Information Leaflet for Incoming Visiting Students in Business, Economics, Political Science, Sociology and Philosophy – Hilary Term (2nd Semester)

Welcome Meeting and Course Registration Forms

On Tuesday 15th January a meeting organised by Business, Economics, Political Science, Sociology and Philosophy will take place at 6pm in the JM Synge Theatre, Arts Building.

Coordinators for the School of Social Sciences and Philosophy (Economics, Political Science, Sociology and Philosophy) will only sign forms during office hours - they will not sign forms at the welcome meeting or outside office hours.

The Trinity Business School will hold signing sessions during the Orientation week, Monday 14th January – Friday 18th January (excluding Wednesday 16th), from 9.30am -12.30pm & 2.30pm-4.30pm in Room 3.14, Áras an Phiarsaigh.

Office Hours

<table>
<thead>
<tr>
<th>Department/School</th>
<th>Coordinator</th>
<th>Office Hours</th>
<th>Location</th>
<th>Administration Contact</th>
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<tbody>
<tr>
<td>Business (Module codes beginning with ‘BU’)</td>
<td>Jimmy White</td>
<td>Tuesday &amp; Thursday 9.30 - 12.30</td>
<td>Room 3.14, Trinity Business School, 3rd Floor, Áras an Phiarsaigh</td>
<td>Alanna Long &amp; Anya Guiney <a href="mailto:business.exchange@tcd.ie">business.exchange@tcd.ie</a></td>
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<tr>
<td>Economics (Module codes beginning with ‘EC’)</td>
<td>Eleanor Denny</td>
<td>Wednesday 10.30 – 12.30</td>
<td>Room 3021, 3rd Flr, Arts Bldg (16th, 23rd &amp; 30th Jan) / C6.011 in TRiSS</td>
<td>Raimonda Elvikyte <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a></td>
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<tr>
<td>Philosophy (Module codes beginning with ‘PH’)</td>
<td>Lilian Alweiss</td>
<td>Tuesday 15.00 – 16.00</td>
<td>Room 5007, 5th Floor, Arts Building</td>
<td>Sarah Smullen <a href="mailto:philosophy@tcd.ie">philosophy@tcd.ie</a></td>
</tr>
<tr>
<td>Political Science (Module codes beginning with ‘PO’)</td>
<td>Liam Kneafsey</td>
<td>Tuesday 15.00 - 17.00</td>
<td>Room 4.09, 4th Floor meeting room, 2-3 College Green</td>
<td>Solange Daini <a href="mailto:polsci@tcd.ie">polsci@tcd.ie</a></td>
</tr>
<tr>
<td>Sociology (Module codes beginning with ‘SO’)</td>
<td>Richard Layte</td>
<td>Tuesday 09.00 - 11.00</td>
<td>Room 3.02, 2nd Floor, 2-3 College Green</td>
<td>Fiona McIntyre <a href="mailto:sociology@tcd.ie">sociology@tcd.ie</a></td>
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Module Descriptions

All module descriptions are available on the relevant Departmental and School Websites: below:

- [Business](#)
- [Economics](#)
- [Philosophy](#)
- [Political Science](#)
- [Sociology](#)
**Academic Registry**

The Academic Registry looks after all incoming international students. You will register your module choices with this office and they will also provide you with orientation information.

Academic Registry, Watts Building: [https://www.tcd.ie/students/orientation/visiting-exchange/](https://www.tcd.ie/students/orientation/visiting-exchange/)

**Other Queries**

In the first instance students can contact their Departmental Erasmus coordinators or Departmental Administration. Students can also contact the School Office, Room 3023, Arts Building.

**Where to find us?**

1. College Green
   a. Department of Political Science
   b. Department of Sociology
2. Arts Building
   a. School Office – Room 3023
   b. Department of Economics – Room 3014
   c. Department of Philosophy – Room 5009
3. Aras an Phiarsaigh
   a. School of Business

**Lost?** Call Jessie in the School Office on +353 1 896 1840 and she will assist.