**COVID-19 Employer Authorisation to Attend Place of Work**

**October 2020**

 **This authorisation is valid for: Government Level 5**

 This document identifies the named individual as a key worker for Trinity College Dublin. It may be produced by the named individual to the relevant public or government officials to demonstrate that the named individual is employed by Trinity College Dublin. Trinity College is a public body providing a number of essential services to the state at this time, and in order to continue to do this, there are a number of key workers required to keep the campus safe, continue operation of critical infrastructure, essential research, delivery of physical and online teaching and ensuring general administration is delivered.

**Staff name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Area:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Staff number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 I confirm that the above named individual is one of the staff who is required to physically attend the University premises as required by their specific function.

In signing this document, the above named individual confirms that they are aware of the Government required measures imposing restrictions on movement/travel, and will only use this certificate for the movement/travel directly associated with their work for Trinity College.

Please accept this letter, together with the Trinity picture ID as authorisation to travel.

Authorised by:

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Head of School/Division/Faculty/Unit

Title:

Contact Number: