



# A Quick Guide to Micro-credentials Sponsorship



*Please note that even with sponsorship, it is the learner's responsibility to check their fee balance and contact the employer or consult with Student Finance in case of any issues.*



Ask your Micro-credential admin if your sponsor is a Trinity Approved Sponsor.

## If Yes



Trinity Approved Sponsor completes a Sponsorship Form and sends it to Student Finance at [ARfinanceforms@tcd.ie](mailto:ARfinanceforms@tcd.ie).

## If No



### Option 1

Sponsor can pay student fee to TCD bank account, using 8-digit student code as a reference. It can take up to 10 days for payment to be reflected on student account.



In 48 hours it will be reflected at student fee balance. Check your fee balance at "My Finance" tab on your [my.tcd.ie](http://my.tcd.ie) portal.



### Option 2

The student can input the Sponsor details via a self-service option available in the [my.tcd.ie](http://my.tcd.ie) portal and can send the bill to the Sponsor.



Once the student has a €0 balance they can complete registration for the micro-credential.

For details see the Sponsorships information at [www.tcd.ie/academicregistry/fees-and-payments/applicants/what-financial-support-is-available/](http://www.tcd.ie/academicregistry/fees-and-payments/applicants/what-financial-support-is-available/)