



## Trinity College Dublin, the University of Dublin

### Departmental/Research Funding Document

The below form should be filled out and provided to the Academic Registry 4 weeks in advance of students attempting to register. A new form is required annually.

Please send the form to [academic.registry@tcd.ie](mailto:academic.registry@tcd.ie) with subject title 'FAO Student Finance.' No hard copies will be accepted.

**Students:** Please check the 'Financial Task' on your my.tcd.ie registration screen regularly as you will need to confirm the funding and complete the remaining registration tasks once your funding is raised.

**Please complete all fields.**

Student Surname	
Student Forename	
Student Number	
Department/School	

Departmental Funding	Task	Cost Centre (Origin Code)	Activity Code	Source of Funds	Expense Code	Value
Format	10	4 digits	7 digits	4 digits	5 digits	
Format	10					€

Research Funding	Project	Cost Centre (Origin Code)	Expense Type	Task	Award Code	Value
Format	6 digits	4 digits	65002	01	5 digits	
Format			65002	01		€

Name of Department/School Authoriser (Print Name)	
Signature of Department/School Authoriser	
Telephone ext. no/email address of Authoriser	
Date	
Department/School Stamp	

