



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

School of Social Sciences and Philosophy -

Department of Economics

MSc Economics 2019–2020



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A Note on this Handbook

In the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in programme or local handbooks, the provisions of the General Regulations in the Calendar will prevail.

Alternative formats of the Handbook can be made available on request.

Section 1 – General College Information

Student Services and Support

The Programme Administrator is your first port of call for all general queries. College also provides a range of administrative, academic and wellbeing supports and services to help smooth your route through college, these include College Health, the Disability Service and a range of other activities. You can find further information at the links below:

- Careers Advisory Service – tcd.ie/Careers/
- Graduate Studies Office – tcd.ie/graduatestudies/
- Mature Student Office – tcd.ie/maturestudents/
- Student Services Website - tcd.ie/studentervices - and Information Booklet available [at this link](#)
- Trinity Disability Service – tcd.ie/disability/

Support Provision for Students with Disabilities

Trinity has adopted a [Reasonable Accommodation Policy](#) that outlines how supports are implemented in Trinity. Student seeking reasonable accommodation whilst studying in Trinity must [apply for reasonable accommodations](#) with the Disability Service in their student portal <http://www.my.tcd.ie>. Based on appropriate [evidence of a disability](#) and information obtained from the student on the impact of their disability and their academic course requirements, the Disability Staff member will identify supports designed to meet the student's disability support needs. Following the Needs Assessment, the student's Disability Officer prepares an Individual [Learning Educational Needs Summary](#) (LENS) detailing the Reasonable Accommodations to be implemented. The information outlined in the LENS is communicated to the relevant School via the student record in SITS.

In relation to accommodation with examinations and other deadlines, students should make requests as early as possible in the academic year. To ensure the Assessment, Progression and Graduation Team can set your accommodations for examination purposes, the following deadlines are applied:

- **Semester 1 assessments:** the last Friday in September (27th September 2019)
- **Semester 2 assessments:** the last Friday in January (24th January 2020)

- **Reassessments:** the last Friday in May (29th May 2020)

Students are required to initiate contact with the School/Department and request reasonable accommodations as per their LENS report, or email received following their needs assessment for particular assessments for School/ Department administered assessment. Students are advised to make contact at least two weeks prior to the assessment date to enable adjustments to be implemented.

Graduate Students Union

The Graduate Students Union represents the postgraduate student body at College level. You can find further information about the union, its representation structures, and how to get involved on their website: <https://www.tcdgsu.ie/>.

Co-curricular Activities

College has 50 sports clubs in a range of disciplines, from Basketball to Archery, you can find information on all of the clubs on the Trinity Sport website, here: <https://www.tcd.ie/Sport/student-sport/clubs/>

College offers over 100 societies across the University. From arts, culture, politics and debating to gaming, advocacy and music, you're sure to find your niche. You can find a list of all of the societies here: <http://trinitysocieties.ie/>

Emergency Procedure

In the event of an emergency, dial Security Services on extension 1999 Security Services provide a 24-hour service to the college community, 365 days a year. They are the liaison to the Fire, Garda and Ambulance services and all staff and students are advised to always telephone extension 1999 (+353 1 896 1999) in case of an emergency. Should you require any emergency or rescue services on campus, you must contact Security Services. This includes chemical spills, personal injury or first aid assistance. It is recommended that all students save at least one emergency contact in their phone under ICE (In Case of Emergency).

Data Protection

Please note that due to data protection requirements Staff in the School of Social Sciences and Philosophy cannot discuss individual students with parents/guardians or other family members.

As the University considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, the University will not disclose personal data to the parents, guardians or other representatives of a student without the student's consent. The University's preference is to receive written consent by way of email from the student where possible. Without such consent the University will not release any details regarding students including details of their registration, attendance, results, fee payments etc.

Trinity College Dublin uses personal data relating to students for a variety of purposes. We are careful to comply with our obligations under data protection laws, you can find further information on how we obtain, use and disclose student data here: https://www.tcd.ie/info_compliance/data-protection/student-data/.

Section 2 – General Programme Information

Welcome from the Course Director

Dear student,

Welcome to the MSc Programme at the Department of Economics at Trinity College Dublin! We are delighted that you have chosen Trinity College Dublin- one of Europe's oldest and most reputable universities – to pursue your postgraduate studies.

The aim of the **MSc in Economics** is to equip you with the tools of a modern economist and acquaint you with the latest topics, methods and policies employed in the social science of economics. Apart from the classic MSc in Economics, our newly designed **MSc in Economics (International Development)** will allow you to concentrate on the questions that motivate the burgeoning field of economic development: Why are some countries rich, while others seem to have been poor for generations? Does microfinance improve the lives of women in rural India?

As our graduate, no matter what course strand you choose, you will be well-placed to pursue a successful career after your graduation. Our graduates work in multinational corporations, government, international organisations, non-governmental organisations, or pursue an academic career at top-ranked universities.

Our department offers an ideal environment to support you while you study towards your MSc. You will find a dynamic and vibrant community, with established concentrations in international development and international macroeconomics and growing clusters in areas such as political economy and economic history. Our faculty research at the forefront of their fields.

We expect you to work hard, but we promise to provide you with an environment where you can always find academic and pastoral support.

I look forward to meeting you over the course of the year and if I can be of any help, please come and see me for a chat.

A handwritten signature in black ink, appearing to read 'M. Suesse', written in a cursive style.

Professor Marvin Suesse

Director of the MSc in Economics

Welcome from the Programme Administrator

Welcome to Department of Economics and the MSc in Economics course.

My name is Fiona Young and I am the administrator for the MSc in Economics programme.

If you have any administrative queries, you can email me at economics@tcd.ie or drop into the office (room 3014, Arts Building). My office hours are 10.00 -12.30 and 2.00 – 3.30 on Mondays to Thursdays and 10.00-12.30 on Fridays.

Please ensure you regularly check your Trinity email account, as I will use this for all announcements relating to the MSc.



Fiona Young

Contact Details

Head of School

Professor Carol Newman

Email: cnewman@tcd.ie

Head of Department

Professor Gaia Narciso

Email: narcisog@tcd.ie

Director of Teaching and Learning Postgraduate

Professor Thomas Chadeaux

Email: Thomas.Chadeaux@tcd.ie

School Manager

Helen Murray

Email: hmurray@tcd.ie

Programme Director

Professor Marvin Suesse

Email: marvin.suesse@tcd.ie

Office hours: Monday 10-12 (Michaelmas Term), Monday 14-16 (Hilary Term)

Administration

Fiona Young

Email: economics@tcd.ie

Phone: +353 1 8961325

Location: Room 3014, Arts Building

Office Hours: 10.00 -12.30 and 2.00 – 3.30 Mon-Thurs and 10.00-12.30 on Fridays

General

The MSc in Economics offers an advanced qualification to graduates in economics, business or other disciplines with a strong quantitative component and is taught full-time over one year or part-time over two years. It comprises 60 ECTS of taught modules and a 30-ECTS research component. Apart from the standard MSc in Economics, there is also a strand specialising in International Development.

The objective of the course is to provide well-qualified graduates in economics and related disciplines with the training required to enter Ph.D. programmes in economics or to work as economists in government or private sector organisations. The course combines the technical skills needed to undertake economic research, exposure to current research fields in economics, and an emphasis on active and problem-based learning to ensure mastery of the basic skills.

Programme Website

<http://www.tcd.ie/Economics/postgraduate/msc-economics/index.php>

School Website

<http://www.tcd.ie/ssp/>

Key Dates

Michaelmas Term

- 9 September to 20 September: Mathematics and Statistics course
- 23 September to 18 October: Teaching Period 1
- 21 October to 25 October: Study Week
- 28 October to 22 November: Teaching Period 2
- 25 November to 6 December: Revision Period

- 9 December to 13 December: Examinations

Hilary Term

- 20 January to 30 January: Research Methods course
- 3 February to 28 February: Teaching Period 3
- 2 March to 6 March: Study Week
- 9 March to 3 April: Teaching Period 4
- 6 April to 17 April: Revision Period
- 27 April to 1 May: Examinations

Trinity Term

- 10 August to 14 August: Supplemental examinations (if applicable)
- 30 June (31 August Part Time): Deadline for submitting dissertations

Programme Governance

The MSc in Economics is governed by the MSc Management committee which is a sub-committee of the School of Social Sciences and Philosophy Executive and Postgraduate Teaching and Learning Committees. Membership of the MSc Management Committee includes the Academic Director (Professor Marvin Suesse), the Administrative Officer (Fiona Young), and Committee members Professors Gaia Narciso (Head of Department), Francis O'Toole, Tara Mitchell, Nicola Mastrococco, Davide Romelli, and a student representative.

Academic Year Structure

Academic Calendar	Week	2019/20 Academic Year Calendar	Term / Semester
1	26-Aug-19	Reassessment* (Semesters 1 & 2)	← Michaelmas Term begins/Semester 1 begins
2	02-Sep-19	Orientation (undergraduate); Marking/Results	
3	09-Sep-19	Teaching and Learning	← Michaelmas teaching term begins
4	16-Sep-19	Teaching and Learning	
5	23-Sep-19	Teaching and Learning	
6	30-Sep-19	Teaching and Learning	
7	07-Oct-19	Teaching and Learning	
8	14-Oct-19	Teaching and Learning	
9	21-Oct-19	Study/Review	
10	28-Oct-19	Teaching and Learning (Monday, Public Holiday)	
11	04-Nov-19	Teaching and Learning	
12	11-Nov-19	Teaching and Learning	
13	18-Nov-19	Teaching and Learning	
14	25-Nov-19	Teaching and Learning	
15	02-Dec-19	Revision	
16	09-Dec-19	Assessment*	← Michaelmas term ends Sunday 15 December 2019/Semester 1 ends
17	16-Dec-19	Christmas Period - College closed 24 December 2019 to 1 January 2020 inclusive	
18	23-Dec-19		
19	30-Dec-19		
20	06-Jan-20	Foundation Scholarship Examinations^	
21	13-Jan-20	Marking/Results	← Hilary Term begins/Semester 2 begins
22	20-Jan-20	Teaching and Learning	← Hilary teaching term begins
23	27-Jan-20	Teaching and Learning	
24	03-Feb-20	Teaching and Learning	
25	10-Feb-20	Teaching and Learning	
26	17-Feb-20	Teaching and Learning	
27	24-Feb-20	Teaching and Learning	
28	02-Mar-20	Study/Review	
29	09-Mar-20	Teaching and Learning	
30	16-Mar-20	Teaching and Learning (Tuesday, Public Holiday)	
31	23-Mar-20	Teaching and Learning	
32	30-Mar-20	Teaching and Learning	
33	06-Apr-20	Teaching and Learning	
34	13-Apr-20	Revision (Monday, Easter Monday)	← Hilary Term ends Sunday 19 April 2020
35	20-Apr-20	Trinity Week	← Trinity Term begins
36	27-Apr-20	Assessment*	
37	04-May-20	Marking/Results (Monday, Public Holiday)	
38	11-May-20	Marking/Results	
39	18-May-20	Marking/Results	
40	25-May-20	Research	← Statutory (Trinity) Term ends Sunday 31 May 2020/Semester 2 ends
41	01-Jun-20	Research (Monday, Public Holiday)	
42	08-Jun-20	Research	
43	15-Jun-20	Research	
44	22-Jun-20	Research	
45	29-Jun-20	Research	
46	06-Jul-20	Research	
47	13-Jul-20	Research	
48	20-Jul-20	Research	
49	27-Jul-20	Research	
50	03-Aug-20	Research (Monday, Public Holiday)	
51	10-Aug-20	Research	
52	17-Aug-20	Research	
53	24-Aug-20	Research	

Module Registration and Timetable

Module Registration

Students should submit their module choices to Fiona Young at economics@tcd.ie

Lecture Timetable

Lecture Timetables will be provided to students at the start of term.

Key Locations

Department of Economics office: Room 3014, 3rd Floor, Arts Building

Academic Registry: Watts Building

Maps of campus are available at <http://www.tcd.ie/Maps/>

Blackboard

Blackboard is the College online learning environment, where lecturers will give access to material like lecture notes and discussion forums. The use of Blackboard varies from module to module and individual lecturers will speak to you about the online content for their module.

Blackboard can be accessed via <https://tcd.blackboard.com/webapps/login/>

Email

All official email correspondence will be sent to TCD email addresses only. You should check your email on a regular basis. When emailing the Administration students should include their TCD Student ID Number at all times.

Student Portal

my.tcd.ie allows students to view their own central student record containing all relevant information related to the course for which you are registered. To access the system, you will need your College username and network password.

If your personal student information is incorrect you should contact the Academic Registry (via email, academic.registry@tcd.ie) stating your full name and student ID number. If your timetable module list is incorrect then you should notify the Programme Administrator.

Section 3 – Teaching and Learning¹

Programme Architecture

Assessment on the MSc-register will be based on coursework and the dissertation. The pass mark for each module is 50%. In the calculation of the overall mark for the course, modules are weighted according to their ECTS credit weighting. Students must achieve an overall mark of at least 50% in each module in order to be permitted to proceed to a dissertation. Part-time students must achieve an overall average of 50% in each module completed in year one in order to progress to year two of the course.

To qualify for the award of the M.Sc. (Econ.), students must have achieved a pass mark in the dissertation and in each module, so that their overall average mark is at least 50%. Students who achieve an overall average mark of 70% or above both for the course overall and in the dissertation component will be awarded a Distinction. Students who fail to achieve an average of 50% in each taught module will be allowed to take supplemental examinations, with the mark awarded in a supplemental examination capped at 50%. Students who fail the dissertation will be eligible for the award of Postgraduate Diploma in Economics, provided they complete 60 ECTS.

ECTS

The European Credit Transfer and Accumulation System (ECTS) is an academic credit system based on the estimated student workload required to achieve the objectives of a module or programme of study. It is designed to enable academic recognition for periods of study, to facilitate student mobility and credit accumulation and transfer. The ECTS is the recommended credit system for higher education in Ireland and across the European Higher Education Area. The ECTS weighting for a module is a measure of the student input or workload required for that module, based on factors such as the number of contact hours, the number and length of written or verbally presented assessment exercises, class preparation and private study time, laboratory classes and examinations. There is no intrinsic

¹ Please note that, unless stated differently, the information in this section corresponds equally to the standard MSc in Economics as well as to the MSc in Economics (International Development).

relationship between the credit volume of a module and its level of difficulty. A 10-credit module will be designed to require 200-250 hours of student input, including class contact time, assessments and examinations. ECTS credits are awarded to a student only upon successful completion of the programme year. Progression from one year to the next is determined by the programme regulations. Students who fail a year of their programme will not obtain credit for that year even if they have passed certain components.

Programme Structure and Workload

The MSc carries 90 ECTS. Candidates take 60 ECTS taught modules and complete a research dissertation (30 ECTS).

The course has two strands. The first is a general entry strand and the second is a strand that focuses on International Development. While the required mix of modules varies across the two, the structure and timing of both is the same and both lead to an M.Sc. (Econ) qualification. Both strands are available on a full-time (one-year) or part-time (two-year) basis and both require attendance at a preliminary two-week course on mathematics and statistics at the start of Michaelmas Term.

The course is structured around five components:

- i. An intensive preliminary training in mathematics and statistics in September, during the first two weeks of Michaelmas Term. This must be taken by all full-time and part-time candidates.
- ii. During the remainder of Michaelmas Term, there are two four-week teaching periods, either side of a study week. All students must take Econometrics I, which covers the whole of Michaelmas Term. Full-time students must take two other modules in each teaching period, while part-time students in their first year must take one other module in each teaching period. Students are assessed on the basis of both continuous assessment (essays, problem sets) and written examinations, which take place in early December.

- iii. Full-time students take an intensive Research Methods course in the first two weeks of Hilary Term; part-time students take this in their second year. Students also attend a weekly Research Seminar, every Tuesday 12.30-2. Part-time students attend this seminar in their second year.
- iv. The remainder of Hilary Term is structured similarly to Michaelmas Term, with Econometrics II compulsory for all students (including part-time students in their first year), and students taking two other modules in each of the two four-week teaching periods.
- v. The final element is the dissertation. Students must submit a research proposal by the end of Hilary Term (in Year 2, for part-time students), with the aim of completing a dissertation on this topic by June 30th (August 31st for Part Time students). Dissertations that do not meet the minimum standard required will be subject to 'minor corrections', in which case students will have until August 31st (October 31st for part-time students) to revise and re-submit their dissertation.

Module Descriptors

All modules are listed below. Further details on learning outcomes, assessment patterns and other information are provided on the module homepages. A code is also provided in the table below for both the standard MSc in Economics (*Standard*) and for the International Development strand (*IntDev*), with the following legend:

- *A* denotes a module that is mandatory for all students on that strand.
- *B* denotes a set of modules, of which students must take at least one from two.
- *C* denotes a set of modules, where students have entirely free choice of two from three.

Code	Mandatory Modules	ECTS	Period	Standard	IntDev
EC7003	Econometrics I	10	1-2	A	A
EC7004	Econometrics II	10	3-4	A	A
EC7038	Mathematics	0		A	A
EC7007	Research Topics	5	1-4	A	A
EC7200	Dissertation	25		A	A
EC7021	Introduction to Microeconomics	5	1	C	A
EC7031	Introduction to Macroeconomics	5	1	C	B
EC7041	Long-run Development	5	1	C	B
EC7023	Game Theory	5	2	C	A
EC7026	Political Economy	5	2	C	B
EC7033	Economic Growth	5	2	C	B
EC7028	Impact Evaluation	5	3	C	A
EC7035	International Macroeconomics	5	3	C	B
EC7043	Emergence of Macroeconomic Policy	5	3	C	B
EC7027	Topics in Development Economics	5	4	C	A
EC7025	Economics of the Household	5	4	C	B
EC7037	Monetary Policy	5	4	C	B

Learning Outcomes

The MSc-Program aims to provide well-qualified graduates in economics and related disciplines with the training required to enter PhD programmes in economics or to work as economists in government, non-governmental, or private sector organisations. The course focuses on the core technical skills needed to undertake economic research and emphasises active and problem-based learning to ensure mastery of the basic skills.

There are four Course Learning Outcomes (CLOs). By successfully completing this course, graduates should:

- CLO1: develop a deep theoretical knowledge of econometric methods and develop the skills to develop and test empirical specifications

- CLO2: critically appraise modern theoretical models in economics and understand their uses and limitations
- CLO3: engage with leading research across a range of fields within economics
- CLO4: identify a research question, design and implement a research plan, and present the results in an appropriate form

Module and strand learning outcomes are available on their respective webpages.

Coursework Requirements/ Assessment Guidelines

Please consult module outlines for coursework requirements. Relevant submission information will be provided by the module lecturers and detailed dissertation guidelines will also be provided. The publications dates for results are as follows:

- Michaelmas Term – week commencing 13th January 2019
- Hilary Term – week commencing 11th May 2019
- Final Results – week commencing 7th September 2019

Transcripts

Transcripts are available on request to the Programme Administrator at economics@tcd.ie. Transcripts are never issued to a third party, such as a parent or prospective employer without the consent of the person named on the transcript.

Awards

The award for successful completion of the programme is an MSc in Economics. For details on the award of P.Grad.Dip, please see the Programme Architecture.

Prizes

The Gorman Prize was founded by a bequest from Mrs Dorinda Gorman in memory of her husband, the distinguished economist W M (Terence) Gorman, a Trinity College Dublin economics graduate of 1948 and President of the Royal Economics Society in 1972. It is awarded annually to the best student in the M.Sc. (Econ) and is adjudicated by the external examiners. For more on Terence Gorman, see his [Wikipedia page](#) or this [Guardian obituary](#).

Careers Information & events

The Careers Advisory Service (CAS) provides a wide range of resources and services to help you make and implement informed choices about your future career direction. The Careers Information Centre at 7-9 South Leinster Street contains a range of free, career-related booklets and employer materials for you to take away. Online, the resources section of the website (www.tcd.ie/Careers/resources) provides useful information on a range of topics from career choice and planning, to working abroad, taking a year out and everything in between. CAS also provides a MyCareer online service. More information is available [here](#).

External Examiners

The external examiner for the MSc in Economics is Professor Paul Devereux, School of Economics, University College Dublin.

Absence from Examinations

Postgraduate students who consider that illness may prevent them from attending an examination (or any part thereof) should consult their medical advisor and request a medical certificate for an appropriate period. If a certificate is granted, it must be presented to the student's Course Co-ordinator/Director within three days of the beginning of the period of absence from the examination. Such medical certificates must state that the student is unfit to sit examinations. Medical certificates will not be accepted in explanation for poor performance; where an examination has been completed, subsequent withdrawal is not permitted. Further details of procedures subsequent to the submission of medical certificates are available in course handbooks or from Course Co-ordinators/Directors.

Postgraduate students who consider that other grave cause beyond their control may prevent them from attending an examination (or any part thereof) must consult and inform their Course Co-ordinator/Director. The Course Co-ordinator/Director may then make representations to the Dean of Graduate Studies requesting that permission be granted for absence from the examination. The acceptance of medical disability is entirely at the discretion of the Dean of Graduate Studies, who may ask for a report from the medical officers in charge of the Student Health Service. The report will be strictly confidential to the Dean of Graduate Studies.

University Regulations

Please reference the links below for College regulations, policies and procedures:

- Academic Policies - <http://www.tcd.ie/teaching-learning/academic-policies/>
- Student Complaints Procedure - https://www.tcd.ie/about/policies/160722_Student%20Complaints%20Procedure_PUB.pdf
- Dignity and Respect Policy- <https://www.tcd.ie/equality/policy/dignity-respect-policy/>

Plagiarism and Referencing Guide

The College plagiarism policy can be downloaded [here](#) and the College Calendar [here](#).

It is clearly understood that all members of the academic community use and build on the work and ideas of others. It is commonly accepted also, however, that we build on the work and ideas of others in an open and explicit manner, and with due acknowledgement. Plagiarism is the act of presenting the work or ideas of others as one's own, without due acknowledgement. Plagiarism can arise from deliberate actions and also through careless thinking and/or methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences. It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism. Plagiarism is considered to be academically fraudulent, and an offence against academic integrity that is subject to the disciplinary procedures of the University. Plagiarism can arise from actions such as:

- a) copying another student's work;
- b) enlisting another person or persons to complete an assignment on the student's behalf;
- c) procuring, whether with payment or otherwise, the work or ideas of another;
- d) quoting directly, without acknowledgement, from books, articles or other sources, either in printed, recorded or electronic format, including websites and social media;
- e) paraphrasing, without acknowledgement, the writings of other authors.

Examples (d) and (e) in particular can arise through careless thinking and/or methodology where students:

- (i) fail to distinguish between their own ideas and those of others;

- (ii) fail to take proper notes during preliminary research and therefore lose track of the sources from which the notes were drawn;
- (iii) fail to distinguish between information which needs no acknowledgement because it is firmly in the public domain, and information which might be widely known, but which nevertheless requires some sort of acknowledgement;
- (iv) come across a distinctive methodology or idea and fail to record its source. All the above serve only as examples and are not exhaustive.

Plagiarism in the context of group work

Students should normally submit work done in co-operation with other students only when it is done with the full knowledge and permission of the lecturer concerned. Without this, submitting work which is the product of collusion with other students may be considered to be plagiarism. When work is submitted as the result of a Group Project, it is the responsibility of all students in the Group to ensure, so far as is possible, that no work submitted by the group is plagiarised.

Self-Plagiarism

No work can normally be submitted for more than one assessment for credit. Resubmitting the same work for more than one assessment for credit is normally considered self-plagiarism.

Avoiding Plagiarism

Students should ensure the integrity of their work by seeking advice from their lecturers, tutor or supervisor on avoiding plagiarism. All schools and departments must include, in their handbooks or other literature given to students, guidelines on the appropriate methodology for the kind of work that students will be expected to undertake. In addition, a general set of guidelines for students on avoiding plagiarism is available at <http://tcd-ie.libguides.com/plagiarism>.

If plagiarism as referred above is suspected, the Director of Teaching and Learning (Postgraduate) or their nominee will arrange an informal meeting with the student, the student's Supervisor and/or the academic staff member concerned, to put their suspicions to the student and give the student the opportunity to respond. Students may nominate a

Graduate Students' Union representative or PG advisor to accompany them to the meeting. The student will be requested to respond in writing stating an agreement to attend such a meeting and confirming on which of the suggested dates and times it will be possible to attend. If the student does not in this manner agree to attend such a meeting, the Director of Teaching and Learning (Postgraduate), or designate, may refer the case directly to the Junior Dean, who will interview the student and may implement the procedures as referred to in Section 5 (Other General Regulations).

If the Director of Teaching and Learning (Postgraduate) forms the view that plagiarism has taken place, the Director must decide if the offence can be dealt with under the summary procedure set out below. In order for this summary procedure to be followed, all parties noted above must be in agreement and must state their agreement in writing to the Director of Teaching and Learning (Postgraduate) or designate. If one of the parties to the informal meeting withholds written agreement to the application of the summary procedure, or if the facts of the case are in dispute, or if the Director of Teaching and Learning (Postgraduate) feels that the penalties provided for under the summary procedure below are inappropriate given the circumstances of the case, the Director will refer the case directly to the Junior Dean.

If the offence can be dealt with under the summary procedure, the Director of Teaching and Learning (Postgraduate) will recommend one of the following penalties:

- **Level 1:** Student receives an informal verbal warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will be assessed and marked without penalty;
- **Level 2:** Student receives a formal written warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will receive a reduced or capped mark depending on the seriousness/extent of plagiarism;
- **Level 3:** Student receives a formal written warning. The piece of work in question is inadmissible. There is no opportunity for resubmission.

Provided that the appropriate procedure has been followed and all parties in (6) above are in agreement with the proposed penalty, the Director of Teaching and Learning (Postgraduate) should in the case of a Level 1 offence, inform the Course Director and, where appropriate, the Course Office. In the case of a Level 2 or Level 3 offence, the Dean of Graduate Studies must be notified and requested to approve the recommended penalty. The Dean of Graduate Studies may approve or reject the recommended penalty, or seek further information before making a decision. If the Dean considers that the penalties provided for under the summary procedure are inappropriate given the circumstances of the case, the Dean may also refer the matter directly to the Junior Dean who will interview the student and may implement the procedures as referred to under conduct and college. Notwithstanding the Dean's decision, the Dean of Graduate Studies will inform the Junior Dean of all notified cases of Level 2 and Level 3 offences accordingly. The Junior Dean may nevertheless implement the procedures as set out in Section 5 (Other General Regulations). If the case cannot normally be dealt with under summary procedures, it is deemed to be a Level 4 offence and will be referred directly to the Junior Dean. Nothing provided for under the summary procedure diminishes or prejudices the disciplinary powers of the Junior Dean under the 2010 Consolidated Statutes.

Plagiarism Declaration

Each coversheet that is attached to submitted work should contain the following completed declaration:

"I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at <http://www.tcd.ie/calendar>.

I have also completed the Online Tutorial on avoiding plagiarism 'Ready Steady Write', located at <http://tcd-ie.libguides.com/plagiarism/ready-steady-write>."

The Department of Economics will provide students with a template for essay submissions.

Feedback and Evaluation

Evaluation of courses and their constituent modules is an important component of College's commitment towards improving the quality of teaching and the support of learning. To this end, all postgraduate programmes that are taught by the School of Social Sciences and Philosophy are evaluated on a yearly basis using an online survey. The survey is anonymous and the results are used in reviewing and improving aspects of each programme and its delivery.