

The University of Dublin

Trinity College

There will be a meeting of the Board on Wednesday 20 February 2002 at **11.00** am in the Board Room.

AGENDA

Apologies

Section A

- A.1 Minutes**
 - (a) Meeting of 23 January 2002;
 - (b) Meeting of 13 February 2002.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Policy Issues – Composition of the Student Body**
Memorandum from the Senior Lecturer.
- A.5 Acta of the University Council**
Meeting of 6 February 2002.
- A.6 Any Other Urgent Business**

Section B - Matters for Report from Principal Committees

- B.1 Finance Committee**
 - (a) **Minutes** of meeting of 30 January 2002;
 - (b) **Nursing Funding** Memorandum from the Treasurer, dated 24 January 2002.
- B.2 Site and Facilities Committee**
 - (a) **Minutes** of meeting of 5 February 2002;
 - (b) **Building Capital Projects – Financial Position and other Matters** Memorandum from the Bursar, dated 1 February 2002;
 - (c) **Arts Building – Top Floor**
Bursar to report.
- B.3 Personnel and Appointments Committee (see Actum 27/A of 6 February)**
Recommendations from meeting of 28 January 2002.
- B.4 Unit Cost Management Working Party – Unit Cost Data, 1998-9**
Memorandum from the Senior Lecturer, dated 8 February 2002.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Sealing** to be noted.
- C.2 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 5 February 2002.
- C.3 Proctors' Lists - Spring Commencements, 15 February 2002** to note Proctors' Lists as approved by the sub-committee of Board on 12 February 2002.
- C.4 Prizes and Other Awards** to approve the following recommendations:
- (a) **J W Bigger Memorial Scholarship 2001-2002** on the recommendation of the School of Physic Committee, Mr Ian Gargan (99110954), 4th Medical Year;
 - (b) **O'Sullivan Memorial Scholarship 2001-2002** on the recommendation of the School of Physic Committee, Ms Srwa Khalid (01107615), 5th Medical Year;
 - (c) **Cluff Memorial Studentship** on the recommendation of the Head of Department, Modern History, renewal of the above Studentship for 2001-2002 to Mr T J H McCarthy, BA (Mod), MLitt, Oriel College, Oxford;
 - (d) **Calendar Changes**
 - (i) **Pharmacia and Upjohn Prizes in Medical Pharmacology** to note and approve the terms of a memorandum from the Treasurer, dated 31 January 2002;
 - (ii) **Entrance Awards Page U1** to approve the request of the Junior Dean and Registrar of Chambers that paragraph 4 be deleted;
 - (e) **Advisory Committee for the Fund for the Visual and Performing Arts** to approve recommendations, as set out in a letter from the Provost, dated 7 February 2002;
 - (f) **Minchin Bursary** to approve the recommendation of the Senior Tutor that this year's award should be made to: Paul Flanagan (99062704) Information and Computer Technology, value: €1,269.74.
- C.5 Bequests and Benefactions – Estelle Rayner Deceased** to note memorandum from the Treasurer, dated 22 January 2002.
- C.6 Nomination for Appointment**
- C.7 Equality Committee**
- (a) **Access and Equality Policy** to note memorandum from the Secretary to the Personnel and Appointments Committee, dated 30 January 2000, enclosing document 'Access and Equality Policy', dated September 2001;
 - (b) **Membership** to note and approve memorandum from the Secretary to the Personnel and Appointments Committee, dated 30 January 2002.
- C.8 Personnel and Appointments Committee – Terms of Reference** to note memorandum from the Secretary to the Personnel and Appointments Committee, dated 30 January 2002.

- C.9 Amendment to College Policy Regarding Special Unpaid Leave for Career Breaks** to note and approve memorandum from the Secretary to the Personnel and Appointments Committee, dated 30 January 2002.
- C.10 Annual Leave and Public Holiday Entitlements for Occasional Staff** to note and approve memorandum from the Secretary to the Personnel and Appointments Committee, dated 30 January 2002.
- C.11 Permissions - St Patrick's Festival** to approve the request of the St Patrick's Day Festival to decorate the West Front of the College on St Patrick's Day, 17 March 2002.
- C.12 Nominating Committees** to approve the membership of the following committees:
- (a) **Director of Buildings Office - Engineering Services Manager (permanent post)**
Bursar
Mr T P Cooper
Mr P M Mangan
Dr D B Murray
Mr S Brennan (NUI Dublin)
 - (b) **Procurement and Contracts Officer (permanent post)**
Bursar
Professor K M Devine
Mr P M Mangan
Ms G M Dempsey (or nominee)
Mr P Dalton (NUI Maynooth)
 - (c) **Administrative Officer, Office of the Dean of Graduate Studies (permanent post)**
Secretary
Dean of Graduate Studies
Ms P Callaghan
Dr E Murphy
- C.13 Financial Governance of Irish Universities** to note memorandum from the Secretary, dated 12 February 2002 and enclosed paper entitled, 'The Financial Governance of Irish Universities - Balancing Autonomy and Accountability'.
- C.14 Unit Cost Management Working Party - Membership** to note and approve the nomination of the Vice-Provost to the membership of this committee.
- C.15 TCD Association and Trust - Grant Applications - Hilary Term 2002** to note and approve memorandum from the Joint Honorary Secretary, TCD Association and Trust, dated 11 February 2002.
- C.16 Policy Issues - Recruitment and Retention of Academic Staff (see Minute 05/123 of 23 January 2002)** to note memorandum from the Secretary, dated 13 February 2002 and attachment 'Report of the committee on the Position of Women Academics', dated June 1989.