Reimbursement supporting documentation:
Please return completed forms to deanssec@tcd.ie, Graduate Studies Office, Academic Registry, Watts Building, Trinity College Dublin. This form must be received no later than one week after the deadline.

Applicant’s name:
Applicant’s year:
Applicant’s student number:
Applicant’s email address:
Have you received the Travel Grant before/when?

Certificate of financial support from Head of School (No funds will be allocated unless appropriate support is received from the Head of school and this section is complete)

I confirm that the above-named student will receive €______ from school funds towards the cost of travel. This is equal to at least 20% of total proposed cost of travel for this research trip.

Signature of Head of School: __________________________________________

Date: __________________________________________
SUPERVISOR’S SUPPORTING STATEMENT

Please provide a supporting recommendation for this grant application. Please include confirmation that (i) other funding is not available for this purpose; and (ii) in category A1, the student is presenting the work himself/herself. The supervisor’s recommendation will be taken into account by the Dean of Graduate Studies and Committee.

(Please attach a separate sheet if necessary)

Signature of Supervisor: __________________________________________

Date: ___________________________________________________________
Details of Travel:

Please submit this form filled in to your school (attach an additional sheet if necessary), and it is also to be included with the rest of the supplementary documentation forwarded to the Graduate Studies Office (These details must match the information given on your online form)

Place(s) being travelled to: ______________________
Dates of proposed travel Depart & Return: ______________________

Estimate of Costs:
Travel type details (Air/rail/boat/bus) ____________________________
Cost of accommodation: ___________________________
Registration fee: ____________________________
Details of Travel Benefits for your research: ____________________________
Total cost: ____________________________

A1 students must provide an abstract of their presentation:

Signature of Student: ____________________________________________
Date: ____________________________________________