002 subject to further comment covering the following: 46/C, 48/A, 50/A, 50/C, 51/A, 51/D, 52/A.
- 12/292 Proposal for an Irish Universities Quality Board (see Actum 46/C of 29 May 2002)** In response to a query from Ms Power, the Secretary undertook to ascertain the status of student representation on the Irish Universities Quality Board.
- 12/293 Departmental Review – Economics (see Actum 48/A of 29 May 2002)** The Board noting the very favourable review of the Department of Economics in which the reviewers had stated that the Department was an excellent one with a fine record of teaching and research, further noted issues in relation to teaching facilities and recruitment which it was recommended that the College would address.

Incorporating any amendments approved at subsequent Board meetings

- 12/294 Personnel and Appointments Committee (see Actum 50/A of 29 May 2002)** The Board confirmed the terms of this Actum arising from the memorandum from the Recruitment and Establishment Manager to Council, dated 24 April 2002.
- 12/295 Nominations for Appointment (see Actum 50/C of 29 May 2002)** The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.
- 12/296 Junior Promotions Committee – Merit Bar Review 2001 (see Actum 51/A of 29 May 2002)** The Board approved the recommendation that Dr John Waldron be confirmed in his appointment with effect from 1 October 2001, and that he be permitted to proceed beyond the Merit Bar from that date.
- 12/297 Deanship – Faculty of Engineering and Systems Sciences (see Actum 51/D of 29 May 2002)** The Board noted that Dr J Brian Foley had been nominated to the Deanship of the Faculty of Engineering and Systems Sciences for a further three years, from 13 July 2002.
- 12/298 Leave of Absence (see Actum 52/A of 29 May 2002)** The Board confirmed the following applications for leave of absence.
- (a) **Computer Science** Professor Francis Neelamkavil – Michaelmas term 2002;
 - (b) **Drama** Dr Brian R Singleton – academic year 2002-03;
 - (c) **Italian** Dr Giuliana Adamo – academic year 2002-03.
- 12/299 Seanad Election** Under Other Business, in response to queries from Mr Connolly concerning the arrangements for the Seanad Election, the Secretary advised Board that the *Seanad Electoral (University Members) Act, 1937* determines how the election is run and that it is a matter for The University of Dublin and not the Board of the College to consider issues in this regard. The Secretary recommended that Mr Connolly address his queries to the Seanad Electoral Office.
- 12/300 Representation** Under Other Business, the Board approved the appointment of Professor D B Shanley, Dean-elect of the Faculty of Health Sciences to the Board of the Adelaide and Meath Hospital, Dublin Incorporating the National Children’s Hospital. The Board noted the invitation to hold a meeting of the Board of the College at the Hospital at Tallaght and agreed that a similar invitation should be extended to the Hospital Board to meet in College.
- 12/301 Promotion of Science** Under Other Business, the Board noted Mr Connolly’s comments in relation to the need to bridge the gap between science and arts subjects and the potential which appropriate initiatives and liaison with the local community has for enhancing the image of science.
- 12/302 Finance Committee – Minutes of Meeting of 22 May 2002** The Board noted the Minutes of the Finance Committee of 22 May 2002 as circulated and approved the recommendations arising therefrom. Particular reference was made to the following:
- 2002/91 Estimates of Recurrent Income and Expenditure – 2002** The Treasurer advised Board that, pending the outcome of the discussions on the proposal that the

Incorporating any amendments approved at subsequent Board meetings

Capitation Committee become a sub-committee of the Student Services Committee, the allocation of €100,000 to the Student Services Committee would be referred back to the Executive Officers Group for allocation between the Capitation and Student Services Committees.

- 2002/92 Estimates of Recurrent Income and Expenditure – 2002 – HEA Budget meeting**
The Treasurer invited Board's attention to the issues discussed with representatives of the HEA at the annual budget meeting, noting that progress had been made on a number of matters. In response to a query from Dr Allwright, the Provost advised Board that CHIU had made formal representation to the Department of Education and Science concerning the late notification of the recurrent grant for 2002.
- 2002/94 Student Fees 2002/2003** The Treasurer advised Board that the proposed 6% increase in: (a) tuition fees for EU undergraduate degree and diploma students; (b) miscellaneous fees and student charge; and (c) the *cista communis* contribution for application to self-financing courses, is conditional on consultation and agreement on the increase with the HEA and the Department of Education and Science.
- 12/303 Site and Facilities Committee - Building Capital Projects** The Board noted the Minutes of the Site and Facilities Committee from its meeting of 4 June 2002 as circulated, noting that proposals for Botany Bay, tourist arrangements for the College Green Campus and space utilisation and allocation would be among the items discussed at the next meeting of the Committee.
- 12/304 Board and Council Meetings – Schedule for 2002-2003** The Board approved the schedule for Board meetings for the year 2002-2003 as presented with the inclusion of an additional meeting in January 2003 solely to consider the Financial Statements for the year ended 30 September 2002 and related matters.
- 12/305 Almanack 2002-03** The Board noted the Almanack for 2002-3, as circulated.
- 12/306 Student Counselling Service – Annual Report 2000-2001** The Board noted the Annual Report of the Student Counselling Service for 2000-2001, as circulated.
- 12/307 Personnel and Appointments Committee (see Actum 50/A of 29 May 2002)** The Board noted and approved recommendations from meeting of 20 May 2002.
- 12/308 Freedom of Information Act – Implementation in the Staff Office** The Board noted and approved a memorandum from the Provost, circulated dated 9 May 2002.
- 12/309 TCD Association and Trust—Grant Applications—Trinity Term 2002** The Board noted and approved the recommendation of the TCD Association and Trust in relation to the Research Fund, and noted its recommendations in relation to the General Fund, circulated dated 23 May 2002 as follows:

	€
RESEARCH FUND	
(a) Dr Naomi Kingston (Botany): towards the cost of attending the workshop in Conservation Genetics at the Smithsonian Institution's Conservation	1,000

Incorporating any amendments approved at subsequent Board meetings

Research Center in Washington DC from 17-30 August 2002.

- | | | |
|-----|---|-------|
| (b) | Dr Julie Anne Stevens (English): towards the cost of an advertisement in the catalogue of the symposium " <i>Northern Landscapes: The Irish Perspective in Fiction and Art 1870 – 1914</i> ", and a subsidy for the publication for a book of essays to accompany the symposium. | 1,400 |
| (c) | Dr Eamonn O Nuallain (Computer Science): to attend the European RADAR and Antenna Courses hosted by Georgia Tech, Metz, France, from 3-14 th June 2002. | 3,000 |
| (d) | Mr Mads Haahr (Computer Science): travel expenses for Elizabeth Drew, PhD student, School of English, to give a presentation of multidisciplinary research at '4 th International CiiA-STAR Conference <i>Consciousness Reframed 2002</i> ', in Perth, Australia from 1 – 4 August 2002. | 1,000 |

GENERAL FUND (for information only)

€

- | | | |
|-----|--|-----------------------------|
| (a) | International Students' Officer, Students' Union: for the international students orientation programme, up to a maximum of 40 students | 2,000
(max.) |
| (b) | Dental Overseas Voluntary Electives: €200 per student up to a maximum of 27 students travelling to the third world. | 5,400
(max.) |
| (c) | University of Dublin Choral Society: to produce CD " <i>Under no Circumstances</i> " composed by Dr Brian Boydell. Loan to be repaid from sales of CD. | Grant: 2,782
Loan: 2,000 |
| (d) | Christian Union: €200 per student up to a maximum of 17 students participating in overseas public service summer projects 2002. | 3,400
(max.) |
| (e) | St Vincent de Paul: €200 per student up to a maximum of 15 participating in a nine week teaching assistance programme in schools in Calcutta, summer 2002. | 3,000
(max.) |
| (f) | Trinity Hall: towards the cost of: (a) provision of a student lounge; (b) Freshers Orientation Conference from 27-30 Sept 2002. | 5,500 |

12/310 Headship of Department The Board noted that the following have been nominated:

- | | |
|-----|---|
| (a) | Botany Professor J A N Parnell – 13 July 2002 to 12 July 2005; |
| (b) | Civil, Structural and Environmental Engineering Dr R P West, for a three year term, with immediate effect. |

12/311 Review Committee Membership

- | | |
|-----|---|
| (a) | Library Staff Review Committee Mr S Breen and Dr K J McGinley for the review period 2002-03; |
| (b) | Technical Staff Committee Mr S Herity and Dr N Allott for Constituency One and Three respectively for 2002-04; |

Incorporating any amendments approved at subsequent Board meetings

- (c) **Secretarial and Executive Officer Staff Review Committee** Ms F Moloney and Ms M Foody for 2002-03.

12/312 Higher Degrees The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 4 June 2002, as circulated.

12/313 Non-Foundation Scholarship – Request for Intermission (97038946) The Board approved the request of the Senior Lecturer that the above Scholar should be permitted to intermit in 2002-03, constituting a second year of intermission (having previously intermitted in 2001-02).

12/314 Calendar - Prizes and Other Awards – Julian Boldy Bursary The Board noted a memorandum from the Treasurer, circulated dated 29 May 2002.

12/315 Bequests and Benefactions – Estate of the late William O’Sullivan The Board recorded its appreciation for the very generous bequest from the late William O’Sullivan, former Keeper of Manuscripts in the College, and agreed that the Librarian would be asked to suggest how it could be best acknowledged in some permanent way by the College.

12/316 Staff Matters – Special Unpaid Leave for Career Breaks The Board noted and approved a memorandum from the Staff Secretary, circulated dated 21 May 2002.

12/317 Staff Matters – Early Retirement The Board noted a memorandum from the Staff Secretary, circulated dated 5 June 2002, and approved the following requests from staff members who wish to avail of the terms of the Early Retirement Scheme:

Ms Mary Gorevan (Treasurer’s Office), on 31 March 2003
 Mr Peter Perrem (Treasurer’s Office), on 30 November 2003
 Ms Mary Melvin (Library), on 5 October 2002
 Mr Anthony Cains (Library), on 30 September 2002

12/318 Management Arrangements for Sir Patrick Dun’s Laboratory The Board noted the following membership:

Dean of Health Sciences (or nominee)
 Professor S R McCann
 Dr M Lawler
 Professor M Walsh
 Dr L O’Neill
 Professor J Feely
 Professor C F Feighery

12/319 Technical Staff Committee Recommendations – 2001 Review The Board noted a memorandum from the Staff Secretary, circulated dated 5 June 2002 in respect of the following promotions in accordance with the memorandum from the Staff Secretary, circulated dated 10 December 2001:

- (a) **Civil, Structural and Environmental Engineering** Ms Anne Desmond;

Incorporating any amendments approved at subsequent Board meetings

(b) **Chemistry** Mr John Kelly.

12/320 Nomination for Appointment The Board approved a nomination for appointment, as circulated (see Appendix 2 to these Minutes).

12/321 Trinity Ball Under Other Business the Board noted a report from the Secretary concerning a theft that took place during this year's Trinity Ball and requested a detailed report at a future meeting.

Signed:

Date:

Appendix 1 to Minute 12/295

Nominations for Appointment			Council	29/05/2002
Department	Post	Name & Qualifications	Start date	Termination date (If Contract)
Botany	Lecturer	HODKINSON, Trevor Roland, B.Sc. (Birm); M.Sc. (Birm); Ph.D. (Birm)	01/09/2002	n/a
Business Studies	Research Fellow in International Business	RIOS-MORALES, Ruth Muriel B.Sc. (Universidad San Agustin, Peru); M.Sc. (Ulster); Ph.D. (Ulster)	14/05/2002	27/05/2005
Dental Science	Lecturer in Oral Surgery, Oral Medicine & Oral Pathology	CLARKE, Mary, B.Dent.Sc; FDSRCPS (Glasgow); FFDRCSI; M.Dent.Ch.	01/01/2002	31/12/2004
Nursing & Midwifery Studies	Lecturer (Part-time)	MORGAN, Ralph, RGN; SEN; B.Sc. (Coventry); M.Sc. (RNT) (NUI)	1/05/2002	30/05/2007
Nursing & Midwifery Studies	Lecturer (Part-time)	MURPHY, Fiona, RGN; RNT; Dip Professional Nursing Studies; B.Sc (Health Studies) (Belf); B.Sc. (Hons) Sp.Practitioner in Renal Studies (Belf); PG Dip. Advanced Nursing Studies (Ulster) M.Sc. Advanced Nursing Studies (Ulster)	1/05/22002	30/05/2007
Nursing & Midwifery Studies	Lecturer	BARRY, Maebh, RGN; RM RNT; M.Sc.; PGDip Health Sciences Education	01/08/2002	31/07/2003
Physiology	Research Associate	HARTIGAN, Patrick James B.Sc. (Vet) (Dubl); M.A. (Dubl); M.V.M. (Dubl); Ph.D. (Dubl); MRCVS	01/10/2002	30/09/2004
Psychology	Visiting Research Fellow	HOGAN, Michael John, BA (NUI); Ph.D (NUI)	16/01/2002	15/01/2004
Psychology	Visiting Research Fellow	GREY, Ian, BA (NUI); Ph.D (NUI); D.Clin.Psych (Dubl)	14/05/2002	13/02/2004
Psychology	Honorary Tutor	FELL, Mary, B.Sc. (NUI); M.Sc.(NUI)	01/08/2002	31/07/2003

Incorporating any amendments approved at subsequent Board meetings

Appendix 2 to Minute 12/320

Nomination for Appointment			Board	12/06/2002
Department	Post	Name & Qualifications	Start date	Termination date (If Contract)
Health Sciences, Faculty	Faculty Secretary	MOTHERWAY, Donal, B.Sc. (NUI).	15/07/02	n/a