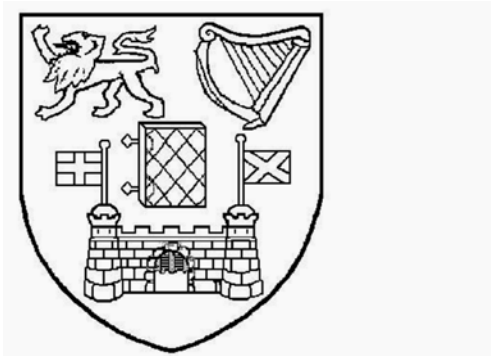


Trinity College Dublin



**Department of Russian and Slavonic Studies
School of Languages, Literatures and Cultural Studies**

**GUIDELINES FOR STUDENTS
2015-2016**

**Two-subject Moderatorship (Russian)
European Studies (Russian)
European Studies (Polish)
Business Studies and Russian
Business Studies and Polish**

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A Note on this Handbook

This handbook applies to all students taking Russian (Two-Subject Moderatorship, European Studies and Business Studies and a Language) or Polish (European Studies and Business Studies and a Language).

It provides a guide to what is expected of you on your programme, and the academic and personal support available to you.

The information provided in this handbook is accurate at time of preparation. Any necessary revisions will be notified to students via e-mail. Please note that, in the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in course handbooks, the provisions of the General Regulations will prevail.

1. WELCOME TO THE DEPARTMENT OF RUSSIAN AND SLAVONIC STUDIES

These guidelines are designed to give you information about current structures in the Department of Russian and Slavonic Studies.

General Information:

For the diary: The academic year in TCD is divided into two teaching terms and one examination term. In the current academic year (2015-2016) teaching in the first term begins on 28 September and ends on 18 December; teaching begins in the second term on 18 January and ends on 8 April.

There is a one week break (Study Week) in each term (9-13 November 2015 and 29 February-4 March 2016) when no classes will take place.

Annual examinations begin in the third term on 2 May and end 27 May (precise dates will be available from Examinations Office nearer to those dates).

Supplemental examinations begin at the end of August/beginning of September.

Moderatorship and Senior Sophister oral examinations are held during the external examiners' visits during the examination period.

Forward planning: You will find some preparation during vacation period (e.g. revising language work, reinforcing listening comprehension skills, reading through literary texts, background reading for Sophister modules, seminar work) for the term/year ahead absolutely essential – if you are to keep up with the quite hectic pace of courses during term-time. Reading lists for courses are normally obtainable from the Department office and/or the relevant lecturer(s) well in advance of the term(s) in which they are taught. So do not hesitate to ask for them and read/plan ahead. In this way you will also derive much greater benefit from lectures and seminars.

Student input and representation: Any comments or suggestions from students concerning modules offered in the Department are always welcome and will be carefully considered by the Department. TSM, European Studies and Business Studies and a Language students are each entitled to two class representatives (one for Freshmen and one for Sophister students; six in total) who are invited to attend regular Departmental meetings where they can raise issues or queries which have arisen in the student body. Furthermore, the Head of Discipline and the staff involved in teaching your courses are available to meet students at the times advertised on their office doors.

Communication with students: the Department communicates with students

- (a) by e-mail (using students' TCD e-mail addresses: NB this is the normal channel of routine communication in College)
- (b) by posting information on the departmental notice board
- (c) (exceptionally) by post (please ensure that the Department has up-to-date details of where you may be contacted)

Resources: The Department and the Centre for Language and Communication Studies (CLCS) have a number of resources available to students of the

Department. These include audio and video materials, live transmission of Russian and Polish television and access to web-based language materials.

Students should register with the CLCS for a user's card. Departmental resources may be used in the department seminar room 5051, which doubles as a resource centre when the room is not in use for teaching. The Department also has a class library (room 5020), containing Russian and Polish printed resources, which may be borrowed.

Examination: Written exams are marked in accordance with anonymous marking procedures in operation throughout the university.

Examination results are **not** given out by Department to students over the phone.

Overall grades are available online via the Examinations Office website, and are also posted on College notice boards. ALL results are published anonymously by student number. Staff are available to discuss examination scripts after the publication of results. For more information, see

<http://www.tcd.ie/vpcao/administration/examinations/information-for-students.php>.

Research seminar: The Department participates in regular School of Languages, Literatures and Cultures research seminars. All are welcome to attend. Keep an eye on the notice board for details.

Module descriptions: Module descriptions are available via the my.tcd.ie portal on the College website; lecturers will also provide paper copies of descriptions of individual modules at the beginning of teaching.

Phocopying levy: The cost of the materials provided to students is included in the Departmental photocopying levy of €10.00 per annum.

The Department Staff

Name	Room	e-mail @tcd.ie	Phone 896
HEAD OF DISCIPLINE			
Sarah Smyth , M.A., H.Dip.Ed. (Hons), Ph.D.	4042	ssmyth	1819
Research interests: 19 th -century Russian literature; 19 th -century Russian cultural history; syllabus and textbook design; Russian in the diaspora.			
LECTURERS			
Balázs Apor , B.A. PhD. (EUI, Florence) (SLLCS lecturer)	4082	aporb	3224
Research interests: Sovietisation of Eastern Europe; 20 th century Hungarian and East European history			
Justin Doherty , B.A., D.Phil. (Oxon)	5047	jdoherly	1758
Research interests: 20 th and 21 st century Russian literature and culture; Russian émigré writers; literary translation.			
John Murray , B.A., Ph.D. (on leave Hilary Term 2016)	4112	murrayjd	1669
Research interests: Russian lexicology; South Slavonic linguistics; Russian press.			
Dmitri Tsiskarashvili , B.A. (Tartu), Ph.D. (Moscow)	5046	dtsiskar	2416
Research interests: Business Russian, methodology of teaching Russian as a foreign language; Russia and the Baltic States			
Thomas Brown Lecturer: Aneta Stępień, M.Litt. (Glasgow)	4114	stepiena	1291
Research interests: 20th century prose; postcolonial/postcommunist theory and literature; gender studies and feminist critique; trauma and shame studies			
TEACHING ASSISTANTS			
Polish Lector: Anna Kostecka, M.A.(Jagiellonian University, Krakow)	5080	kostecka	1108
Russian Language Assistant: Ol'ga Korotkova, PhD (Moscow)	5080	nikolaeo	3097
Bulgarian Lector: Dimitar Kostadinov Kambourov, PhD (Sofia)	5020	kostadid	1108
Croatian Lector: Sanja Franković, PhD (Zagreb)	5080		1108
Natalya Kulachkovskaya , B.A. (Baku)	5020	kulachkn	3097
Conny Opitz , M.A. (Leipzig), PhD	5080	opitzc	1108
Marina Levitina , M.A. (Harvard), PhD		levitiml	
EXECUTIVE OFFICER			
Nadia Browne (for office hours – see notice on office door)	5045	nbrowne	1896
Fax Number			2655
EXTERNAL EXAMINERS			
Dr Katharine Hodgson, Department of Modern Languages, University of Exeter		TSM, ES	
Dr Olga Sobolev, Language Centre, London School of Economics and Political Science		BSL Russian	
Dr Piotr Blumczynski, School of Modern Languages, Queen's University Belfast		BSL, ES Polish	

Positions 2015-2016

Head of Discipline

Sarah Smyth

Course Co-ordinators:

TSM coordinator

Justin Doherty

BSL/BESS Russia coordinator

Dmitri Tsiskarashvili

BSL/BESS Poland coordinator

Aneta Stępień

ES Russia coordinator

Balázs Apor

ES Poland coordinator

Aneta Stępień

Secretary to Departmental meetings

John Murray (MT); Balázs Apor (HT)

Timetable

Sarah Smyth

Evening course coordinator

Nadia Browne

Examination and assessment:

Justin Doherty/Sarah Smyth

School Undergraduate Studies Committee

Justin Doherty

School Postgraduate Studies and

Balázs Apor+

Research Committee

International/visiting students/Erasmus

Sarah Smyth

Peer Learning

Conny Opitz

Briefing for residence in Russia

Sarah Smyth

Webpage manager

John Murray

Post-Graduate student coordinator

Sarah Smyth

Trinity Access Programme link person

John Murray

Open Day coordinator

Balázs Apor

Health and Safety Committee

Nadia Browne

Library contact person

Balázs Apor/Dmitri Tsiskarashvili

Administration of year abroad

Gorky Institute, Moscow (ES)

Sarah Smyth

St Petersburg (BSL)

Dmitri Tsiskarashvili

Krakow (BSL/ES)

Aneta Stępień

Trinity speak — some useful abbreviations

Degree programmes:

TSM = Two Subject Moderatorship
BSL = Business Studies and a Language
ES = European Studies

Years in College:

JF = Junior Freshman = 1st year of the undergraduate programme;
SF = Senior Freshman = 2nd year of the undergraduate programme;
JS = Junior Sophister = 3rd year of the undergraduate programme;
SS = Senior Sophister = 4th year of the undergraduate programme.

Term structures: Michaelmas, Hilary and Trinity Terms are abbreviated MT, HT, and TT respectively. The first two terms, MT and HT, are teaching terms. TT is when you sit your end-of-year examinations.

Workload: ECTS = European credit transfer system. This is a system whereby the weighting of courses may be compared across EU third-level institutions. The normal workload of an undergraduate student is 60 credits per year (see Section 8 of this Handbook).

Language for advanced speakers: Russian and Polish

Advanced (native and near-native speakers) of Russian and Polish have the option of attending EITHER the same language courses as their fellow students OR the programme for qualified entrants (see below) OR a language course especially designed for them, 'Russian/Polish for Advanced Speakers' (designated RUF114 and RUF214 for JF and SF Russian, PLF114 and PLF214 for JF and SF Polish).

The language assessment procedures for those taking Russian for Advanced Speakers (RUF114 and RUF214) and Polish for Advanced Speakers (PLF114 and PLF214) are as follows:

- 50% of the final-year language mark is awarded for assessed work carried out in the course of the year
- 50% of the final-year language mark is awarded for the end-of-year language examination (3-hour written paper)

Advanced speakers attend all the core and non-language components of the course with their fellow students, as follows:

Russian Core components (non-language)

	JF	SF
TSM	RUF506 – Russian Cultural Studies 1 (10 ECTS credits)	RUF501 – Russian Cultural Studies 2 (10 ECTS credits)
TSM, BSL,	RUF603 – Introduction to Central, East European and Russian Area Studies (10 ECTS credits)	RUF703 – Russian Area Studies 2 (10 ECTS credits)
ES	RUF605 – Introduction to Central, East European and Russian Area Studies (5 ECTS credits)	RUF705 – Russian Area Studies 2 (5 ECTS credits)

Polish Core components (non-language)

	JF	SF
ES	PLF605 – Introduction to Central, East European and Russian Area Studies (5 ECTS credits)	PLF705 – Polish Area Studies 2 (5 ECTS credits)
BSL	PLF606 – Introduction to Central, East European and Russian Area Studies (10 ECTS credits)	PLF707 – Polish Area Studies 2 (10 ECTS credits)

Qualified Entrants

Special arrangements are made for entrants with a qualification in Russian (Honours Leaving Certificate, A Level). Students with a qualification should make an appointment to see the Head of Discipline during Freshers week to finalise their course options. Normally these students attend the following courses and sit the following examinations:

First-year students

Degree programme	Course code	Course title	ECT credits	Examination/assessment
ES, TSM	RUF202	Russian Language 2 and Russian Oral Proficiency 2	10	Examinations: Russian Language 2 Russian Aural 1 Russian Oral Proficiency 1 Continuous assessment
BSL	RUF207	Russian Language 2 and Russian Oral Proficiency 2; Business Russian Intermediate	10	
BSL, TSM	RUF603	Introduction to Central, East European and Russian Area Studies 1	10	Continuous assessment, tests, referenced essay, book review, and end-of-year examination
ES	RUF605		5	
TSM, BSL (option)	RUF506	Russian Cultural Studies 1	10	Continuous assessment

Second-year students

Degree programme	Course code	Course title	EST credits	Examination/assessment
BSL, ES, TSM	RUF201	Russian Language 2 for qualified entrants: Receptive Skills 1, Russian Oral Proficiency 3	10	Examinations: Russian Receptive skills 1 Russian Oral Proficiency 2 Continuous assessment
BSL, TSM	RUF703	Russian Area Studies 2	10	Examinations: Russian Aural 2 Continuous assessment: Project + Presentation + Dossiers
ES	RUF705		5	
TSM	RUF501	Russian Cultural Studies 2	10	Examination: Russian Cultural Studies 2 Continuous assessment: essays and presentations

Third-year TSM students should talk to the Head of Discipline to finalise their course requirements.

All fourth-year students are required to do the same programme as their peers.

2. COURSE REGULATIONS

Please note the following points carefully.

Attendance: Because of the cumulative nature of language learning and the importance of oral skills, it is essential that students attend all classes and keep up with coursework. Those who come to class unprepared disadvantage not only themselves, but also other students in the class. The Department therefore observes a strict attendance policy.

In all years minimum attendance is two-thirds of timetabled classes.

Submitted work:

a) Language work: At least two thirds of the required work must be submitted. In JF, SF years this work counts towards the annual assessment (see Assessment Procedures). Any student who does not fulfil this requirement may be returned Non-Satisfactory.

b) Coursework: All essays count towards annual or Moderatorship assessment (see Assessment Procedures). All submission dates are included in module descriptions.

c) Essays

(i) *General:* Essays should be of 2,500-3,000 words, printed on one side of the page, with a margin for comments. Dissertations should be of not more than 12,000 words. Essays and dissertations must be the student's own work.

Copying from a book or article or extensive paraphrasing of a single work are not acceptable practices. Plagiarism (i.e. dishonestly representing an author's work as your own) is a disciplinary offence against College regulations and carries severe penalties (see plagiarism guidelines and *Calendar* entry enclosed below, pp. 60-64). Short quotations are acceptable, even desirable, but must be acknowledged by means of footnotes giving author, title of work and page number. A bibliography, stating the books, articles, web-resources read or consulted, must be appended to the essay/dissertation. Students who fail to include footnotes and a bibliography in their essay submissions will be appropriately penalised.

(ii) *Submission:* All assessment essays must be submitted with a completed **Essay Submission Cover**, obtainable from the Departmental office or online from the departmental web pages. All essays together with a departmental cover should be signed in through the Department office at the latest by 12 noon of the final day for submission (See Module Description for details). The student must sign the register to record that the work has been handed in and the Executive Officer (or other staff member) will sign and date the register to show that the work has been received. All students are required to submit their work electronically to the lecturer concerned or the Departmental Executive Officer (nbrowne@tcd.ie), together with one paper copy of all assessed work, no later than the final day for submissions.

(iii) *Return of essays:* All essays are returned in person by the lecturer concerned. The times when staff are available to discuss submitted work are published on the department notice board.

(iv) *Extensions:* **It is the policy of the Department not to accept essays submitted after the published deadlines.** In exceptional circumstances students may apply **in advance** of the published dates on a form obtainable from the Departmental website for the Head of Discipline's permission to submit work late. After the expiry of the extension, work will not normally be accepted and the student concerned should contact the Department without delay.

Non-satisfactory attendance and coursework: All students must fulfil the requirements with regard to attendance and coursework. At the end of the teaching term, students who have not satisfied the department requirements as to attendance and coursework may be returned to the Senior Lecturer as non-satisfactory for that term. In accordance with the regulations laid down by the University Council non-satisfactory students may be refused permission to take their annual examination and may be required by the Senior Lecturer to repeat their year. **For more information see *Calendar* H6.**

Residence in Russia and Poland:

TSM students are required to spend a minimum of two months in Russia prior to sitting Moderatorship examinations in Russian (*Calendar*, K3-4). There are meetings in both terms to discuss residence in Russia. All students planning to go to Russia should attend. Students who have taken Polish as an option in their JS year and are continuing Polish in the SS year may avail of summer study programmes in Poland.

European Studies and Business Studies and a Language students (Russian and Polish) spend their JS year in Russia/Poland and are required to pass the assessment in the receiving institution to be admitted to their SS year. BSL and ES coordinators will arrange a meeting to discuss residence in Russia/Poland and series of meetings throughout the year with students who have spent time in Russia/Poland to discuss practical issues relevant to living and studying there. All students planning to go to Russia/Poland should attend.

Bulgarian and Croatian Language Modules:

TSM students taking either Bulgarian or Croatian as a Sophister option may be able to avail of summer language programmes in the respective countries. Please see the Lectors for further information.

3. COURSE OUTLINES AND ASSESSMENT PROCEDURES

3.a. Two-Subject Moderatorship (Russian)

Junior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUF104	Russian Language 1	MT, HT - 4	weekly assignments & 4 tests	Russian Language 1 - 3-hour written paper	10
	Russian Oral Proficiency 1	MT, HT - 2	Weekly assignments	Russian Oral 1 exam + Russian Aural 1 - Aural exam (see NOTE 4.)	
	Technology Awareness	MT, HT – fortnightly–1 (Total: 11)	3 projects contributing marks to RUF104	none	
RUF603	Introduction to Central, East European and Russian Area Studies	MT, HT – 1 weekly lecture, 1 fortnightly seminar	See Module Description for details	end-of-year examination	10
RUF506	Russian Cultural Studies 1	MT, HT - 2	See Module Description for details	none	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examinations.
3. Students who fail the annual examination (April/May) and who are carrying fail marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN JUNIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best weekly assignments	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:		
Russian Cultural Studies 1		<u>100</u>
Introduction to Central, East European and Russian Area Studies		<u>100</u>

OVERALL MARK		
1 combined mark returned to TSM Board of Examiners; each component (Language + Cultural Studies + Area Studies) is equally weighted		ex 100

All module assessment weightings reflect ECTS credit weighting

Senior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUF202	Russian Language 2 (+ Russian Oral Proficiency 2)	MT, HT 4	weekly assignments & 4 tests	Russian Language 2 3-hour written paper + Russian Oral 2 exam	10
RUF501	Russian Cultural Studies 2	MT, HT 3	See Module Description for details		10
RUF703	Russian Area Studies 2 Lecture + seminar	MT, HT 2	See Module Description for details	Russian Aural 2 - Aural exam (see NOTE 4.)	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. Students who fail the annual examination (April/May) and who are carrying failed marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not be re-sit the relevant component(s).

Details of the modules available to you in your JS year will be available from the Department in week 2 of HT.

ASSESSMENT PROCEDURES IN SENIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best weekly assignments	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:		
Russian Cultural Studies 2		<u>100</u>
Russian Area Studies 2		<u>100</u>

OVERALL MARK		
1 combined mark returned to TSM Board of Examiners; each component (Language + Cultural Studies + Area Studies) is equally weighted		ex 100

All module assessment weightings reflect ECTS credit weightings.

Junior Sophister

Module code	Content	Term & Contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUS101	Russian Language 3: Productive Skills 1	MT, HT 1	Fortnightly language exercises	Russian Productive Skills 1 3-hour written paper	10
	Russian Receptive Skills 1	MT, HT 1	Fortnightly language exercises	Russian Receptive Skills 1 3-hour written paper	
	Russian Oral Proficiency 3	MT, HT 2	Russian Oral Proficiency 3 exam - The oral exam is conducted by the external examiner and/or members of staff from the Department.		
RUS401	Russian Cultural Studies 3	MT, HT 2	2 essays (See Module Description for details)		10
RUS421	Tolstoy	MT 2	See Module Descriptions for details		5
RUS431	Dostoevsky	HT 2	See Module Descriptions for details		5
RUS481	Translation Theory and Practice	MT 2	See Module Descriptions for details		5
RUS471	Translating Russian Literature	HT 2	See Module Descriptions for details		5
RUS802	Stalinism and Society in Eastern Europe	MT, HT 2	See Module Descriptions for details		10
RUS320	Polish for Beginners	MT, HT 2	See Module Descriptions for details		10
RUS310	Bulgarian for Beginners	MT, HT 2	See Module Descriptions for details		10
RUS330	Croatian for Beginners	MT, HT 2	See Module Descriptions for details		10

NOTES

1. A student who fails to satisfy the examiners in the language components will be deemed to have failed the examination overall.
2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. There are no supplemental examinations at Moderatorship level.
4. Essays (2 copies) must be submitted in person to the Executive Officer.

Details of the modules available to you in your SS year will be available from the Department in week 2 of HT. Dissertation topics and supervisors should be agreed with the Head of Discipline before the end of TT.

ASSESSMENT PROCEDURES IN JUNIOR SOPHISTER YEAR

NB all TSM JS students take the same assessment, regardless of whether Russian is their Moderatorship Part I or Part II subject

For all JS TSM students the examination consists of:

1. A written paper in Russian language (Productive skills 1)
2. A written paper in Russian language (Receptive skills 1)
3. *Viva voce* examination
4. Written assessment for the module Russian Cultural Studies 3
5. Optional module 1
6. Optional module 2

TOTAL:
250

All module assessment weightings reflect ECTS credit weightings.

Note: A student who fails to pass this examination overall will not be permitted to proceed to MOD II.

Senior Sophister

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUS211	Russian Productive Skills 2	MT, HT 1	1 weekly exercise	Russian Language: Productive Skills 2 - 3-hour written paper	10
RUS201	Russian Receptive Skills 2	MT, HT 1	1 weekly exercise	Russian Language: Receptive Skills 2 - 3-hour written paper	10
RUS215	Russian Oral Proficiency 4/	MT, HT 2		Russian Oral 4 exam - The oral is conducted by the external examiner and a member of staff from the Department.	5
RUS901	Essay-writing and presentation skills	MT, HT 2	Long essay and presentation (See Module Description for details)		5
RUS902	Dissertation		See Module Description for details		10
Optional Modules					
In addition to practical language & dissertation, students take two two-term taught modules or their equivalent					20
RUS604 Special Subject	Contemporary Russian Society	MT, HT 2	See Module Description for details	Contemporary Russian Society - 3-hour listening comprehension paper	10
RUS421	Tolstoy	MT 2		5	
RUS431	Dostoevsky	HT 2		5	
RUS481	Translation Theory and Practice	MT 2		5	
RUS491	Translating Russian Literature	HT 2		5	
RUS802	Stalinism and Society in Eastern Europe	MT, HT 2		10	
RUS310	Bulgarian for Beginners	MT, HT 2		10	
RUS320	Polish for Beginners	MT, HT 2		10	
RUS330	Croatian for Beginners	MT, HT 2	10		

NOTES

1. A student who fails to satisfy the examiners in the language components will be deemed to have failed the examination overall.
2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. In addition to language work, students are required to write a dissertation (on a topic approved by the Head of Discipline) and take modules to the total volume of 20 ECTS credits: either **ONE** Special Subject (10 ECTS) and **TWO** Options* (5 ECTS each), or **TWO** Special Subjects (10 ECTS each), or **FOUR** Options* (5 ECTS each)
4. Essays (2 copies) and dissertations (2 copies) must be submitted in person to the Executive Officer.

MOD II MARKS

Moderatorship examination, Part II consist of:

1. A written paper in Russian language (Productive Skills 2)
2. A written paper in Russian language (Receptive Skills 2)
3. Submitted language essay in Russian
4. Assessment and examinations of the Junior Sophister year
5. Assessment of special subject 1
6. Assessment of special subject 2
7. Dissertation on an approved topic
8. *Viva voce* examination

TOTAL: 750

All module assessment weightings reflect ECTS credit weightings.

3.b. European Studies (Russian)

This information should be read in conjunction with the European Studies Handbook and the European Studies Year Abroad Handbook

Junior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUF104	Russian Language 1	MT, HT - 4	weekly assignments & 4 tests	Russian Language 1 - 3-hour written paper	10
	Russian Oral Proficiency 1	MT, HT - 2	weekly assignments	Russian Oral 1 exam + Russian Aural 1 - Aural exam (see NOTE 4.)	
	Technology Awareness	MT, HT – fortnightly–1 (Total: 11)	3 projects contributing marks to RUS104	none	
RUF605	Introduction to Central, East European and Russian Area Studies	MT, HT – 1 weekly lecture, 1 fortnightly seminar	See Module Description for details	end-of-year examination	5

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.
2. Students who do not complete the coursework may forfeit the right to attempt the annual examinations.
3. Students who fail the annual examination (April/May) and who are carrying fail marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN JUNIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best weekly assignments	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:		100
Introduction to Central, East European and Russian Area Studies		

OVERALL MARK (1 combined mark returned to European Studies Board of Examiners)		
Language (2/3) + Coursework (1/3)		ex 100

All module assessment weightings reflect ECTS credit weightings.

Senior Freshman

Module code	Content	Term & contact hours		Assessment Procedures		ECTS credits
				Continuous	Examination	
RUF202	Russian Language 2 (+ Russian Oral Proficiency 2)	MT, HT 4	4	weekly assignments & 4 tests	Russian Language 2 3-hour written paper + Russian Oral 2 exam	10
RUS705	Russian Area Studies 2 Lecture + seminar	MT, HT 2	2	See Module Description for details	Russian Aural 2 - Aural exam (see NOTE 4.)	5

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. Students who fail the annual examination (April/May) and who are carrying failed marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN SENIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best homeworks	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:	<u>100</u>
Russian Area Studies 2: See Module Description for details	

OVERALL MARK (1 combined mark returned to European Studies Board of Examiners)	
Language (2/3) + Coursework (1/3)	ex 100

All module assessment weightings reflect ECTS credit weightings.

Junior Sophister (Russian Major Language)

This year is spent abroad in Russia, normally at the Gorky Literary Institute in Moscow. Students are required to pass the assessment in the receiving institution in order to be admitted to their Senior Sophister year.

The marks obtained in the Junior Sophister year abroad do not count towards Moderatorship (final mark). They are, however, included in the student's academic record.

Students are recommended to start gathering Russian-language source material as early as possible for the Russian-language essay they are required to write during their Senior Sophister year (see below).

Senior Sophister

COURSE OUTLINES FOR SENIOR SOPHISTER ES RUSSIAN (MAJOR)

Module code	Content	Term & Contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUS205	Russian Receptive Skills 2	MT, HT 1	1 weekly exercise	Russian Language: Receptive Skills 2 - 3-hour written paper	5
RUS215	Russian Oral and Essay-Writing	MT, HT 2	Long essay (See Module Description for details)	Russian Oral 4: oral exam (conducted by the external examiner and members of staff from the Department). Essay writing: essay and presentation in Russian	5
RUS604	Contemporary Russian Society	MT, HT 2	(See Module Description for details)	Contemporary Russian Society - 3-hour listening comprehension paper	10

NOTES

1. A student who fails to satisfy the examiners in the language components will be deemed to have failed the examination overall.
2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.

ASSESSMENT PROCEDURES FOR SENIOR SOPHISTER ES RUSSIAN (MAJOR)

For those taking Russian as their major subject, the examination consists of:

1. A written paper in Russian language (listening comprehension)
2. A written paper in Russian language (Receptive skills 2)
3. Submitted essay in Russian on approved topic
4. *Viva voce* examination

TOTAL: 350

All module assessment weightings reflect ECTS credit weightings.

COURSE OUTLINES AND ASSESSMENT PROCEDURE FOR SENIOR SOPHISTER ES RUSSIAN (MINOR)

Module code	Content	Term and Contact hrs	Continuous Assessment	Examination	ECTS credits
RUS225	Receptive skills 1	MT, HT 1	Language exercise every fortnight	3-hour written examination	10

One mark is returned to European Studies Board of Examiners.

3.c. European Studies (Polish)

This information should be read in conjunction with the European Studies Handbook and the European Studies Year Abroad Handbook

Junior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLF104	Polish Language 1 +	MT, HT 5	Weekly assignments and tests	Polish Language 1 - 3-hour written paper	10
	Polish Oral Proficiency 1	MT, HT 5	Weekly assignments and tests	Polish Oral exam + Polish Aural 1	
	Technology Awareness	MT, HT – fortnightly (Total: 11) 1	3 projects contributing marks to PLF104	None	
PLF606	Introduction to Central, East European and Russian Area Studies	MT, HT – 1h. weekly lecture, 1h. fortnightly seminar	See Module Description for details	3-hour written paper	5

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must

- d. achieve a pass mark on the written language paper and
- e. achieve a pass mark on the aggregate of all language components and
- f. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examinations.

3. Students who fail the annual examination (April/May) and who are carrying fail marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.

4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN JUNIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best weekly assignments	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15
COURSEWORK:		100
Introduction to Central, East European and Russian Area Studies		
OVERALL MARK (1 combined mark returned)		
Language (2/3) + Coursework (1/3)		ex 100

All module assessment weightings reflect ECTS credit weightings.

Senior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLF202	Polish Language 2 + Polish Oral Proficiency 2	MT, HT 4	weekly assignments & 4 tests	Polish Language 2 3-hour written paper + Polish Oral 2 exam	10
PLF703	Polish Area Studies 2 Lecture + seminar	MT, HT 2	See Module Description for details	Polish Aural 2 - Aural exam	5

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. Students who fail the annual examination (April/May) and who are carrying failed marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN SENIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best homeworks	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:	<u>100</u>
Polish Area Studies 2: See Module Description for details	

OVERALL MARK (1 combined mark returned to European Board of Examiners)	
Language (2/3) + Coursework (1/3)	ex 100

All module assessment weightings reflect ECTS credit weightings.

Junior Sophister (Polish Major Language)

This year is spent abroad in Cracow at Jagiellonian University.

Students are required to pass the assessment in the receiving institution in order to be admitted to their Senior Sophister year.

The marks obtained in the Junior Sophister year abroad do not count towards Moderatorship (final mark). They are, however, included in the student's academic record.

Students are recommended to start gathering Polish-language source material as early as possible for the Polish-language essay they are required to write during their Senior Sophister year (see below).

Senior Sophister

COURSE OUTLINES FOR SENIOR SOPHISTER ES POLISH (MAJOR)

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLS205	Polish Receptive Skills 2	MT, HT 1		3-hour written exam	5
PLS215	Polish Oral Proficiency 4, essay-writing and presentation skills	MT, HT 1 + 1 hour every fortnight (essay writing)		Oral exam (conducted by the external examiner and member(s) of staff from the Department). Essay writing: essay and presentation in Polish	5
PLS604	Contemporary Polish Society	MT, HT 2	Two referenced semester papers (1 in MT / 1 in HT)	3-hour listening comprehension paper	10

NOTES

1. A student who fails to satisfy the examiners in the language components will be deemed to have failed the examination overall.
2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.

ASSESSMENT PROCEDURES FOR SENIOR SOPHISTER ES POLISH (MAJOR)

For those taking Polish as their major subject, the examination consists of:

5. A written paper in Polish language (listening comprehension)
6. A written paper in Polish language (Receptive skills 2)
7. Submitted essay in Polish on approved topic
8. *Viva voce* examination

TOTAL: 350

All module assessment weightings reflect ECTS credit weightings.

**COURSE OUTLINES AND ASSESSMENT PROCEDURE FOR SENIOR
SOPHISTER ES POLISH (MINOR)**

Module code	Content	Term and Contact hrs	Continuous Assessment	Examination	ECTS credits
PLS101	Polish Receptive Skills 1	MT, HT 1	Language exercise every fortnight	3-hour written examination	10

One mark is returned to European Studies Board of Examiners.

3.d. Business Studies and Language (Russian)

Junior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUF104	Russian Language 1	MT, HT - 4	weekly assignments & 4 tests	Russian Language 1 - 3-hour written paper	10
	Russian Oral Proficiency 1	MT, HT - 2	weekly assignments	Russian Oral 1 exam + Russian Aural 1 - Aural exam (see NOTE 4.)	
	Technology Awareness	MT, HT – fortnightly–1 (Total: 11)	3 projects contributing marks to RUS104	none	
RUF603	Introduction to Central, East European and Russian Area Studies	MT, HT – 1 weekly lecture, 1 fortnightly seminar	See Module Description for details	end-of-year examination	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

ASSESSMENT PROCEDURES IN JUNIOR FRESHMAN

LANGUAGE:

	<u>100</u>	
Continuous assessment	15 best weekly assignments 4 tests	10 10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK:

	<u>100</u>
Introduction to Central, East European and Russian Area Studies	

Two marks, Language & Coursework, are returned to Business Studies and a Language Board of Examiners.

All module assessment weightings reflect ECTS credit weightings.

NOTES:

1. Students who do not complete the coursework may forfeit the right to attempt the annual examinations.

2. Ability to progress to the following year is the defining criterion for the award of a passing grade.

To rise into the following year students must

a. achieve a pass mark on the written language paper and

b. achieve a pass mark on the aggregate of all language components and

c. achieve a pass mark on the aggregate of all examinations

3. Students who fail the annual examination (April/May) and who are carrying fail marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.

4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

Senior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUF207	Russian Language 2, Russian Oral Proficiency 2, Business Russian Intermediate	MT, HT 5	weekly assignments & 4 tests	Russian Language 2: 3-hour written paper + Russian Oral 2 exam	10
RUF703	Russian Area Studies 2 Lecture + seminar	MT, HT 2	See Module Description for details	Russian Aural 2 - Aural exam	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES:

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. Students who fail the annual examination (April/May) and who are carrying failed marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not be re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN SENIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best homeworks	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK: Russian Area Studies 2	100
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Two marks: Language & Coursework are returned to Business Studies and a Language Board of Examiners.

All module assessment weightings reflect ECTS credit weightings.

NOTES:

Students are required to pass all components of the language programme in order to rise with their year.

Students are permitted to compensate on an F1 performance in the Coursework component if they have obtained a II.2 in at least one of their other subjects (Russian Language or Business).

Junior Sophister

Students spend their Junior Sophister year abroad at the St. Petersburg University School of Management. Detailed information on the year abroad will be given to Senior Freshman students in the course of the year. Students are required to obtain an overall grade from St. Petersburg equivalent to a II.2 to proceed into Senior Sophister year. See www.gsom.pu.ru.

Senior Sophister

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
RUS207	Russian Business Communication	MT, HT 2	Weekly assignments	3-hour written paper,	10
RUS604	Contemporary Russian Society	MT, HT 2	Weekly assignments	3-hour listening comprehension paper, oral examination*	10
RUS907	Case Study Project	See BSL SS Case writing guidelines	See BSL SS Case writing guidelines		10

*The oral is conducted by the external examiner and a member of staff from the Department.

Assessment procedures in the Senior Sophister year

Three marks are returned to Business Studies and Language Board of Examiners.

1. Russian Business Communication 4 (a)(writing skills including translation)
ex 100
2. Russian Business Communication 4 (b)(oral, aural and presentation skills)
ex100
 - 2.1. Contemporary Russian Society ex 60
 - 2.2. Russian Oral Proficiency 4 ex 40
3. Case Study Project ex 100

All module assessment weightings reflect ECTS credit weightings.

3.e. Business Studies and Language (Polish)

Junior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLF104	Polish Language 1 +	MT, HT 5	Weekly assignments and tests	Polish Language 1 - 3-hour written paper	10
	Polish Oral Proficiency 1	MT, HT 5	Weekly assignments and tests	Polish Oral exam + Polish Aural 1	
	Technology Awareness	MT, HT – fortnightly (Total: 11) 1	3 projects contributing marks to PLF104	None	
PLF606	Introduction to Central, East European and Russian Area Studies	MT, HT – 1hr weekly lecture, 1hr fortnightly seminar	See Module Description for details	3-hour written paper	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

ASSESSMENT PROCEDURES IN JUNIOR FRESHMAN

LANGUAGE:	<u>100</u>
Continuous assessment	15 best weekly assignments 4 tests
Written examination	10
Oral examination	50
Aural examination	15

COURSEWORK:	<u>100</u>
Introduction to Central, East European and Russian Area Studies	

Two marks, Language & Coursework, are returned to Business Studies and a Language Board of Examiners.

All module assessment weightings reflect ECTS credit weightings.

NOTES:

1. Students who do not complete the coursework may forfeit the right to attempt the annual examinations.
2. Ability to progress to the following year is the defining criterion for the award of a passing grade.

To rise into the following year students must

- a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations
3. Students who fail the annual examination (April/May) and who are carrying fail marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
 4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

Senior Freshman

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLF207	Polish Language 2 + Polish Oral Proficiency 2 + Business Polish Intermediate	MT, HT 5	weekly assignments & 4 tests	Polish Language 2; 3-hour written paper + Polish Oral 2 exam	10
PLF703	Polish Area Studies 2 Lecture + seminar	MT, HT 2	See Module Description for details	Polish Aural 2 - Aural exam	10

Language modules for advanced (native or near native) speakers, please see Sections 1 and 8 of this Handbook.

NOTES:

1. To rise into the following year students must
 - a. achieve a pass mark on the written language paper and
 - b. achieve a pass mark on the aggregate of all language components and
 - c. achieve a pass mark on the aggregate of all examinations

Ability to progress to the following year is the defining criterion for the award of a passing grade.

2. Students who do not complete the coursework may forfeit the right to attempt the annual examination.
3. Students who fail the annual examination (April/May) and who are carrying failed marks in the assessment component are assessed only on their performance in the supplemental (August/September) examination.
4. Students who fail the annual examination but who have passed their oral and/or aural exam do not re-sit the relevant component(s).

ASSESSMENT PROCEDURES IN SENIOR FRESHMAN

LANGUAGE:		<u>100</u>
Continuous assessment	15 best homeworks	10
	4 tests	10
Written examination		50
Oral examination		15
Aural examination		15

COURSEWORK: Polish Area Studies 2	100
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Two marks: Language & Coursework are returned to the Business Studies and a Language Board of Examiners.

All module assessment weightings reflect ECTS credit weightings.

NOTES:

Students are required to pass all components of the language programme in order to rise with their year.

Students are permitted to compensate on an F1 performance in the Coursework component if they have obtained a II.2 in at least one of their other subject (Polish Language or Business).

Junior Sophister

Students spend their Junior Sophister year abroad at a school of business in Poland. Detailed information on the year abroad will be given to Senior Freshman students in the course of the year. Students are required to obtain an overall grade from Poland of II.2 to proceed into Senior Sophister year.

Senior Sophister

Module code	Content	Term & contact hours	Assessment Procedures		ECTS credits
			Continuous	Examination	
PLS207	Polish Business Communication	MT, HT 1	Weekly assignments	3-hour written paper	10
PLS604	Contemporary Polish Society	MT, HT 2	Two referenced semester papers (one in MT and one in HT)	3-hour listening comprehension paper, Oral Exam*	10
PLS907	Case Study Project	See BSL SS Case writing guidelines	See BSL SS Case writing guidelines		10

*The oral is conducted by the external examiner and a member of staff from the Department.

Three marks are returned to the Business Studies and Language Board of Examiners.

4. Polish Business Communication 4 (a)(writing skills including translation)
ex 100
5. Polish Business Communication 4 (b)(oral, aural and presentation skills)
ex100
 - 2.1. Contemporary Polish Society ex 60
 - 2.2. Polish Oral Proficiency 4 ex 40
6. Case Study Project ex 100

All module assessment weightings reflect ECTS credit weightings.

4. MARKING CRITERIA

Essay submission cover sheet

The University of Dublin Trinity College
Faculty of Arts, Humanities and Social Sciences
School of Languages, Literatures and Cultural Sciences
Department of Russian and Slavonic Studies

SUBMISSION OF ASSESSMENT WORK

STUDENT NAME - _____

STUDENT NUMBER - _____

MODULE CODE - _____

MODULE NAME - _____

TYPE OF ASSESSMENT WORK SUBMITTED - _____

DATE WORK IS DUE - _____

DATE OF SUBMISSION - _____

If assessment work is submitted after due date, the following permission of extension has to be granted and completed by Head of Discipline:

EXTENDED DATE OF SUBMISSION - _____

HEAD OF DISCIPLINE - _____

(If extension was granted by email, please attach the email).

DECLARATION

I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at <http://www.tcd.ie/calendar>.

I have also completed the Online Tutorial on avoiding plagiarism 'Ready Steady Write', located at <http://tcd-ie.libguides.com/plagiarism/ready-steady-write>.

SIGNATURE - _____

For Office Use only

RECEIVED BY - _____

DATE - _____

Grade criteria for awarding marks and classes for coursework essays

The overall performance of a candidate will be taken into account when awarding a mark for the year's work. The criteria will be modified by the different expectations appropriate to the various years of the course. Overall evidence that the student is fit and equipped to proceed to the next year of the course (or in the case of Moderatorship that the student will be a credible graduate of the College) is the defining criterion for the award of a passing grade.

Work that is poorly presented or inadequately referenced is unlikely to be awarded a II.1 or I mark unless there is outstanding quality.

The following are general guidelines. Decisions will be based on the presence of some or all of the following qualities in a candidate's answering:

I

Excellent knowledge
Exemplary structure & presentation
Critical use of secondary material
Independence of mind/imagination
Consistent performance

II.1

Aware of full implications of question
Thorough knowledge of subject/text
Analytical ability
Good structure and presentation
Good use of secondary sources

II.2

Aware of implications of question
Effective structure and presentation
Solid and reliable/Sound knowledge

III

Understands the question
Satisfactory engagement with question
Relevant knowledge
Adequate presentation and capacity to articulate

F1

A student may fail because of:

Serious misunderstanding of question
Minimal knowledge
Incoherence

The potential of the candidate to proceed to the next year is an important consideration in this grade

F2

Written work in the F2 range will reveal some or all of the weaknesses noted under F1, but to a greater, perhaps extreme, extent.

Sample essay assessment mark sheet

Student name: _____

Module title: _____

Course year: _____

Essay title: _____

Criteria

Introduction

Structure

Analysis/Use of primary source(s)

Development of argument

Reader-friendliness

(clarity of expression, signposting, presentation, use of paragraphs, ...)

Critical apparatus/Use of secondary sources

Other

Recommended mark: _____

Initials

Date



Mark sheet for oral presentations/seminar papers

Module name: _____

Student name: _____

Delivery	Fail	III	II.2	II.1	I
Engagement with the audience: Presenter establishes and maintains rapport with listeners; presentation audible and presenter clearly seen by everyone Delivery: Good timing and pace; fluent speaking style Resources: Audio visual aids/handouts used where appropriate					

Content	Fail	III	II.2	II.1	I
Research/preparation: Presenter shows a good level of knowledge and understanding of the material covered Evidence: Arguments supported by interesting/relevant examples Pitching: The level of the content suits the audience					

Structure of presentation	Fail	III	II.2	II.1	I
Structure: Address and maintain focus on the question/title/topic Introduction: Introduction, which makes clear what the topic is and how the topic is to be approached Development: Well developed main section, useful transitions and clear conclusion					

Critical apparatus	Fail	III	II.2	II.1	I
Clarity of Argument: States argument clearly and to the point Critical Thinking: presenter shows critical engagement with the material presented and includes independent argument regarding the theme, issue or topic being presented Secondary sources: Relevant literature referred to in presentation. Individual interpretation of the literature offered					

Comment:

Initials: _____

Date: _____

Assessment of Russian/Polish-language essays (Freshmen)

Mark	Content	Cohesion	Language: lexis, accuracy, fluency
I	Imaginative and creative response to questions. Entirely relevant. Excellent knowledge/ understanding of subject matter.	Excellent organisation. A high degree of coherence throughout. Guided writing: Very skilful handling of the stimulus material.	Rich and complex language, employing a wide range of appropriate lexis. Tone and register wholly suited to chosen task. Almost flawless in terms of accuracy. Fluent, showing a high degree of sophistication in the manipulation of the structures of the language.
II.1	Well conceived response. Good knowledge/ understanding of subject matter.	Material generally developed within a carefully planned framework. Generally well constructed but lacking coherence in places. Guided writing: Good use of stimulus material.	Uses a good range of appropriate lexis, with minor lexical errors only. Tone and register usually suited to task. A few errors, mostly of a minor nature. Successful manipulation of the language. Adventurous use of complex structures, with the occasional lapse.
II.2	Sound response. Most points relevant. Demonstrates reasonable knowledge of the content matter.	Satisfactory organisation of material. Development of ideas patchy and/or unambitious. Rambling and/or repetitive at times. Guided writing: Competent use of stimulus material.	Uses an adequate but predictable range of lexis. A number of significant lexical errors. A number of major grammatical errors made, without impairing communication significantly. Satisfactory to good manipulation of the language. Attempts to handle complex structures not always successful.
III	A number of relevant points made. Demonstrates some understanding of the subject matter.	Limited ability to organise material and develop ideas. Structure lacks coherence. Guided writing: Poor use of stimulus material.	Some basic knowledge of lexis but lacks variety. Lexis often inappropriate with frequent anglicisms and wrong words. Communication often impaired by basic error eg. agreements, verb forms. Limited ability to manipulate language; mainly simple 'translated' language, which impedes communication.
F1	Answer largely irrelevant and disorganised.	Very limited ability to organise material and develop ideas. Structure almost	Very limited knowledge and range of lexis. Very basic, inappropriate or wrong words. Many anglicisms. Accuracy only in the simplest forms.

		wholly lacking in coherence. Guided writing: Poor- no use of stimulus material.	A high incidence of basic error. Very little ability to manipulate language.
F2	No rewardable material.	So ill-organised and lacking coherence that no credit can be given.	Knowledge and range so limited that no mark can be awarded

Assessment criteria for Russian/Polish-language essays (Sophister)

Use of (Russian- or Polish-language) sources	
F2	Almost no reference to sources & large use of plagiarism. Almost no evidence of reading & research demonstrated or almost no evidence of understanding of reading & research.
F1	Replicates secondary sources virtually verbatim. Limited reference to sources within the text &/or inability to follow conventions concerning acknowledgement of sources. Significant plagiarism. Generally over reliance on direct quotation which may or may not have been acknowledged
III	Indicates quotes from secondary sources using quotation marks and acknowledges source in footnotes: Direct quotations may be overused or not used very effectively. Evidence of some or little reading & research & an effort made to incorporate this into the work. Some 'accidental' plagiarism.
II.2	Accepts secondary sources at face value (no critical distance). Direct quotations may be overused or not used very effectively. Evidence of reasonable reading & research & an effort made to incorporate this into the work.
II.1	Demonstrates ability to synthesise secondary sources/Maintains critical distance from secondary sources. Good use of direct quotations which generally follow conventions. Evidence of range of reading & research & the ability to use this reasonably well.
I	Engages critically with sources/ ability to synthesise relevant key arguments/ evidence of independent thought. Excellent use of direct quotations, which follow conventions. Evidence of wide range of reading & research & the ability to use this effectively.

Structure	
F2	No evidence of structure/textual cohesion. Lack of logical organisation, no discernible introduction &/or conclusion. No sense of coherent paragraphing. Line of argument extremely difficult to follow.
F1	Some sections difficult to follow through breakdown in organisational conventions. Problems concerning paragraphing evident. Overall lack of linking devices.
III	Some structure, though sometimes lost sight of. Organisation not very clear
II.2	Structured essay (no signposting)/ maintains focus on the essay question. Organisation generally clear but some limitations concerning the introduction, conclusion &/or paragraphing.
II.1	Structured essay with signposting (section headings/breaks)
I	Structured essay with signposting (outline in intro of what, how and why). Good attention paid to guiding the reader. Generally good overall organization. Use of sub-headings where appropriate & good use of linking devices

Readability/intelligibility	
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F2	Extremely limited communicative competence. Reader struggles throughout. Inability to use simple language accurately. Very little appropriate vocabulary.
F1	Serious difficulties for reader to understand. Limited communicative competence. Reader may struggle to understand some sections. Narrow range of grammatical structures & vocabulary with much repetition. Frequent errors of usage
III	Problems following detail, but overall thrust clear. Below average communicative competence. The message is not always conveyed, with a limited range of grammatical structures & vocabulary.
II.2	Readable with occasional breakdown in communication. Average communicative competence. Generally conveys the message with a limited but effective range of grammatical structures & vocabulary.
II.1	Readable with minor glitches
I	Excellent readability. Good communicative competence. Good command of academic language with good range of appropriate grammatical structures & vocabulary.

	Content
F2	Almost no focus with ideas expressed inadequate for topic. Irrelevant sections, a lack of examples & supporting material.
F1	Little to no grasp/understanding of subject matter. Limited focus with many unsupported arguments, a lack of examples &/ or much irrelevant material.
III	Some arguments unsupported & some material irrelevant.
II.2	Superficial grasp of subject matter. Reasonably focused but with one or two arguments unsupported & some material irrelevant
II.1	Good overview of subject matter. Well-focused. Generally good arguments, relevant supporting material & examples
I	Excellent grasp of subject matter. Extremely well focused. Excellent arguments/ analysis, relevant supporting material & examples

Assessment criteria for Russian-language presentations (Sophister)

Первая часть: (примерно 10 минут). Изложение содержания сочинения (60%).		
1. Выбор темы и логика структуры презентации/ Умение выстроить свой текст – композиция, логика / План и композиция. Расчет времени. Вступление и заключение	20	
- объяснить почему вас заинтересовала именно эта тема; какие главные вопросы вы решили рассмотреть в сочинении; на каких вопросах вы решили сконцентрироваться и почему; логичность изложения		
2. Контакт с аудиторией/слушателями; Способность заинтересовать аудиторию; эффективное использование средств наглядности и технические средства/ Качество и информативность иллюстративного материала	20	
контакт выступающего с аудиторией; умение заинтересовать слушателей; умение общаться с аудиторией; выбранные средства визуализации информации (таблицы, схемы, графики и т.д.) соответствуют содержанию; иллюстрации служат уместным и достаточным средством наглядности, помогают наиболее полно раскрыть тему выступления, не отвлекают от содержания выступления; объем, содержание и оформление раздаточных материалов соответствуют теме выступления		
3. Основные моменты / содержание / развернутость темы / Доказательность и убедительность изложения.	20	
- показ основных, наиболее интересных моментов; глубина и оригинальность содержания; адекватность понимания излагаемого материала		
Вторая часть: Ответы на вопросы (10%).		
При оценке учитываются		
правильное понимание вопроса, умение адекватно реагировать в сложной ситуации + умение полно и развернуто ответить на вопрос, способность к аргументации	10	
В/ Языковая правильность / Богатство и точность языка (30%)		
1/ Грамматическая правильность	10	
2/ Богатство словаря	10	
3/ Произношение/ интонация / ударение	10	

Общий

балл

	<u>ex10</u>	<u>ex20</u>
Отлично	7-8	14-16
Очень хорошо	6	12-13

Хорошо	5	10-11	
Удовлетворительно	4	8-10	проходной балл
Неудовлетворительно	3	6-7	
Плохо	2	4-5	

Assessment criteria for Sophister translations

Grade	Mark	Comprehension and Conveyance of Sense	Style/Appropriacy
F	0-39	Comprehension of even basic linguistic items is impeded. The translation as a whole makes little sense.	No sense of style whatsoever. Often sounds like nonsense.
III	40-49	Comprehension of original significantly impeded, sometimes even with fairly everyday vocabulary and structures. Completely unable to cope with specialized vocabulary. There should nevertheless be an overall understanding of the context or the situation.	Highly literal rendering which often makes poor sense in English. Virtually no sense of style. However, it should not all be nonsense.
	40-44	Directionless: virtually no attempt to work round perceived problems.	
	45-49	Slight attempt to work round perceived problems.	
II.2	50-59	General comprehension of a fair range of vocabulary and structures, although there will be quite noticeable gaps. Unable to cope with specialized vocabulary but some attempt should be made to overcome this.	Tends to awkwardness in English and literalness of rendering, although this should not significantly impede the sense at this level. Should show some evidence of a sense of style.
	50-54	Gaps problematical and compromise sense. Some nonsensical turns of phrase in English and very often unnatural sounding.	
	55-59	<u>Some</u> plausible attempt to work around lack of knowledge.	Tends to avoid nonsensical constructions, but the over-literal style sometimes makes the sense difficult to follow. Unnatural in a number of places.
II.1	60-69	Full comprehension of a wide range of vocabulary and structures. Specialized vocabulary presents some problems, but should show clear plausible attempt to overcome these problems.	English style (apart from problems caused by comprehension) clear and precise: should sound natural except in difficult syntactical constructions. The odd awkwardness is to be expected.
	60-64	A slight tendency to literalness which nevertheless does not impede clear comprehension.	

	65-69	Highly plausible.	Should show quite a few 'not juste' versions (although not uniform) and clear attempt to convey stylistic effect.
I	70-75	Virtually no problems of comprehension except with the most highly specialized vocabulary. Where there are nominal problems, judicious paraphrase or other devices prevent any impediment to comprehension.	Shows flair for stylistic manipulation of English. Should sound as if text were written in English except where the language is placed under severe pressure of comprehension.
	76+	Comprehension of original presents virtually no identifiable problems of any kind. Sense fully conveyed, including ambiguities where these exist in original.	Should give the feeling that the translation cannot be improved upon (although one or two natural failings should be allowed!)

Assessment criteria for precis + пересказ (re-telling)

Grade	Language	Content	Cohesion	Register/style	Accuracy (grammar/lexis)
Distinction	Good near-native competence.	Exceptional content, showing excellent understanding of prompt text and inventive/creative response to same.	Excellent use of cohesion devices. Well structured piece of writing.	Excellent choice of style showing ability to vary language-use according to genre and subject-matter.	Virtually complete accuracy.
I	Very good Russian. High level of proficiency.	Very good content. Insightful understanding of prompt text's central issues/themes/ideas.	Very good use of Cohesion devices. Well structured piece of writing.	Very good selection of style/register appropriate to the text-type.	Excellent Russian which is fluent and idiomatic, and largely free from grammatical error, with wide range of lexis.
II.1	Good, appropriate language. Good expression.	Good content. Identification of central thrust of prompt text. Clarity about text's central issues/themes/ideas.	Good use of cohesion devices. Transparent structure.	Good selection of style/register suitable to the subject-matter and text-type.	An appropriate range of structures, showing a positive attempt to display a range of idiom and lexis. Where errors do occur, they do not impact on the intelligibility of the writing.
II.2	Reasonably good simple Russian. Flows reasonably well. Possibly unadventurous/conservative.	Acceptable content. Correctly identifies main details/issues. Remains close to the prompt text.	Some cohesion devices used. Structured piece of writing.	Lack of awareness of appropriacy (register and style).	Generally sound level of Russian, some grammatical and syntactical errors, more limited lexis and idiom, restricted (but predominantly correct and appropriate) range of structures, some awkwardness of expression and

					first-language interference. Some problems with spelling and/or punctuation. Text on the whole intelligible.
III	Faltering command of language. Poor fluency/ stilted language heavily influenced by first language.	Barely acceptable content. Identification of some (but not all) details/issues. Difficulty distinguishing between main and secondary ideas. Excessive reliance on prompt text.	Little-no cohesion. Poorly structured piece of writing. Length requirement not fulfilled.	No awareness of style or register.	Weak, though passable, level of Russian, language comprehensible but with more serious grammatical and syntactical errors, awkward and unidiomatic expression, quite limited lexis and idiom. Considerable number of minor and major errors. Difficulty with complex structures. Sections of the text where communication is compromised.
Fail	Unreadable Russian.	Content unacceptable. Little evidence of understanding of prompt text. Failure to engage with task as set.	No cohesion /logic in the construction of the text. Length requirement not fulfilled.	No awareness of style or register.	Unacceptably weak level of Russian, with evidence of serious errors which impede comprehension and communication (multiple grammatical lapses, unfinished sentences, incoherent expression),

					extremely limited lexis and idiom.
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The assessment of objective tests

All departments in the Faculty of Arts and Humanities use the full marking scale between 0% and 100%. This scale is subdivided into 6 classes which can be glossed as follows:

I	70% +	distinction – work of exceptional quality
II.1	60%-69%	very good – merit
II.2	50%-59%	average – good
III	40%-49%	passable – adequate
F1	30%-39%	redeemable fail
F2	0%-29%	not a serious attempt

The % mark is a symbolic representation of a student's performance within a given class. The % is derived from the class, not the other way around. For example, one talks of marks in the II.1 class in the following way:

60%	a borderline II.2/II.1
61%-63%	a low II.1
64%-66%	a mid II.1
67%-68%	a high II.1
69%	not quite a I (needs to be justified)

The Faculty of Arts and Humanities has laid down guidelines for assigning classes to essay-type assignments. This present document is concerned with the assessment of so-called objective tests. Objective tests are correct answer tests/ items which have unequivocal answers. These may be useful in the assessment of discrete linguistic skills and/or knowledge. Objective items can be designed to focus on specific knowledge and skills, and can be set at any required level of difficulty.

Objective test types

- ❖ Gap tests of various kinds
- ❖ Comprehension exercises (True/False; Multiple choice; questions requiring students to locate specific information in the source text; ...)
- ❖ Matching questions + answers/beginnings + ends of sentences; Sentence completion

The main strength of objective tests is the fact that they can be marked with complete reliability, thus eliminating the possibility of marker subjectivity or bias. The assessment of objective tests may also present a problem because of possible confusion arising from (a) marks as symbolic representations of attainment and (b) marks as raw scores, without reference to standard/scale.

In the Department of Russian and Slavonic Studies the top mark for objective tests is normally 80. This is an indication of a very high I class mark. Exceptional performances may, however, be awarded a mark in excess of 80.

Objective tests are normally used in conjunction with other tests, in order to ensure that students may obtain an overall mark within the full range 0-100.

The rubric in tests and examinations indicates the pass mark in any exercise. The pass mark is not fixed: it is determined by the difficulty of the test, the range of skills and knowledge that are being tested and the level of the students.

5. COLLEGE CALENDAR*

The *College Calendar* has the status of official regulations. In the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in course handbooks/Departmental Guidelines, the provisions of the General Regulations will prevail.

Russian and Polish in the College Calendar

- **TSM (Russian)**
- **European Studies (Russian and Polish)**
- **Business Studies and a Language (Russian and Polish)**

Russian in Two-Subject Moderatorship Programme (TSM) – please see *Calendar* Part II, **Two-Subject Moderatorship**, Content of Subjects, Russian (<http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/two-subject-moderatorship-courses-2/content-of-subjects/>)

Students should in addition see *Calendar* pages for special TSM course requirements in modern languages (**Two-Subject Moderatorship**, General Regulations, sections 14-16, <http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/two-subject-moderatorship-courses-2/general-regulations/>), as well as the General Regulations of TSM courses, together with the section on Academic Progress in the General Regulations and Information (<http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/general-regulations-and-information/academic-progress/>).

European Studies – please see the entry for European Studies in *Calendar* part II, under ‘School of Languages, Literatures and Cultural Studies, Centre for European Studies’ (<http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/faculty-of-arts-humanities-and-social-sciences/school-of-languages-literatures-and-cultural-studies/>)

Business Studies and a Language – please see *Calendar* part II, under ‘Courses in Business, Economic and Social Studies’ (<http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/faculty-of-arts-humanities-and-social-sciences/courses-in-business-economic-and-social-studies/>)

* The 2015-16 version of the College Calendar has yet to be published, regulations from 2014-15 are included here and will be updated when the new version becomes available

New College Plagiarism Policy and Regulations

For 2015-16, College has introduced a new policy on plagiarism, along with revised regulations in the College Calendar. Essential information on plagiarism is hosted on the TCD Library web pages, please see: <http://tcd-ie.libguides.com/plagiarism/calendar>. All students, including continuing students, should make it a priority to read these pages carefully; in particular, all incoming JF students are required to complete the

online tutorial dealing with plagiarism 'Ready, Steady, Write' accessible through the Library website. Calendar regulations on plagiarism are included on pp.60-62 below.

*College Calendar II, 'Academic Progress': **Plagiarism***

82 General

It is clearly understood that all members of the academic community use and build on the work and ideas of others. It is commonly accepted also, however, that we build on the work and ideas of others in an open and explicit manner, and with due acknowledgement.

Plagiarism is the act of presenting the work or ideas of others as one's own, without due acknowledgement.

Plagiarism can arise from deliberate actions and also through careless thinking and/or methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences.

It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism.

Plagiarism is considered to be academically fraudulent, and an offence against academic integrity that is subject to the disciplinary procedures of the University.

83 Examples of Plagiarism

Plagiarism can arise from actions such as:

- (a) copying another student's work;
- (b) enlisting another person or persons to complete an assignment on the student's behalf;
- (c) procuring, whether with payment or otherwise, the work or ideas of another;
- (d) quoting directly, without acknowledgement, from books, articles or other sources, either in printed, recorded or electronic format, including websites and social media;
- (e) paraphrasing, without acknowledgement, the writings of other authors.

Examples (d) and (e) in particular can arise through careless thinking and/or methodology where students:

- (i) fail to distinguish between their own ideas and those of others;
- (ii) fail to take proper notes during preliminary research and therefore lose track of the sources from which the notes were drawn;
- (iii) fail to distinguish between information which needs no acknowledgement because it is firmly in the public domain, and information which might be widely known, but which nevertheless requires some sort of acknowledgement;

(iv) come across a distinctive methodology or idea and fail to record its source.

All the above serve only as examples and are not exhaustive.

84 Plagiarism in the context of group work

Students should normally submit work done in co-operation with other students only when it is done with the full knowledge and permission of the lecturer concerned. Without this, submitting work which is the product of collusion with other students may be considered to be plagiarism.

When work is submitted as the result of a group project, it is the responsibility of all students in the group to ensure, so far as is possible, that no work submitted by the group is plagiarised.

85 Self plagiarism

No work can normally be submitted for more than one assessment for credit. Resubmitting the same work for more than one assessment for credit is normally considered self-plagiarism.

86 Avoiding plagiarism

Students should ensure the integrity of their work by seeking advice from their lecturers, tutor or supervisor on avoiding plagiarism. All schools and departments must include, in their handbooks or other literature given to students, guidelines on the appropriate methodology for the kind of work that students will be expected to undertake. In addition, a general set of guidelines for students on avoiding plagiarism is available on <http://tcd-ie.libguides.com/plagiarism>.

87 If plagiarism as referred to in §82 above is suspected, in the first instance, the Director of Teaching and Learning (Undergraduate), or their designate, will write to the student, and the student's tutor advising them of the concerns raised. The student and tutor (as an alternative to the tutor, students may nominate a representative from the Students' Union) will be invited to attend an informal meeting with the Director of Teaching and Learning (Undergraduate), or their designate, and the lecturer concerned, in order to put their suspicions to the student and give the student the opportunity to respond. The student will be requested to respond in writing stating his/her agreement to attend such a meeting and confirming on which of the suggested dates and times it will be possible for them to attend. If the student does not in this manner agree to attend such a meeting, the Director of Teaching and Learning (Undergraduate), or designate, may refer the case directly to the Junior Dean, who will interview the student and may implement the procedures as referred to under conduct and college regulations §2.

88 If the Director of Teaching and Learning (Undergraduate), or designate, forms the view that plagiarism has taken place, he/she must decide if the offence can be dealt with under the summary procedure set out below. In order for this summary procedure to be followed, all parties attending the informal meeting as noted in §87 above must state their agreement in writing to the Director of Teaching and Learning

(Undergraduate), or designate. If the facts of the case are in dispute, or if the Director of Teaching and Learning (Undergraduate), or designate, feels that the penalties provided for under the summary procedure below are inappropriate given the circumstances of the case, he/she will refer the case directly to the Junior Dean, who will interview the student and may implement the procedures as referred to under conduct and college regulations §2.

89 If the offence can be dealt with under the summary procedure, the Director of Teaching and Learning (Undergraduate), or designate, will recommend one of the following penalties:

- (a) Level 1: Student receives an informal verbal warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will be assessed and marked without penalty;
- (b) Level 2: Student receives a formal written warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will receive a reduced or capped mark depending on the seriousness/extent of plagiarism;
- (c) Level 3: Student receives a formal written warning. The piece of work in question is inadmissible. There is no opportunity for resubmission.

90 Provided that the appropriate procedure has been followed and all parties in §87 above are in agreement with the proposed penalty, the Director of Teaching and Learning (Undergraduate) should in the case of a Level 1 offence, inform the course director and where appropriate the course office. In the case of a Level 2 or Level 3 offence, the Senior Lecturer must be notified and requested to approve the recommended penalty. The Senior Lecturer will inform the Junior Dean accordingly. The Junior Dean may nevertheless implement the procedures as referred to under conduct and college regulations §2.

91 If the case cannot normally be dealt with under the summary procedures, it is deemed to be a Level 4 offence and will be referred directly to the Junior Dean. Nothing provided for under the summary procedure diminishes or prejudices the disciplinary powers of the Junior Dean under the 2010 Consolidated Statutes.

Regulations Concerning TSM Pattern B in the JS and SS years

College Calendar, Part II (<http://www.tcd.ie/calendar/1415-2/part-2-undergraduate-courses-and-other-general-information/two-subject-moderatorship-courses-2/general-regulations/>)

1. Junior Sophister Year

- (i) General academic progress — see §§19-22 above.

(ii) Students must achieve an overall pass mark (grade III or above) in both subjects at the annual examinations in the same academic year in order to pass the year overall and to proceed to the next year.

(iii) Students in pattern B may pass the Junior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in each subject, and pass outright modules totalling at least 20 credits in each subject, and achieve a mark of at least 30 per cent in any failed module(s). Some modules or module components in some subjects are non-compensatable.

(iv) The examination in the minor subject (subject studied for the first three years of the course only) is part I of the moderatorship examination. This is the final examination for the minor subject.

(v) The examination in the major subject (subject studied for all four years of the course) forms part of the moderatorship part II examination.

(vi) The total moderatorship mark is the combined result of both the Junior Sophister and Senior Sophister years in both subjects. The overall mark is calculated on the basis of equal weighting of both subjects in the Junior Sophister year and equal weighting of both Sophister years.

(vii) There are no supplemental examinations.

(viii) Students who fail in one or both subjects at the annual examination may be permitted to repeat the year in both subjects (subject to General Regulations and Information).

(ix) Students who are absent from any or all of their examinations without permission from the Senior Lecturer are excluded from the course.

(x) Students who obtain a minimum grade of III in each of their two subjects at the annual examinations may be permitted to graduate with an ordinary degree of B.A. Except by special permission of the University Council, the ordinary degree of B.A. may be conferred only on candidates who have spent at least three years in the University.

(xi) Students taking a modern language other than English literature as their minor subject must complete their residence requirement in that subject before the Junior Sophister end-of-year examination in that subject. Students who do not complete their residence requirement before their Junior Sophister examinations will not receive their results and will be unable to proceed until the requirement has been met and approved by the relevant schools or departments. See §16 above.

2. Senior Sophister Year

(i) Pattern B students are examined in the one subject studied in the Senior Sophister year. This is the final examination of the major subject, moderatorship part II.

(ii) To be eligible for a moderatorship award candidates must achieve a grade III or higher in the moderatorship part I examination (Junior Sophister) and both parts of the moderatorship part II examination (Junior Sophister and Senior Sophister).

(iii) Pattern B students may pass the Senior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in the one subject studied in the Senior Sophister year, and pass outright modules totalling at least 40 credits, and achieve a mark of at least 30 per cent in each failed module, up to a maximum of 20 credits. Some modules or module components in some subjects are non-compensatable.

(iv) Or pattern B students may pass the Senior Sophister year by aggregation if they achieve a mark of less than 30 per cent in one or more failed modules up to a maximum of 10 credits, if they achieve a credit-weighted average mark of 40 per cent for the year, pass outright modules totalling at least 40 credits and have a minimum mark of 30 per cent in any remaining failed modules. Some modules or module components in some subjects are non-compensatable/non-aggregatable.

(v) The total moderatorship mark is the combined result of both the Junior Sophister and Senior Sophister years in both subjects. The overall mark is calculated on the basis of equal weighting of both subjects in the Junior Sophister year and equal weighting of both Sophister years.

(vi) Students taking a modern language other than English literature as their major subject must complete their residence requirement in that subject before the Senior Sophister final examination in that subject. Students who do not complete their residence requirement before their Senior Sophister examinations will not receive their results and will be unable to graduate until the requirement has been met and approved by the relevant schools or departments. See §16 above.

6. PEER-LEARNING

The peer-learning project provides a student-to-student support network and aims to enhance:

- academic and personal development
- integration into and adjustment to College life
- development and mastery of the study skills and strategies necessary to be an effective learner
- understanding and mastery of the course material
- use of language-learning resources (text books, notes, grammars, dictionaries, tapes, ...)

Peer-learning brings small groups of students together twice a week to review the material covered to date. Two-three first-year students (tutees) meet with a second-

year student (tutor) to discuss whatever concerns the first-year students may have. It provides an opportunity for all participants to establish good learning routines outside the classroom. It thus provides a supportive and informal environment which acts as a bridge between classroom learning and private study.

Peer-learning is NOT a substitute for classroom learning, NOR is it the provision of supplementary teaching. The focus is NOT on the learning of new information, but on the consolidation of pre-existing knowledge and the development of learning skills.

The role of the tutee

The tutee is invited to be a pro-active learner and decision-maker whose role is to:

- identify and raise problems or worries
- determine the agenda/targets for each peer-learning session
- negotiate priorities with other group members
- learn how to learn the course content
- learn the skills for finding answers to questions and solutions to problems on their own
- check for learning through self-testing
- consolidate their knowledge of a subject

The role of the tutor

The tutor is invited to be a facilitator and enabler whose role is to:

- participate in collaborative learning and information exchange
- facilitate the process of cooperation and interaction between group members
- manage group discussion in problem-solving tasks
- provide moral support, encouragement and reassurance
- 'exemplify' how successful students learn
- be available as a resource for group members
- enable 1st-year students better to understand course subject matter

Peer-learning co-ordinator: Conny Opitz (room 5080), opitzc@tcd.ie.

7. SCHOLARSHIPS AND PRIZES

Scholarship

The College offers annually a number of valuable Foundation Scholarships, election to which is on the result of examinations in all subject held in March. For particulars, see *College Calendar*.

Students of Russian may enter for Scholarship in the Senior Freshman year. The standard required for an award is very high: TSM students must obtain an aggregate of first class marks across both subjects, with a preponderance of first-class marks in each subject.

Potential candidates are advised to discuss their entry with the Head of Discipline, a member of staff, or tutor early in the Michaelmas term preceding the examination. The application process is open from 2 November and closes 16 November 2015, application is through the online application form available from the Examination Office webpage (<http://www.tcd.ie/academicregistry/exams/scholarship/#Application>). Foundation Scholarship examinations take place in the week before the start of Hilary Term, i.e. the week beginning 11 January 2016. If they wish to withdraw their application, candidates must do so at least two weeks before the beginning of the examination.

Format of papers:

The Scholarship examination papers will include materials covered during the two semesters in the Junior Freshman year and the first semester of the Senior Freshman year. In their answers, students will also be required to draw on their wider personal knowledge.

RUS: Paper 1: Course Work (TSM) (3 hours)

Two questions weighted equally.

- 1.1. essay
- 2.1. commentary

RUS: Paper 2: Language Competence (TSM, BSL, ES)

Language Competence comprising a written paper of **1 hr. 30 min.** and a Viva Voce examination of **15 min.**

Written paper:

Section A: Translation from Russian into English. Approx. 200-250 words. Suitable for students from all constituencies: non-literary text.

Section B: Discursive essay in Russian. Students are given a list of five-six essay titles (most will relate to material covered in RUF603/605 and RUF703/705) and are asked to write an essay on a topic of their choice. Minimum 300 words. Both sections carry equal marks.

Viva Voce Examination: A **15-minute** oral examination will be centred on topics of general nature as well as topics of the Russian culture, history, socio-economics and politics. Students are asked to prepare a short presentation (approx. 5 minutes) on a topic of their choice in advance of the oral for discussion with the examiners. Their presentation will be followed by a question and answer session.

LANG: Russian (Business Environment) (BSL) (2 hours)

Section A: Students are given a list of five-six essay titles and are asked to write an essay in Russian on a topic of their choice. Minimum 300 words in Russian.

Section B: Using the information provided in Russian, students are required to write a summary in English (approx. 250 words).

Allocation of marks: Section A: 60%; Section B: 40%

POL: Paper 2: Language Competence (BSL, ES)

Language Competence comprising a written paper of **1 hr. 30 min.** and a Viva Voce examination of **15 min.**

Written paper:

Section A: Translation from Polish into English. Approx. 200-250 words. Suitable for students from all constituencies: non-literary text.

Section B: Discursive essay in Polish. Students are given a list of five-six essay titles (most will relate to material covered in PLF605/606 and PLF703/707) and are asked to write an essay on a topic of their choice. Minimum 300 words. Both sections carry equal marks.

Viva Voce Examination: A **15**-minute oral examination will be centred on topics of general nature as well as topics of the Polish culture, history, socio-economics and politics. Students are asked to prepare a short presentation (approx. 5 minutes) on a topic of their choice in advance of the oral for discussion with the examiners. Their presentation will be followed by a question and answer session.

LANG: Polish (Business Environment) (BSL) (2 hours)

Section A: Students are given a list of five-six essay titles and are asked to write an essay in Polish on a topic of their choice. Minimum 300 words in Polish.

Section B: Using the information provided in Polish, students are required to write a summary in English (approx. 250 words).

Allocation of marks: Section A: 60%; Section B: 40%

Examination prizes

SENIOR SOPHISTER - JULIAN A. KAMENSKY PRIZE FOR ORAL RUSSIAN

This prize, in memory of Julian A. Kamensky who taught in the Department of Russian 1968-1975, was founded in 1986 by a gift from two anonymous donors. It is offered annually to the Senior Sophister student who achieves the highest level of spoken Russian in the Moderatorship Part II examination.

Value: €50.

JUNIOR/SENIOR SOPHISTER PRIZES

C.B. ROBERTS MEMORIAL PRIZE

This prize was founded in 1992 in memory of Christopher Brooke Roberts, lecturer in the Department of Russian 1969-1991. It is awarded to the Sophister student who achieves the highest assessment in a joint Junior Sophister and Senior Sophister module or Senior Sophister special subject in the fields of comparative Slavonic or Russian linguistics, or in the history of the Russian language. Value: €95.

W.H.B. GREENWOOD MEMORIAL PRIZE

This prize was founded in 1998 by a bequest from Winifred Greenwood, lecturer in the Department of Russian 1962-89, and its Head until 1987. It is awarded to the Sophister student who achieves the highest assessment (of at least a good second class (first division) standard) in a one or two term module or dissertation in the fields of Russian literature or cultural studies. Value: €195.

FRESHMAN PRIZES

COMPOSITION PRIZE IN MODERN LANGUAGES

Four prizes are awarded to the Junior and Senior Freshman students who attain the highest grade in written Russian in the 1st and 2nd year examinations. Value: € 40.00.

8. ECTS and MODULES in 2015-16

European Credit Transfer System (ECTS) explained

The ECTS is an **academic credit transfer and accumulation system** representing the student workload required to achieve the specified objectives of a study programme.

The ECTS weighting for a module is a **measure of the student input or workload** required for that module, based on factors such as the number of contact hours, the number and length of written or verbally presented assessment exercises, class preparation and private study time, laboratory classes, examinations, clinical attendance, professional training placements, and so on as appropriate. There is no intrinsic relationship between the credit volume of a module and its level of difficulty.

In College, **1 ECTS unit is defined as 20-25 hours** of student input so a 10-credit module will be designed to require 200-250 hours of student input including class contact time and assessments.

The College norm for **full-time** study over one academic year at **undergraduate level** is 60 credits.

ECTS credits are awarded to a student only upon successful completion of the course year. Progression from one year to the next is determined by the course regulations. Students who fail a year of their course will not obtain credit for that year even if they have passed certain component courses. Exceptions to this rule are one-year and part-year visiting students, who are awarded credit for individual modules successfully completed.

Note on **Diploma Supplement**

On graduation students will be provided with a Diploma Supplement listing all the modules they have completed at Trinity.

List of Active Modules 2015-16

Year (JF, SF, JS, SS)	Module Code/ID	Module Name	ECTS credi t valu e
JF TSM, BSL, ESt	RUF104	Russian Language 1 and Russian Oral Proficiency I	10
JF ESt	RUF605	Introduction to Central, East European and Russian Area Studies	5
JF TSM, BSL; JF&SF BESS, Sociology and Social Policy, Law and Business, Social Studies	RUF603	Introduction to Central, East European and Russian Area Studies	10
JF TSM; JF BSL	RUF506	Russian Cultural Studies I	10
JF BESS, Sociology and Social Policy, Law and Business, Social Studies	RUF100	Russian Language for Beginners	10
JF TSM, BSL, ESt	RUF114	Russian for Advanced Speakers 1: Language Structure and Russian-English Translation	10
SF TSM, ESt	RUF202	Russian Language 2 and Russian Oral Proficiency 2	10
SF BSL	RUF207	Russian Language 2 and Russian Oral Proficiency 2; Business Russian Intermediate	10
SF TSM	RUF201	Russian Language 2 for qualified entrants	
SF TSM, BSL, ESt	RUF214	Russian for Advanced Speakers 2: Language Structure and Russian-English Translation	10
SF TSM	RUF501	Russian Cultural Studies 2	10
SF ESt	RUF705	Russian Area Studies 2	5

SF TSM, BSL	RUF703	Russian Area Studies 2	10
SF BESS, Sociology and Social Policy, Law and Business, Social Studies	RUF200	Lower Intermediate Russian	10
JS TSM	RUS101	Russian Language 3: Productive Skills 1, Receptive Skills 1, Oral Proficiency 3	10
SS Est (minor)	RUS225	Russian Language ESt (minor) - Receptive Skills	10
JS TSM, SS ES	RUS401	Russian Cultural Studies	10
JS, SS TSM	RUS421	Tolstoy	5
JS, SS TSM	RUS431	Dostoevsky	5
JS, SS TSM	RUS481	Translating Russian: Translation Theory and Practice	5
JS, SS TSM	RUS491	Translating Russian: Translating Russian Literature	5
JS, SS TSM; SS Est	RUS802	Stalinism and Society in Eastern Europe	10
JS, SS TSM	RUS310	Bulgarian for Beginners	10
SS TSM	RUS201	Russian Receptive Skills 2	10
SS Est (Major)	RUS205	Russian Receptive Skills 2	5
SS TSM	RUS211	Russian Productive Skills 2	10
SS TSM	RUS901	Russian Essay-writing and Presentation Skills	5
SS TSM	RUS221	Russian Oral Proficiency 4	5
SS Est (Major)	RUS215	Russian Oral Proficiency 4/Essay-writing and Presentation Skills	5

SS TSM	RUS902	Dissertation	10
SS BSL, TSM, Est	RUS604	Contemporary Russian Society	10
			10
SS BSL	RUS907	Case Study Project	10
SS BSL	RUS207	Russian Business Communication	10
JF ES, BSL	PLF104	Polish Language 1	10
JF ES	PLF605	Introduction to Central, East European and Russian Area Studies	5
JF BSL	PLF606	Introduction to Central, East European and Russian Area Studies	5
JF ES, BSL	PLF114	Polish for Advanced Learners 1	10
SF ES, BSL	PLF214	Polish for Advanced Learners 2	10
SF BSL	PLF703	Polish Area Studies 2	10
SS BSL	PLS207	Polish Business Communication	10
SS BSL	PLS604	Contemporary Polish Society	10
SS BSL	PLS907	Case Study	10

**Department of Russian and Slavonic Studies
Calendar 2015-16**

August 2015

Monday	31	Michaelmas term begins Supplemental examinations begin
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September 2015

Friday	11		Supplemental examinations end
Monday	21		Freshers' Week/Undergraduate Orientation Week begins
Tuesday	22		Departmental staff meeting
Wednesday	23		
Thursday	24		
Friday	25		Orientation for incoming Freshmen students (TSM, BSL, ES)
Monday	28	Teaching week 1 begins	Undergraduate teaching begins Departmental staff meeting During week 1- dates to be confirmed: - meeting with SF students; - meeting with JS students; - meeting with SS students.
Tuesday	29		
Wednesday	30		

October 2015

Thursday	1		
Friday	2		
Saturday	3		
Sunday	4		College Careers Week begins
Monday	5	Teaching week 2 begins	Evening course teaching begins
Tuesday	6		
Wednesday	7		
Thursday	8		
Friday	9		
Saturday	10		
Sunday	11		
Monday	12	Teaching week 3 begins	Special examinations begin Departmental staff meeting
Tuesday	13		
Wednesday	14		
Thursday	15		
Friday	16		Interim closing date for applications to the Senior Lecturer for Junior Freshman and non-Junior Freshman transfers into the Junior Freshman year of a different course
Saturday	17		
Sunday	18		

Monday	19	Teaching week 4 begins	During week 4 - Slavonic Tea and student presentations on studying and living in Russia and Poland – date to be confirmed.
Tuesday	20		
Wednesday	21		
Thursday	22		
Friday	23		
Saturday	24		
Sunday	25		
Monday	26	Teaching week 5 begins	Public Holiday: Library and College offices closed
Tuesday	27		
Wednesday	28		
Thursday	29		
Friday	30		
Saturday	31		

November 2015

Sunday	1		
Monday	2	Teaching week 6 begins	First day for giving notice for Foundation Scholarship
Tuesday	3		
Wednesday	4		
Thursday	5		
Friday	6		
Saturday	7		
Sunday	8		
Monday	9	Teaching week 7 begins	Study Week
Tuesday	10		
Wednesday	11		
Thursday	12		
Friday	13		
Saturday	14		
Sunday	15		
Monday	16	Teaching week 8 begins	Last day for giving notice for Foundation Scholarship Departmental staff meeting
Tuesday	17		
Wednesday	18		
Thursday	19		
Friday	20		Final closing date for applications to the Senior Lecturer for Junior Freshman and non-Junior Freshman transfers into the Junior Freshman year of a different course Last day for late registration; students are subject to re-admission rules after this date

Saturday	21		
Sunday	22		
Monday	23	Teaching week 9 begins	
Tuesday	24		
Wednesday	25		
Thursday	26		
Friday	27		
Saturday	28		
Sunday	29		
Monday	30	Teaching week 10 begins	Departmental staff meeting

December 2015

Tuesday	1		
Wednesday	2		
Thursday	3		
Friday	4		
Saturday	5		College Open Day
Sunday	6		
Monday	7	Teaching week 11 begins	
Tuesday	8		
Wednesday	9		
Thursday	10		
Saturday	12		
Sunday	13		
Monday	14	Teaching week 12 begins	Departmental staff meeting During week 12 – Slavonic Tea and Book Auction – date to be confirmed
Tuesday	15		
Wednesday	16		
Thursday	17		
Friday	18		Undergraduate teaching ends – Michaelmas term ends
Saturday	19		
Sunday	20		
Monday	21		Library reading rooms open on vacation schedule
Tuesday	22		
Wednesday	23		
Thursday	24		College closed until Monday, 4 January 2016
Friday	25		<i>Christmas Day</i>
Saturday	26		
Sunday	27		
Monday	28		

Tuesday	29		
Wednesday	30		
Thursday	31		

January 2016

Friday	1		
Saturday	2		
Sunday	3		
Monday	4		College opens
Tuesday	5		
Wednesday	6		
Thursday	7		
Friday	8		
Saturday	9		
Sunday	10		
Monday	11		
Tuesday	12		Foundation Scholarship examinations begin (Note: it may be necessary to hold some examinations in the preceding week)
Wednesday	13		
Thursday	14		
Friday	15		
Saturday	16		
Sunday	17		
Monday	18	Teaching week 1 begins	Undergraduate teaching begins Departmental staff meeting During week 1 – Slavonic Tea and meeting with students who are back from Russia and Poland – date to be confirmed
Tuesday	19		
Wednesday	20		
Thursday	21		
Friday	22		
Saturday	23		
Sunday	24		
Monday	25	Teaching week 2 begins	
Tuesday	26		
Wednesday	27		
Thursday	28		
Friday	29		
Saturday	30		
Sunday	31		

February 2016

Monday	1	Teaching week 3 begins	Departmental staff meeting
Tuesday	2		
Wednesday	3		

Thursday	4		
Friday	5		
Saturday	6		
Sunday	7		
Monday	8	Teaching week 4 begins	
Tuesday	9		
Wednesday	10		
Thursday	11		
Friday	12		
Saturday	13		
Sunday	14		
Monday	15	Teaching week 5 begins	Departmental staff meeting
Tuesday	16		
Wednesday	17		
Thursday	18		
Friday	19		
Saturday	20		
Sunday	21		
Monday	22	Teaching week 6 begins	During week 6 – Briefing for students who are travelling to Russia and Poland – date to be confirmed
Tuesday	23		
Wednesday	24		
Thursday	25		
Friday	26		
Saturday	27		
Sunday	28		
Monday	29	Teaching week 7 begins	Study week During this week: Intensive Russian Language Course - Preparation for Russian Language Certification Testing

March 2016

Tuesday	1		
Wednesday	2		
Thursday	3		
Friday	4		
Saturday	5		
Sunday	6		
Monday	7	Teaching week 8 begins	Departmental staff meeting
Tuesday	8		
Wednesday	9		Russian Concert Programme
Thursday	10		
Friday	11		
Saturday	12		
Sunday	13		
Monday	14	Teaching week 9 begins	

Tuesday	15		
Wednesday	16		
Thursday	17		Public holiday
Friday	18		
Saturday	19		
Sunday	20		
Monday	21	Teaching week 10 begins	
Tuesday	22		
Wednesday	23		
Thursday	24		
Friday	25		Good Friday
Saturday	26		
Sunday	27		
Monday	28	Teaching week 11 begins	Easter Monday
Tuesday	29		
Wednesday	30		
Thursday	31		

April 2016

Friday	1		
Saturday	2		
Sunday	3		
Monday	4	Teaching week 12 begins	Departmental staff meeting
Tuesday	5		
Wednesday	6		
Thursday	7		
Friday	8		Hilary Term ends
Saturday	9		
Sunday	10		
Monday	11	Revision week 1	Trinity Monday Trinity Term begins During this week Russian Language Certification Testing takes place – consultations and tests - dates to be confirmed
Tuesday	12		
Wednesday	13		
Thursday	14		
Friday	15		
Saturday	16		
Sunday	17		
Monday	18	Revision week 2	
Tuesday	19		
Wednesday	20		
Thursday	21		
Friday	22		
Saturday	23		

Sunday	24		
Monday	25	Revision week 3	
Tuesday	26		
Wednesday	27		
Thursday	28		
Friday	29		
Saturday	30		

May 2016

Sunday	1		
Monday	2		Public holiday
Tuesday	3	Annual Examinations 1	Annual examinations begin (annual examination period lasts four weeks)
Wednesday	4		
Thursday	5		
Friday	6		
Saturday	7		
Sunday	8		
Monday	9	Annual Examinations 2	
Tuesday	10		
Wednesday	11		
Thursday	12		
Friday	13		
Saturday	14		
Sunday	15		
Monday	16	Annual Examinations 3	
Tuesday	17		
Wednesday	18		
Thursday	19		
Friday	20		
Saturday	21		
Sunday	22		
Monday	23	Annual Examinations 4	
Tuesday	24		
Wednesday	25		
Thursday	26		
Friday	27		
Saturday	28		
Sunday	29		
Monday	30		Marking / Courts of Examiners / Results
Tuesday	31		

June 2016

Wednesday	1		
Thursday	2		
Friday	3		

Saturday	4		
Sunday	5		
Monday	6		Public holiday
Tuesday	7		Marking / Courts of Examiners / Results
Wednesday	8		
Thursday	9		
Friday	10		
Saturday	11		
Sunday	12		
Monday	13		Marking / Courts of Examiners / Results
Tuesday	14		
Wednesday	15		
Thursday	16		
Friday	17		
Saturday	18		
Sunday	19		
Monday	20		Courts of First Appeal
Tuesday	21		
Wednesday	22		
Thursday	23		
Friday	24		
Saturday	25		
Sunday	26		
Monday	27		Courts of First Appeal / Academic Appeals
Tuesday	28		
Wednesday	29		
Thursday	30		

July 2016

Friday	1		Statutory (Trinity) term ends
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