

## **NEW STUDENT INFORMATION SYSTEM (SITS) – ACCESS VIA [my.tcd.ie](http://my.tcd.ie)**

### **The way that you do things in College is changing – New student information system for 2012/2013**

The way that you do things in College is changing – including how you have just registered for the year. The College has recognised that some of the administrative processes in College were becoming somewhat outdated (such as queueing in the rain to register or trying to get a letter to prove that you are a student) and has invested in a brand new student information system which is accessible to all staff and students via the web portal [my.tcd.ie](http://my.tcd.ie)

This means that, from 2012/2013 onwards, all communications from College will be sent to you via your online portal which will give you access to an ‘in tray’ of your messages. You will also be able to view your timetables online, both for your teaching and for your examinations. All fee invoices/payments, student levies and commencement fees will be issued online and all payments will be carried out online. You will be able to view your personal details in the new system – some sections of which you will be able to edit yourself. Up until now, all examination results were published online by the Examinations Office at <http://www.tcd.ie/vpcao/examinations.php> – in future, it is planned that your results will also be communicated to you via the online portal. Future plans for the new system include online module registration and ongoing provision of module assessment results.

As this is a brand new way of doing things in Trinity, full user helpline facilities, including emergency contact details, will be available from when you register to guide you through these new processes and to answer any queries that you may have.