Trinity Careers Service

Trinity Alumni Spring Week Internship Bursary

www.tcd.ie/careers
Overview

- Trinity Alumni Spring Week Internship Bursary
- Benefits and Eligibility
- Assessment and Selection
- Timeline and how to apply
What is a Spring Week internship?

• An in-depth introduction to the work at a leading professional services firm e.g. JP Morgan, Goldman Sachs, Citi...

• Usually takes place in London in March/April each year

• Usually 1-2 weeks in length

• You gain valuable experience and industry insight

• Gives you an opportunity to network and can be a stepping stone to a career in this sector
Bursary details and eligibility

The Trinity Alumni Spring Week Internship Bursary is financed by Trinity alumni donors

Benefits

Increase your employability and knowledge of the sector

• Early exposure with competitive firms

• Contribution of €1,000 towards costs e.g. accommodation/transport/meals for the week

Eligibility

• Open to undergraduate students in their SF year in any discipline, who successfully secure a spring week internship on their own merit
What are the next steps?

1. Secure a spring week internship and provide Trinity Careers Service with evidence of the internship offer (spring week internships are advertised on MyCareer Opportunities - spring internship programme)

2. Complete an application essay (max. 500 words - see guidelines on website). Essays are shortlisted to make the final selection

3. Complete your spring week internship and provide Trinity Careers Service with evidence of such

4. Successful bursary recipients write a short (max. 350 words) reflective essay on their experience and attend an awards event before the end of the year

5. Find out more at https://www.tcd.ie/Careers/students/awards/springweekbursary.php
## 2019-20 Timeline

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event</th>
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<tbody>
<tr>
<td>July 2019 to January 2020</td>
<td>Companies advertise spring week opportunities</td>
</tr>
<tr>
<td>Friday 18&lt;sup&gt;th&lt;/sup&gt; October 2019</td>
<td>Expressions of interest open</td>
</tr>
<tr>
<td>Friday 14&lt;sup&gt;th&lt;/sup&gt; February 2020</td>
<td>Deadline for expressions of interest</td>
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<tr>
<td>Friday 6&lt;sup&gt;th&lt;/sup&gt; March 2020</td>
<td>Deadline for upload of offers</td>
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<tr>
<td>Friday 13&lt;sup&gt;th&lt;/sup&gt; March 2020</td>
<td>Deadline for application essays</td>
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<tr>
<td>c. April 2020</td>
<td>Spring week internships take place</td>
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<tr>
<td>April/May 2020</td>
<td>Bursary award event</td>
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How to Apply

• Log in to MyCareer and visit the “Trinity Alumni Spring Week Internship Bursary” application at https://mycareerconnect.tcd.ie/leap/jobSearch.html?id=12713

• Click “Apply Now” to register your interest in the Bursary
  ➢ Name and student number
  ➢ Confirm you are in SF year of your course

• Apply by 14th February 2020

• Any questions or specific queries not covered on the website: email employability@tcd.ie
Trinity Alumni Spring Week Internship Bursary

Assessment and selection

- You must successfully secure a spring week internship on your own merit and provide the Careers Service with evidence of the internship offer.
- If you have done this, you then complete an application essay (max. 500 words) outlining why you should be offered the bursary.
- Essays are shortlisted by Careers and our donors make the final selection of bursary recipients.
- Students must complete their spring week internship and provide the Careers Service with evidence of their attendance.
- Bursary recipients are required to write a short (max. 350 words) reflective essay after their experience.
- Bursary recipients are expected to attend an informal ceremony before the end of the 2019/20 academic year.

About Trinity Careers Service

Contact details:
Joel McKeever
018961227 | employability@tcd.ie
https://www.tcd.ie/Careers/students/options/develop/internship/
Trinity Alumni Spring Week Internship Bursary (Expression of Interest)

What is your full name?

What is your student number?
Please ensure this is correct

Are you in the Senior Fresh year of your course?
If not, please email employability@tcd.ie with your details to confirm your eligibility for this application

[ ] Yes
[ ] No

Finish

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Expression of Interest Received

Thank you for expressing your interest in the Trinity Alumni Spring Week Internship Bursary.

We will aim to respond to your expression of interest within one working week.

If you have any queries in the interim please visit https://www.tcd.ie/Careers/students/awards/springweekbursary.php or email employability@tcd.ie