

## SS PROJECTS 2016-2017

Please read the following instructions carefully. The SS project accounts for roughly a third of your final year marks, so you need to commit to the project and work very hard over the nine week period.

### Schedule

Projects run from the start of Michaelmas term, **Monday, 26<sup>th</sup> September 2016** until the end of ninth week of term, **Friday 25<sup>th</sup> November 2016**. Lectures commence in week 10. Projects continue through Study Week (week 7).

### Interim Report

A brief interim report, of maximum length 500 words, must be submitted to Prof. Coleman, not later than the end of the fifth week of Michaelmas Term. It must be submitted by email to [colemaj@tcd.ie](mailto:colemaj@tcd.ie) as **plain text**. Diagrams, tables etc are NOT required. **E-mails must reach Prof. Coleman no later than 5 p.m. on Friday 28<sup>th</sup> October 2016.**

### Final Report

Guidelines for writing up your final report are being sent to you as a separate email attachment.

1. Five copies of your final report are required. Three copies must be handed in to the School of Physics Office, **not later than the first teaching day of Hilary Term, Monday, 16<sup>th</sup> January 2017. THIS IS A HARD AND FAST DEADLINE.**
2. The fourth copy should be handed in person to your project supervisor. If your project is outside College, you should ensure that your supervisor receives a copy by the same date. When you submit your copies, you will be asked to confirm that you have already given a copy to your supervisor.
3. Report submission is always your personal responsibility. If you fail to submit a report you can obtain no marks for it.
4. If an *ad misericordiam* reason, such as illness, appears likely to prevent you from handing in your project report on time you must contact the Head of School as soon as the problem arises. An *ad misericordiam* reason will not be considered if it is offered after the submission deadline.
5. You must also retain a fifth copy of your report for yourself, since none of the submitted copies will be returned to you. You should bring your copy with you if the External Examiner calls you to a *viva voce* examination after the Moderatorship examinations.

### Poster

You are required to present a poster of your work, which will be assessed at the poster exhibition, typically held on an afternoon in the middle of February: details will be circulated later. A poster template is being sent to you as a separate email attachment. **You must email the Powerpoint slide of your poster to the School Administrator, Colm Stephens, at [stephec@tcd.ie](mailto:stephec@tcd.ie), also by the first teaching day of Hilary Term, Monday, 16<sup>th</sup> January 2016. Remember to use your name in the filename of the email attachment to allow identification.** The School will arrange for the A0 poster to be printed off and you will be notified when you can collect it, typically shortly before the poster session.

## **Marking**

There are four elements contributing to the final mark for the Project:

- 1) The Supervisor's mark (40%)
- 2) The 2nd and 3rd Reader's mark, 20% each (40%)
- 3) Poster mark: 2nd, 3rd Readers, 10% each (20%)
- 4) A small panel of Examiners, typically comprising myself and Heads of Courses, **interviews each student during Study Week in Hilary Term (27 February – 3 March 2017)**, and agrees the final mark.

The marking guidelines are as follows:

### **Supervisor's Mark**

Guidelines for the breakdown of the Supervisor's mark:

a) Results obtained	25
b) Effort and Performance	45
c) Initiative and Understanding	<u>30</u>
Total	100

### **Second and Third Readers' Marks**

Guidelines for the breakdown of the 2<sup>nd</sup> and 3<sup>rd</sup> Readers' marks for the Report:

a) Introduction/Background	20
b) Scientific content	50
c) Presentation	20
d) Conclusions	<u>10</u>
Total	100

### **Poster Mark**

Guidelines for the breakdown of the Poster mark, provided by the 2<sup>nd</sup> and 3<sup>rd</sup> Readers:

a) Understanding	50
b) Presentation	<u>50</u>
Total	100