



UNIVERSITY OF DUBLIN
TRINITY COLLEGE
School of Social Sciences and Philosophy
School of Business

Erasmus and International Exchange Information Meeting

Exchange Information Evening
Dr. Michelle D'Arcy
25 November 2015

Agenda

1. Structure of evening

18:00 – 19:00: General session

19:00 – 19:30: Departmental sessions



Departments and co-ordinators

- School of **Business**, James White (business.exchange@tcd.ie)

Office Hours : Tuesday & Thursday 9.30- 12.30 Room 3.14 School of Business, Aras an Phiarsaigh

- Department of **Economics**, Dr. Tara Mitchell (mitchet@tcd.ie)

Office hours: Wednesdays 14:30-16:30, Room 3011 Arts Build.

- Department of **Political Science**, Dr. Michelle D'Arcy (darcym1@tcd.ie)

Office hours: Friday 2-4 Room 4.03, College Green

- Department of **Sociology**, Dr. Camilla Devitt (devittca@tcd.ie)

Office hours: Tuesdays 2-4pm Wednesdays 2-4pm, Room 2.07, College Green

- Department of **Philosophy**, Dr Alice Pinheiro Walla (pinheira@tcd.ie)

Office hours: Thursday 4-5pm, room: Arts block 5003



Which exchanges can I go on?

- Check the exchanges available for each department you are studying with on website:

<http://www.tcd.ie/ssp/undergraduate/study-abroad/index.php>

- You are in principle eligible to apply in either Department/School you are studying with
- If you study two subjects, you **must** make sure that you can take both subjects in the university you select before applying

Also: There are some international (non-EU) exchanges for non-Erasmus options (School of Business; Economics)



Financial assistance: The Erasmus grant

- Funding available for all Erasmus students. This covers travel and some additional costs; average grant for a full academic year abroad will be **between €1,000 - €1,500 depending on destination**. For further details, please consult the '**Outgoing Trinity**' section on www.tcd.ie/international. Email questions to erasmus@tcd.ie
- All Irish grants and scholarships continue to be paid whilst you are away on an Erasmus or international exchange.
- All registered Trinity students are able to participate in the Erasmus programme once during their academic career.



Half a year or full year?

- If you spend half a year abroad, you will be examined on the basis of work completed during the other half at Trinity plus any examinations in the modules you take at the host university
- If you decide to spend a full academic year abroad, you will take modules equivalent to those at Trinity via the European Credit Transfer System (ECTS) and your marks obtained abroad will be converted back into a Trinity grade



Learning Agreements and Programme of Study

You need to take 60 ECTS while abroad, the best 45 ECTS of which will be counted towards your final grade using the conversion table available [here](#):

For half year students you need to take 30 ECTS, the best 22.5 of which will be counted towards your final grade

You need a 2.2 to progress to final year

You must take equal ECTS in each of your subjects and **you must get your courses approved by both of your coordinators.**

You must complete a Learning Agreement signed by both your coordinators before you leave and **you must update this** if any of your courses change when you are away:

- You need this for the grant
- You need proof of approval for your courses to show that you took sufficient courses in each subject, and fulfilled any prerequisite requirements



Passports and EHIC

- Make sure passports are renewed in time if planning to go abroad (they should not expire during the time you are abroad)
- Make sure you have the [European Health Insurance Card \(EHIC\)](#). The card is valid for up to two years. You are entitled to get healthcare through the public system in countries of the European Union (EU), European Economic Area (EEA), and Switzerland.
- You must remain registered at TCD even if you go abroad for a full year, so make sure you are registered before leaving.



Applying for Erasmus

- At least a II.1/II.2 in your SF year (depends on department)
- Application form available on:
<http://www.tcd.ie/ssp/undergraduate/study-abroad/Apply/>
- Complete electronically in PDF and send via email to the address given on the form:
- **Deadline: 15th December 2015**



After you apply

- First round offers will be made in mid January
- You accept or decline the offer
 - **Please note:** before you accept consider financial implications etc. as withdrawals are only permitted in exceptional circumstances
- Remaining places will be offered in a second round



After you apply (continued)

- You then need to **apply to the internal Trinity system** as well as the host university (on-line application form)
 - This form needs to be printed and signed by relevant academic coordinator(s)
- You will be invited to **apply to the host university** after your coordinator has nominated you
 - This process differs slightly in each host university
 - Ensure to do this promptly when invited
- **Learning agreement** is mandatory before you leave
 - Signed by both relevant academic coordinator(s)



Disciplinary Meetings

2041B: Business

5012: Economics

5052: Politics

3020: Sociology



Departments and co-ordinators

- School of **Business**, James White (business.exchange@tcd.ie)
Office hours: Monday-Friday 9.00-13.00 and 14.00-17.00.
Room: Undergraduate Office, 3rd Floor, School of Business, Aras an Phiarsaigh
- Department of **Economics**, Dr. Tara Mitchell (mitchet@tcd.ie)
Office hours: Tue 9:30-10:30 & Thur 2:30-3:30, Room 3011 Arts Build.
- Department of **Political Science**, Dr. Michelle D'Arcy (darcym1@tcd.ie)
Office hours: Friday 2-4 Room 4.03, College Green
- Department of **Sociology**, Dr. Camilla Devitt (devittca@tcd.ie)
Office hours: Wed 2-4pm & Thur 3-5pm, Room 3.02, College Green
- Department of **Philosophy**, Dr Alice Pinheiro Walla (Alice.PinheiroWalla@tcd.ie)
Office hours: 4-5pm, room: Arts block 5005

