



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Trinity Staff / Community - Use of Data statement

Using MyCareer: how your personal information will be used

MyCareer is a system that enables staff to sign to view a range of career development services offered to students by the Careers Service. The system allows you to:

- View and search opportunities- vacancies, competitions and employers
- View and search opportunities- postgraduate courses and funding
- View events with employers and Careers Service
- Submit your queries to the Careers Service team

What personal information do Trinity Community users provide for MyCareer?

In order to access MyCareer you need to register. To register you need to include your name, email address, a username and password.

Once the Careers Service can recognise you as a Trinity Community user, by cross checking your name with People Finder, your request is approved so you can use the system. Using your Trinity email address will speed up the approval process. The Careers Service, 7-9 South Leinster Street, Trinity College Dublin, Dublin 2, Ireland is the data controller. The College Data Protection Officer is contactable at dataprotection@tcd.ie.

Access MyCareer

You can access the system using the username and password you provided.

You will be prompted to complete your profile the first time you login.

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