Guide for Applicants
International Byzantine Greek Summer School
Trinity College Dublin, July–August 2018

The Department of Classics at Trinity College Dublin is delighted to welcome back the International Byzantine Greek Summer School (IBGSS). This well-established course, directed by Dr Anthony Hirst, moved to Dublin in 2016 after many years of success at the University of Birmingham (2012-15) and Queen’s University Belfast (2002-11). The course teaches Byzantine Greek at Beginners, Intermediate and Advanced level and allows early learners to engage with original Byzantine texts from the start (www.tcd.ie/Classics/byzantine/).

Course details:

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<th>Level 1</th>
<th>Level 2, 2.5 and 3</th>
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<td>15–28 July 2018</td>
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Level 1 Beginners
(arrival Sunday 15 July, teaching Monday 16–Friday 27 July, departure 28/29 July)
The Level 1 course is for absolute beginners in Byzantine Greek. It starts with the Greek alphabet and takes students through the basic grammar of Greek to the point where they can begin to translate simple Greek texts with the aid of a dictionary.
Further information about the Level 1 course

Level 2 / 2.5 Intermediate
(arrival Sunday 29 July, teaching Monday 29 July–Friday 10 August, departure 11/12 August)
The Level 2 course carries straight on from the Level 1 course, completing the coverage of basic Greek grammar and introducing students to a variety of Greek texts. Each year a number of people take both courses. If the number of participants allows it (as it did in 2016 and most earlier years) the Intermediate course will be taught at two levels, Level 2 (Post-Beginners) and Level 2.5 (Higher Intermediate).
Further information about the Level 2 course

Level 3 Advanced
(arrival Sunday 29 July, teaching Monday 29 July–Friday 10 August, departure 11/12 August)
Level 3 is an Advanced Reading course for learners who successfully completed Level 2/2.5 in a previous year and have made considerable further progress since, or those have acquired the necessary familiarity with Greek by other means.
Further information about the Level 3 course

Course Staff
Mr Sean McCrum (Course Administrator), smccrum.1949@gmail.com
Dr Anthony Hirst (Course Director), anthony.hirst@btinternet.com
Dr Martine Cuypers (Trinity College Dublin Co-ordinator), cuypersm@tcd.ie
Further details about the teaching staff
Fees

The course fee for two weeks (Level 1 or Level 2 or Level 3) is €450. The course fee for all four weeks (Level 1 + Level 2) is €900.

Accommodation

Accommodation in Gateway Student Village, Dublin 9, at a cost of €400 per two week block, can be booked on application to the course, or applicants can make their own arrangements.

Applications

1. To apply to the course, please complete the application form below and return it as an email attachment to Mr Seán McCrum, smccrum.1949@gmail.com, by 6 April 2018. Late applications may be considered if places are still available.

2. If your application is accepted, you will be asked to pay €100 through Trinity College’s online booking page to secure your place on the course. This payment is non-refundable.

3. You will receive a message confirming your payment, your place on the course, and the balance of your tuition fee. The balance for two weeks (Level 1 or 2 or 3) is €350. The balance for four weeks (Levels 1 + 2) is €800. Please make an online payment of the balance before the start of the course.

4. If you indicate that you want to avail of accommodation at Gateway Student Village, Ballymun Road, Dublin 9 (€200 per week), Gateway will send you a PayPal invoice.

5. If you require a bursary to attend this Summer School, please contact the Course Director, Dr Anthony Hirst, at anthony.hirst@btinternet.com. Bursaries can provide partial assistance for fees and accommodation costs but not, in normal circumstances, the deposit or travel costs. If you wish to be considered for funding, you must submit your application by the deadline of 6 April 2017.

6. Early application is advised in the case of non-EU citizens, who may have to obtain a visa. If you require a visa to attend the Summer School, please follow the instructions under Visas at the end of the application form below.

7. If you prefer to pay the full tuition fee with a single online payment as soon as you have been accepted to the course (for example because you do not require a bursary but do require proof of payment for a visa application), please pay €450 for two weeks (Level 1 or 2 or 3) or €900 for four weeks (Levels 1 and 2). Do not make an additional payment of €100.

8. If you have any queries, please contact Mr Seán McCrum at smccrum.1949@gmail.com.

Bursaries

1. If you have indicated under Question 16 on the application form that you are unable to attend the Summer School without financial support, please contact the Course Director, Dr Anthony Hirst, at anthony.hirst@btinternet.com to request a funding application form and return your funding application to him no later than 6 April 2018.
2. Because our funding for bursaries is limited, it is important that you apply for funding only if your attendance is absolutely dependent on it, and that you apply only for the amount that you really need.

3. If you are a university student or a member of academic staff, then, after applying for funding, you will have to show that you have investigated the possibility of obtaining funding from your own university before we can confirm the award of a bursary.

4. If you apply for a bursary, your place on the Summer School will be provisional until funding offers are made and accepted. This may take until mid-June.

5. In awarding bursaries, priority will be given to applicants to Level 1, and then Level 2/2-5. It is unlikely that bursaries will be available to Level 3 applicants.

6. You must fund the course deposit of €100 and your travel to and from Dublin yourself. We do not provide funding for these costs except in exceptional circumstances.

7. The maximum amount for any bursary is the course fee (€450) plus accommodation costs (€400) less the deposit (€100), ergo €750 for those requiring accommodation through the Summer School and €350 for those not requiring accommodation.

8. You cannot request funding for accommodation unless you are claiming the maximum amount for the fee of your selected course (€450 – €100 = €350).

9. Please note that if you plan to attend Level 1 and Level 2, you can only apply for funding for Level 1.

10. If you have any queries, please contact Dr Antony Hirst at anthony.hirst@btinternet.com

Visas

1. If you are not a citizen of the European Union, you may require a visa for Ireland. To find out if you do, please go to the Irish Immigration and Naturalisation Service (INIS) website, choose Visas (www.inis.gov.ie/en/INIS/Pages/check-irish-visa).

2. If you need a visa, you must indicate this on the application form or separately inform Mr Seán McCrum (smccrum.1949@gmail.com).

3. Please start the visa application process as soon as possible, as the process from application to receipt of a visa can take up to several months.

4. For a visa application to be approved, you will usually be asked to provide:
   • a letter from Trinity College Dublin confirming that you have been accepted on the course. This letter will be sent to you by email.
   • proof that you have paid for the course and your accommodation. If your fee and accommodation are (partially) covered by a bursary, the bursary information will be included in the letter from Trinity College Dublin.

5. The majority of visa applications are successful. A small minority may be refused. We will appeal these. We do not guarantee success in this process. When you apply for a visa first, please send a paper letter authorising Seán McCrum to act on your behalf. Without your paper authorisation, we cannot appeal. We have included the text for this letter. You must use this precise text. Send this letter to Seán McCrum, 6 Montpelier Hill, Dublin 7, Ireland.
Visa letter text:

I, (INSERT YOUR NAME), hereby authorize Seán McCrum to act on my behalf, as required, in all matters relating to my visa application (INSERT APPLICATION NUMBER GIVEN ON VISA FORM) to the Irish National Immigration Service.

Signed:

Date: