

The University of Dublin

Trinity College

There will be a meeting of the Board on Wednesday 12 December 2001 at **11.00** am in the Board Room.

Coffee will be served at 10.45 am in the Ante Room.

AGENDA

Apologies

Section A

A.1 Minutes

Meeting of 14 November 2001.

A.2 Matters Arising from the Minutes

A.3 Provost's Report

A.4 Policy Issues – Recruitment and Retention of Academic Staff

Memorandum from the Vice-Provost, dated 5 December 2001.

A.5 Acta of the University Council

Meeting of 28 November 2001.

A.6 Board Procedures – Revisions to Arrangements for Reporting to Board concerning Annual Audit

Memorandum from Secretary to Audit Committee, dated 30 November 2001.

Section B - Matters for Report from Principal Committees

B.1 Personnel Committee (formerly Staff Appointments Committee)

- (a) Recommendations from meeting of 12 November 2001 (circulated to and approved by Council on 28 November 2001);
- (b) Recommendations from meeting of 26 November 2001.

B.2 Finance Committee

- (a) Minutes of meeting of 28 November 2001;
- (b) Fraud Policy, dated 21 November 2001 (see Finance Committee Minute 2002/36 of 28 November 2001).

B.3 Site and Facilities Committee

- (a) **Minutes** of meeting of 4 December 2001.
- (b) **Building Capital Projects: Financial Position and Other Issues** Memorandum from the Bursar, Director of Buildings, Secretary and Treasurer, dated 21 November 2001.

B.4 Review Committee on Administrative Structures

- (a) Report circulated to Board for meeting on 14 November 2001;
- (b) Memorandum from the Staff Secretary, dated 5 December 2001;
- (c) Terms of reference, dated 16 November 1994.

B.5 Audit Committee – Annual Report to Board - December 2001

Report from Audit Committee,

[Professor J F McGilp, member of the Audit Committee, will attend for this item.]

B.6 Any Other Urgent Business

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Sealings** to be noted.
- C.2 Administrative and Library Staff Review Committee**
Recommendations, dated 3 December 2001.
- C.3 Technical Staff Committee**
Recommendations.
- C.4 Committee for the Fund for Visual and Performing Arts**
to note that Dr Mads Haahr replaces Dr David Scott as a member of this committee.
- C.5 Headship of Department – Business Studies** to note that Dr G McHugh has been elected to serve as head of the department for three years from 1 January 2002 to 12 July 2004.
- C.6 Assistant Junior Deans** to note the nomination by the Junior Dean of the following from 1 October 2001:
- Dr S D C Barrett
Dr M M O'Mahony
Dr C Vogel
- C.7 Prizes and Other Awards**
- (a) **Lucy Gwynn Prize** to note membership of the committee for the award of this prize, as follows: Professor B Wright (French), Dr MK Simms (Medieval History), Dr M O'Regan (Statistics);
- (b) **Awards, 2001** to note and approve memorandum from the Senior Lecturer, dated 14 November 2001.
- C.8 Scholarship (see Minute 01/44 (d) of 17 October 2001)** to note that a Scholar, (98800329), who had been granted intermission of Non-Foundation Scholarship, did not now wish to intermit.
- C.9 Catering** to note letter from the Catering Manager, dated 15 November 2001.
- C.10 Douglas Hyde Gallery** to approve the nomination of Professor F P Ruane to the chairmanship of the Douglas Hyde Gallery, and the addition of Professor M McGowan to the Board, following the retirement of Dr T D Spearman, (Chairman 1984-2001).

C.11 Bequests and Benefactions

- (a) **Mr Vincent Kinane (deceased)** to note the benefaction of IR£268,100.05 to the Department of Early Printed Books, for the purchase of books in his memory and for the conservation of collections;
- (b) **Silver Medal** to note the gift of a silver medal awarded to Gertrude Hurley in 1914 donated by her niece and nephew, Elizabeth Hurley (Mod Lang 1943-47) and Peter Hurley (History, 1947-51).

C.12 Trustees of the Pension Plan to note the consolidated list of Trustees: Mr M Gleeson; Ms G M Dempsey, Professor J A Fitzpatrick; Mr P Cullen, Ms M McMahon; Dr D O'Donovan.

C.13 Higher Degrees to note Higher Degrees, approved by the sub-committee of Board and Council on 23 November 2001.

C.14 Proctors' Lists for Winter Commencements, 10, 11, 13 14 December 2001 as approved by the sub-committee of Board on 4 December 2001.

C.15 TCD Association and Trust – Grant Applications – Michaelmas Term 2001 to note and approve memorandum from the Chairman of the TCD Association and Trust, dated 8 November 2001.

C.16 Nominations for Appointment

C.17 Nominating Committee – Administrative Officer, Faculty of Arts (Humanities) to approve the membership of the following committee:

Dean of Arts (Humanities)
Mr G F Whyte
Mrs P H Daly
Academic Secretary