Managing & Quickly Navigating Your Blackboard Module List

Hiding Old Modules
Hover over your Module List and click the **gear icon** (top right). From this page deselect any modules you no longer need to see regularly then click **Submit**.

Making the Module List More Compact
Consider hiding the names of instructors for some modules to make your list more compact reducing the need to scroll.

Reordering Your List
You can also drag and drop modules from this page (via the left-hand arrows) so ones you need often are at the top.

Accessing Recent Modules
Click on your name at the very top right of Blackboard to access recently visited modules.

Searching Your Module List Quickly
Use your web browser’s page search option (shortcut: **Ctrl** and **F** on Windows; **Command** and **F** on Mac) to find a module on your list quickly.

Viewing Hidden & Self-Enrol Modules
Click on the **Module List** tab at the top right of the page to view an unfiltered list of all your modules whenever necessary. You can also search for self-enrol modules etc. from the search box here.

Additional Information & Enrolment Details
**Students**: modules must be listed on your my.tcd.ie record to appear in Blackboard – check with your school office if a module is not listed (enrolments update overnight)
**Academic staff**: check with your school office that you are timetabled and the modules will appear in Bb overnight
**Admin staff**: please check [www.tcd.ie/itservices/vle/](http://www.tcd.ie/itservices/vle/) for details on how to get added to modules
**Further information**: visit the Student Help and Staff Help sections in Blackboard for more guides and support