

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 15 May 2002 at **11.00** am in the Board Room.

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 17 April 2002.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Estimates of Recurrent Income and Expenditure – 2002**
Memorandum from the Treasurer, dated 8 May 2002.
- A.5 Capital Projects**
Report from the Bursar, dated 7 May 2002.
- A.6 Science Foundation Ireland**
Dean of Research to report.
- A.7 Acta of the University Council**
 - (a) Meeting of 30 April 2002;
 - (b) Meeting of 1 May 2002.
- A.8 Any Other Urgent Business**

Section B

No business under this heading.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Finance Committee** to note and approve the minutes of the following meetings:
 - (a) 24 April 2002;
 - (b) 8 May 2002.
- C.2 Site and Facilities Committee** to note and approve the minutes of the following meetings:
 - (a) 16 April 2002;
 - (b) 2 May 2002.

- C.3 Information Systems Services – Annual Report 2000-01** to note and approve Annual Report 2000-01, together with summary prepared by the Director of Information Systems Services.
- C.4 Personnel and Appointments Committee (see Actum 43/A of 1 May 2002)** to note and approve recommendations from meeting of 15 April 2002.
- C.5 Museum of New Zealand – Te Papa Tongarewa** to note and approve a request to enter into discussion with the Museum of New Zealand for the repatriation of artefacts currently in the possession of the College.
- C.6 Sealings** to be noted.
- C.7 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council 7 May 2002.
- C.8 Acting Headship of Department** to note the following:
- (a) **Civil, Structural and Environmental Engineering** to note the appointment of Dr R P West as Acting Head of Department, pending election to replace the late Professor S H Perry;
 - (b) **French, 13 July to 1 September 2002** to note that Dr R Cox would serve as Acting Head of Department following the completion of Mr Parris's three year term and prior to the taking up of appointment of Professor J Gratton;
 - (c) **Spanish and Portuguese** to note that Dr J Whiston would serve as Acting Head for Michaelmas term 2002, during Dr Cosgrove's leave of absence;
 - (d) **Statistics** to note that Dr Myra O'Regan would act as Head of Department from 1 April to 30 September 2002, during Mr E Mullins's leave of absence.
- C.9 Bequests and Benefactions**
- (a) **Patrick Halligan Prizes** to note and approve *Calendar* entry, as set out in a memorandum from the Treasurer, dated 1 May 2002;
 - (b) **Dr Ernest Joseph Eric Topham Deceased** to note that the College has received GBP500 bequeathed by the Will of the above named, which has been added to the Provost's Academic Development Fund.
- C.10 Prizes and Other Awards – Grace Lawless Lee Fund** to note letter from the Provost, dated 24 April 2002.
- C.11 Calendar Changes 2002-03 – Prizes in the Department of Chemistry** to approve changes in relation to Prizes in the Department of Chemistry as set out in a memorandum from the Treasurer, dated 24 April 2002.
- C.12 Tender for Audit of Financial Services** to note and approve memorandum from Secretary to the Audit Committee, dated 1 May 2001.
- C.13 Financial Governance** to note and approve memorandum from the Provost, dated 7 May 2002.

C.14 Board Minutes – Amendments

- (a) **20 February 2002 – Minute 07/157** to note the amendment of the phrase 'Dr Margaret O'Mahony be replaced as an Assistant Junior Dean' to read 'Dr Margaret O'Mahony, having resigned as an Assistant Junior Dean, will be replaced'.
- (b) **13 March 2002 - Minute 08/197** to note that the correct title of the Chair to be established in honour of Senator Edward Kennedy is the 'Edward Kennedy Chair in Health Services Management and Policy' and not the 'Edward Kennedy Chair in Health Services Management' as reported in Minute 08/197 of 13 March 2002.

C.15 Technical Staff Committee – Recommendation for Promotion to note and approve memorandum from the Staff Secretary, dated 26 April 2002.

C.16 Committees

- (a) **Administrative and Library Staff Review Committee** to note appointment of Ms Terry McDonald as a member of the Administrative and Library Staff Review Committee (replacing Ms Margaret Flood);
- (b) **Senior Promotions Committee** to note appointment of Dr Seán Devitt as the non-Fellow Academic Staff Association representative (replacing Dr C O'Driscoll).

C.17 Dublin Molecular Medicine Centre – Agreement to note that the College had signed a joint venture agreement on 17 April 2002 with University College, Dublin and the new joint venture company the Dublin Molecular Medicine Centre.

C.18 Scholarship – Request for Intermission to approve the request of the Senior Lecturer, with the support of the Dean of Graduate Studies, to permit a non-Foundation Scholar (96704012) to intermit during the academic year 2000-03, constituting a second year of intermission, having previously intermitted in 2001-02.

C.19 Staff Matters – Early Retirement to note and approve the early retirement of:

- (a) Ms Margaret Kelly (Housekeeping Department) on 30 September 2002 (normal retirement date: 30 September 2003);
- (b) Ms Bernadette Redmond (Housekeeping Department), on 22 December 2002 (normal retirement date: 30 September 2003).

C.20 Nominating Committees to note and approve the following memberships:

- (a) **Staff Secretary (permanent)**
 - Vice-Provost
 - Secretary to the College
 - Mr H Kearns
 - Dr J B Foley
 - Deans (2)
 - Mr B Sutherland (Strathclyde)

- (b) **Recruitment Manager (permanent)**
 - Secretary to the College
 - Director of IS Services
 - Professor D F McAleese
 - Dr S P A Allwright
 - Staff Secretary
 - Mr C McNairney (NUI Galway)
- (c) **Faculty Secretary – Health Sciences**
 - Secretary to the College
 - Dean of Health Sciences
 - Dean of Health Sciences-elect
 - CEO Dublin Dental Hospital
 - Academic Secretary
 - Recruitment and Establishment Manager

<http://www.tcd.ie/Secretary/Board>