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# A Note on this Handbook

In the event of any conflict or inconsistency between the General Regulations published in the <u>University Calendar</u> and information contained in programme or local handbooks, the provisions of the General Regulations in the Calendar will prevail.

Alternative formats of the Handbook can be made available on request.

# Section 1 – General College Information

## **University Regulations**

Please reference the links below for College regulations, policies and procedures:

- Academic Policies http://www.tcd.ie/teaching-learning/academic-policies/
- Student Complaints Procedure -<a href="https://www.tcd.ie/about/policies/160722">https://www.tcd.ie/about/policies/160722</a> Student%20Complaints%20Procedure PUB.pdf
- Dignity and Respect Policy <a href="https://www.tcd.ie/equality/policy/dignity-respect-policy/">https://www.tcd.ie/equality/policy/dignity-respect-policy/</a>

### **Student Services and Support**

The Programme Administrator is your first port of call of all general queries. College also provides a range of administrative, academic and wellbeing supports and services to help smooth your route through college, these include the College Tutorial Service, Student-2-Student, College Health, the Disability Service and a range of other activities. You can find further information at the links below:

- Careers Advisory Service http://www.tcd.ie/Careers/
- Graduate Studies Office http://www.tcd.ie/graduatestudies/
- Mature Student Office https://www.tcd.ie/maturestudents/
- Student Services Website and Information booklet –
   <u>www.tcd.ie/studentservices</u>, <a href="http://www.tcd.ie/students/assets/pdf/Student-services">http://www.tcd.ie/students/assets/pdf/Student-services</a>
   Services Booklet (web version).pdf
- Senior Tutor and Tutorial Service https://www.tcd.ie/seniortutor/
- Trinity Disability Service <a href="http://www.tcd.ie/disability/">http://www.tcd.ie/disability/</a>

#### **Tutors**

All undergraduate students are assigned a tutor when they are admitted to College. Your tutor, who is a member of the teaching staff, will give confidential advice on courses, discipline, examinations, fees and other matters and will represent you before the College authorities should the need arise. For more information please see <a href="https://www.tcd.ie/Senior\_Tutor/faq/">https://www.tcd.ie/Senior\_Tutor/faq/</a>

## Student 2 Student



From the moment that you arrive in College, right the way to your end of exams, Student 2 Student (S2S) is here to make sure that your first year is fun, engaging and a great foundation for the rest of your time in Trinity. You will meet

S2S mentors in Freshers' Week. They will keep in regular touch with you throughout your first year and invite you to events. They will also provide useful information about your course and what to look out for. Mentors are students who have been through

the first year and know exactly what it feels like, so you never have to worry about asking them a question or talking to them about anything that is worrying you.

S2S also offers trained Peer Supporters if you want to talk confidentially to another student, or just to meet a friendly face for coffee and a chat. S2S is supported by the Senior Tutor's Office and the Student Counselling Service. See <a href="http://student2student.tcd.ie">http://student2student.tcd.ie</a>; email: <a href="mailto:student2student@tcd.ie">student2student@tcd.ie</a>; telephone: (+353) 1 896 2438

## Support Provision for Students with Disabilities

Trinity has adopted a Reasonable Accommodation Policy that outlines how supports are implemented in Trinity. Student seeking reasonable accommodation whilst studying in Trinity must apply for reasonable accommodations with the Disability Service in their student portal my.tcd.ie. Based on appropriate evidence of a disability and information obtained from the student on the impact of their disability and their academic course requirements, the Disability Staff member will identify supports designed to meet the student's disability support needs. Following the Needs Assessment, the student's Disability Officer prepares an Individual Learning Educational Needs Summary (LENS) detailing the Reasonable Accommodations to be implemented. The information outlined in the LENS is communicated to the relevant School via the student record in SITS.

#### **Examination accommodation and deadlines**

Students should make requests as early as possible in the academic year. To ensure the Assessment, Progression and Graduation Team can set your accommodations for examination purposes the following deadlines are applied:

- Semester 1 assessments and Foundation Scholarship assessment: TBC
- Semester 2 assessments: TBC
- Reassessments: TBC

#### Co-curricular Activities

## **TCD Sports Clubs**

College has 50 sports clubs in a range of disciplines, from Basketball to Archery, you can find information on all of the clubs on the Trinity Sport website, here: https://www.tcd.ie/Sport/student-sport/clubs/

#### **TCD Societies**

College offers over 100 societies across the University. From arts, culture, politics and debating to gaming, advocacy and music, you're sure to find your niche. You can find a list of all of the societies here: <a href="http://trinitysocieties.ie/">http://trinitysocieties.ie/</a>

#### Student Union - TCDSU

The Trinity College Students Union is a union for students, by students. There represent the undergraduate student body at College level. You can find further information

about the union, and how to get involved, on their website, here: <a href="https://www.tcdsu.org/">https://www.tcdsu.org/</a> and can find information on the student representation structures here: <a href="https://www.tcdsu.org/aboutus">https://www.tcdsu.org/aboutus</a>

## **Emergency Procedure**

In the event of an emergency, dial Security Services on extension 1999 Security Services provide a 24-hour service to the college community, 365 days a year. They are the liaison to the Fire, Garda and Ambulance services and all staff and students are advised to always telephone extension 1999 (+353 1 896 1999) in case of an emergency. Should you require any emergency or rescue services on campus, you must contact Security Services. This includes chemical spills, personal injury or first aid assistance. It is recommended that all students save at least one emergency contact in their phone under ICE (In Case of Emergency).

#### **Data Protection**

Please note that due to data protection requirements Staff in the School of Social Sciences and Philosophy cannot discuss individual students with parents/guardians or other family members.

As the University considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, the University will not disclose personal data to the parents, guardians or other representatives of a student without the student's consent. The University's preference is to receive written consent by way of email from the student where possible. Without such consent the University will not release any details regarding students including details of their registration, attendance, results, fee payments etc.

Trinity College Dublin uses personal data relating to students for a variety of purposes. We are careful to comply with our obligations under data protection laws, you can find further information on how we obtain, use and disclose student data here: https://www.tcd.ie/info\_compliance/data-protection/student-data/

#### **Careers Information & Events**

What do you want to do? How will you get there? We are here to support you in answering these and other questions about your career.

#### Senior Fresh Students

**Get Involved:** Remember that your course of study, extra- curricular activities, voluntary and part-time work all provide opportunities for developing skills and gaining an insight into your career preferences. In your Senior Fresh year, look out for short-term internship opportunities.

**MyCareer**: Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

## **Junior Sophisters**

**Attend class seminar:** Typically this takes place in Hilary term and includes information on applying for work experience and internships and postgraduate study.

**Get work experience:** The programme of summer work experience and internships is particularly relevant to Junior Sophisters. Personalise your MyCareer profile to receive email alerts tailored to your preferences.

**MyCareer**: Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

#### **Senior Sophisters**

Meet Employers and/or Explore Further Study: You may have decided to seek employment directly after graduation and many employers visit Dublin to actively seek out talented graduates. For others, further study may be their preferred option. Your MyCareer dashboard will keep you informed.

**Find Jobs:** Personalise your MyCareer profile to receive email alerts tailored to your interests.

**Attend class seminar:** Typically this takes place in Michaelmas term and includes information on applying for postgraduate study and jobs.

**GradLink Mentoring:** An opportunity to get advice and support from a Trinity graduate.

**Drop-In CV/ LinkedIn Clinics:** We also provide support at a practical level, helping you to improve your applications, which will benefit you in securing your future, whether in employment or further study.

**Practice Interviews:** A practice interview tailored to the job/ course of your choice with practical feedback.

**MyCareer:** Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

## **MyCareer**

An online service that you can use to:

- Apply for opportunities which match your preferences vacancies including research options
- Search opportunities- postgraduate courses and funding
- View and book onto employer and CAS events
- Submit your career queries to the CAS team
- Book an appointment with your Careers Consultant

Simply login to MyCareer using your Trinity username and password and personalise your profile.

## **Careers Advisory Service**

Trinity College Dublin, 7-9 South Leinster Street, Dublin 2

01 896 1705/1721 | Submit a career query through MyCareer



Careers/students/postgraduate/

@TCDCareers in tinyurl.com/LinkedIn-TCD-Connecting

## **Opening Hours**

During term: 9.30am - 5.00pm, Monday - Friday

Out of Term: 9.30am - 12.30pm & 2.15 - 5.00pm, Monday - Friday

# Important information on COVID-19 restrictions and modes of teaching and learning

In order to offer taught programmes in line with government health and safety advice, teaching and learning in Semester 1 up to reading week for your programme will follow a blended model that combines online and in-person elements to be attended on campus. This blended model will include offering online lectures for larger class groupings, as well as in-person or online classes for smaller groups. The differing modes of teaching and learning for particular modules are determined by your home School. Information on the modes of teaching and learning during the second part of Semester 1 and in Semester 2 will be available closer to the time.

Registered students are expected to be available to attend in-person teaching activities. Any request not to attend in person for exceptional reasons (such as travel restrictions or underlying health conditions) will be considered on a case-by-case basis by the relevant Head of School in consultation with College Health and there is no guarantee that these requests can be facilitated. It will depend on whether the programme learning outcomes and modes of assessment can be met through remote attendance.

For those students not currently in Ireland or planning to undertake travel before the start of term, if they are returning from a country that requires mandatory hotel quarantining or self-quarantining/isolating on arrival in Ireland, they are expected to allow for the period of restricted movement after arrival and prior to commencement of their studies, and therefore should factor this into their travel plans.

We would ask all students to adhere to the safety protocols when on campus for inperson teaching activities or student club and society events, i.e., mask wearing, hand washing, cough etiquette and to maintain social distancing. Please do not congregate outside lecture or tutorial rooms after your classes; we would ask you to exit the building immediately after your event has finished. When term starts on 13 September (or 27 September for first years), students will be permitted on campus for any inperson events that they are involved in. Access to campus will be via a valid student ID card.

# **Section 2 – General Programme Information**

Welcome from the Programme Director

Dear Student,

I am delighted to welcome you to the Joint Honors programme, and I hope that you are enjoying Freshers' Week.

I am sure you will find Trinity is an excellent environment in which to study, affording you also the chance to participate in many societies and sports. The Joint Honors programme combines the study of two disciplines, offering students a multitude of degree options across college. While mastering two subjects can at times be challenging, it is ultimately highly rewarding.

The Programme Handbook is a great source of information. It contains all the information you need about programme structure, module options, and college regulations. Your individual timetable, containing both your lecture and tutorial group information, will be available to you via your online student portal at <a href="my.tcd.ie">my.tcd.ie</a> when you complete your programme registration.

I wish you every success with your studies and your time here in Trinity, and I look forward to meeting you at the orientation meeting during Freshers' Week.

With best wishes,

Paul Scanlon

Programme Coordinator, Joint Honors Economics August 2021



## Welcome from the Programme Administrator

Welcome to a new Academic year.

My name is Niamh Kavanagh and I am the programme administrator for all students registered on the Joint Honors Economics programme. If you have any Economics related administrative queries, you can email me at <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a> or drop into the office (room 3014, Arts Building). Office hours can be found on our <a href="mailto:website">website</a>. The office is open Monday to Friday.

Your individual timetable, containing both your lecture and tutorial group information, will be available to you via your online student portal at my.tcd.ie when you complete your programme registration.

Please ensure you regularly check your Trinity email account as I will use this for all administrative correspondence relating to your Economics modules. In the meantime, enjoy the start of term and please do make contact if you have any queries.

Best wishes,

Niamh Kavanagh Administrator, Joint Honors Economics August 2021

## Programme Governance

Joint Honors (JH) is a cross-faculty course. Within Economics, the Joint Honors programme is governed by the School of Social Sciences and Philosophy Undergraduate Teaching and Learning Committee. Membership of this committee includes the Economics JH Programme Coordinator, the Director of Undergraduate Teaching and Learning, an academic representative from each of the four constituent disciplines within the School, and a student representative.

#### **Contact Details**

Head of School of Social Sciences and Philosophy:

Professor Carol Newman Email: <a href="mailto:cnewman@tcd.ie">cnewman@tcd.ie</a>; Ph. Extension: 1522

School Director of Undergraduate Teaching and Learning:

Professor Michelle D'Arcy Email: <a href="mailto:darcym1@tcd.ie">darcym1@tcd.ie</a>; Ph. Extension: 2510

School Manager:

Ms Olive Donnelly Email: <a href="mailto:olive.donnelly@tcd.ie">olive.donnelly@tcd.ie</a>; Ph. Extension: 2499

Head of Department of Economics:

Professor Gaia Narciso Email: <a href="mailto:narcisog@tcd.ie">narcisog@tcd.ie</a>; Ph. Extension: 1067

TJH/TSM Economics Programme Director:

Professor Paul Scanlon Email: <a href="mailto:scanlop@tcd.ie">scanlop@tcd.ie</a>; Ph. Extension: 1068

TJH/TSM Economics Programme Administrator:

Ms Niamh Kavanagh Email: <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a>; Ph. Extension: 1043

**Economics Exchange Coordinator:** 

Joseph Kopecky Email: <a href="mailto:Econ.Exchange@tcd.ie">Econ.Exchange@tcd.ie</a>; Ph. Extension: 3477

To view the complete list of staff members in the Department of Economics visit: People - Economics - Trinity College Dublin (tcd.ie)

Programme website: <u>Trinity Joint Honours - Trinity College Dublin (tcd.ie)</u>

School website: <a href="http://www.tcd.ie/ssp/">http://www.tcd.ie/ssp/</a>

# **Key Dates**

TBC	Deadline for changing Module Choices - no further changes allowed
TBC	Transfer deadline for newly entered Junior Fresh students who in their first term are seeking to transfer into the Junior Fresh year of a different course and continuing Junior Fresh students and non-Junior Fresh students seeking to transfer into a year other than the Junior Fresh year of a different course.
TBC	Application forms available to apply for Foundation Scholarship
25 <sup>th</sup> October	Semester 1 Study/Review Week
TBC	Deadline for applications to sit Foundation Scholarship
TBC	Semester 1 Mid-term Tests
6 <sup>th</sup> December, TBC for Junior Fresh	Semester 1 Revision Week
13 <sup>th</sup> December – 18 <sup>th</sup> December. TBC for Junior Fresh	Semester 1 Assessments (extra contingency days may be required outside of the formal assessment week)
10 <sup>th</sup> January	Foundation Scholarship Examinations (possibility of some exams taking place in preceding week)
24 <sup>th</sup> January	Teaching begins
7 <sup>th</sup> March – 14 <sup>th</sup> March	Semester 2 Study/Review Week
18 <sup>th</sup> April – 25 <sup>th</sup> April	Semester 2 Revision Week
25th April 2022	Announcement of Election to Scholarship 2020
Tuesday 3 <sup>rd</sup> May – Saturday 6th	Semester 2 Assessments (extra contingency days may be required outside of the formal assessment week)

Academic Calendar Week	Week beginnin	2021/22 Acado	emic Year Calendar	Term / Semester
	g	UG continuing years / PG all years	UG new first years	
1	30-Aug-21	Reassessment / Orientation (PG)	, , , , , , , , , , , , , , , , , , , ,	←Michaelmas Term begins/Semester 1 begins
2	06-Sep-21	Orientation (SF UG); Marking/Results		
3	13-Sep-21	Teaching and Learning		. Michaelmas teaching term hegins
4	20-Sep-21	Teaching and Learning	Orientation (JF UG)	←Michaelmas teaching term begins
5	27-Sep-21	Teaching and Learning	Teaching and Learning	
6	04-Oct-21	Teaching and Learning	Teaching and Learning	
7	11-Oct-21	Teaching and Learning	Teaching and Learning	
8	18-Oct-21	Teaching and Learning	Teaching and Learning	
9	25-Oct-21	Study/Review (Monday, Public Holiday)	Study/Review/Orientation (Monday, Public H	oliday)
10	01-Nov-21	Teaching and Learning	Teaching and Learning	
11	08-Nov-21	Teaching and Learning	Teaching and Learning	
12	15-Nov-21	Teaching and Learning	Teaching and Learning	
13	22-Nov-21	Teaching and Learning	Teaching and Learning	
14	29-Nov-21	Teaching and Learning	Teaching and Learning	
15	06-Dec-21	Revision	Teaching and Learning ~	Michaelman (control of Day 1 and Day
16	13-Dec-21	Assessment*	Teaching and Learning ~	← Michaelmas term ends Sunday 19 December 2021/Semester 1 ends
17	20-Dec-21			
18	27-Dec-21	Christmas Period - College closed	Christmas Period - College closed	
19	03-Jan-22	24 December 2021 to 3 January 2022 inclusive	24 December 2021 to 3 January 2022 inclusive	
20	10-Jan-22	Foundation Scholarship Examinations^	Assessment*	
21	17-Jan-22	Marking/Results	Marking/Results	←Hilary Term begins/Semester 2 begins
22	24-Jan-22	Teaching and Learning	Teaching and Learning	←Hilary teaching term begins
23	31-Jan-22	Teaching and Learning	Teaching and Learning	
24	07-Feb-22	Teaching and Learning	Teaching and Learning	
25	14-Feb-22	Teaching and Learning	Teaching and Learning	
26	21-Feb-22	Teaching and Learning	Teaching and Learning	
27	28-Feb-22	Teaching and Learning	Teaching and Learning	
28	07-Mar-	Study/Review	Study/Review	
29	22 14-Mar-	Teaching and Learning (Thursday, Public	Teaching and Learning (Thursday, Public	
23	22	Holiday)	Holiday)	
30	21-Mar- 22	Teaching and Learning	Teaching and Learning	
31	28-Mar-	Teaching and Learning	Teaching and Learning	
32	22 04-Apr-22	Teaching and Learning	Teaching and Learning	
33	11-Apr-22	Teaching and Learning (Friday, Good Friday)		
	·			
34	18-Apr-22	Revision (Monday, Easter Monday)	Revision (Monday, Easter Monday)	←Hilary Term ends Sunday 24 April 2022
35 36	25-Apr-22 02-May-	Trinity Week (Monday, Trinity Monday) Assessment* (Monday, Public Holiday)	Trinity Week (Monday, Trinity Monday) Assessment* (Monday, Public Holiday)	←Trinity Term begins
30	22 22	- Tobessitient (Worlday, Fublic Hollday)	Assessment (Monday, Fublic Holiday)	
37	09-May- 22	Marking/Results	Marking/Results	
38	22 16-May-	Marking/Results	Marking/Results	
	22			
39	23-May- 22	Marking/Results	Marking/Results	
40	30-May- 22	Research	Research	←Trinity Term ends Sunday 5 June 2022/Semester 2 ends
41	06-Jun-22	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
42	13-Jun-22	Research	Research	
43	20-Jun-22	Research	Research	
44	27-Jun-22	Research	Research	
45	04-Jul-22	Research	Research	
46	11-Jul-22	Research	Research	
47	18-Jul-22	Research	Research	
48	25-Jul-22	Research	Research	
49	01-Aug-22	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
50	01-Aug-22 08-Aug-22	Research	Research	
51	15-Aug-22	Research	Research	
52	22-Aug-22	Research	Research	
			ing teaching and assessment - further details available	trom programme offices

Note: semester 1 teaching patterns may need to be adjusted to avoid overlapping teaching and assessment - further details available from programme offices.

Note: additional/contingency days may be required outside of the formal assessment/reassessment weeks.

Note: it may be necessary to hold some examinations/assessments in the preceding week.

\*\*Dates subject to change according to prevailing national government and health guidelines and restrictions\*\*

## Module Registration and Timetable

## **Module Registration**

It is your responsibility to ensure that you:

- take modules amounting to 60 ECTS during an academic year;
- that your selected modules meet the programme requirements;
- and that you meet the prerequisites for your chosen modules.



This handbook outlines your module requirements for each year, and gives details of module prerequisites and programme requirements. Some of your modules may be core (you have to take them) and others are optional/approved. Bear in mind that lecturers will not be able to make special arrangements for you if you turn up to lectures for the first time in week two: if you have doubts, attend all modules you are thinking about for the first week.

Module choices will be made online and you will receive instructions on your portal. It is vital that you register correctly for your modules so that you will be included on examination lists. You should note that module changes will be subject to availability of places and timetable constraints. You must be aware that if you have a timetable clash, you may not be able to take your preferred module choice.

Students in Years 1, 2 and 3 of Joint Honors Economics will be invited during the Trinity term to register their preferences for Years 2, 3 and 4 of their course, including Trinity Electives and Open Modules if applicable.

Students will be advised of how they will do this and where they will find relevant module information several weeks before they are invited to register. Timetabling may restrict the availability of modules to individual students.

#### Lecture Timetable

Lecture Timetables are published to student portals my.tcd.ie at least one week before the beginning of the academic year. Once a student is registered, they can view their timetable on their student portal. The onus is on students to check their timetable at regular intervals to identify any changes to venues or lecture times. It is imperative that students, at the beginning of the Academic year, check for any clashing of modules that may be occurring. Please make contact with your programme administrator if you have any clashes.

## **Key Locations**

## Office

The Economics Department is based in Room 3014, which is located on the third floor of the Arts Building.

#### **Email**

All official email correspondence will be sent to TCD email addresses only. You should check your email on a regular basis. When emailing the Administration or Academic Registry students should include their TCD Student ID Number at all times.

#### Blackboard

Blackboard is the College online learning environment, where lecturers will give access to material like lecture notes and discussion forums. The use of Blackboard varies from module to module and individual lecturers will speak to you about the requirements for their module.

In order to access a module on Blackboard you should be registered to the module by your programme administrator.

Blackboard can be accessed via https://tcd.blackboard.com/webapps/login/

#### Student Portal

My.tcd.ie allows students to view their own central student record containing all relevant information related to the course for which you are registered. To access the system you will need your College username and network password.



If your personal student information

is incorrect you should contact the Academic Registry (via email – <a href="mailto:academic.registry@tcd.ie">academic.registry@tcd.ie</a>) stating your full name and student ID number. If your timetable module list is incorrect then you should notify the Programme Administrator.

# Section 3 – Teaching and Learning

## **Programme Architecture**

Taking Economics as a Joint Honors student means that you study Economics as well as one other subject. Economics can be combined with Geography, History, Mathematics, Sociology, Social Policy, Philosophy, and Modern Language.. The full official Joint Honors Regulations on examinations and progression are available in the College Calendar.

## **Economics Degree Options in Joint Honors:**

There are a number of pathways available to those pursuing a Joint Honors degree:

- Single Honors Award in Economics
- Major Award in Economics
- Joint Honors Award
- Minor Award in Economics

The table below shows economics ECTS requirements for each pathway:

							Jo	int	Mi	nor
Year	Year   Single Honors			Major	Award		Hor	nors	Aw	ard
1	30 ECTS		30 [		ECTS		30 E	CTS	30 E	CTS
	40	20					40	20		
2	ECTS	ECTS	40 E	40 ECTS 20 ECTS ECTS ECTS		ECTS	20 E	CTS		
									30	20
3	50 E	CTS	40 ECTS	30 ECTS	40 ECTS	30 ECTS	30 E	CTS	ECTS	ECTS
			40 ECTS	60 ECTS	40 ECTS	60 ECTS				
	60 ECT	S (incl.	(incl.	(incl.	(incl.	(incl.	20 E	CTS +	0	20
4	Capst	one)	Capstone)	Capstone)	Capstone)	Capstone)	Caps	tone	ECTS	ECTS

For example, a student seeking a Major Award in economics must take the following sequence. In the Junior Fresh year, the student takes 30 ECTS economics modules. In the Senior Fresh year, the student has two options: pursue either 40 ECTS economics modules or 20 ECTS economics modules. In both cases, the student can do either 40 or 30 ECTS economics modules in their Junior Sophister year. A student taking the former option (i.e., 40 ECTS) must take 40 ECTS again in the Senior Sophister year. However, a student taking the latter option (i.e., 30 ECTS) must take 60 ECTS economics modules in their final year; i.e., they focus only on economics.

Students choose their degree pathway by the end of the Senior Fresh year. Students following the Single Honors pathway choose the subject which that will be taken in the Senior Sophister year not later than the last day of Semester 1 teaching term in the Junior Sophister year. However, students intending to specialise in Economics in their Senior Sophister year should be aware of the requirement to take certain modules in their Junior Sophister year. Most importantly, if you wish to do a

Capstone in Economics, you are required to take econometrics in your Junior Sophister year.

Degree results are based on examinations taken in the Junior Sophister (third) and Senior Sophister (fourth) years according to a 30/70 breakdown.

Economics teaching in the Fresh (first two) years emphasises the understanding of the basic principles of economics and the acquisition of the quantitative and analytical skills necessary for more in-depth study. The student will also receive instruction on how the modern economy works both from an Irish and a global perspective. In the Sophister (third and fourth) years, there are few compulsory modules. Students are therefore able to construct their own programme from a wide range of options.

**Degree Title:** The course leads to a Bachelor of Arts (Joint Honors, B.A. with honors). Both Joint Honors subjects are named in the degree title.

## European Credit Transfer System (ECTS)

The European Credit Transfer and Accumulation System (ECTS) is an academic credit system based on the estimated student workload required to achieve the objectives of a module or programme of study. It is designed to enable academic recognition for periods of study, to facilitate student mobility and credit accumulation and transfer. The ECTS is the recommended credit system for higher education in Ireland and across the European Higher Education Area. The ECTS weighting for a module is a measure of the student input or workload required for that module, based on factors such as the number of contact hours, the number and length of written or verbally presented assessment exercises, class preparation and private study time, laboratory classes, examinations, clinical attendance, professional training placements, and so on as appropriate. There is no intrinsic relationship between the credit volume of a module and its level of difficulty. The European norm for fulltime study over one academic year is 60 credits. 1 credit represents 20-25 hours estimated student input, so a 10-credit module will be designed to require 200-250 hours of student input including class contact time, assessments and examinations. ECTS credits are awarded to a student only upon successful completion of the programme year. Progression from one year to the next is determined by the programme regulations. Students who fail a year of their programme will not obtain credit for that year even if they have passed certain component. Exceptions to this rule are one-year and part-year visiting students, who are awarded credit for individual modules successfully completed.

## Programme Structure and Workload

## Junior Fresh (First) Year

Students must take modules equivalent to 30 ECTS.

Students (with the exception of <u>Economics/ Mathematics</u>) +must take the following modules (worth 20 ECTS credits):

## Semester 1

Code	Mandatory Modules (10 ECTS)	ECTS
ECU11011	Introduction to Economics A	5
ECU11021	Mathematics and Statistics A	5

## Semester 2

Code	Mandatory Modules (10 ECTS)	ECTS
ECU11012	Introduction to Economics B	5
ECU11022	Mathematics and Statistics B	5

## **Economics/Mathematics**

Economics/Mathematics students must take the following modules (worth 20 ECTS credits):

## Semester 1

Code	Mandatory Modules (10 ECTS)	ECTS
ECU11011	Introduction to Economics A	5
STU12501	Introduction to Statistics I	5

## Semester 2

Code	Mandatory Modules (10 ECTS)	ECTS
ECU11012	Introduction to Economics B	5
STU12502	Introduction to Statistics II	5

In addition to the aforementioned modules, all students must choose 10 ECTS from the Optional modules, subject to not choosing modules that are already in your other subject core requirements:

Code	Optional Modules	Co- requisites	Pre- requisites	ECTS
ECU11031	Introduction to Economic Policy A (Sem 1)	ECU11032		5

Code	Optional Modules	Co-	Pre-	ECTS
		requisites	requisites	
ECU11032	Introduction to Economic Policy B		ECU11031	5
	(Sem 2)			
SOU11011	Introduction to Sociology 1 (Sem 1)	SOU11012		5
SOU11012	Introduction to Sociology 2 (Sem 2)		SOU11011	5
POU11021	Politics and Irish Society A	POU11022		5
POU11022	Politics and Irish Society B		POU11021	5
LAU12412	Introduction to Law			10
SSU11020	Introduction to Social Policy			10

Note that students combining Economics with Social Policy may not take SSU11020, Introduction to Social Policy as one of their optional Economics courses.

## Senior Fresh (Second) Year<sup>1</sup>

Depending on their degree pathway, students must take Economics modules equivalent to 20 or 40 ECTS and meet programme requirements.

Students choosing **20 ECTS** in Economics will have the option to **either:** 

- a) couple this with 40 ECTS in their other subject or
- b) couple this with 20 ECTS in their other subject and 20 ECTS of Trinity Electives/Approved Modules

Students choosing **20 ECTS** in Economics must take:

## Semester 1

Code	Mandatory Modules	ECTS	Notes
ECU22011	Intermediate Economics A	5	All students
ECU22021	Economy of Ireland A	5	Econ/Maths
			students only
ECU22031	Mathematical and Statistical Methods A	5	All, except
			Econ/Maths
			students

## Semester 2

Code	Mandatory Modules	ECTS	Notes
ECU22012	Intermediate Economics B	5	All students
ECU22022	Economy of Ireland B	5	Econ/Maths
			students only
ECU22032	Mathematical and Statistical Methods B	5	All, except
			All, except Econ/Maths
			students

Students choosing **40 ECTS** in Economics will have the option to couple this with 20 ECTS of Trinity Electives/Approved Modules.

Students choosing 40 ECTS in Economics must take:

## Semester 1

Code	Mandatory Modules	ECTS	Notes
ECU22011	Intermediate Economics A	5	All students
ECU22021	Economy of Ireland A	5	All students
ECU22031	Mathematical and Statistical Methods A	5	All, except
			Econ/Maths
			students

 $<sup>^{\</sup>rm 1}$  **Please note** – the modules and pathway information listed are provided as a guideline, module availability can change from year to year

## Semester 2

Code	Mandatory Modules	ECTS	Notes
ECU22012	Intermediate Economics B	5	All students
ECU22022	Economy of Ireland B	5	All students
ECU22032	Mathematical and Statistical Methods B	5	All, except
			All, except Econ/Maths
			students

Instead of the ECU22031/ECU22032 Mathematical and Statistical Methods A&B, 40 ECTS Economics/Mathematics students must choose 10 ECTS from the below modules below:

Code	Optional Modules	Department	ECTS
LAU22400	Irish Private Law I	LAW	5
LAU22402	Irish Private Law II	LAW	5
SOU22011	INTRODUCTION TO SOCIAL RESEARCH 1	SOCIOLOGY	5
SOU22012	INTRODUCTION TO SOCIAL RESEARCH 2	SOCIOLOGY	5
SOU22021	GENDER, WORK AND FAMILY 1	PHILOSOPHY	5
SOU22032	GENDER, WORK AND FAMILY 2	SOCIOLOGY	5
SSU22022	HOUSING POLICY	SOCIAL WORK AND SOCIAL POLICY	5
SSU22042	EUROPEAN REFUGEE POLICY	SOCIAL WORK AND SOCIAL POLICY	5
SSU22061	CRITICAL ANALYSIS & ARGUMENT DEVELOPMENT	SOCIAL WORK AND SOCIAL POLICY	5
SSU22071	Leading Human Service Organisations	SOCIAL WORK AND SOCIAL POLICY	5
POU22011	HISTORY OF POLITICAL THOUGHT A	POLITICAL SCIENCE	5
POU22012	HISTORY OF POLITICAL THOUGHT B	POLITICAL SCIENCE	5
POU22021	INTERNATIONAL RELATIONS A	POLITICAL SCIENCE	5
POU22022	INTERNATIONAL RELATIONS B	POLITICAL SCIENCE	5
POU22031	COMPARATIVE POLITICS A	POLITICAL SCIENCE	5
POU22032	COMPARATIVE POLITICS B	POLITICAL SCIENCE	5

In addition to the core Economics modules, all 40 ECTS students must choose 10 ECTS from optional modules (to be confirmed by the end of JF year).

## Junior and Senior Sophister (Third and Fourth) Years<sup>2</sup>

The number of ECTS taken by the student is determined by their chosen pathway, as follows:

#### **Joint Honor in Economics**

In Junior Sophister (third) year students take 30 ECTS in each subject. For Economics, students take 30 ECTS from a range of optional modules. Students who intend to take the Senior Sophister (forth) year Capstone in Economics must take:

- ECU33091 & ECU33092 Econometrics A & B (10 ECTS) and are advised to take:
- ECU33011 & ECU33012 Economic Analysis A & B (10 ECTS)

#### Semester 1

	Module Title	ECTS	Co-	Pre-	Pre-requisite for	IRP
			requisites	requisites		
ECU33011	Economic	5		ECU22011	ECU44121/ECU44123	
	Analysis A			&		
	J			ECU22012		
ECU33021	Money and	5		ECU22011,		
	Banking A			ECU22012,		
				ECU22031,		
				ECU22032		
ECU33031	European	5		ECU22011		
	Economy A			&		
				ECU22012		
ECU33041	Economics of	5				
	Less					
	Developed					
	Countries A					
ECU33051	Investment	5		ECU22011,	ECU44142, ECU44144	
	Analysis A			ECU22012,		
				ECU22031,		
				ECU22032		
ECU33061	Economics of	5				
	Policy Issues A					
ECU33071	Industrial	5		ECU22011,		
	Economics:			ECU22012,		
	Competition,					
	Strategy and					
	Policy A					
ECU33081	Mathematical	5		ECU22031,	ECU44121, ECU44123,	
2000001	Economics A			ECU22032	ECU44151 ECU44153,	
	LCOHOIIICS A				ECCTITOT ECCTITOD,	

 $<sup>^2</sup>$  **Please note** – the modules and pathway information listed are provided as a guideline, module availability can change from year to year

ECU33091	Econometrics A	5	ECU33092	ECU22031, ECU22032	ECU44151 ECU44153, ECU44121, ECU44123, ECU44152, ECU44154 ECU44100	IRP
	Trinity Elective	5				

## Semester 2

Module Code	Module Title	ECTS	Pre-requisites	Pre-requisite for	IRP
ECU33012	Economic Analysis B	5	ECU22011, ECU22012	ECU44122/ ECU44124	
ECU33022	Money and Banking B	5	ECU22011, ECU22012EC U22031, ECU22032		
ECU33032	European Economy B	5	EC2110 & EC2111,		
ECU33042	Economics of Less Developed Countries B	5			
ECU33052	Investment Analysis B	5	ECU22011, ECU22012, ECU22031, ECU22032	ECU44142/ ECU44144	
ECU33062	Economics of Policy Issues B	5			
ECU33072	Industrial Economics: Competition, Strategy and Policy B	5	ECU22011, ECU22012,		
ECU33082	Mathematical Economics B	5	ECU22031, ECU22032	ECU44121, ECU44123, ECU44151 ECU44153,	
ECU33092	Econometrics B	5	ECU22031, ECU22032, ECU33091	ECU44151 ECU44153, ECU44121, ECU44123, ECU44152, ECU44154 ECU44100	IRP
	<u>Trinity Elective</u>	5			

In Senior Sophister (fourth) year, students take either

- a) 20 ECTS in Economics from a range of optional modules or
- b) 40 ECTS in Economics:
  - 20 ECTS from a range of optional modules
  - 20 ECTS Capstone

## **Single Honors in Economics**

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In Junior Sophister (third) year students take 50 ECTS in Economics. Students must take:

- ECU33011 & ECU33012 Economic Analysis A & B (10 ECTS)
- ECU33091 & ECU33092 Econometrics A & B (10 ECTS)
- 30 ECTS from a range of optional modules.

For the remaining 10 ECTS students take either

- a) 10 ECTS in their other subject or
- b) 10 ECTS in Trinity Electives/Approved Modules

In Senior Sophister (fourth) year students take 60 ECTS in Economic:

- 20 ECTS from a range of optional modules,
- At least one of ECU44011 or ECU44012 Economic Theory A & B (10 ECTS each) (Above, the "or" is fine; I can seem to delete the strike-through)
- Capstone (20 ECTS).

#### **Major in Economics**

In the Junior Sophister (third) year students have the option to take either 30 ECTS in Economics or 40 ECTS in Economics. This determines the number of ECTS they will take in their Senior Sophister (fourth) year, as follows:

## 1. Students taking 30 ECTS of Economics in the Junior Sophister Year

In Junior Sophister (third) year students take 30 ECTS in Economics. Students must take 30 ECTS optimal modules.

For the remaining 30 ECTS, students take 30 ECTS in their other subject.

In Senior Sophister (fourth) year students take 60 ECTS in Economics:

- At least one of ECU44011 or ECU44012 Economic Theory A & B (10 ECTS each) (Again "or" is fine above)
- Capstone (20 ECTS).
- 30 ECTS from a range of optional modules, which may include ECU44011 or ECU44012

#### 2. Students taking 40 ECTS of Economics in the Junior Sophister Year

In Junior Sophister (third) year students take 40 ECTS of Economics. Students must take:

- ECU33011 & ECU33012 Economic Analysis A & B (10 ECTS)
- ECU33091 & ECU33092 Econometrics A & B (10 ECTS)
- 20 ECTS from a range of optional modules.

For the remaining 20 ECTS students take 20 ECTS in their other subject.

In Senior Sophister (fourth) year students take 40 ECTS of Economics:

- At least one of ECU44011 OR ECU44012 Economic Theory A & B (10 ECTS each)
- Capstone (20 ECTS).
- 10 ECTS from optional modules, which may include ECU44011 or ECU44012

For the remaining 20 ECTS students take 20 ECTS in their other subject.

#### **Minor in Economics**

#### Students take either:

- a) 30 ECTS in Economics from a range of optional modules in the Junior Sophister year and no Economics modules in the Senior Sophister year or
- b) 20 ECTS in Economics from a range of optional modules in the Junior Sophister year and 20 ECTS in Economics from a range of optional modules in the Senior Sophister year.

c)

Note: Students taking a Minor in Economics may not take their Capstone in Economics.

#### Study Abroad

In Junior Sophister year you may be permitted to satisfy the requirements of the year, in whole or in part, by study abroad under an approved Erasmus or college-wide international exchange programme approved by the Vice-President for Global Relations, with the assessment at the host university counting as part of your academic record in College. The maximum



period for such study is one academic year and the minimum period is three months. Arrangements governing specific exchange programmes are made by the school, department or course office concerned. See

https://www.tcd.ie/ssp/undergraduate/study-abroad/ for more information.

#### Capstone

Every student at Trinity will do a Capstone Project or equivalent as part of their undergraduate programme.

The capstone project is the common element across all degree exit routes and is weighted at 20 ECTS. It requires a significant level of independent research by the student. It is an integrative exercise that allows students to showcase skills and knowledge which they have developed across a range of subject areas and across their four years of study. It should result in the production of a significant piece of original work by the student. It should provide them with the opportunity to demonstrate their attainment of the graduate attributes. For more information on Capstone please visit: <a href="https://www.tcd.ie/teaching-learning/ug-regulations/Capstone.php">https://www.tcd.ie/teaching-learning/ug-regulations/Capstone.php</a>

Students should note that there may be pre-requisite modules in earlier years for undertaking a Capstone so students should be cognizant of this when making module choices.

## **Coursework and Attendance Requirements**

## Registering Modules and Sitting Examinations

You must register your final module choices online in order to appear on module listings for examination purposes. You are required to take examinations of all modules for which you are registered unless specially exempted by permission from the Senior Lecturer.

#### Coursework and Attendance at Classes

You are required to attend classes and submit assessment work in all modules. A student may be deemed *non-satisfactory* in a term when more than a third of required work/attendance in that term is missed. Any student who is deemed *non-satisfactory* in each of the two terms may, in accordance with the regulations laid down by the University Council, be refused permission to take examinations in that year.

To be allowed to sit the ordinary examinations you must have paid the relevant College annual fees and must be in good standing. There is no examination fee payable. There is no notice required of intention to take an examination (the Scholarship examination is an exception to this).

#### Conduct of Examinations, Tests and other Credited Work

Departmental staff adhere to the following procedures in relation to modules given to Joint Honors Economics students.

- Where a test/essay/project counts towards the final mark, this fact is made known to students before the end of the second week of the teaching module in question. The extent to which it is taken into account, the arrangements should students have legitimate reasons to be excused from doing the relevant work at the appropriate time, and the penalties that attach to non-timely submission of such work will all be made clear to the students as early as possible, and not later than the end of the second week of the teaching module in question.
- Tests/essays/projects are handed back to students as quickly as the marking process will allow, and the gap between submission and return of work should never exceed six weeks.
- Examination papers will be a fair and reasonable reflection of the material covered during the year. Guidelines concerning the broad format of the paper, and the type of question to be set, will be provided to students as early as possible, often by reference to previous papers.
- If examiners and/or competent deputies are unable to be present at the examination, (e.g. due to exam taking place in multiple locations) they will be readily contactable by telephone.

#### **Examinations**

#### College Regulations

For links and information regarding examinations please go to the <u>Academic Registry</u> website. There are a number of links available on this page which you may find helpful, including links to <u>past examinations</u> papers for Economics.

College General Regulations and information are available in the College Calendar.

#### Absence from Examinations

Students who may be prevented from sitting an examination or examinations (or any part thereof) due to illness should seek, through their tutor, permission from the Senior Lecturer in advance of the examination session to defer the examination/s to the reassessment session. Students who have commenced the examination session, and are prevented from completing the session due to illness should seek, through their tutor, permission from the Senior Lecturer to defer the outstanding examination/s to the reassessment session.

Where such permission is sought, it must be appropriately evidenced:

- a) For illness: medical certificates must state that the student is unfit to sit examinations/ complete assessment and specify the date(s) of the illness and the dates on which the student is not fit to sit examinations/complete assessment. Medical certificates must be submitted to the student's tutor within three days of the beginning of the period of absence from the assessment/examination.
- b) For other grave cause: appropriate evidence must be submitted to the student's tutor within three days of the beginning of the period of absence from the assessment/examination.

Where illness occurs during the writing of an examination paper, it should be reported immediately to the chief invigilator. The student will then be escorted to the College Health Centre. Every effort will be made to assist the student to complete the writing of the examination paper.

Where an examination/assessment has been completed, retrospective withdrawal will not be granted by the Senior Lecturer nor will medical certificates be accepted in explanation for poor performance.

If protracted illness prevents students from taking the prescribed assessment components, so that they cannot rise into the next class, they may withdraw from College for a period of convalescence, provided that appropriate medical certificates are submitted to the Senior Lecturer. If they return to College in the succeeding academic year they must normally register for the year in full in order to fulfil the requirements of their class. Where appropriate please see the regulations governing fitness to practice.

Where the effects of a disability prevent a student from taking the prescribed assessment components, so that they cannot rise into the next class, the Senior

Lecturer may permit the student to withdraw from College for a period of time provided that appropriate evidence has been submitted to the Disability Service. If they return to College in the succeeding academic year they must normally register for the year in full in order to fulfil the requirements of their class.

The nature of non-standard examination accommodations, and their appropriateness for individual students, will be approved by the Senior Lecturer in line with the Council-approved policy on reasonable accommodations. Any reports provided by the College's Disability Service, Health Service or Student Counselling Service will be strictly confidential.

#### **Reassessment Examinations**

Students take the reassessment examination if they have an excused absence from the final examination. The papers to be taken at the reassessment session are determined by the following rules:

- Any paper(s) not taken at the final examination session for excused reasons must be taken at the reassessment session as a first attempt;
- A result of 0-34 in any paper taken at the final examination session implies that paper must be taken at the reassessment session as a second attempt;
- When a paper at the reassessment examination is being taken as a first attempt because of excused absence from the final examination, work done during the term/year for which credit would normally be given will be taken into account as if it were the final examination.

Papers being repeated because of failure at the final examination session will not include credit for work done during the term/year.

## **Individual Papers in Economics**

Individual examination papers are graded using the following classifications.

I 70 -100
II.1 60 - 69
II.2 50 - 59
III 40 - 49
F1 30 - 39
F2 0 - 29

It is important to realise that the marks in individual papers/modules are essentially useful symbols for grading and ranking students in a subject in a consistent and equitable manner. For example, a mark of 40 means that the examiner is definite that this student should pass and a mark of 38 that the student should fail. In other words, the grade judgement determines the mark, rather than the reverse. This is what these numbers symbolise and they should be interpreted as such by students. You can see what each of these classifications mean in the School of Social Sciences and Philosophy Marking scale.

## Marking Scale

The Institutional marking scale can be referenced in the College Calendar, here: <a href="http://www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf">http://www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf</a>

### School of Social Sciences and Philosophy Marking Scale

#### First class honors | 70-100

First class honors in the School of Social Sciences and Philosophy and the School of Social Work and Social Policy is divided into grade bands which represent excellent, outstanding and extraordinary performances.

A first class answer demonstrates a comprehensive and accurate answer to the question, which exhibits a detailed knowledge of the relevant material as well as a broad base of knowledge. Theory and evidence will be well integrated and the selection of sources, ideas, methods or techniques will be well judged and appropriately organised to address the relevant issue or problem. It will demonstrate a high level of ability to evaluate and integrate information and ideas, to deal with knowledge in a critical way, and to reason and argue in a logical way.

#### **70-76 EXCELLENT**

First class answers (excellent) demonstrate a number of the following criteria:

- comprehensiveness and accuracy;
- clarity of argument and quality of expression;
- excellent structure and organization;
- integration of a range of relevant materials;
- evidence of wide reading;
- critical evaluation;
- lacks errors of any significant kind;
- shows some original connections of concepts and theories;
- contains reasoned argument and comes to a logical conclusion.

This answer does not demonstrate outstanding performance in terms of independence and originality.

#### 77-84 OUTSTANDING

In addition to the above criteria, an outstanding answer will show frequent original treatment of material. Work at this level shows independence of judgement, exhibits sound critical thinking. It will frequently demonstrate characteristics such as imagination, originality and creativity.

This answer does not demonstrate exceptional performance in terms of insight and contribution to new knowledge.

#### **85-100 EXTRAORDINARY**

This answer is of a standard far in excess of what is expected of an undergraduate student. It will show frequent originality of thought, a sophisticated insight into the subject and make new connections between pieces of evidence beyond those presented in lectures. It demonstrates an ability to apply learning to new situations and to solve problems.

What differentiates a first class piece of work from one awarded an upper second is a greater lucidity, a greater independence of judgement, a greater depth of insight and degree of originality, more evidence of an ability to integrate material, and evidence of a greater breadth of reading and research.

------ 0 ------

#### Second Class, First Division II.1 60-69

An upper second class answer generally shows a sound understanding of both the basic principles and relevant details, supported by examples, which are demonstrably well understood, and which are presented in a coherent and logical fashion. The answer should be well presented, display some analytical ability and contain no major errors of omissions. Not necessarily excellent in any area.

Upper second class answers cover a wider band of students. Such answers are clearly highly competent and typically possess the following qualities:

- accurate and well-informed;
- comprehensive;
- well-organised and structured;
- evidence of reading;
- a sound grasp of basic principles;
- understanding of the relevant details;
- succinct and cogent presentation; and
- evaluation of material although these evaluations may be derivative.

One essential aspect of an upper second class answer is that is must have completely dealt with the question asked by the examiner. In questions:

- all the major issues and most of the minor issues must have been identified;
- the application of basic principles must be accurate and comprehensive; and
- there should be a conclusion that weighs up the pros and cons of the arguments.

#### Second Class. Second Division II.2 50-59

A substantially correct answer which shows an understanding of the basic principles. Lower second class answers display an acceptable level of competence, as indicated by the following qualities:

- generally accurate;
- an adequate answer to the question based largely on textbooks and lecture notes;
- clearly presentation; and
- no real development of arguments.

------ 0 ------

#### Third Class Honors III 40-49

A basic understanding of the main issues if not necessarily coherently or correctly presented.

Third class answers demonstrate some knowledge of understanding of the general area but a third class answer tends to be weak in the following ways:

- descriptive only;
- does not answer the question directly;
- misses key points of information and interpretation
- contains serious inaccuracies;
- sparse coverage of material; and
- assertions not supported by argument or evidence.

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## Fail F1 30-39

Answers in the range usually contain some appropriate material (poorly organised) and some evidence that the student has attended lectures and done a bare minimum of reading. The characteristics of a fail grade include:

- misunderstanding of basic material;
- failure to answer the question set;
- totally inadequate information; and
- incoherent presentation.

------ 0 ------

#### Bad Fail F2 0-29

Answers in this range contain virtually no appropriate material and an inadequate understanding of basic concepts.

## Plagiarism and Referencing Guide

If you copy another student's essay, engage someone to write your work, quote material from any published or electronic source without acknowledgement, or extensively paraphrase such material without acknowledgement, you have committed the offence of plagiarism. A mark of zero may be awarded.

The College's definition of plagiarism and specification of its consequences can be viewed here <a href="http://tcd-ie.libguides.com/plagiarism">http://tcd-ie.libguides.com/plagiarism</a>. These webpages are designed to help you to understand what plagiarism is and to employ the principles of academic integrity so as to avoid plagiarising. They also set out the regulations in Trinity relating to plagiarism offences and how they are dealt with. The College Calendar defines plagiarism, gives examples of the kinds of actions that are deemed to constitute plagiarism, and elaborates on the procedures for dealing with plagiarism cases. It is essential that you read the Calendar entry that is relevant to you as an undergraduate or postgraduate student.

The webpages also contain materials and advice on <u>citation styles</u> which are used to reference properly. You should familiarise yourself with the content of these pages.

All students must complete our Ready Steady Write plagiarism tutorial and sign a declaration when submitting course work, whether in hard or soft copy or via Blackboard, confirming that you understand what plagiarism is and have completed the tutorial. If you read the information on plagiarism, complete the tutorial and still have difficulty understanding what plagiarism is and how to avoid it, please seek advice from your College tutor, your Course Director, your supervisor, or from Student Learning Development.

#### Plagiarism Declaration

Each coversheet that is attached to submitted work should contain the following completed declaration:

"I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at <a href="http://www.tcd.ie/calendar">http://www.tcd.ie/calendar</a>.

I have also completed the Online Tutorial on avoiding plagiarism 'Ready Steady Write', located at <a href="http://tcd-ie.libguides.com/plagiarism/ready-steady-write">http://tcd-ie.libguides.com/plagiarism/ready-steady-write</a>."

Please refer to your relevant School/ Department for the format of essay submission coversheets.

## School of Social Sciences and Philosophy Plagiarism Policy

If plagiarism, as referred to in the Calendar (<a href="www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf">www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf</a>) is suspected, the lecturer informs their HoD and Director of Teaching and Learning (Undergraduate) (DUTL). The DUTL, or their designate, will write to the student, and the student's tutor advising them of the concerns raised. The student and tutor (or representative from the Students' Union) will be invited to attend an informal meeting with the DUTL, or their designate, and the lecturer concerned, in order to put their suspicions to the student

and give the student the opportunity to respond. The student will be requested to respond in writing stating his/her agreement to attend such a meeting and confirming on which of the suggested dates and times it will be possible for them to attend. If the student does not agree to attend such a meeting, the DUTL, or designate, may refer the case directly to the Junior Dean, who will interview the student and may implement the procedures as referred to under conduct and college regulations.

If the DUTL, or designate, forms the view that plagiarism has taken place, he/she must decide if the offence can be dealt with under the summary procedure set out below. In order for this summary procedure to be followed, all parties attending the informal meeting above must state their agreement in writing to the DUL, or designate.

If the offence can be dealt with under the summary procedure, the DUTL, or designate, will recommend one of the following penalties:

**Level 1:** Student receives an informal verbal warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will be assessed and marked without penalty. The DUTL should inform the course director and where appropriate the course office. The offence is recorded.

**Level 2:** Student receives a formal written warning. The piece of work in question is inadmissable. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will receive a reduced or capped mark depending on the seriousness/extent of plagiarism. In the case of a Level 2 offence, the Senior Lecturer must be notified and requested to approve the recommended penalty. The DUTL should inform the course director and where appropriate the course office. The offence is recorded.

**Level 3:** Student receives a formal written warning. The piece of work in question is inadmissible. There is no opportunity for resubmission, with corrections. Instead, the student is required to submit a new piece of work as a reassessment during the next available session. Provided the work is of a passing standard, both the assessment mark and the overall module mark will be capped at the pass mark. Discretion lies with the Senior Lecturer in cases where there is no standard opportunity for a supplemental assessment under applicable course regulations. In the case of a Level 3 offence, the Senior Lecturer must be notified and requested to approve the recommended penalty. The Senior Lecturer will inform the Junior Dean accordingly. The Junior Dean may nevertheless implement the procedures as referred to under conduct and college regulations. The DUTL should inform the course director and where appropriate the course office. The offence is recorded.

**Level 4:** If the case cannot normally be dealt with under the summary procedures, it is deemed to be a Level 4 offence and will be referred directly to the Junior Dean. Nothing provided for under the summary procedure diminishes or prejudices the disciplinary powers of the Junior Dean under the 2010 Consolidated Statutes.

## **Progression Regulations**

For College progression regulations please reference the College Calendar at: <a href="http://www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf">http://www.tcd.ie/calendar/undergraduate-studies/general-regulations-and-information.pdf</a>

#### **Publication of Results**

Publication of results take place on dates as specified and agreed by the Programme Committee. Results are published to your Student Portal my.tcd.ie.

#### Overall Grade in Economics

For information on how the Overall grade in Economics for Joint Honors students is calculated please see the College Calendar.

#### Compensation

For compensation regulations please see the College Calendar.

#### Re-checks

You are entitled to discuss your performance with examiners after your results have been published. Having discussed your performance with the examiner(s) and ascertained that the mark in question was correctly calculated, you may ask that their results be re-considered if they have reason to believe

- a. that the examination paper contained questions on modules which were not part of the module prescribed for the examination, or
- b. that bias was shown by an examiner in marking the script.

Through your tutor, you may appeal to the Senior Lecturer. In submitting your case, you should state under which of (a) or (b) above the request is being made. If a mark is revised, the Director of the Joint Honors Programme will be notified of the mark change by the relevant Director of Undergraduate Teaching and Learning of the School. The Director will, by reference to the Joint Honors Programme conventions, and with the permission of the Senior Lecturer, amend the relevant module result(s) and overall grade as appropriate.

## **Appeals**

You may appeal a decision of the Court of Examiners. The grounds for appeal must fall under *one or more* of the following categories:

- (i) the case of the appellant is not adequately covered by the ordinary regulations of the College,
- (ii) the regulations of the College were not properly applied in the appellant's case, or
- (iii) the appeal is ad misericordiam.

Appeals in the first instance must be made to the Dean of the Faculty of Arts, Humanity & Social Sciences.

As the Appeal Committee meets to hear these appeals within one week of the publication of results, it is imperative that you are present to obtain and consider results as soon as they become available.

Appeals should be made via electronic form by a student's tutor or, if the tutor is unavailable to act, by the Senior Tutor.

Please see the College Appeals Policy at: <a href="http://www.tcd.ie/teaching-learning/assets/pdf/academicpolicies/Appeals%20Policy.pdf">http://www.tcd.ie/teaching-learning/assets/pdf/academicpolicies/Appeals%20Policy.pdf</a>

## Off-Books Regulations

The Senior Lecturer may permit students who are in good standing to go 'off-books'. This may be for personal reasons or on medical grounds where to do so would be in the best interests of the student. 'Off-Books' students can be re-admitted to the College in a subsequent year only at the discretion of the Senior Lecturer. 'Off-Books' students suffering from ill-health who have allowed their names to go off the books can only be readmitted, even in the current academic year, at the discretion of the Senior Lecturer who may require a satisfactory certificate from a nominated medical referee. For further information please revert to the College Calendar.

#### **Repeat Years**

Students are not permitted to repeat a year more than once or repeat more than two separate years.

#### **Awards**

Depending on student choices made within their programme of study and available pathways, it may be possible to be conferred with a Bachelor in Arts (Moderatorship) award in one of the following categories: Joint honors, Single honors or Major with minor

## **Transcripts**

Joint Honors Economics students should request their Economics transcript by emailing <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a>. It is recommended that you make your transcript request with the Department of Economics <a href="mailto:at least two weeks before">at least two weeks before</a> you need it (and more in advance if you would like it sent to you by post). Transcripts for the other Joint Honors subject can be obtained by emailing the relevant subject office.

To make a transcript request, please include the following information:

- 1. Your Name
- 2. Your Student Number
- 3. Year and Course of Study

Transcripts will include the set of grades that permit students to rise with their year and the set of grades that forms the basis of the award of the degree. The transcript will make explicit whether or not one or two sittings were required (however supplemental in a paper for which there was a deferral permitted from the annual

session is not considered a separate sitting) and whether or not a year is repeated. The grades achieved on the second sitting will be clearly indicated. Where more than one sitting was required an overall grade will always be recorded as a Pass/Fail.

The Scholarship Examination is an exception to the above. The examination will not be reflected on the student transcript unless the student has obtained Scholarship, in which case such information, if requested, shall appear (by way of asterisk and explanation) below the grades for Senior Fresh year.

Transcripts are never issued to a third party, such as a parent or prospective employer without the consent of the person named on the transcript.

#### **External Examiners**

Prof Dudley Cooke, University of Exeter

Prof Frank Walsh, University College Dublin

## **Learning Outcomes**

Completing the Joint Honors programme leads to many skills including the ability to:

- Identify, critically evaluate and synthesise the substantive theories, frameworks and models, both qualitative and quantitative, that are used in both fields of enquiry;
- Analyse and solve a variety of problems in the private and public sector from a multi-disciplinary knowledge basis of theories and frameworks in both disciplines;
- Communicate effectively in oral and written modes in professional and academic settings;
- Use appropriate ICT tools in analysing and addressing problems;
- Work effectively as an individual and in teams in multi-disciplinary settings;
- Demonstrate flexibility, adaptability and independence in order to engage productively with a changing social, cultural and technological environment;
- Engage the pursuit of knowledge in greater depth and over time in support of life-long learning, either as a practitioner or an academic, in both of your chosen fields.

#### **Graduate Attributes**

The Trinity Graduate Attributes represent the qualities, skills and behaviours that you will have the opportunity to develop as a Trinity student over your entire university experience, in other words, not only in the classroom, but also through engagement in co- and extra-curricular activities (such as summer work placements, internships, or volunteering).

The four Trinity Graduate Attributes are:

- To Think Independently
- To Act Responsibly
- To Develop Continuously
- To Communicate Effectively



# Why are the Graduate Attributes important?

The Trinity Graduate Attributes will enhance your personal, professional and intellectual development. They will also help to prepare you for lifelong learning and for the challenges of living and working in an increasingly complex and changing world.

The Graduate Attributes will enhance your employability. Whilst your degree remains fundamental, also being able to demonstrate these Graduate Attributes will

help you to differentiate yourself as they encapsulate the kinds of transversal skills and abilities, which employers are looking for.

## How will I develop these Graduate Attributes?

Many of the Graduate Attributes are 'slow learned', in other words, you will develop them over the four or five years of your programme of study.

They are embedded in the curriculum and in assessments, for example, giving presentations and engaging in group work.

You will also develop them through the co-curricular and extra-curricular activities. If you help to run a club or society you will be improving your leadership skills, or if you play a sport you are building your communication and team-work skills.

Having concentrated on and developed expertise in two disciplines and developed numerous analytical skills, this degree confers the insights and skills to pursue careers in a variety of areas including public administration, finance, journalism, and consultancy. Today employers highly prize the versatility, commitment, and skills needed to become proficient in two disciplines.

#### Feedback and Evaluation

## **School of Social Sciences and Philosophy**

Evaluation of courses and their constituent modules is an important component of College's commitment towards improving the quality of teaching and the support of learning. To this end, all undergraduate modules that are taught by the School of Social Sciences and Philosophy are evaluated on a twice-yearly basis using an online survey. The survey is anonymous and the results are used in reviewing and improving aspects of each module and its delivery. We particularly want to hear what students think was good about a module and what needs to be improved.

All results for each survey are collated and made available to the lecturer who taught the module, the Head of Department, the Head of School, the School's Director Undergraduate Teaching and Learning and the School Manager. Teaching Assistants receive their feedback through communication with the course lecturer. Department and School averages are made available to members of the School. Student feedback forms an important part of the evaluation and review process.

In addition, the results may also be referred to by lecturers in the nomination of Teaching Assistants for the Dermot McAleese Teaching Award. This is an annual award which is presented to one outstanding Teaching Assistant in each of the School's four disciplines. The nominations are reviewed by a committee in each department as well as the six members of the School Undergraduate Committee. The award has been made possible thanks to the generosity of School alumni.

Finally, in order to recognise good teaching within our School, the School Executive has taken a decision to publish the names of modules/lecturers of the 'top 3 highest ranked modules' and 'the highest ranked module with over 100 students' within each Department. The results can be found here:

http://www.tcd.ie/ssp/undergraduate/student-evaluations/

Studies have shown that there is some gender bias in student evaluations of teaching – namely that female lecturers tend to receive more negative evaluations than their male counterparts. We ask you to bear this in mind when making your evaluations.

# Section 4 – Scholarships and Prizes

## **Foundation Scholarships**

Details on the College regulations for the achievement of Scholarship can be found here: <a href="http://www.tcd.ie/calendar/undergraduate-studies/foundation-and-non-foundation-scholarships.pdf">http://www.tcd.ie/calendar/undergraduate-studies/foundation-and-non-foundation-scholarships.pdf</a>

Details on the structure and duration of Scholarship examinations for the Joint Honors Economics programme can be found here:

https://www.tcd.ie/Economics/undergraduate/current/scholarship-exams/

## Prizes, Medals and Other Scholarships

#### **Whately Memorial Fund**

A moderatorship prize of €64 is awarded each year from the Whately Memorial Fund to the first moderator in Economics (single honors or major), provided that a first class moderatorship is obtained. It was established in 1871 by subscription in memory of Richard Whately, Archbishop of Dublin, to promote the study of political economy.

#### **Bastable Prize**

This prize of €127 was founded in 1933 by subscription in memory of Charles Francis Bastable, Professor of Political Economy 1908-32 and Regius Professor of Laws 1882-1932. It is awarded to the candidate placed first at the moderatorship examination in economics (joint, major or single honors), provided sufficient merit is shown.

### **Sinead Darcy Prize**

This prize was founded in 2011 in memory of Sinead Darcy, a Trinity economics student who graduated in 1994 and who had a distinguished career in regulatory economics. It is awarded annually to the continuing student who performs at the highest level in the two Junior Sophister modules in Industrial Economics: Competition, Strategy and Policy. Value €150.

#### P.J. Drudy Prize in Economics

The Drudy Prize in Economics was founded in 2008 by Professor P.J. Drudy to encourage the study of social and economic development in less developed countries. It is awarded annually on the recommendation of the Department of Economics to the continuing Junior Sophister student who performs at the highest level in the two Junior Sophister modules in the Economics of Less Developed Countries. Value €100.

## **Terence Gorman Prize**

This prize was founded in 2006 by a bequest from Mrs Dorinda Gorman in memory of her husband, the distinguished economist W.M. (Terence) Gorman, a Trinity

economics graduate of 1948. It is awarded annually, on the recommendation of the Department of Economics, to the continuing Junior Sophister student who performs at the highest level in the two Junior Sophister Econometrics modules. Value €1,000.

## **Harry Hartford Prize**

This prize was founded in 2020 by a gift from Harry Hartford, a graduate of the Faculty of Economic and Social Studies (Economics). The prize will be awarded to the four best Capstone Projects annually within the disciplines of economics, political science, sociology and philosophy. Special consideration will be given to projects in the field of public policy, emphasizing evidence-based research in the public domain. Value, €1,000 each.

For more information on the Department of Economics Prizes and previous winners please visit our website:

https://www.tcd.ie/Economics/undergraduate/current/awards/