



Trinity College Dublin

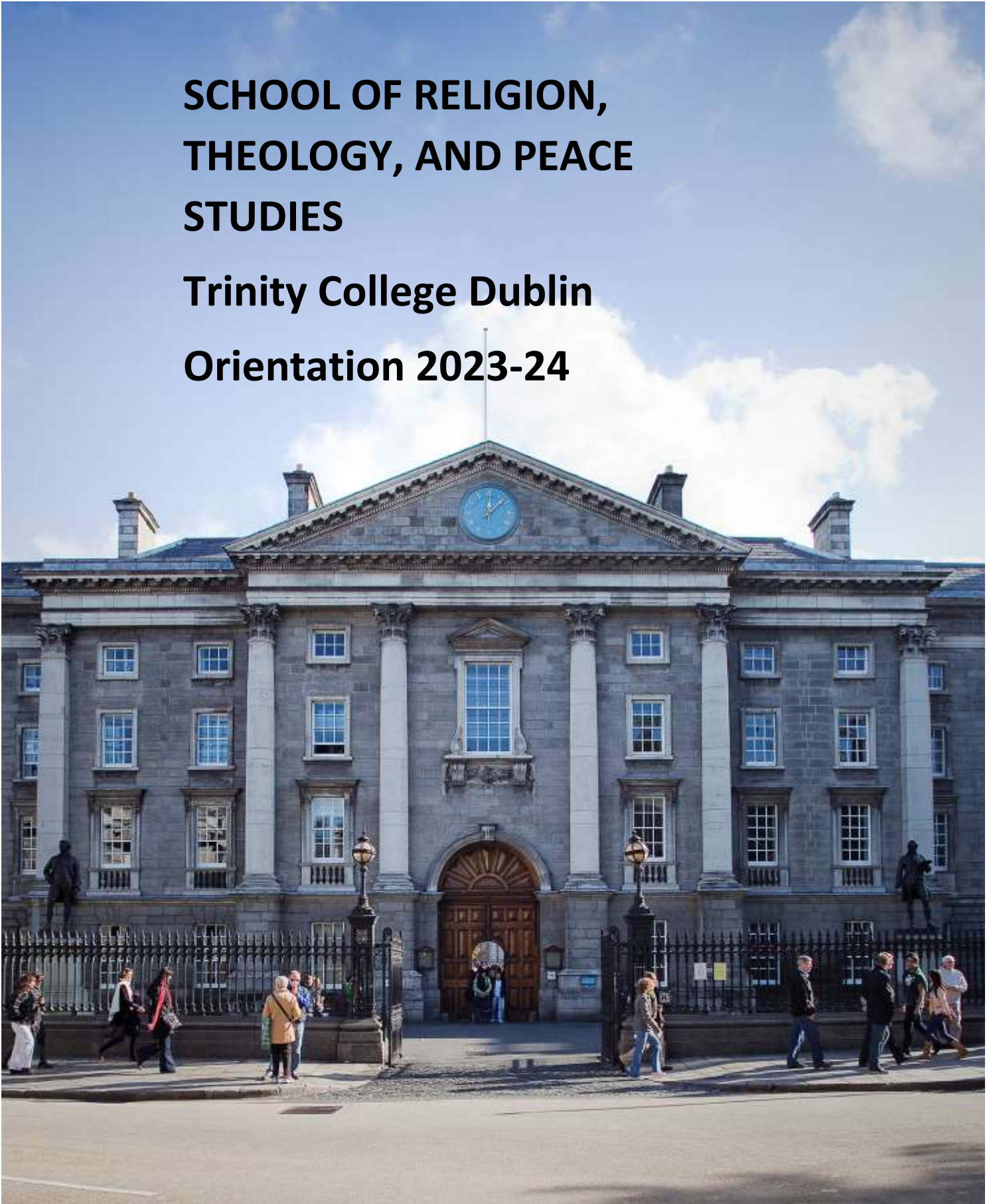
Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES

Trinity College Dublin

Orientation 2023-24





Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

07 September 2023

Dear Graduate Student,

On behalf of the Head of School, Prof. Gillian Wylie and all the staff here in Dublin and Belfast, it is a pleasure to welcome you to the School and to wish you a successful year of study and research in Trinity College Dublin.

Our School explores religious studies, international conflict and peace studies, theology, ethics and biblical studies as independent but often related disciplinary fields and our undergraduate and postgraduate courses and our research students interrogate encounters between cultures and religions from antiquity to the present day. Our students and staff investigate the intellectual and institutional resources developed in historical and current interactions and conflicts and apply them to the challenges and the opportunities societies face in an age of globalisation.

During your orientation event, you will receive some basic information about how the School works and you will meet some of the key people involved in teaching and administration. Most importantly, you will have an opportunity to introduce yourselves to one another, and to get a brief insight into what kinds of skills, experiences and previous studies have shaped the student community of 2023– 24. If you need any additional assistance, please do not hesitate to contact staff who will assist in any way possible.

As a staff, our hope is that you will find the coming year to be fruitful – intellectually and socially – and that you will be both stretched and inspired by your time in the School. We look forward to getting to know you and to working with you in the weeks and months ahead.

With kind regards and best wishes.

A handwritten signature in black ink, appearing to read 'Etain Tannam'.

Prof. Etain Tannam *Director of Postgraduate Teaching and Learning*



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The University of Dublin

SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES

POSTGRADUATE ORIENTATION – FRIDAY 8 SEPTEMBER 2023

TRINITY CENTRAL & IRISH SCHOOL OF ECUMENICS – LOYOLA INSTITUTE BUILDING (ISE-LI BUILDING)

AGENDA

10.30 – 11.00 Tea/Coffee and Welcome (Venue: Room G6 ISE-LI Building)

11.00 – 11.10am: Welcome Prof. Gillian Wylie, Head of School

11.10 – 11.30am Introductory Session: (Venue: G0.16)

- Prof. Etain Tannam, Director of Teaching and Learning, Postgraduate
- Prof. Carlo Aldrovandi, Head of Discipline, Peace Studies
- Prof. Linda Hogan, Head of Discipline, Religious Studies

11.30 – 12.10 am College Presentations:

- 11.30 – 11.45am Chuck Rashleigh from Student Counselling
- 11.45 – 12:00 Postgraduate Advisory Service, Nonie
- 12.00 - 12.15 pm Graduate Student Union
- 12:15 IT Services (Video Presentation)
- 12:30- Beth Whitney – General Information as per Orientation Pack)

12.10 – 1.00 pm Academic Orientation Breakout Sessions: Postgraduate Taught and Postgraduate Research (Venue: ISE-LI building)

- Prof. Jude Lal Fernando – Course Coordinator International Peace Studies (G0.6)
- Prof. Andrew Pierce – Course Coordinator Contextual Theologies and Interfaith Relations (G15)
- Prof. Etain Tannam - Director of Teaching and Learning, Postgraduate – Higher Degree Research Students (G7)

1.00 – 1.30pm Tea/Coffee (Venue: Room G6 ISE-LI Building)

Academic Year Calendar 2023/24

Week Calendar Week	Week Beginning	2023/24 Academic Year Calendar		Term / Semester
		UG continuing years / PG all years	UG new first years	
1	28-Aug-23	Reassessment * (Semesters 1 & 2 of 2022/23)		←Michaelmas Term begins/Semester 1 begins
2	04-Sep-23	Orientation (Postgraduate, Visiting & Erasmus); Marking/Results		
3	11-Sep-23	Teaching and Learning		←Michaelmas teaching term begins
4	18-Sep-23	Teaching and Learning	Orientation (if UG)	
5	25-Sep-23	Teaching and Learning	Teaching and Learning	
6	02-Oct-23	Teaching and Learning	Teaching and Learning	
7	09-Oct-23	Teaching and Learning	Teaching and Learning	
8	16-Oct-23	Teaching and Learning	Teaching and Learning	
9	23-Oct-23	Study/Review	Study/Review	
10	30-Oct-23	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
11	06-Nov-23	Teaching and Learning	Teaching and Learning	
12	13-Nov-23	Teaching and Learning	Teaching and Learning	
13	20-Nov-23	Teaching and Learning	Teaching and Learning	
14	27-Nov-23	Teaching and Learning	Teaching and Learning	
15	04-Dec-23	Revision	Revision	
16	11-Dec-23	Assessment *	Assessment * **	←Michaelmas term ends Sunday 17 December 2023/Semester 1 ends
17	18-Dec-23	Christmas Period - College closed	Christmas Period - College closed	
18	25-Dec-23	22 December 2023 to 1 January 2024 inclusive	22 December 2023 to 1 January 2024 inclusive	
19	01-Jan-24			
20	08-Jan-24	Foundation Scholarship Examinations *	Foundation Scholarship Examinations *	
21	15-Jan-24	Marking/Results	Marking/Results	←Hilary Term begins/Semester 2 begins
22	22-Jan-24	Teaching and Learning	Teaching and Learning	←Hilary teaching term begins
23	29-Jan-24	Teaching and Learning	Teaching and Learning	
24	05-Feb-24	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
25	12-Feb-24	Teaching and Learning	Teaching and Learning	
26	19-Feb-24	Teaching and Learning	Teaching and Learning	
27	26-Feb-24	Teaching and Learning	Teaching and Learning	
28	04-Mar-24	Study/Review	Study/Review	
29	11-Mar-24	Teaching and Learning	Teaching and Learning	
30	18-Mar-24	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
31	25-Mar-24	Teaching and Learning (Friday, Good Friday)	Teaching and Learning (Friday, Good Friday)	
32	01-Apr-24	Teaching and Learning (Monday, Easter Monday)	Teaching and Learning (Monday, Easter Monday)	
33	08-Apr-24	Teaching and Learning	Teaching and Learning	
34	15-Apr-24	Revision	Revision	←Hilary Term ends Sunday 21 April 2024
35	22-Apr-24	Trinity Week (Monday, Trinity Monday)	Trinity Week (Monday, Trinity Monday)	←Trinity Term begins
36	29-Apr-24	Assessment *	Assessment *	
37	05-May-24	Marking/Results (Monday, Public Holiday)	Marking/Results (Monday, Public Holiday)	
38	13-May-24	Marking/Results	Marking/Results	
39	20-May-24	Marking/Results	Marking/Results	
40	27-May-24	Research	Research	←Trinity Term ends Sunday 2 June 2024/Semester 2 ends
41	03-Jun-24	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
42	10-Jun-24	Research	Research	
43	17-Jun-24	Research	Research	
44	24-Jun-24	Research	Research	
45	01-Jul-24	Research	Research	
46	08-Jul-24	Research	Research	
47	15-Jul-24	Research	Research	
48	22-Jul-24	Research	Research	
49	29-Jul-24	Research	Research	
50	05-Aug-24	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
51	12-Aug-24	Research	Research	
52	19-Aug-24	Research	Research	

* Note: additional/contingency days may be required outside of the formal assessment/assessment weeks.

** Note: it may be necessary to hold a small number of IF examinations/assessments outside of semester 1.

* Note: it may be necessary to hold some examinations/assessments in the preceding week.



Key Dates for International Peace Studies 2023-24

First Semester (teaching dates): 11 September to 1 December

8 th September	Orientation, 11am-1pm
11 th September	<i>Start of Teaching Term</i>
20 th September	Welcome reception, 4pm
22 nd September	Internship Module Meeting, 1pm, Trinity Central
20-21 October	Belfast Field Trip
23-27 October	Reading Week: no lectures/classes
24 November**	Peace Studies re-orientation, 1pm, Trinity Central
29 November	End of Semester Celebration, 4pm
1 st December	Teaching ends

Second Semester (teaching dates) 22nd January – 12th April

22 nd January	<i>Teaching begins</i>
4-8 March	Reading Week: no lectures/classes
23 rd March	Belfast-Dublin Fieldtrip
10 th April	IPS Programme Evaluation and Final Round-Up, 1pm
12 th April	Teaching ends
22-24 May	UN Geneva Field Trip (date TBC)

Students will be notified of changes to any of these dates or of additional events via their TCD email address.

COURSEWORK/ESSAY DEADLINES

Module	Deadline	Marks Distribution
PPC	1 December 2023	6 January 2024
All Options, Semester 1	19 January 2024	16 February 2024
Research Methods Proposal	5 April 2024	6 May 2024
All Options, Semester 2	3 May 2024	4 June 2024
Dissertation	16 August 2024	22 November 2024
Internship Report	1 September 2024	1 October 2024

International Peace Studies Timetable (Draft 6-9-23)

Day	Time	Length	Module	Mod	Lecturer	Site	Room
MICHAELMAS TERM (SEM1)							
Monday	11:00	01:00	EM7202	THE POLITICS OF PEACE AND CONFLICT	ALDROVANDI, DR. CARLO, MITCHELL, DR. DAVID, FERNANDO, DR. JUDE LAL, TANNAM, DR. ETAIN, WYLIE, DR. GILLIAN	BIOSCI2	L1.42/1.43
Tuesday	12:00	02:00	EM7201	RESEARCH METHODS	ALDROVANDI, DR. CARLO, TANNAM, DR. ETAIN	ISE-LI	G0.6
Wednesday	15:00	02:00	EM7467	ENGAGING RELIGIOUS FUNDAMENTALISM	ALDROVANDI, DR. CARLO	ISE-LI	G0.7
Thursday	11:00	02:00	EM7495	HUMAN RIGHTS: CHALLENGES AND PROSPECTS IN THE 21ST CENTURY	HOGAN, PROF. LINDA	BIOSCI2	L1.42/1.43
Friday	10:00	02:00	EM7202	THE POLITICS OF PEACE AND CONFLICT (Week 10 only)	WYLIE, DR. GILLIAN	BIOSCI2	L1.42/1.43
Friday	13:00	01:00	EM7437	NGOs IN THEORY AND PRACTICE: INTERNSHIP MODULE (Week 5 only)	TANNAM, DR. ETAIN	BIOSCI2	L1.42/1.43
Friday	14:00	02:00	EM7436	GENDER, WAR AND PEACE	WYLIE, DR. GILLIAN	ISE-LI	G0.7
HILARY TERM (SEM2)							
Monday	11:00	02:00	EM7488	FORCED DISPLACEMENT, CONFLICT AND PEACEBUILDING	ERICKSON, DR. JACOB, BROWNE, DR. BRENDAN, WYLIE, DR. GILLIAN	ISE-LI	G0.7
Monday	14:00	02:00	EM7435	UNITED NATIONS AND CONFLICT RESOLUTION	TANNAM, DR. ETAIN	ISE-LI	G0.7
Tuesday	11:00	02:00	EM7460	RELIGIONS, CONFLICT AND PEACE IN INTERNATIONAL RELATIONS	ALDROVANDI, DR. CARLO	BIOSCI2	L1.42/1.43
Wednesday	11:00	02:00	EM7494	CONFLICT RESOLUTION & NEGOTIATION ACROSS WORLDVIEWS	ALDROVANDI, DR. CARLO	ISE-LI	G0.7
Friday	13:00	02:00	EM7201	RESEARCH METHODS	ALDROVANDI, DR. CARLO, BROWNE, DR. BRENDAN, TANNAM, DR. ETAIN	ISE-LI	G0.7
Friday	13:00	01:00	EM7437	NGOs IN THEORY AND PRACTICE: INTERNSHIP MODULE (Week 32 only)	TANNAM, DR. ETAIN	BIOSCI2	L1.42/1.43
INTENSIVE - HILARY TERM (SEM2)							
Monday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Tuesday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Wednesday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Thursday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6



Key Dates for Contextual Theologies and Interfaith Relations 2023-24

First Semester (teaching dates): 11 September to 1 December	
4-7 September	Religions, Politics and Ethics in a Pluralist World (intensive)
8 th September	Orientation, 9:15am-1pm
11 th September	<i>Start of Teaching Term</i>
20 th September	Welcome reception, 4pm
22 nd September	Internship Module Meeting, 1pm, Trinity Central
20-21 October	Belfast Field Trip
23-27 October	Reading Week: no lectures/classes
24 November**	CTIR re-orientation, 1pm, G7
29 November	End of Semester Celebration, 4pm
1 st December	Teaching ends
Second Semester (teaching dates) 22nd January – 12th April	
22 nd January	<i>Teaching begins</i>
23 rd February	Guided Visit to Places of Worship in Dublin
4-8 March	Reading Week: no lectures/classes
23 rd March	Belfast-Dublin Fieldtrip
10 th April	CTIR Programme Evaluation and Final Round-Up, 1pm, G 7
12 th April	Teaching ends
22-24 May	UN Geneva Field Trip (date TBC)
1-7 July	Interreligious Immersion Programme, Sarajevo

Students will be notified of changes to any of these dates or of additional events via their TCD email address.

COURSEWORK/ESSAY DEADLINES

Module	Deadline	Marks Distribution
Religions, Politics and Ethics in Pluralist World	11 December 2023	5 January 2024
All Options, Semester 1	19 January 2024	16 February 2024
Research and Methods Proposal	5 April 2024	6 May 2024
All Options, Semester 2	3 May 2024	4 June 2024
Dissertation	16 August 2024	22 November 2024
Internship Report	1 September 2024	1 October 2024

CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS - TIMETABLE 2023-24 (AS OF 6-9-23)

Day	Time	Length	Module	Mod	Lecturer	Site	Room
MICHAELMAS TERM (SEM1)							
Monday	11:00	02:00	EM7480	REIMAGINING ECUMENICAL THEOLOGY: DIALOGUE AND DIFFERENCE	PIERCE, DR. ANDREW	ISE-LI	G0.7
Tuesday	11:00	02:00	EM7485	ISSUES IN BUDDHIST-CHRISTIAN DIALOGUE	CHAUHAN, DR. SEEMA, FERNANDO, DR. JUDE LAL, O'GRADY, DR. JOHN	ISE-LI	
Tuesday	14:00	02:00	EM7479	RESEARCH METHODS IN CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS	PIERCE, DR. ANDREW	ISE-LI	G0.6
Wednesday	15:00	02:00	EM7467	ENGAGING RELIGIOUS FUNDAMENTALISM	ALDROVANDI, DR. CARLO	ISE-LI	G0.7
HILARY TERM (SEM2)							
Monday	11:00	02:00	EM7484	JUDAISM AND JEWISH-CHRISTIAN RELATIONS	PIERCE, DR. ANDREW	ISE-LI	
Monday	14:00	02:00	EM7478,REU14944	LIBERATIONIST AND INTERRELIGIOUS THEOLOGIES,LIBERATIONIST AND INTERRELIGIOUS THEOLOGIES	FERNANDO, DR. JUDE LAL	ISE-LI	
Tuesday	11:00	02:00	EM7460	RELIGIONS, CONFLICT AND PEACE IN INTERNATIONAL RELATIONS	ALDROVANDI, DR. CARLO	BIOSCI2	L1.42/1.43
Tuesday	14:00	02:00	EM7479	RESEARCH METHODS IN CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS	PIERCE, DR. ANDREW	ISE-LI	G0.7
Wednesday	11:00	02:00	EM7489	NATURE, GRACE AND PLACE: THEOLOGY, MAPS AND TERRITORIES	PIERCE, DR. ANDREW	ISE-LI	G0.6
Thursday	14:00	02:00	EM7482	MUSLIM GOD, CHRISTIAN GOD: ISLAM AND MUSLIM-CHRISTIAN COMPARATIVE THEOLOGY	FERNANDO, DR. JUDE LAL, HADROMI-ALLOUCHE, DR. ZOHAR	ISE-LI	G0.6
INTENSIVE - HILARY TERM (SEM2)							
Monday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Tuesday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Wednesday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6
Thursday	10:00	06:30	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6



MPhil in Christian Theology Key Dates 2023-24

First Semester (teaching dates): 11 September – 1 December

First Semester (teaching dates): 11 September to 1 December

8 th September	Overall RTPS - General Orientation, 9:15am-1pm
11 th September	<i>Welcome / Orientation, Teaching begins</i>
20 th September	RTPS - Welcome reception, 4pm
? ^a September	Field Trip for module LY7005 Christianity in the Celtic World – Saturday in Sept (TBC)
23-27 October	Reading Week: no lectures/classes
29 November	End of Semester Celebration, 4pm
1 st December	Teaching ends

Second Semester (teaching dates) 22nd January – 12th April

22 nd January	<i>Teaching begins</i>
4-8 March	Reading Week: no lectures/classes
12 th April	Teaching ends

Students will be notified of changes to any of these dates or of additional events via their TCD email address.

Further events, as well as notification of any changes, will be announced to students via Blackboard and TCD e-mail address.

Essay and Dissertation Deadlines (due by 5pm). Any assignment details not noted below will be posted on the relevant module assignment dates via Blackboard (VLE (Virtual Learning Environment)):

Module	Deadline
Deadline for first assignment (Christianity of the Celtic World)	Friday November 10
Deadline for first assignment (Readings in Classical Theological Texts)	Friday November 17
Deadline for second assignment (Readings in Classical Theological Texts; Christianity of the Celtic World)	Friday January 12
Deadline for module assignment (Jesus of Nazareth – Ministry in a Changing Church)	Wednesday January 26
Deadlines for second semester assignments	Friday 3 May
Dissertation due	Friday August 16

M.Phil. Christian Theology – Timetable 2023-34 (including PG Certificate and PG Diploma)

Please note that the above may be subject to change and you will be advised, as necessary. Lectures take place in the School of Religion, Theology, and Peace Studies and room allocation will be advised.

M.Phil. in Christian Theology students can also avail of the optional module EM7489 'Nature, Grace, and Place: Theology, Maps and Territories' given by M.Phil. Contextual Theologies and Interfaith Relations (SEM 2). Timetable details are available on page 10 of this document or via the ['Current Student'](#) page on the website.

CHRISTIAN THEOLOGY FRAMEWORD - TIMETABLE 2023-24 (AS OF 6-9-23)							
Day	Time	Length	Module	Mod	Lecturer	Site	Room
MICHAELMAS TERM (SEM1)							
Monday	17:45	01:00	LY7007	READINGS IN CLASSICAL THEOLOGICAL TEXTS	RYAN, DR. FAINCHE	ISE-LI	G0.6
Monday	19:00	01:00	LY7009	JESUS OF NAZARETH: SON, CHRIST, WORD	KIRWAN, DR. MICHAEL	ISE-LI	G0.6
Thursday	17:45	01:00	LY7005	CHRISTIANITY OF THE CELTIC WORLD (600-1000 AD)	RYAN, DR. FAINCHE	ISE-LI	G0.6
HILARY TERM (SEM2)							
Monday	17:45	01:00	LY7002	THE FIRST WORDS: THEOLOGY/IES OF THE BIBLE	MORRISON, DR. NEIL	ISE-LI	G0.7
Monday	19:00	01:00	LY7001	VIOLENCE AND GRACE IN THE HUMAN NARRATIVE	KIRWAN, DR. MICHAEL, RYAN, DR. FAINCHE	ISE-LI	G0.7
Thursday	17:45	00:00	LY7010	POLITICAL THEOLOGY	KIRWAN, DR. MICHAEL JOSEPH	ISE-LI	G16



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MEMORANDUM TO STUDENTS

JAMES Haire Memorial Prizes

2023-24

In 2002, the Irish School of Ecumenics Trust established the James Haire Memorial Prizes, in memory of the late Revd. Professor James Haire, former Principal of Union Theological College, Belfast.

Seven prizes are awarded annually, two in each of the Contextual Theologies and Interfaith Relations, International Peace Studies and Conflict Resolution and Reconciliation courses. Each prize will be worth €100. In each MPhil programme one prize will be offered for the highest mark in a dissertation, and one for the highest essay marks. In each case, the prize for the dissertation will be awarded first, and the winner of that prize may not be considered for award of the essay prize.

Awards will be made by the appropriate Court of Examiners, whose decision will be final.



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General Information – Orientation 2023-24:

Please note:

Access to the building:

ISE-LI building: Access will be swipe-card via your Student ID Card only and will be restricted to normal office hours. Currently a standard 9.00 a.m. – 5.00 p.m. working day i.e., Monday - Friday is planned. The School will remain open on Monday, Wednesday and Thursday evenings until 9.30 p.m. to accommodate the delivery of the School's Dublin based evening Postgraduate programmes/Evening course. Any changes to the closing times will be notified by e-mail.

Please note students are not permitted to remain in the building outside normal office hours unless attending a lecture, seminar or event that has been scheduled by a staff member or with individual permission from their programme coordinator/lecturer

Use of School Spaces: Meeting Room (G0.15): This room is always kept locked. Pre-booking is mandatory in case students wish to use it for small group meetings. Please contact the relevant administrative officer at srpostgrad@tcd.ie to book this room. **Reading Room:** Students can avail the School Reading Room that is located on the first floor. Please note that the Reading Room is a 'QUIET SPACE' for reading and studying. There are no pre-booked tables and use of same is on a 'first come, first served' basis. Only students from the RTPS programmes can use this room (Postgraduate Taught/Research Students and BA Religion, Single / Joint Hons). **School Classrooms:** These must only be used for classes and pre-booked events. Students are not allowed to use the classrooms to study / for meetings, unless previously authorised by the School Manager, Course Coordinator, or the Directors of Teaching and Learning.

Food and Beverages: Please note that food and drink are not permitted in any of the lecture rooms / seminar rooms/Postgraduate Reading Room. The use of mobile phones is also strictly prohibited.

Safety: In the interests of safety, please take time to familiarise yourself with the fire drill procedure provided in your orientation pack. Fire assembly points are clearly marked in the grounds surrounding the building.

E-mail: Please note that the email address allocated by TCD will be used for all School / College related email communications.

Wi-Fi: Wireless internet facilities are available throughout the building: IT Services provides a wide range of computer courses free of charge – to cater for all levels of expertise, from beginners up. We would encourage you to take advantage of the courses relevant to your needs. (If you have any queries/problems please contact the IT Service Desk)

Notices for students: Please note that all-important announcements will be provided via your TCD email account. Please also refer to the School website for regular updates.

Change of address or personal details: Please ensure that you immediately update your MyTcd.ie portal with any change of address, telephone number etc., and ensure that all information on the TCD system is up-to-date. You should also advise administrative staff (srpostgrad@tcd.ie) with details of any changes to your contact details.

Staff Offices: Students are not permitted access to any academic / Professional staff offices / print room etc., without the permission of a member of staff. (Please note Professional staff office hours above)

Smoking: There is a no smoking policy throughout the building and please note that the Trinity campus is a [Tobacco Free Zones](#).

Personal Items: Should not be left unattended, as the School cannot be held responsible for any damage to private property. Please note that there is a 'lost and found' box in the UG/PG administration Office.

Holidays / Bank Holidays: Students will be advised of relevant dates during the year. Please also refer to the Academic Year Structure 2023-24 contained in your Orientation pack.

Student Supports: Societies, Clubs, Sports Facilities, Chaplaincy, and Counselling are some of the services available to students at TCD. Full details are available on the TCD [website](#).

Handbooks: Handbooks are available on the Current Student page on the School of Religion, Theology, and Peace Studies website on the following [link](#) and should be consulted regularly. Please refer to the TCD [Calendar](#), available online for details of all regulations and for information concerning course provision.

FIRE / BUILDING EVACUATION PROCEDURE

SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES DUBLIN – ISE (IRISH SCHOOL OF ECUMENICS) – LI (LOYOLA INSTITUTE) BUILDING

The School Safety Officer is responsible for ensuring that the fire risk assessment is undertaken and implemented.

If an individual should discover a fire, they should:

- **RAISE THE ALARM** – by breaking the nearest break glass unit or call point.
- **LEAVE the building** using the nearest exit route, closing doors behind you.
- **NOTIFY SECURITY CENTRE on Ext. 1999.**
- **REPORT to the Assembly Point D – At the small triangular lawn east end of rugby ground** and remain with the group. Those assembled may be advised of the need to move to an alternative Assembly Point location.

ON HEARING THE ALARM:

- **LEAVE the building** using the nearest exit route, closing doors behind you.
- **Do not use the lift.**
- **REPORT to the Assembly Point D – At the triangular lawn east end of rugby ground** and remain with the group. Those assembled may be advised of the need to move to an alternative Assembly Point location.
- The staff member in charge of each area will check the building to ensure that everyone has left.
- **Individuals should not return to the building for any reason until they are authorized to do so.**
- **Individuals should stay clear of Emergency Services – Ambulances, Fire brigade etc.**

PLEASE REMEMBER:

- All staff and students are requested to familiarize themselves with the location of the main Exit Doors, the fire alarm break glass units located throughout the building; the Assembly Point D - At the small triangular lawn east end of rugby ground.
- Individuals should make sure that the area they are vacating is safe i.e., close doors behind you. However, they should not under any circumstance, take any personal risks.
- Individuals should not rush or panic, as this can result in injury to oneself or others.
- **Individuals should not return to the building for any reason until they are authorized to do so.**
- Keep Exit routes clear, at all times.
- Each area should be kept in good order; tidy and clutter free. Any electrical faults should be reported to the School Administrator, who in turn will contact Ext. 1828.
- Individuals should stay clear of Emergency Services – Ambulances, Fire brigade etc.,

FIRE ALARMS

The ISE-LI building is provided with an automatic fire-alarm system, which is regularly tested by the College Estates and Facilities Office. The fire alarm can be manually triggered from any of the several break-glass alarm boxes (BGAB), which are placed in strategic areas within all buildings. In the event of a fire, the fire-alarm system should be activated immediately and the building evacuated. Persons in charge of lecture theatres should assist with the evacuation of their areas. The fire alarm is a continuous ringing bell.

Many thanks. Martin Humphries (School Manager) and Helen McMahon, Fire Wardens 8 September 2023