Instructions for Use of Smart Board
If the Smart Board screen does not display a mirror image of the laptop screen, logoff the laptop from the start menu and on the logon screen click on restart.

The laptop should restart and logon to the Study Room profile and automatically display on both screens.
This tab will open a toolbar for the Smart Board
turns off tools.
pen tool.
coloured per tool.
highlighter.
eraser.
turns your next tap on the screen into a right mouse click.
Double-press the Internet Explorer® icon with your finger.
Press any link with your finger to navigate the Internet.
Use your finger as you would use a mouse to control the software application.
To write on your interactive whiteboard, pick up a pen tool from the pen tray.
After you pick up a pen tool, a border appears, indicating that the Digital Ink Layer is open.
Use the pen tools to make notes, highlight key points, and relate what you're saying to what is displayed on the SMART Board interactive whiteboard.
Use the eraser tool from the pen tray to erase your writing.
We hope you enjoy your journey through the Teachers’ Hub and come back often to access the many resources it has to offer. To get going, simply choose the section that best describes you.

Getting started

Is this you?
• Never used a SMART Board interactive whiteboard
• Never used Notebook software
• Don’t know much about technology but want to learn

This section is the best fit for you.

Enhancing skills

Is this you?
• Comfortable using a SMART Board interactive whiteboard
• Ready to try new SMART products
• Know a fair amount about technology and eager to learn more

This section is the best fit for you.

Take a shortcut to SMART’s resources

SMART Education Shortcuts is your gateway to our most popular resources for teachers. Find links to the Support page, the SMART TeacherTube channel, our EDCompass newsletter, case studies and more. Visit today.
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When you're ready to clear your notes, return the pen tool to the pen tray.
Touch the board with your finger.
To save your notes, select Save Ink. SMART Notebook software sends a screen capture to a new file.
Touch the display again and select Close Ink Layer.
Now you can continue to navigate your application.
To view your captured notes, press the SMART Notebook file in your task bar.
Press the Save button to save this file.
You can save your presentation in a Powerpoint format by clicking on File, choosing export and opting for Powerpoint format when saving your file.