

Information Leaflet for Incoming Visiting Students in Business, Economics,  
Political Science, Sociology and Philosophy –  
Michaelmas Term (1<sup>st</sup> Semester)

### Welcome Meeting and Course Registration Forms

On Wednesday 20<sup>th</sup> September a meeting will be organised by Business, Economics, Political Science, Sociology and Philosophy. The meeting will take place at 5pm in the Edmund Burke Theatre, Arts Building.

There will also be a session to sign module registration forms on Wednesday 27<sup>th</sup> September at 6pm in the Edmund Burke Theatre, Arts Building. If you miss this meeting, please visit the relevant coordinator during their office hours to have your forms signed<sup>1</sup>.

### Office Hours

Department/ School	Coordinator	Office Hours	Location	Administration Contact
<b>Business</b> (Module codes beginning with 'BU')	Jimmy White	Tuesday 09.30 – 12.30 Thursday 09.30 – 12.30	School of Business, Aras an Phiarsaigh, Undergraduate Office, 3rd Floor	Yvonne Agnew & Anya Guiney <a href="mailto:business.exchange@tcd.ie">business.exchange@tcd.ie</a>
<b>Economics</b> (Module codes beginning with 'EC')	Eleanor Denny	Monday 10.00 - 12.00	Room 3030, Arts Building	Jessie Smith <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a>
<b>Philosophy</b> (Module codes beginning with 'PI')	Ben Bramble	Monday 15.00 - 17.00	Room 5003, Arts Building	Sarah Smullen <a href="mailto:philosophy@tcd.ie">philosophy@tcd.ie</a>
<b>Political Science</b> (Module codes beginning with 'PO')	Liam Kneafsey	Wednesday 15.00 - 17.00	Room 4.09, 4 <sup>th</sup> Floor, 2-3 College Green.	Raimonda Elvikyte <a href="mailto:polsci@tcd.ie">polsci@tcd.ie</a>
<b>Sociology</b> (Module codes beginning with 'SO')	Pablo Gracia	Thursday 11.00 - 13.00 & 14.00 - 16.00	Room 2.02, 2 <sup>nd</sup> Floor, 3 College Green	Fiona McIntyre <a href="mailto:sociology@tcd.ie">sociology@tcd.ie</a>

### Module Descriptions

All module descriptions are available on the relevant Departmental and School Websites, please see the links below:

**Business**      <https://www.tcd.ie/business/undergraduate/study-abroad/incoming.php>

**Economics**      <http://www.tcd.ie/Economics/undergraduate/visiting-students/VisitingStudentModuleOutlines.php>

**Philosophy**      <http://www.tcd.ie/Philosophy/undergraduate/incoming-visiting/index.php>

**Political Science**      [http://www.tcd.ie/Political\\_Science/undergraduate/visiting-students/mod-outline-vs.php](http://www.tcd.ie/Political_Science/undergraduate/visiting-students/mod-outline-vs.php)

**Sociology**      <http://www.tcd.ie/sociology/international/visiting/>

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<sup>1</sup> Coordinators will only sign forms during office hours and the signing sessions - they will not sign forms at the welcome meeting or outside office hours

## Academic Registry

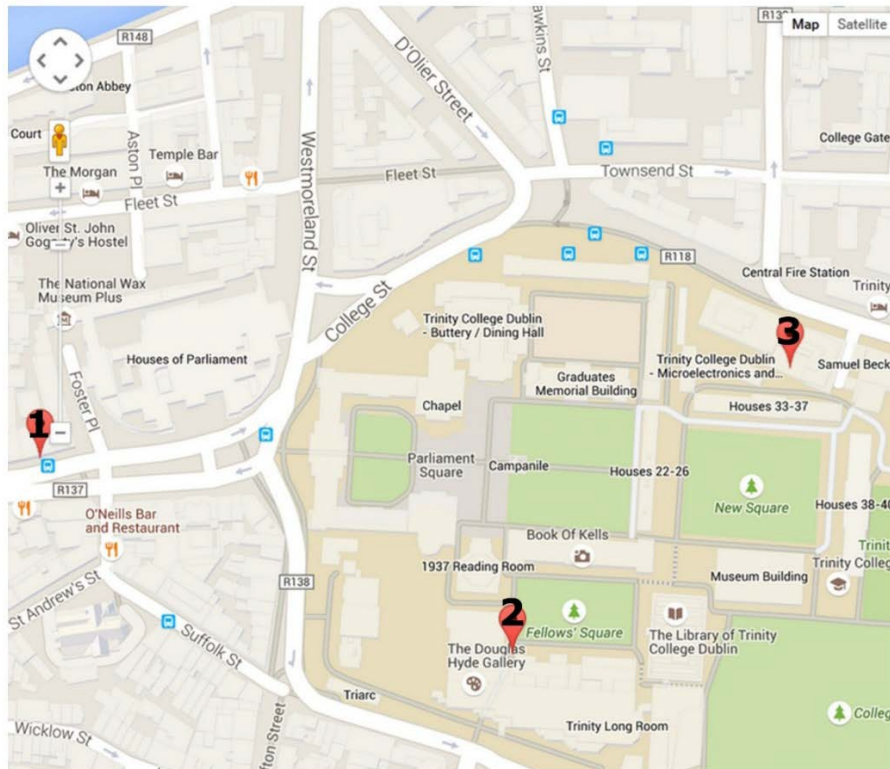
The Academic Registry looks after all incoming international students. You will register your module choices with this office and they will also provide you with orientation information.

Academic Registry, Watts Building: <http://www.tcd.ie/academicregistry/study-abroad/>

## Other Queries

In the first instance students can contact their Departmental Erasmus coordinators or Departmental Administration. Students can also contact the School Office, Room 3023, Arts Building.

## Where to find us?



1. College Green
  - a. Department of Political Science
  - b. Department of Sociology
2. Arts Building
  - a. School Office – Room 3023
  - b. Department of Economics – Room 3014
  - c. Department of Philosophy – Room 5009
3. Aras an Phiarsaigh
  - a. School of Business



**Lost?** Call Siobhán in the School Office on +353 1 896 1840 and she will assist