High-level Quality Review Process

Initiation Phase

1. Head of School and Faculty Dean reviews nominations for Reviewers
2. Selection Committee selects Review Team and alternates
3. Head of School confirms date for Quality Review

Self-Assessment Phase

1. Letter of Notification and Request for Nominations
2. Reviewer Nomination Forms
3. Letter of Confirmation to Review Team and check date availability
4. Quality Office issues Invitation Letters to Reviewers
5. Quality Office conducts Pre-Review Teleconference with External Review Team

Quality Office

- Reviews Draft SAR
- Sends Final SAR and Schedule to External Review Team
- Reviews and provides feedback on Draft Schedule
- Reviews and provides feedback on Final SAR

Faculty Dean

- Reviews and short-lists nominees for Reviewers

School

- Reviews Self-Assessment Report
- Amends SAR based on proofreader comments
- Reviews Quality Review Visit

External Review Team

- Selects Review Team and alternates
- Sources Reviewer Bios/CVs
- Sends Invitation Letters to Reviewers

College Officers/Council

- Selection Committee selects Review Team and alternates