



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

School of Social Sciences and Philosophy

# **B.A. Moderatorship in Philosophy, Political Science, Economics and Sociology (PPES) Handbook 2017-2018**

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## **A Note on this Handbook**

This handbook applies to all students on the PPES programme. It provides a guide to what is expected of you on this programme, and the academic and personal support available to you. Please retain for future reference.

The information provided in this handbook is accurate at the time of preparation. Any necessary revisions will be notified to students via email and the website.

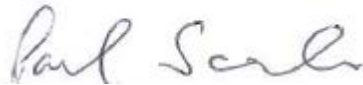
Please note that, in the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in course handbooks, the provisions of the General Regulations will prevail.

## **Welcome Address from the Academic Director**

Welcome to the PPES Handbook!

I recommend that you take the time to carefully read through this handbook, particularly if you are newly arrived to Trinity. It has been carefully prepared to give you the information you need to make the most of your time in the degree, with useful contact details, important dates, and information about choices over course modules you will be making over the course of your degree. One of the real advantages of the PPES degree is the wide range of module choices available to you from diverse fields of academic study. So read carefully, and choose carefully, and enjoy your PPES degree.

With best wishes,

A handwritten signature in cursive script that reads "Paul Scanlon".

Paul Scanlon

Academic Director, PPES

## Welcome Address from the Programme Administrator

Welcome to a new Academic year.

My name is Siobhán O'Brien and I am the administrator for the PPES programme. You can email me on [siobhan.obrien@tcd.ie](mailto:siobhan.obrien@tcd.ie) or drop in to me in the office (room 3023, Arts Building) during my [office hours](#) to discuss any administrative queries.

Your individual timetable, containing both your lecture and tutorial group information, will be available to you via your online student portal at [my.tcd.ie](http://my.tcd.ie) when you complete your programme registration.

You should read this handbook carefully as it will explain many important details and deadlines that will arise during this academic year. You will also find lots of relevant information on the [PPES website](#), so do spend some time looking through these pages.

Keep an eye out for emails from me during the year as I will be alerting you to various administrative deadlines and announcements. In the meantime, enjoy the start of term and please do make contact if you have any queries.

Best wishes

Siobhán O'Brien

Administrative Officer, PPES

## **Contact Details**

### **Administration**

Siobhán O'Brien is the Administrative Officer for the PPES programme Her office is located in Room 3023, Arts Building and her office hours are:

Monday – Thursday: 14.00 – 17.00

Fridays: 14.00 – 16.30

Email: [siobhan.obrien@tcd.ie](mailto:siobhan.obrien@tcd.ie)

Telephone: +353 1 896 1840

### **Academic Director**

Professor Paul Scanlon is the Academic Director for the PPES programme. His office is located in Room 3006, Arts Building and his office hours are:

### **Michaelmas Term**

Wednesday: 17.00 – 18.30

### **Hilary Term**

Thursday: 16.00 – 18.00

Email: [scanlop@tcd.ie](mailto:scanlop@tcd.ie)

### **General**

Website: <http://www.tcd.ie/ssp/undergraduate/ppes/>

School of Social Sciences and Philosophy: <http://www.tcd.ie/ssp/staff/>



## Academic Year Structure

Cal. W	Dates 2017/18 (week	Outline Structure of Academic Year 2017/18	Notes	
1	28-Aug-17	Supplemental Examinations	<b>Statutory Term (Michaelmas) begins</b>	
2	04-Sep-17			
3	11-Sep-17			
4	18-Sep-17	Freshers' Week / Undergraduate Orientation Week		
5	25-Sep-17	Teaching Week 1	<b>Michaelmas Lecture Term begins</b>	
6	02-Oct-17		Teaching Week 2	
7	09-Oct-17		Teaching Week 3	
8	16-Oct-17		Teaching Week 4	
9	23-Oct-17		Teaching Week 5	
10	30-Oct-17		Teaching Week 6 (Monday, Public Holiday)	
11	06-Nov-17		Teaching Week 7 - <b>Study Week</b>	
12	13-Nov-17		Teaching Week 8	
13	20-Nov-17		Teaching Week 9	
14	27-Nov-17		Teaching Week 10	
15	04-Dec-17		Teaching Week 11	
16	11-Dec-17		Teaching Week 12	← <b>Michaelmas Term ends Sunday 17 December 2017</b>
17	18-Dec-17	Christmas Period (College closed 22 December 2017 to 1 January 2018, inclusive)		
18	25-Dec-17			
19	01-Jan-18			
20	08-Jan-18	Foundation Scholarship Examinations	Note: it may be necessary to hold some exams in the preceding week.	
21	15-Jan-18	Teaching Week 1	<b>Hilary Term begins</b>	
22	22-Jan-18		Teaching Week 2	
23	29-Jan-18		Teaching Week 3	
24	05-Feb-18		Teaching Week 4	
25	12-Feb-18		Teaching Week 5	
26	19-Feb-18		Teaching Week 6	
27	26-Feb-18		Teaching Week 7 - <b>Study Week</b>	
28	05-Mar-18		Teaching Week 8	
29	12-Mar-18		Teaching Week 9	
30	19-Mar-18		Teaching Week 10 (Monday, Public Holiday)	
31	26-Mar-18		Teaching Week 11 (Friday, Good Friday)	
32	02-Apr-18		Teaching Week 12 (Monday, Easter Monday)	← <b>Hilary Term ends Sunday 8 April 2018</b>
33	09-Apr-18	Revision <b>Trinity Week (Monday, Trinity Monday)</b>	<b>Trinity Term begins</b>	
34	16-Apr-18	Revision		
35	23-Apr-18	Revision		
36	30-Apr-18	Annual Examinations 1	<b>Annual Examination period:</b> Four weeks followed by five weeks for marking, examiners' meetings, publication of results, Courts of First Appeal and Academic Appeals.	
37	07-May-			Annual Examinations 2 (Monday, Public Holiday)
38	14-May-			Annual Examinations 3
39	21-May-			Annual Examinations 4
40	28-May-			Marking/Courts of Examiners/Results
41	04-Jun-18			Marking/Courts of Examiners/Results (Monday, Public Holiday)
42	11-Jun-18			Marking/Courts of Examiners/Results
43	18-Jun-18			Marking/Courts of Examiners/Results/ Courts of First Appeal
44	25-Jun-18			Courts of First Appeal/Academic Appeals
45 to 52	02 Jul 2018 - 26 Aug 2018	Postgraduate dissertations/theses/Research 1-8	Eight weeks between end of statutory (Trinity) term and commencement of statutory (Michaelmas) term. This period is also used for writing up Masters dissertations and research theses due for submission in September. ← <b>Ends Sunday 26 August 2018</b>	

## Important Dates

30 October 2017	Transfer Deadline for continuing JF and Non JF students – transfer back to JF year of a different course
02 October 2017	Deadline for changing Module Choices - No further changes allowed
01 November 2017	Applications forms available to apply for Foundation Scholarship
15 November 2017	Deadline for applications to sit Foundation Scholarship
Week of 13 November 2017	Michaelmas Term Tests
Week of 08 January 2018	Foundation Scholarship Examinations
Week of 05 March 2018	Hilary Term Tests
09 April 2018	Publication of Foundation Scholarship Examination Results
27 April 2018	Return of Module Choice Form
30 April – 25 May 2018	Annual Examination Period
12 June 2018	Publication of Sophister Annual Examination Results
19 June 2018	Publication of Freshman Annual Examination Results
27 August – 31 August 2018	Supplemental Exam Period

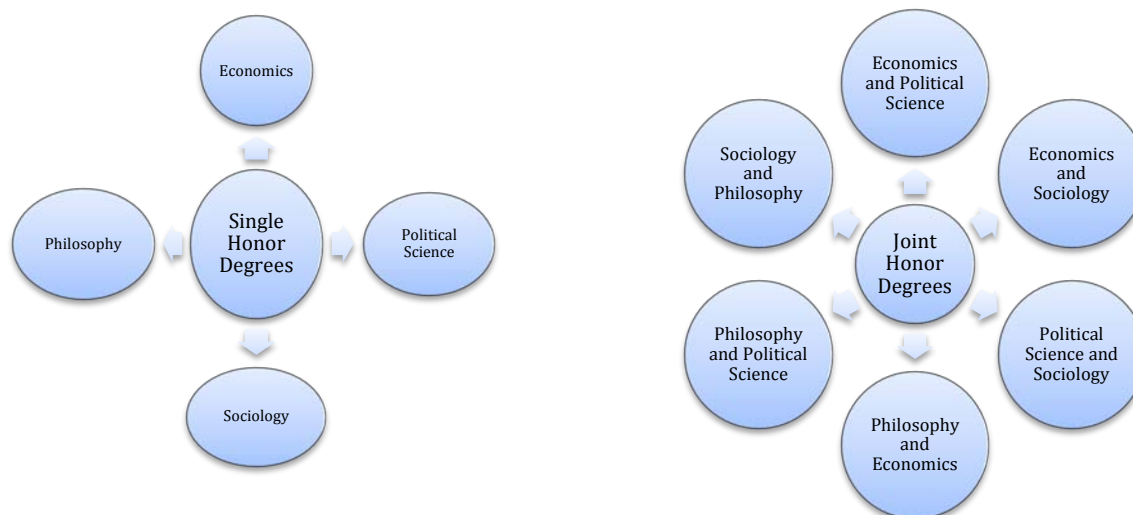
## Programme Information

### Programme Governance

The PPES programme is governed by the PPES Programme Management Committee which is a sub-committee of the School of Social Sciences and Philosophy Undergraduate Teaching and Learning Committees. Membership of the PPES Programme Management Committee includes the Academic Director (Chair), Administrative Officer (Secretary), an academic representative from each of the four constituent Disciplines and a PPES Student Representative.

### Course Structure/ Degree Combinations

Moderatorship (BA) in Philosophy, Political Science, Economics and Sociology



### Module Choice Registration

It is your responsibility to ensure that you:

- take modules amounting to 60 ECTS during an academic year;
- that your selected modules meet the programme requirements;
- and that you meet the prerequisites for your chosen modules



This handbook outlines your module requirements for each year, and gives details of module prerequisites and programme requirements. Some of your module may be core

(you have to take them) while others are optional. You register your choice for the following academic year in May, but you can change your mind in the first teaching week of Michaelmas term (first week of Hilary Term if the student has been away on Erasmus in their Michaelmas Term), bear in mind that lecturers will not be able to make special arrangements for you if you turn up to lectures for the first time in week two: if you have doubts, attend all modules you are thinking about for the weeks.

All module choices must be registered with the Programme Administrator so that you will be included on examination lists. You should note that module changes will be subject to availability of places and timetable constraints.

### **Module Timetables**

Lecture Timetables are published to your portal on [my.tcd.ie](http://my.tcd.ie) at least one week before the beginning of the academic year. Once you have registered, you can view your timetable on your student portal. Please check your timetable on the portal regularly as there may be changes to venues or lecture times, particularly at the start of term. You should also check your timetable for the whole year to make sure that you have no clashing lectures or tutorials and make contact with your programme administrator if you have any clashes.

### **Erasmus/Study Abroad**

In Junior Sophister year you may be permitted to satisfy the requirements of the year, in whole or in part, by study abroad under an approved Erasmus or college-wide international exchange programme approved by the Vice-President for Global Relations, with the assessment at the host university counting as part of your academic record in College. The maximum period for such study is one academic year and the minimum period is three months. Arrangements governing specific exchange programmes are made by the school, department or course office concerned. See <https://www.tcd.ie/ssp/undergraduate/study-abroad/> for more information.



## Plagiarism

If you copy another student's essay, engage someone to write your work, quote material from any published or electronic source without acknowledgement, or extensively paraphrase such material without acknowledgement, you have committed the offence of plagiarism. A mark of zero may be awarded.

The College's definition of plagiarism and specification of its consequences can be viewed here <http://tcd-ie.libguides.com/plagiarism>. These webpages are designed to help you to understand what plagiarism is and to employ the principles of academic integrity so as to avoid plagiarising. They also set out the regulations in Trinity relating to plagiarism offences and how they are dealt with. The College Calendar defines plagiarism, gives examples of the kinds of actions that are deemed to constitute plagiarism, and elaborates on the procedures for dealing with plagiarism cases. It is essential that you read the Calendar entry that is relevant to you as an undergraduate or postgraduate student.

The webpages also contain materials and advice on [citation styles](#) which are used to reference properly. You should familiarise yourself with the content of these pages. Your course handbook may also contain specific examples of referencing conventions in your discipline.

All students must complete our [Ready Steady Write plagiarism tutorial](#) and sign a declaration when submitting course work, whether in hard or soft copy or via Blackboard, confirming that you understand what plagiarism is and have completed the tutorial. If you read the information on plagiarism, complete the tutorial and still have difficulty understanding what plagiarism is and how to avoid it, please seek advice from your College tutor, your Course Director, your supervisor, or from [Student Learning Development](#).

## Programme Requirements and Module Information

### Junior Freshman (First) Year

Students take six mandatory modules from within the four subjects – Philosophy, Political Science, Economics and Sociology. Each module has 10 ECTS credits.

Code	Core Modules (60 ECTS)	ECTS
PI1006	<a href="#">Central Problems in Philosophy</a>	10
PI1007	<a href="#">History of Philosophy I</a>	10
PO1600	<a href="#">Introduction to Political Science</a>	10
EC1010	<a href="#">Introduction to Economics</a>	10
EC1030	<a href="#">Mathematical and Statistical Methods</a>	10
SO1310	<a href="#">Introduction to Sociology</a>	10

## Senior Freshman (second) Year

Students must take six modules, choosing two modules from within three of the four subjects – Philosophy, Political Science, Economics, and Sociology.

Code	Optional Modules (60 ECTS)	ECTS
PI2008	<a href="#">History of Philosophy II</a>	10
PI2009	<a href="#">Logic, Language and Science</a>	10
PO2610	<a href="#">History of Political Thought</a>	10
PO2640	<a href="#">International Relations</a>	10
PO2650	<a href="#">Comparative Politics</a>	10
EC2010	<a href="#">Intermediate Economics</a>	10
EC2020*	<a href="#">Economy of Ireland</a>	10
EC2040	<a href="#">Mathematical and Statistical Methods</a>	10
SO2310**	<a href="#">Introduction to Social Research</a>	10
SO2343	<a href="#">Gender, Work and Family</a>	10
SO2350	<a href="#">Power, State and Social Movements</a>	10
SO2360**	<a href="#">Social Theory</a>	10

## Programme Requirements

- Philosophy: PI2008 and PI2009
- Political Science: Two of the Political Science modules on offer
- Economics: EC2010 and EC2040\*
- Sociology: Two of the Sociology modules on offer, students intending to take single honor Sociology in their Senior Sophister year must take SO2310 and SO2360

\*Students who do not wish to continue with Economics after their Senior Freshman year may substitute EC2040: Mathematical and Statistical Methods with EC2020: Economy of Ireland. EC2010: Intermediate Economics is mandatory for students taking Economics modules.

\*\* SO2310 and SO2360 are mandatory prerequisites for students wishing to take the SO4200 sociology dissertation in their Senior Sophister year.

## Junior Sophister (third) Year

Students must take SIX modules, choosing three modules from two out of the four subjects available i.e. Philosophy, Political Science, Economics, Sociology. If, however, students intend taking a single honor in any discipline in the Senior Sophister year, they are permitted to take four modules from that discipline, the remaining two from the second discipline. Please take note of Programme Requirements.

Code	Module Title	ECT S	Prerequisites	IRP
EC3010	<a href="#">Economic Analysis</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3021	<a href="#">Money and Banking</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3030	<a href="#">European Economy</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3040	<a href="#">Economics of Less Developed Countries</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3050	<a href="#">Investment Analysis</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3060	<a href="#">Economics of Policy Issues</a>	10	None	
EC3071	<a href="#">Industrial Economics: Competition, Strategy and Policy</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3080	<a href="#">Mathematical Economics</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	
EC3090	<a href="#">Econometrics</a>	10	<a href="#">EC2010</a> & <a href="#">EC2040</a>	<b>IRP</b>
PI3002	<a href="#">Political Philosophy (MT Only)</a>	10	None	
PI3006	<a href="#">Topics in Analytic Philosophy (HT Only)</a>	10	None	
PI3007	<a href="#">Moral Philosophy (Full year)</a>	10	None	
PI3008	<a href="#">Philosophy of Religion (HT Only)</a>	10	None	
PI3013	<a href="#">Topics in Continental Philosophy (MT Only)</a>	10	None	
PI3017	<a href="#">Metaphysics (HT Only)</a>	10	None	
PI3018	<a href="#">Philosophy of Mind (MT Only)</a>	10	None	
PI3019	Ethics, Virtues: Ancient & Modern (HT Only)	10	None	
PO3600	<a href="#">Research Methods for Political Science</a>	10	None	<b>IRP</b>
PO3630	<a href="#">Irish Politics</a>	10	None	
PO3650	<a href="#">Government and Politics of the USA</a>	10	None	
PO3670	<a href="#">Democracy and Development</a>	10	None	
PO3680	<a href="#">European Union Politics</a>	10	None	
PO3720	<a href="#">Political Violence</a>	10	None	



P03730	<a href="#">Public Opinion and Political Participation</a>	10	None
S03230	<a href="#">Globalisation &amp; Development</a>	10	None
S03240*	<a href="#">Researching Society</a>	10	<a href="#">S02310</a> & <a href="#">S02360</a>
S03250	<a href="#">Race, Ethnicity &amp; Identity</a>	10	None
S03270	<a href="#">Social Stratification &amp; Inequalities</a>	10	None
S03280	<a href="#">Comparative Sociology of Europe</a>	10	None

\* S03240 is a mandatory prerequisite for S04200 in the Senior Sophister year. If you are taking the year on Erasmus/Exchange you must select a module equivalent to S03240 at your host university.

### Programme requirements

- Philosophy (single and joint): Three of the Philosophy modules on offer
- Political Science (single): PO3600, and two other Political Science modules on offer. PO3600 is non-compensatable for students intending to take single honor Political Science in the Senior Sophister year.
- Political Science (joint): Three of the Political Science modules on offer.
- Economics (single): EC3010, EC3090, one other Economics module on offer
- Economics (joint): Three of the Economics modules on offer, of which at least one must be drawn from EC3010, EC3021, EC3060, EC3090
- Sociology (single): S03240 and two of the other Sociology modules on offer.
- Sociology (joint): Three of the Sociology modules on offer

### Independent Research Project

Students are required to complete an independent research project, or dissertation, in either their Junior Sophister or Senior Sophister years, modules identified as 'IRP', across the two years, qualify as meeting this requirement. Students are only required to choose one such module, whether from the Junior Sophister or Senior Sophister years and it may be chosen from across any discipline.

## **Erasmus**

In the Junior Sophister year students can participate in an Erasmus or International exchange to study at an overseas university for either half a year or a full year. Details of destinations and host universities can be found on the School of Social Sciences and Philosophy [website](#) and the Academic Registry [website](#).

## Senior Sophister (fourth and final) Year

Students must take modules to the value of 60 credits. Students taking joint honors must take 30 credits from each of their chosen subjects. Students doing single honors must take 60 credits in their chosen subject.

Module Code	Module Title	ECTS	Prerequisites	IRP
<b>Economics</b>				
EC4010	<a href="#">Economic Theory</a>	15	<a href="#">EC3010</a> and one of <a href="#">EC3080</a> or <a href="#">EC3090</a>	IRP
EC4020	<a href="#">World Economy</a>	15	<a href="#">EC2010</a>	IRP
EC4051	<a href="#">Economics of Financial Markets</a>	15	<a href="#">EC3050</a> & <a href="#">EC3090</a>	IRP
EC4041	<a href="#">Development Economics</a>	15	<a href="#">EC2010</a>	IRP
EC4090	<a href="#">Quantitative Methods</a>	15	<a href="#">EC3080</a> & <a href="#">EC3090</a>	IRP
EC4100	<a href="#">International Economics</a>	15	<a href="#">EC2010</a>	IRP
EC4120	<a href="#">Economic &amp; Legal Aspects of Competition Policy</a>	15	<a href="#">EC2010</a>	IRP
EC4130	<a href="#">Economics Dissertation</a>	15	<a href="#">EC2010</a> & <a href="#">EC3090</a>	IRP
EC4141	<a href="#">Econometrics II</a>	15	<a href="#">EC2010</a> & <a href="#">EC2040</a> (EC4141 is only available to students who were on Erasmus in JS year)	IRP
EC4150	<a href="#">Applied Economics</a>	15	<a href="#">EC2010</a>	IRP
EC4160	History of Economic Thought	15	<a href="#">EC2010</a>	IRP
EC4170	Political Economy	15	<a href="#">EC2010</a>	IRP
<b>Philosophy</b>				
PI4201	<a href="#">Philosophy General Paper</a>	5	None	
PI4200	<a href="#">Philosophy Dissertation</a>	15	None	IRP
PI4024	<a href="#">Ancient Philosophy (MT)</a>	5	None	
PI4124	<a href="#">Ancient Philosophy (MT)</a>	10	None	
PI4042	<a href="#">Metaphysics (MT)</a>	5	None	
PI4142	<a href="#">Metaphysics (MT)</a>	10	None	
PI4028	<a href="#">Philosophy of Language (MT)</a>	5	None	
PI4128	<a href="#">Philosophy of Language (MT)</a>	10	None	

<b>Code</b>	<b>Module Title</b>	<b>ECTS</b>	<b>Prerequisites</b>	<b>IRP</b>
PI4040	<a href="#">Epistemology (HT)</a>	5	None	
PI4140	<a href="#">Epistemology (HT)</a>	10	None	
PI4041	<a href="#">Post Kantian Philosophy (MT)</a>	5	None	
PI4141	<a href="#">Post Kantian Philosophy (MT)</a>	10	None	
PI4051	Ethics, The Limits of Morality (HT)	5	None	
PI4151	Ethics, The Limits of Morality (HT)	10	None	
PI4050	<a href="#">Early Modern Philosophy of Language (HT)</a>	5	None	
PI4150	<a href="#">Early Modern Philosophy of Language (HT)</a>	10	None	
PI4048	<a href="#">Neurophilosophy (HT)</a>	5	None	
PI4148	<a href="#">Neurophilosophy (HT)</a>	10	None	
<b>Political Science</b>				
PO4600	<a href="#">Research Seminar</a>	15	<a href="#">PO3600</a>	<b>IRP</b>
PO4610	<a href="#">Contemporary Political Theories</a>	15	<a href="#">PO2610</a>	<b>IRP</b>
PO4670	<a href="#">Political Parties</a>	15	None	
PO4690	<a href="#">Issues in Contemporary Politics</a>	15	<a href="#">PO3600 or equivalent</a>	<b>IRP</b>
PO4700	<a href="#">Contemporary International Relations</a>	15	<a href="#">PO2640</a>	
PO4710	<a href="#">African Politics</a>	15	None	
PO4740	<a href="#">Topics in Political Science</a>	15	None	
PO4750	<a href="#">Chinese Politics</a>	15	None	<b>IRP</b>
PO4760	<a href="#">The Politics of Policy-making</a>	15	None	<b>IRP</b>
PO4770	<a href="#">Political Psychology</a>	15	None	
<b>Sociology</b>				
SO4200	<a href="#">Sociology Dissertation</a>	15	<a href="#">SO2310</a> & <a href="#">SO3240</a>	<b>IRP</b>
SO4253	<a href="#">Conflict Studies</a>	15	None	
SO4293	<a href="#">Social Networks &amp; Digital Lives</a>	15	None	
SO4294	<a href="#">Labour Markets, Gender &amp; Institutions</a>	15	None	
SO4295	<a href="#">Migration, Mobilities &amp; Integration</a>	15	None	

## Programme Requirements

<b>Economics</b>	Single Honor	EC4010 and three of the Economics modules on offer.
	Joint Honor	Two of the Economics modules on offer. EC4130 is not available to joint honor students.
<b>Philosophy</b>	Single Honor	<p>Students must take modules to the value of 60 credits, as follows:</p> <ul style="list-style-type: none"> <li>• Students are required to attend and submit essays on the topics of six research seminars (40 credits), comprised of one 10 credit and two 5 credit modules in the Michaelmas term and one 10 credit and two 5 credit modules in the Hilary term. The seminars will each last for one full term.</li> <li>• Students are required to write a dissertation (15 credits) during the year on a philosophically acceptable topic.</li> <li>• Students are also required to sit one 3-hour general paper (5 credits).</li> </ul>
	Joint Honor	<p>Students must take modules to the value of 30 credits, as follows:</p> <ul style="list-style-type: none"> <li>• Students are required to attend and submit essays on the topics of three research seminars (15 credits), comprised of two 5 credit modules in Michaelmas term and one 5 credit module in Hilary term. The seminars will each last for one full term.</li> <li>• Students are required to write a dissertation (15 credits) during the year on a philosophically acceptable topic.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Students are required to attend and submit essays on the topic of five research seminars (25 credits), comprised of three 5 credit modules in Michaelmas term and two 5 credit modules in Hilary term. The seminars will each last for one full term.</li> <li>• (b) Students are required to undertake a general paper examination (5 credits).</li> </ul>
<b>Political Science</b>	Single Honor	PO4600 and PO4690 and two other Political Science modules.
	Joint Honor	Two of the Political Science modules, noting that PO4600 is not available to joint honor students.
<b>Sociology</b>	Single Honor	SO4200 and three of the other Sociology modules on offer.
	Joint Honor	Two of the Sociology modules on offer.

## **Examinations**

### **Examination Regulations – General**

This section supplements examination information available in the University calendar <http://www.tcd.ie/calendar/>

In the event of conflict or inconsistency between the General Regulations and information provided in this handbook, the College General Regulations prevail.

### **Examination Regulations and Conventions**

#### **Registering Modules and Sitting the Examinations**

You must register your final module choices with the Programme Administrator before the end of Week 2 of the Michaelmas term in order to appear on module listings for examination purposes. You are required to take the annual examinations of all modules for which you are registered unless specially exempted by permission from the Senior Lecturer.

#### **Coursework and Attendance at Classes**

You are required to attend classes and submit assessment work in all modules. A student is deemed *non-satisfactory* in a term when more than a third of required work/attendance in that term is missed. Any student who is deemed *non-satisfactory* in each of the two terms may, in accordance with the regulations laid down by the University Council, be refused permission to take examinations in that year.

To be allowed to sit the ordinary examinations you must have paid the relevant College annual fees and must be in good standing. There is no examination fee payable. There is no notice required of intention to take an examination (the Scholarship examination is an exception to this).

#### **Medical Certificates**

If you think that illness may prevent you from attending an examination you should consult your medical adviser and request a medical certificate for an appropriate period. If a certificate is granted, it must be presented to your college tutor within three days of the beginning of the period of absence from the examination. The tutor will immediately forward the certificate to the Senior Lecturer's Office and Programme

Administration. Medical certificates must state that you are unfit to sit examinations. Medical certificates will not be accepted in explanation for poor performance.

If you fall ill whilst taking an examination, seek assistance from the invigilator. If it is deemed necessary for you to attend the Medical Centre, and you receive medical certification as a result, your attempt at the examination will not be counted. In this way your tutor will be able to apply for a deferral of the examination in question to another examination session. Your examination will not be incremented, and when next you take the examination it will be considered your first attempt at the examination.

If you are granted an excused absence for mid-term tests on the basis of a medical certificate, you will not be penalised in terms of your annual examination result. However, as no marks can be carried forward to the annual examination, your final exam will count for a larger percentage of your mark.

### **Examination Timetables**

Annual, Supplemental and Foundation Examination timetables are generated by the Examinations Office, situated within the Academic Registry, and made available to students approximately three weeks before the commencement of examinations. Once available, a personalised examination timetable will be available to you via your student portal my.tcd.ie under the 'My Exams' option menu. If you do not have access to the my.tcd.ie student portal, module timetables are available on the [Examinations Office website](#). You must ensure that you are available for examinations for the duration of the examination session (see dates to remember). The onus lies with each student to establish the dates, times and venues of examinations.

### **Examination Venues**

[Maps](#) are available advising examination venues and their location within the College.

### **Academic Progress**

The PESS Court of Examiners meets twice a year for the purpose of confirming marks and awarding examination grades in the PPES programme. It comprises all those teaching on the PPES programme, including staff from outside the immediate

Schools/Departments. In addition, the external examiners attend in the case of degree examinations in the Junior and Senior sophister years.

All examination papers are marked anonymously. All work contributing to Moderatorship is subject to review by an external examiner.

### **Freshman Years**

To rise with their class, students must pass the relevant Junior Freshman or Senior Freshman examinations. Each successful candidate is, according to merit, awarded one of three grades: first class honors, second class honors (with two divisions, first and second) and pass. Students who are unsuccessful at the annual examinations may, at the discretion of the PPES Court of Examiners, be permitted to present themselves at the supplemental examinations. Supplemental examinations will normally be granted only to students who are considered by the court of examiners to have made a serious attempt at the annual examinations.

### **Junior Sophister Year**

To rise with their class, students must obtain an overall II.2 grade or higher in the Junior Sophister examinations. Candidates who have passed the Junior Sophister examination, but have not qualified to rise, may, at the discretion of the PPES Court of Examiners, be permitted to present themselves at the supplemental examination session, taking supplemental examinations in any modules where an overall grade of fail or pass (III) has been awarded.

Candidates who have passed the Junior Sophister examination may have the ordinary degree of BA (pass) conferred if they do not choose, or have not qualified, to proceed to the Senior Sophister year.

### **Junior Sophister Year - Erasmus/Exchange**

To rise with their year, students must obtain an overall II.2 or higher. Work examined abroad will not be examined in Trinity College and students studying abroad will not be expected to be examined in work taught in Trinity College during their absence.

Students studying abroad for a full academic year must take 60 ECTS, and will be graded based on their best relevant 45 ECTS. Students studying abroad for half an academic



year must take 30 ECTS from the host university, graded based on their best relevant 22.5 ECTS, and 30 ECTS from Trinity College in order to rise with their year.

Students on Erasmus and other exchange programmes may take supplemental examinations in accordance with the practice of the host university.

Examination results are sent through from the host universities to the relevant Erasmus/ Exchange Coordinators in Trinity College who, in turn, weight results according to Trinity College norms. These results are presented to the Supplemental Court of Examiners as Annual results and published thereafter, as Annual results, along with all other results published at this time.

Subject to the discretion of the Court of Examiners, arrangements will normally be made for students who fail the year abroad to repeat the year in Trinity College.

### **Senior Sophister Year**

Candidates who proceed to the Senior Sophister year sit their degree examinations in the Trinity term. A student can sit these examinations only once and there are no supplemental examinations. The overall degree result is calculated based on the Senior Sophister results.

Students unavoidably absent from these examinations may apply to the Senior Lecturer to present themselves for the equivalent examination in the following year. If they are permitted to do so, without having to repeat lectures or course work, they must give notice of their intention of taking the examinations by the end of the second week of Hilary teaching term and pay the relevant examination fee.

### **Inclusion/Exclusion of Course Work**

Where a student is permitted to present for supplemental examination(s) or to repeat a year off-books (i.e. *fail* followed subsequently by *off-books-exams only*), course work in general is not incorporated in the determination of the student's subsequent result(s). Students must be notified of any exceptions to this general principle.

Where inclusion of course work in a student's result for the year is the normal procedure for a given module, this will apply to (i) Senior Sophister students who have been given permission to defer examinations for a year (i.e. *defer exams*); and (ii) Freshman and Junior Sophister students who have been given permission to withdraw

from all, or part, of the annual examinations to sit, as a first attempt, a supplemental examination in that year.

### **Grading Conventions**

The PPES Court of Examiners determines the overall grade awarded to a particular student taking into account whatever other evidence of an academic nature is deemed appropriate. The detailed marking scale is available [here](#).

### **Individual papers**

Individual examination papers are graded using the following classifications.

I	70 - 100	F1	30 - 39
II.1	60 - 69	F2	< 30
II.2	50 - 59		
III	40 - 49		

A mark of 30+ means a mark in the range 30–39 inclusive, 35+ means a mark in the range 35-39 inclusive, 40+ means 40–49 inclusive, 50+ means 50–59 inclusive, 60+ means 60–69 inclusive, and 70+ means 70-100 inclusive. You can see what each of these classifications mean in the School of [Social Sciences and Philosophy Marking scale](#)

### **Overall grade: General**

The following conventions apply to all years.

- i. The overall mark (and associated grade) for a year is the weighted average of all module results, using the ECTS credit rating for the weighting of each module.
- ii. Where a student sits an extra examination paper (i.e. an examination in a module for which the student is not registered), the Court of Examiners will determine the student's grade on the basis of the marks in the modules for which the student was registered.

### **Overall grade: Freshman years and Junior Sophister**

- i. In order to pass, a student must pass all modules worth in total 60 credits or pass by compensation. In order to pass by compensation a student must have an overall arithmetic mean of 40+ and (a) pass modules totalling 55 credits and get

a mark of 30+ in the failed module or (b) pass modules totalling 50 credits and get a mark of 35+ in the failed module(s).

- ii. Only students in the Freshman years and Junior Sophister year who do not pass are allowed/required to repeat modules they have failed.
- iii. The marks of the papers passed in the summer examinations in the Freshman years are considered together with those obtained in the autumn examinations, where appropriate. The standard compensation and exclusion rules apply to this combined set of results.
- iv. In the case of students who have been given permission to withdraw from or defer all or part of the annual examinations and to sit a supplemental examination in that year, the overall result in the autumn will be graded.
- v. The overall end of year result for students who pass on the basis of marks achieved at a supplemental exam or exams will be recorded as 'Pass at Supplemental'.

#### **Junior Sophister-specific rules**

- i. In the Junior Sophister year, students must obtain an overall II.2 grade to be allowed to proceed to the Senior Sophister year. This applies to all students, including those who are doing all or a part of the year abroad.
- ii. Students in the Junior Sophister year need repeat only one paper in the autumn examinations in order to attain an overall II.2, *provided* they only require a mark of 40+ in the paper in question to do so. Otherwise, students must repeat all papers in which they did not achieve at least a mark of 50+ in order to attain an overall II.2 (i.e. May Proceed).

#### **Overall grade: Senior Sophister**

Only one attempt at the Senior Sophister examination is permitted.

In order to pass, a student must pass all modules worth in total 60 credits or pass by aggregation. In order to pass by aggregation, a student must have an overall arithmetic mean of 40+ and pass modules totaling 40 credits and have a maximum of 10 credits with a grade of less than 30+.

## **Scholarship Examination**

Candidates are examined in four papers drawn from the modules of their course up to the end of Michaelmas term of the Senior Freshman year. The scope of each paper is described in the examination section of the PPES website. Recommendations for scholarship will be based on the arithmetic average achieved across all four papers, subject to all four papers being passed. In order to be recommended for Foundation Scholarship, candidates must achieve an overall mark of 70 per cent or higher. In addition, candidates are required to achieve a minimum of two first class marks out of the four papers and no paper may have a mark below 65 per cent.

The structure of the Scholarship examination for the PPES programme is as follows:

The examination consists of:

- Philosophy I and II
- Economics I and II
- Political Science I and II
- Sociology I and II
- Quantitative Methods

All papers include a compulsory general question(s). All papers carry equal weight.

## **Publication, Recheck, Appeal and Transcript of Results**

### **Publication of Examination results**

Publication of results take place on dates as specified and agreed by the PPES Programme Committee and are advised under 'Important Dates' of the Handbook and on the PPES website. Results are published to your Student Portal [my.tcd.ie](http://my.tcd.ie).

### **Re-checks**

You are entitled to discuss your performance with examiners after examination results have been published. Having discussed your performance with the examiner(s) and ascertained that the mark in question was correctly calculated, you may ask that their results be re-considered if they have reason to believe

- a. that the examination paper contained questions on modules which were not part of the module prescribed for the examination, or

- b. that bias was shown by an examiner in marking the script.

Through your tutor, you may appeal to the Senior Lecturer. In submitting your case, you should state under which of (a) or (b) above the request is being made. If a mark is revised, the Director of the PPES programme will be notified of the mark change by the relevant Director of Undergraduate Teaching and Learning of the School. The Director will, by reference to the PPES Programme conventions, and with the permission of the Senior Lecturer, amend the relevant module result(s) and overall grade as appropriate.

### **Appeals**

You may appeal a decision of the Court of Examiners. The grounds for appeal must fall under *one or more* of the following categories: (i) the case of the appellant is not adequately covered by the ordinary regulations of the College, (ii) the regulations of the College were not properly applied in the appellant's case, or (iii) the appeal is *ad misericordiam*.

Appeals in the first instance must be made to the Dean of the Faculty of Arts, Humanity & Social Sciences.

As the Appeal Committee meets to hear these appeals within one week of the publication of results, it is imperative that you are present to obtain and consider results as soon as they become available.

Appeals should be made via electronic form by a student's tutor or, if the tutor is unavailable to act, by the Senior Tutor.

### **Transcripts**

Transcript requests may be made by applying on-line via the PPES [website](#).

Transcripts will include the set of grades that permit students to rise with their year and the set of grades that forms the basis of the award of the degree. The transcript will make explicit whether or not one or two sittings were required and whether or not a year is repeated. The grades achieved on the second sitting will be clearly indicated. Where more than one sitting was required, an overall grade will always be recorded as a Pass/Fail.

The Scholarship Examination is an exception to the above. The examination will not be reflected on the student transcript unless the student has obtained Scholarship, in which case such information, if requested, shall appear (by way of asterisk and explanation) below the grades for Senior Freshman year.

Transcripts are never issued to a third party, such as a parent or prospective employer without the consent of the person named on the transcript.

## General Information

### Student Data

Please note that due to data protection requirements Staff in the School of Social Sciences and Philosophy cannot discuss individual students with parents/guardians or other family members.

As the University considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, the University will not disclose personal data to the parents, guardians or other representatives of a student without the student's consent. The University's preference is to receive written consent by way of email from the student where possible. Without such consent the University will not release any details regarding students including details of their registration, attendance, results, fee payments etc.

[https://www.tcd.ie/info\\_compliance/data-protection/student-data/](https://www.tcd.ie/info_compliance/data-protection/student-data/)

### European Credit Transfer System (ECTS)

In order to improve transparency and comparability between degree programmes across Europe, the University has implemented an EU initiative called the European Credit Transfer System (ECTS) in its Undergraduate programmes.

The ECTS works on a yearly norm of 60 credits for a full-time course over one academic year where one credit represents 20-25 hours estimated student input. The measure of one academic year is 40 weeks from the start of Michaelmas Term to the end of the annual examination period. The TCD four-year honors degree is 240 ECTS. ECTS credits are a measure of student work. It includes attendance at lectures, tutorials, project work, completion of written assignments, private study time and examinations.

### My.tcd.ie - Checking Your Personal Student Record

My.tcd.ie allows students to view their own central student record containing all relevant information related to the course for which you are registered. To access the system you will need your



College username and network password.

If your personal student information is incorrect you should contact the Academic Registry (via email – [academic.registry@tcd.ie](mailto:academic.registry@tcd.ie)) stating your full name and student ID number. If your timetable module list is incorrect then you should notify the Programme Administrator.

## **Blackboard**

Blackboard is the College online learning environment, where lecturers will give access to material like lecture notes and discussion forums. The use of Blackboard varies from module to module and individual lecturers will speak to you about the requirements for their module.

In order to access a module on Blackboard you should be registered to the module by your programme administrator.

## **Email**

All official email correspondence will be sent to TCD email addresses only. You should check your email on a regular basis. When emailing the Administration students should include their TCD Student ID Number at all times.



## **Off-Books Regulations**

The Senior Lecturer may permit students who are in good standing to go 'off-books'. This may be for personal reasons or on medical grounds where to do so would be in the best interests of the student. 'Off-Books' students can be re-admitted to the College in a subsequent year only at the discretion of the Senior Lecturer. 'Off-Books' students suffering from ill-health who have allowed their names to go off the books can only be readmitted, even in the current academic year, at the discretion of the Senior Lecturer who may require a satisfactory certificate from a nominated medical referee. For further information please revert to the [College Calendar](#).

## **Repeat Years**

Students are not permitted to repeat a year more than once or repeat more than two separate years.



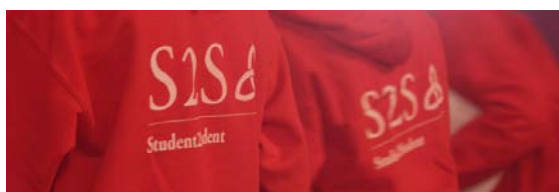
## Student Supports

The Programme Administrator, is your first port of call for all general queries. There are additional supports in College as outlined below.

### Tutors

All undergraduate students are assigned a tutor when they are admitted to College. Your tutor, who is a member of the teaching staff, will give confidential advice on courses, discipline, examinations, fees and other matters and will represent you before the College authorities should the need arise. For more information please see [https://www.tcd.ie/Senior\\_Tutor/faq/](https://www.tcd.ie/Senior_Tutor/faq/)

### Student 2 Student



From the moment that you arrive in College, right the way to your end of exams, Student 2 Student (S2S) is here to make sure that your first year is fun, engaging and a great foundation for the rest of your time in Trinity. You will meet S2S mentors in Freshers' Week. They will keep in regular touch with you throughout your first year and invite you to events. They will also provide useful information about your course and what to look out for. Mentors are students who have been through the first year and know exactly what it feels like. S2S also offers trained Peer Supporters if you want to talk confidentially to another student, or just to meet a friendly face for coffee and a chat. S2S is supported by the Senior Tutor's Office and the Student Counselling Service. See <http://student2student.tcd.ie> ; email: [student2student@tcd.ie](mailto:student2student@tcd.ie); telephone: (+353) 1 896 2438

### Disability Office

Further information on the College Disability Service can be found on their [website](#).

### Careers Advisory Service

The College [Careers Advisory Service](#) is available to offer advice on internships, career prospects etc.

## School of Social Science & Philosophy Marking Scale<sup>1</sup>

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### **First class honors I 70-100**

First class honors in the School of Social Sciences and Philosophy and the School of Social Work and Social Policy is divided into grade bands which represent excellent, outstanding and extraordinary performances.

*A first class answer demonstrates a comprehensive and accurate answer to the question, which exhibits a detailed knowledge of the relevant material as well as a broad base of knowledge. Theory and evidence will be well integrated and the selection of sources, ideas, methods or techniques will be well judged and appropriately organised to address the relevant issue or problem. It will demonstrate a high level of ability to evaluate and integrate information and ideas, to deal with knowledge in a critical way, and to reason and argue in a logical way.*

### **70-76 EXCELLENT**

First class answers (excellent) demonstrate a number of the following criteria:

- comprehensiveness and accuracy;
- clarity of argument and quality of expression;
- excellent structure and organization;
- integration of a range of relevant materials;
- evidence of wide reading;
- critical evaluation;
- lacks errors of any significant kind;
- shows some original connections of concepts and theories;
- contains reasoned argument and comes to a logical conclusion.

This answer does not demonstrate outstanding performance in terms of independence and originality.

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<sup>1</sup> As approved by the School of Social Sciences and Philosophy Executive Committee on 22 September 2014

## **77-84 OUTSTANDING**

In addition to the above criteria, an outstanding answer will show frequent original treatment of material. Work at this level shows independence of judgement, exhibits sound critical thinking. It will frequently demonstrate characteristics such as imagination, originality and creativity.

This answer does not demonstrate exceptional performance in terms of insight and contribution to new knowledge.

## **85-100 EXTRAORDINARY**

This answer is of a standard far in excess of what is expected of an undergraduate student. It will show frequent originality of thought, a sophisticated insight into the subject and make new connections between pieces of evidence beyond those presented in lectures. It demonstrates an ability to apply learning to new situations and to solve problems.

What differentiates a first class piece of work from one awarded an upper second is a greater lucidity, a greater independence of judgement, a greater depth of insight and degree of originality, more evidence of an ability to integrate material, and evidence of a greater breadth of reading and research.

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## **Second Class, First Division II.1 60-69**

*An upper second class answer generally shows a sound understanding of both the basic principles and relevant details, supported by examples, which are demonstrably well understood, and which are presented in a coherent and logical fashion. The answer should be well presented, display some analytical ability and contain no major errors of omissions. Not necessarily excellent in any area.*

Upper second class answers cover a wider band of students. Such answers are clearly highly competent and typically possess the following qualities:

- accurate and well-informed;

- comprehensive;
- well-organised and structured;
- evidence of reading;
- a sound grasp of basic principles;
- understanding of the relevant details;
- succinct and cogent presentation; and
- evaluation of material although these evaluations may be derivative.

One essential aspect of an upper second class answer is that it must have completely dealt with the question asked by the examiner. In questions:

- all the major issues and most of the minor issues must have been identified;
- the application of basic principles must be accurate and comprehensive; and
- there should be a conclusion that weighs up the pros and cons of the arguments.

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**Second Class. Second Division II.2 50-59**

*A substantially correct answer which shows an understanding of the basic principles.*

Lower second class answers display an acceptable level of competence, as indicated by the following qualities:

generally accurate;

- an adequate answer to the question based largely on textbooks and lecture notes;
- clearly presentation; and
- no real development of arguments.

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**Third Class Honors III 40-49**

*A basic understanding of the main issues if not necessarily coherently or correctly presented.*

Third class answers demonstrate some knowledge of understanding of the general area but a third class answer tends to be weak in the following ways:

- descriptive only;
- does not answer the question directly;
- misses key points of information and interpretation
- contains serious inaccuracies;
- sparse coverage of material; and
- assertions not supported by argument or evidence.

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**Fail F1 30-39**

*Answers in the range usually contain some appropriate material (poorly organised) and some evidence that the student has attended lectures and done a bare minimum of reading. The characteristics of a fail grade include:*

- misunderstanding of basic material;
- failure to answer the question set;
- totally inadequate information; and
- incoherent presentation.

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**Bad Fail F2 0-29**

Answers in this range contain virtually no appropriate material and an inadequate understanding of basic concepts.