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1. GENERAL INFORMATION

(i) European Studies
The objective of your European Studies programme is to achieve a high degree of linguistic competence, a firm intellectual grasp of several academic disciplines, and a detailed understanding of the European past and of contemporary Europe. In your European Studies programme, you will study two languages (French, German, Italian, Polish, Russian or Spanish). You also study the history of ideas and the evolution of European thought. You also study the European past and present through the disciplines of History, Political Science, Sociology and Economics. Your third year is spent at a university in the country of your choice of major language.

(ii) This Handbook
This Handbook provides information about the European Studies office, teaching staff, assessment, and about the academic programme for the first (Junior Freshman), second (Senior Freshman) and fourth (Senior Sophister) years. The Year Abroad Handbook enables students to plan the third (Junior Sophister) year abroad. It is made available to Senior Freshman students at the end of Michaelmas Term.

(iii) The European Studies Office
The European Studies office is 3037 on the first floor of the Arts Building (tel: 8961808). The European Studies office is normally open during term 10am-12pm and 2pm-4pm on Tuesdays, Wednesdays and Thursdays. The Director of European Studies is Graeme Murdock (murdocg@tcd.ie). The Executive Officer in European Studies is Susan Migunda-Greene (eurostds@tcd.ie). For information about the Centre for European Studies see www.tcd.ie/European_Studies/.

E-mail is the main method used for contact between the European Studies office and students. Please note that you should only use your TCD e-mail address when contacting the European Studies office or any staff.

(iv) Teaching Staff in European Studies
Staff who teach on the European Studies programme are located in three Schools: the School of Histories and Humanities, the School of Languages, Literatures and Cultural Studies, and the School of Social Sciences and Philosophy. Further information about the contact details and research interests of staff involved in European Studies is available through departmental web-pages: (Economics www.tcd.ie/Economics/; French www.tcd.ie/French; Germanic Studies www.tcd.ie/Germanic_Studies/; Hispanic Studies www.tcd.ie/Hispanic_Studies/; History www.tcd.ie/history/; Italian www.tcd.ie/Italian/; Political Science: www.tcd.ie/Political_Science/; Near and Middle Eastern Studies www.tcd.ie/nmes; Russian and Slavonic Studies www.tcd.ie/Russian; Sociology www.tcd.ie/sociology/).
2. REGULATIONS AND GUIDELINES

Please note that it is the responsibility of students to read and take note of regulations about your programme and about individual modules. Alongside the information provided in this handbook, students should read carefully information provided by tutors on individual modules. You should also consult the handbooks of the relevant department (e.g. History, Italian) where appropriate for important information about assessment deadlines, how to submit written work, marking criteria, and other regulations. If you are in any doubt about how these regulations affect you, contact your module tutor, College tutor, relevant department office, or the European Studies office for guidance. Please also note that the University Calendar (www.tcd.ie/calendar/) is definitive on all regulations.

(i) Assessment and Examinations

There are varied modes of assessment in different modules in your programme. Please consult information provided by module tutors to understand precisely what is required of you in assessed exercises and in examinations. Please also note that it is the responsibility of each student to establish the time and date of examinations and be aware of examination regulations by consulting the College Examination Office website. www.tcd.ie/academicregistry/exams/

Each year at Trinity you must take modules with a total value of 60 credits (ECTS). To progress each year in College you need to secure an overall mark of 40% and to obtain 60 credits, either by passing all modules (and in some cases also by passing required elements within modules), or by compensation. To pass by compensation you must either pass outright modules totaling 55 credits and achieve a minimum mark of 30 per cent in the failed module, or pass outright modules totaling 50 credits and achieve a minimum mark of 35 per cent in any failed module(s). The designation of certain modules, or module components, as non-compensatable and/or the credit value of modules may reduce the level of compensation permitted in any year.

Students, in the Junior or Senior Freshman year, who do not pass at the annual examination session, either outright or by compensation, must complete supplemental assessments in all modules in which they did not pass (and pass any non-compensatable elements of modules) by taking such assessment components, as required, during the supplemental examination period.

Students must pass their third year abroad. Details about this are set out in the Year Abroad Handbook.

The final degree examination marks (Moderatorship) are decided solely by assessment and examination in the Senior Sophister year. Candidates must satisfy the examiners in the major language component in order to pass the moderatorship examination. In calculating the moderatorship result all modules are weighted according to their credit values. There are no supplemental examinations in the Senior Sophister year.
(ii) Marking Scheme and Marking Criteria
The marking scheme used is based on the following grade descriptors: I = 70 - 100; II.1 = 60 - 69 marks; II.2 = 50 - 59 marks; III = 40 - 49 marks; F.1 = 30 - 39 marks; F.2 = 0 - 29 marks. In cases of failure to submit an assessed work component, 0% is awarded.

Students should consult module and relevant departmental handbooks for specific criteria relating to each of these grades. Please also see the essay-writing guidelines below.

(iii) Plagiarism
Plagiarism is the act of presenting the work of others as one’s own work, without acknowledgement. As such, it is considered as academically fraudulent, and subject to the disciplinary procedures of the University. Plagiarism can arise from deliberate actions and/or through careless thinking and methodology. The offence lies not in the attitude or intention of the author, but in the action and in its consequences. Please note that it is the responsibility of the author of any work to ensure that they do not commit plagiarism. Students must therefore think carefully about their practices of essay-writing, translation, citation, and note-taking. In the event of any uncertainty students should seek advice ahead of submitting any work for assessment.

All students are required to read and take note of the regulations on plagiarism in the College Calendar www.tcd.ie/calendar. (Calendar Part II, General Regulations, Academic Progress, Paragraphs 82 and following).

For important information about this subject students are also required to consult http://tcd-ie.libguides.com/plagiarism

All students must complete the online tutorial on avoiding plagiarism, ‘Ready, Steady, Write’, located at http://tcd-ie.libguides.com/plagiarism/ready-steady-write

(iv) Essay submissions
Every Junior Freshman, Senior Freshman and Senior Sophister essay must be accompanied by the appropriate coversheet which should be downloaded from the European Studies web pages. The essay and coversheet should be delivered in hard copy to Room 3037 by 11.00 a.m. on the specified date. In addition, a copy of all Junior freshman, Senior freshman & Senior sophister essays must be sent electronically to the corresponding emails below:
Junior Freshman- cesJFessay@tcd.ie
Senior Freshman- cesSFessay@tcd.ie
Senior Sophister- cesSSessay@tcd.ie

(v) Essay-writing guidelines
European Studies students have to adapt their writing skills to different disciplines. These guidelines on essay-writing should be read in conjunction with specific advice offered by module tutors in different disciplines.
An essay should provide a structured analysis of evidence in order to answer a specific question or set of interlocking questions. Essays should not merely provide information about a topic. You should therefore prepare to write by reading books and articles from reading lists provided by your module tutor. These texts should be directly related to the subject under discussion. You are not reading merely to accumulate information but to understand arguments about how to interpret processes, ideas, texts and events. Before writing, you should read carefully through your notes and devise a structure for your writing around relevant arguments. Essays should be structured around points of analysis, not structured around blocks of information. An essay which simply narrates will never receive high marks no matter how well written and presented. In assessing essays, markers take account of attributes such as quality of analysis, depth and range of understanding of relevant issues, accuracy, structure, expression, presentation and originality of thought. The mark represents a composite evaluation of these factors. An interesting, provocative, but poorly-informed piece of writing might then receive the same grade as one which is clearly presented but reliant on repetition of basic narrative information.

The introduction is a vital element of a successful essay. It should define how the author intends to treat and analyse the question asked. Any terms or concepts in the title requiring definition should be considered in the introduction. The main part of an essay should consist of several main points, which deal with individual aspects of the question posed and lead up to an answer to the question. A clear structure will ensure that the argument is coherent and easy to follow. The conclusion should summarise the argument and supply an answer to the exact question posed in the introduction.

Paragraphs should be limited to less than a typed page and develop a single point. Single sentence paragraphs should be avoided. Think carefully about your style of writing to deliver clear, accurate and sophisticated ideas. The first person should be sparingly used. Elisions, contractions, as well as slang, jargon, colloquial expressions, and an excessive use of metaphors should be avoided. A frequent error of grammar is around the use of ‘its’ (a possessive pronoun). ‘It’s’ (a contraction of it is) cannot be used in its place. On dates, you should write the 1850s (as a plural) not the 1850’s. When you use ‘twentieth century’ as a noun no hyphen is needed, but as an adjective a hyphen is required (‘twentieth-century Ireland’). You are taking a programme of study involving language learning. Please take care to spell place names, personal names and concepts accurately. Read your work carefully before submitting it. Some people find it helpful to read their work aloud to themselves to check whether sentences make sense or are too long and confusing.

Every essay must contain a bibliography, at the end of the essay, listing works consulted in alphabetical order of the author’s last name. Only works actually consulted should be listed. There are different methods of listing publications- the crucial thing is to be consistent and ensure that sufficient information is supplied to allow the reader to trace the publication used.
All direct quotations, as well as the ideas or opinions of others, must be referenced. Indirect quotations must be extensively reworded, reordered and their contents analysed. This is important not only to demonstrate quality of analysis but in order to avoid plagiarism. As a general rule, any information taken from a book or article must be sourced. However, it is not necessary to source general information or well-known facts which are common knowledge or can be easily verified. References should be inserted as consecutively numbered footnotes or endnotes after the relevant text passage. References should be consistent in style and contain precise page references.

(vi) **Attendance and Non-satisfactory Performance**
In some modules and departments students must satisfy an attendance requirement. In some modules and departments students must complete non-examined written work. Students are responsible for ensuring that they understand and meet the criteria required in all modules they study. Please consult your module tutor if you are uncertain about what is expected. If a student is returned as “non-satisfactory” by one or more than one department in one semester or in consecutive semesters, the Director of European Studies will call the student for interview in order that he/she may explain the circumstances of the non-satisfactory performance. Students who are returned as non-satisfactory in more than one semester or by more than one department may be deemed not entitled to credit for the year.
3. COURSE STRUCTURE

There is a common structure for Junior Freshman students involving the study of two languages equally, alongside core modules in History, the History of Ideas, and Social Sciences. In the Senior Freshman year all students continue to study two languages equally, take core modules, and select a further module in History, Economics, Sociology or Political Science. Senior Freshman students choose the language in which they wish to major (and hence the country where they will spend their third year) at the end of Michaelmas term. In the Senior Sophister year all students study two languages (one major, one minor), study a core European Studies module, and take other modules from a list of available options. Students are encouraged to choose to write a Dissertation during their Senior Sophister year.

(i) Junior Freshman Year

In their Junior Freshman year students take:

(i) Two languages from French, German, Italian, Polish, Russian and Spanish. No student may take more than one language as a beginner.
(ii) ‘Europe 1500-1800: Power and Culture’ (HI1220)
(iii) ‘Introduction to Social Science’ (EU1002)
(iv) ‘Introduction to the History of Ideas’ (EU1003)

(ii) Senior Freshman Year

In their Senior Freshman year, students take:

(i) The two languages studied in the Junior Freshman year are continued throughout the Senior Freshman year. By the end of the first semester, students will be asked to designate one of the two languages as their major language. This determines the country to which they will go in the Junior Sophister year and the principal language in which they will be examined at Moderatorship.
(ii) ‘Europe since 1914: Cataclysm and Decline’ (HI2119)
(iii) ‘The making of modernity, 1750-1820’ (EU2001)
(iv) One of the following modules:
   (a) ‘European societies’ (SO2330) (not available this year)
   (b) SO2310 Introduction to Social Research
   (c) SO2343 Gender, Work and Family
   (d) SO2350 Power, State and Social Movements
   (e) ‘Imperialism to Globalism: Europe and the World, 1860-1970’ (HI2133)
   (f) ‘Comparative politics’ (PO2650)
   (g) ‘Intermediate economics’ (EC2010)
   (Students who wish to take this module must seek permission from the Head of Economics before the end of the Hilary term of their Junior Freshman year, before declaring their Senior Freshman module choice)
   (h) ‘International relations’ (PO2640)

NB: In order to take any Political Science modules in the Senior Sophister year, students must pass one of the Senior Freshman modules offered in that subject area with a minimum mark of 40. In addition, students intending to take the international relations module in the Senior
Sophister year must pass the Senior Freshman international relations module with a minimum mark of 40.

(iii) Scholarship Examination
The objective of the Scholarship examination is to identify outstanding academic potential in the complementary disciplines which make up the European Studies programme. The Scholarship examination in European Studies includes material covered during the two semesters of the Junior Freshman year and the first semester of the Senior Freshman year. It consists of one General Paper in European Studies, two language (French, German, Italian, Polish, Russian and Spanish) competence papers (including a *Viva voce* examination) and one additional paper in this year from the list as follows (Europe 1500-1700; Europe since 1914; Economics Paper 1; Political Science Paper 1; Political Science Paper 2; Sociology Paper 2). The two language papers combined carry 1/3 of the overall marks. The General Paper and remaining paper each carries 1/3 of the overall marks.

(iv) Junior Sophister Year
The Junior Sophister year abroad is a compulsory element of the European Studies programme. A separate Year Abroad Handbook is produced to cover the Junior Sophister year and to help Senior Freshmen choose their continental university and organize their year abroad. Modules are normally undertaken in the major language from a prescribed range of options at the exchange university. Students must comply with the assessment requirement sat at the foreign university to the satisfaction of the European Studies examination board.

Marks derived from work assessed at the exchange university during the Junior Sophister year abroad enable the student to progress to their Senior Sophister year. Students should obtain at least 45 ECTS or equivalent during their year abroad, and should ensure they have a margin for error in the number of courses specified on their learning agreement. If this standard of 45 ECTS is not achieved they must repeat examinations in the supplementary sessions, as determined by their host University. If they fail, they have to repeat the Junior Sophister year in Trinity, paying full fees.

It is recommended that students take major and minor language modules while studying abroad, but the credits obtained for these modules will not count towards their end of year results. Students should remember that they will be examined in their minor language in the Moderatorship examination (receptive skills only) and consequently should ensure that they maintain their competence in it during the third year.

Non-EU Junior Sophister students should confirm with the Centre for European Studies that College will reimburse the student for tuition fees incurred while in the host University. Currently, Non-EU students are not entitled to a SOCRATES grant as they are not EU nationals. Students should bear in mind that although normally no tuition fees are payable to universities in continental Europe (with the exception of Russia), financing the year abroad may be more onerous than in the case of a normal year’s study.
(V) Senior Sophister Year
All Senior Sophister students are required to take:

(i) a Major language.
(ii) a Minor language.
(iii) ‘Modernity and Society: Ideas and Culture in Europe since 1850’ (EU4002).
(iv) One module from those listed under ‘List 1’, or two modules from those listed under ‘List 2’. With the approval of the Director, one of the modules in ‘List 2’ may be replaced by a dissertation (EU4001) on a subject of independent study of 7,000-10,000 words.

List 1
(Year-long modules)
- HI3400 The Vikings c. 790-1100
- HI3439 The Archaeology of Medieval Warfare 1000-1300
- HI3436 Europe Reformed 1540 – 1600
- HI3427 The French Revolution, 1789 – 1799
- HI4398 Weimar Germany: Politics, Culture and Society

List 2
(Year-long modules unless stated otherwise. Please consult module descriptions for any requirement of particular linguistic competence.)
- FR4048 French Cinema: Perspectives
- FR4049 La Belle Époque et le Surréalisme
- FR4043 Language and Society in the French-speaking world: status, diversity and function
- GR4040 Kulturwissenschaft
- GR4053 Kunst nach Auschwitz
- GR4 Künstliche Menschen in der Literatur
- HI4343 Napoleon’s Empire: War Culture and Society in France and Europe, 1799-1815 (Michaelmas Term)
- HI4331 The Crusades, c.1095-1204 (Hilary Term)
- HI4313 Romance before Romanticism: Life, Love and Death in Ancien Régime and Revolutionary France
- HI4303 Renaissance Florence, c.1348-1527
- HI4324 Society and the Sacred in France, 1685-1815
- HI4338 Medieval Globetrotters: Exploration and World Conquest in the Age of the Black Death
- HI4339 Gender and Sexuality in Early Modern Europe
- IT3023/3041 Italian Society, Contexts, Texts (Michaelmas Term) 5 ECTS AND IT4017 Cultural Configurations: Italian Science Fiction (Hilary Term) 5 ECTS.*
- NM4003 Holocaust Representation in Film and Literature
- NM4004 Islam and Gender
- PO3670 Democracy and Development
- PO4701 Contemporary International Relations. The prerequisite for PO4701 Contemporary International Relations is PO2640 International Relations.
• RU4070 Stalinism and Society in Eastern Europe
• S04230 Economic Sociology of Europe
• SP4 The Myths of Time: Spain 1930-1945 (one semester)
Centre for European Studies - Junior Freshman

Essay Submission Sheet

Please complete this form in full every time you submit assessed work to the European Studies Office (Room 3037). No work will be accepted without this submission sheet. All assessed work for EU-coded modules must also be submitted electronically to cesJFessay@tcd.ie

Surname First Name
Year

______________________ ____________________________

Student Number E-mail

______________________ ____________________________

Module Code/ Module Name

________________________________________________________________________

Declaration

I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at http://www.tcd.ie/calendar.

I have also completed the Online Tutorial on avoiding plagiarism ‘Ready Steady Write’, located at http://tcd-ie.libguides.com/plagiarism/ready-steady-write.

Signed Date

______________________ ____________
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Surname: __________________________ First Name: __________________________
Year: __________________________
Student Number: __________________________ E-mail: __________________________

Module Code/ Module Name
__________________________________________________________

Declaration

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Signed: __________________________ Date: __________________________

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Surname

First Name

Year

Student Number

E-mail

Module Code/ Module Name

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Signed

Date

__________________________________________________________  __________