# School of Languages, Literatures and Cultural Studies

# Postgraduate Handbook 2017/2018





Trinity College Dublin Coláiste na Tríonóide, Baile Átha Cliath The University of Dublin

# Table of Contents

Introduction	2
Information about College	3
The Graduate Studies Office	6
The School of Languages, Literatures and Cultural Studies	8
Course Information	11
Assessment and Examinations	24
MPhil Essay Deadlines	31
Other Information	32
After Graduation	33

# Postgraduate Handbook

#### I. Introduction

Welcome – or welcome back – to the School of Languages, Literatures and Cultural Studies as a postgraduate student.

The School (SLLCS for short), formed in 2006, incorporates the Departments of French, Germanic Studies, Hispanic Studies, Italian, Irish and Celtic Languages, Near and Middle Eastern Studies, Russian and Slavonic Studies, and the Centre for European Studies. SLLCS is one of 12 Schools in the Faculty of Arts, Humanities and Social Sciences.

The School's teaching and research range from the medieval to the present day in literary and cultural studies, linguistics and area studies, language and language pedagogy. It seeks to sustain the distinctiveness of its individual disciplines whilst fostering cooperation and joint programmes within and beyond the School, such as Comparative Literature, European Studies, Medieval Language, Literature and Culture or Literary Translation. Currently, well over a thousand undergraduate students take one of 25 degree programmes in which the School participates. There are approximately 37 students on taught postgraduate programmes, and about 22 research postgraduates.

The School seeks to educate its students at undergraduate and postgraduate levels to be intellectually reflective, historically and culturally aware, critical and questioning and imaginative and to equip them with advanced intercultural competencies necessary for negotiating an increasingly interconnected world. The rapid transformations of Ireland, Europe and the world make advanced scholarship on the historical antecedents and contemporary articulations of these developments hugely important. The School is committed to research, both discipline-based and interdisciplinary, across a range of literary-critical, linguistic, historical and cultural investigations to undertake the critical study of how cultures construct and legitimise identities, discourses and practices.

Postgraduate programmes, both taught Masters degrees and research study for MLitt and PhD degrees, are central to the School's commitment to fostering intellectual enquiry and development. Thus as Postgraduate students you are not only welcome in the School; you are central to our philosophy and our identity! All postgraduate students are welcome at any of the various Research Seminars and other events in the School and are strongly encouraged to participate in them regularly. For details see <a href="http://www.tcd.ie/langs-lits-cultures/">http://www.tcd.ie/langs-lits-cultures/</a>. Join us on Facebook (http://www.facebook.com/Trinity.SLLCS) or just keep an eye on the School notice board. Postgraduate students are represented on the School's Postgraduate Studies Committee, the School Executive and the School Committee and there are a number of other support mechanisms in and beyond the School.

We hope that your time with us is productive, challenging and enjoyable!

Assistant Professor Justin Doherty Director of Teaching and Learning (Postgraduate)

Mian Brewer

Assistant Professor Brian Brewe Director of Research

- Lola

Professor Juergen Barkhoff Head of School

# 2. Information about College

#### 2a. College

In Trinity College the academic year is referred to as statutory term. In official College documentation and timetables (in print and on line) this academic year begins in week 01 of statutory term (normally the end of August) and ends in week 44 (normally the last week in June).

Within this frame there are three terms: two teaching terms (Michaelmas and Hilary terms) and one revision and examining term (Trinity term). Michaelmas term (MT) begins in week 05 of statutory term; Hilary term (HT) begins in week 21 of statutory term; Trinity term (TT) begins in week 33 of statutory term.

Whereas official written documents will refer to week numbers in accordance with statutory term, in informal contexts and speech you will probably find staff and students numbering the weeks within each teaching term from 1 to 12.

These two numbering systems sometimes lead to confusion. If in doubt, please do not hesitate to ASK! The following table may make things clearer.

Teaching Term Dates : Academic Year 2017/2018 * = Bank /Public Holidays			
Michaelmas Term Monday 25th Sept. 2017 – Frida	y 15th Dec. 2017	Hilary Term Monday 15th January 2018 - Fr	iday 6th April 2018
Week 05 (01)	25 Sept - 29 Sep	Week 21 (01)	15 Jan - 19 Jan
Week 06 (02)	02 Oct - 06 Oct	Week 22 (02)	22 Jan - 26 Jan
Week 07 (03)	09 Oct – 13 Oct	Week 23 (03)	29 Jan - 02 Feb
Week 08 (04)	16 Oct - 20 Oct	Week 24 (04)	05 Feb - 09 Feb
Week 09 (05)	23 Oct - 27 Oct	Week 25 (05)	12 Feb - 16 Feb
Week 10 (06)	30 Oct* - 03 Nov	Week 26 (06)	19 Feb - 23 Feb
Week    (07)	Reading Week	Week 27 (07)	Reading Week
Week 12 (08)	13 Nov - 17 Nov	Week 28 (08)	05 Mar - 09 Mar
Week 13 (09))	20 Nov - 24 Nov	Week 29 (09)	12 Mar - 16 Mar
Week 14 (10)	27 Nov – 01 Dec	Week 30 (10)	19 Mar* - 23 Mar
Week 15 (11)	04 Dec - 08 Dec	Week 31 (11)	26 Mar - <mark>30 Mar*</mark>
Week 16 (12)	II Dec - 15 Dec	Week 32 (12)	<mark>02 Ap</mark> r* - 06 Apr

All MPhil courses in the School are taken full-time in one calendar year (September to August). Teaching takes place over two twelve-week terms, followed by a dissertation writing period. Week 7 of each term is a reading week and there are no scheduled classes.

\* Monday 30th October - Bank Holiday

\* Monday 19th March - St. Patrick's Day

\* Friday 30th March - Good Friday

\* Monday 2nd April - Easter Monday

#### 2b. College Maps

All campus maps are located on the TCD website at http://www.tcd.ie/Maps/

## **College Campus**



The School address is:

School of Languages, Literatures and Cultural Studies Room 5042 Arts Building Trinity College Dublin Dublin 2, Ireland

Tel: 00 353 | 896 | 706 Fax: 00 353 | 896 4056

Email: sllcs@tcd.ie Web: http://www.tcd.ie/langs-lits-cultures/ Information about the School can be found on the School Notice Board beside Room 5042

#### 2c. Library

Library: The most important section of the Library for students on our MPhil courses is the Ussher - (Level I) in the Arts Building. In addition, post-graduate students have access to the 1937 Reading Room which is reserved for their use and is equipped with computers. Many volumes, not included in the Ussher Library, are stored in stacks elsewhere which will need to be requested. These may mostly be found in the library's online catalogue but some may be listed only in Accessions Catalogue in the Ussher Library (large brown files). It is important to get to know the various catalogues and computer files. Library tours are arranged in the first week of Michaelmas Term. There are introductions to specific collections and resources of the Library in the Graduate Research Methods Course.

Borrowing: Students on the School's MPhil courses have postgraduate borrowing rights (up to 10 books at a time). Check the exact entitlements with the Library.

#### 2d. Computer Facilities

The College computer rooms are located at different sites around the campus as well as some off-campus locations. These rooms contain computers (PCs or Macs depending on the room) for ordinary use by registered staff and students.

All College computer room computers contain standard software to facilitate email, web, and word processing usage, along with software for other common functions. All College computer rooms contain printers; some rooms also contain scanners..



# 2e. CLCS (Centre for Language and Communication Studies)

The Centre for Language and Communication Studies offers a range of facilities and resources for students and staff of TCD. Its primary role is to support College-based language courses, but members of College wishing to learn a language on a private study self-access basis are also encouraged to use the Resource Centre. The facilities include two self-access PC suites, a suite for classroom use, TVs and print resources.

#### **Location and Opening Hours**

#### Opening hours:

During lecture term: 10.00 a.m. to 9.00 p.m., Monday to Thursday; 10.00 a.m. to 5.00, Friday. Outside lecture term: 10 a.m. to 12.00 p.m., 2 p.m. to 4.00 p.m. (5.00 on Fridays in summer), Monday to Friday (room 4074 only). Please note hours may change at times. Office hours will always be posted on the door of room 4091.

#### Location and further information

CLCS is located on Level 4 of the Arts Building in Room 4091, which also houses the resource library for print and DVD materials.

#### **PC Suites**

Self-access use: Room 4074 Self-access and occasional class use: Room 4073 Class use only: Room 4072

Materials may be borrowed by students and may only be used in the adjoining technical facilities. Use of the Centre entails acceptance of the Rules and Regulations for use of CLCS facilities.

For further information and advice, please contact the Executive Officer, CLCS, ext. 1560 or email clcsinfo@tcd.ie. URL: http://www.tcd.ie/slscs/clcs

#### 2f. Students' Union and Graduate Students' Union

The Students' Union represents all students in College, having five full-time officers (President, Publicity, Education, Welfare, Entertainments). It provides services such as photocopying and binding, and has two shops on campus.

The Graduate Students Union represents postgraduate students' interests, having representatives on relevant committees and working closely with the Graduate Studies Office. It organises frequent social events aimed specifically at postgraduate students. Contact http://www.tcdgsu.ie/, president@tcdgsu.ie for more information. Postgraduate students may use the Graduate Common Room in House 7, Front Square. Keys are distributed by the GSU at the beginning of the year.

#### 2g. Support services

Students are urged to familiarise themselves with the various student support services that are available to them in College. Details are provided on College websites, notably http://www.tcd.ie/College\_Health/ and http://www.tcd.ie/disability/.

The Tutorial Service has recently been extended to Postgraduate students through the creation of the Postgraduate Advisory Service, see https://www.tcd.ie/Senior\_Tutor/postgraduateadvisory/.The Postgraduate Advisory Service is a unique and confidential service available to all registered postgraduate students at Trinity College. It offers a comprehensive range of academic, pastoral and professional supports dedicated to enhancing your student experience.

If you require specific advice, or would like to arrange a confidential meeting with the dedicated Student Support Officer, you can make an appointment by phoning 353 I 896 I417, or by e-mail at pgsupp@tcd.ie

#### 2h. Attendance/keeping in touch

Students are required to attend all taught components of their course and to comply with all course requirements. A student who is unable to attend because of illness or for any other reason should immediately inform the course coordinator and the relevant lecturer. Students who are persistently absent from their course without explanation may be excluded from the assessment process.

It is the responsibility of students to remain in touch with their dissertation supervisor and attend for supervision at mutually agreed times. They should immediately notify their supervisor and the course coordinator, as well as the College authorities, if they change their address.

# 3 The Graduate Studies Office, Academic Registry

The web address for the Graduate Studies section of the Academic Registry is: http://www.tcd.ie/Graduate\_Studies/ https://www.tcd.ie/Graduate\_Studies/students/ https://www.tcd.ie/Graduate\_Studies/students/prospective/pg-courses/ https://www.tcd.ie/Graduate\_Studies/students/prospective/apply/

# 4 The School of Languages, Literatures and Cultural Studies (SLLCS)

#### 4a. Governance structures

The School is managed through the following committees:

School Committee School Executive Committee School Undergraduate Studies Committee School Postgraduate Studies Committee School Research Committee

The School's governance structure is underpinned by the following posts:

Head of School Director of Teaching and Learning Postgraduate Director of Teaching and Learning Undergraduate Director of Research Heads of Department

Head of School: Professor Juergen Barkhoff jbrkhoff@tcd.ie 01-896-2415

Director of Teaching and Learning Postgraduate: Assistant Professor Justin Doherty jdoherty@tcd.ie 01-896-1758

Director of Research: Assistant Professor Brian Brewer brewerb@tcd.ie 01-896-1376

Your first and most frequent point of contact is likely to be with your Course Director. Questions or concerns are almost always best raised with the director or supervisor in the first instance. See below for course directors' contact details.

The School's Director of Postgraduate Teaching and Learning (DTLPG) has overall responsibility for the admissions, progress and examination of postgraduate students and the structure and review of postgraduate programmes. S/he also offers general advice and support for postgraduate students in the School. The DTLPG chairs the School's Postgraduate Studies Committee, which is the main forum for the discussion of issues relating to postgraduate programmes and the development of policy. The Director of Research co-ordinates research activity in the School.

The Head of School has overall responsibility for all aspects of the School's management.

#### 4b. MPhil Directors

The directors of the MPhils hosted in the School of Languages, Literatures and Cultural Studies are listed in the table below. General questions and problems associated with the course should in the first instance be addressed to them.

Course	Course Director	Ext	Room	Email Address
MPhil in Comparative Literature	Associate Professor Peter Arnds	1501	5072	arndsp@tcd.ie
MPhil in European Studies	Assistant Professor Balázs Apor	3224	4082	aporb@tcd.ie
MPhil in Early Irish	Professor Damian McManus	1105	4056	pmcmanus@tcd.ie
MPhil in Literary Translation	Assistant Professor James Hadley	3225	TCLT	hadleyj@tcd.ie
MPhil in Medieval Languages, Literature and Culture	Assistant Professor Brendan O'Connell	2597	4039	oconneb2@tcd.ie
MPhil in Textual and Visual Studies	Assistant Professor John Murray	1669	4112	murrayjd@tcd.ie
Postgraduate Diploma in Old Irish	Professor Damian McManus	1105	4056	pmcmanus@tcd.ie

#### 4c. MPhil Management

Each MPhil is managed by a director and overseen by the School Postgraduate Studies Committee. The committee meets at least once each term to review the running of the six courses. The committee comprises the following members:

- Directors of Teaching and Learning PG
- Directors of all taught postgraduate programmes
- Representatives of all departments not represented here already
- Student representative
- School Administrator (in attendance)
- School Executive Officer (in attendance)

#### Areas of responsibility:

- The formulation, agreement, implementation and co-ordination of School policy in the areas of PG Studies
- Enhancing the School's standing in these areas
- Ensuring effective communication of those activities inside the school, amongst staff and PG students
- Developing and overseeing a communication strategy vis-à-vis the Long Room Hub (Trinity Arts and Humanities Research Centre), other TCD schools and relevant external institutions and communities
- Dealing with all matters of common concern to the School's range of MPhil courses
- The committee reports to the School Executive
- The committee acts as first Court of Appeal for MPhil courses in the School

#### 4d. Scholarship and Prizes

#### **Christopher Donovan Translation Prize**

This prize was established in 2009 to honour the memory of Christopher Donovan, a student of the MPhil in Literary Translation. This prize was founded by his family and friends. The prize will be awarded annually, by decision of the Court of Examiners of the MPhil in Literary Translation, to the student who submits the best Portfolio of Translation provided that the mark exceeds 70.

#### 4e. Research Seminars

The School hosts a regular research seminar on Monday evenings, showcasing the research undertaken by staff and research students in the School and by invited guest lecturers. Check the School web page for details. These are a core component of all postgraduate taught programmes! Details are regularly supplied by email and posted on the School notice board and on Facebook.

#### 4f. Research Training Seminars

The Research Training Seminar is a workshop to help homogenize and expand existing research skills such as academic writing and referencing, critical approaches, library research etc. It is team-taught by various faculty members and open to all incoming MPhil and research (PhD) students on a voluntary basis. However, we strongly recommend taking it.

# **5** Course Information

# 5a. European Credit Transfer System (ECTS)

The ECTS is an academic credit transfer and accumulation system representing the student workload required to achieve the specified objectives of a study programme. The ECTS weighting for a course module is a measure of student input or workload for that module, based on factors such as the number of contact hours, the number and length of written or oral presentations, class preparation and private study time, laboratory classes, and so on. In Trinity College, one ECTS unit is defined as 20-25 hours of student input. Thus, for example, a 10-credit module is designed to require a total of 200-250 hours of student input, including class time, reading, and work on assessments.

In keeping with College and international norms, the total ECTS weighting for MPhil courses are 90 ECTS credits.

ECTS credits are awarded to a student only upon successful completion of the course year. Students who fail their course will not obtain credit for that year, even if they have passed certain course components.

#### 5b. General aims of MPhil programmes in the School

The Graduate Taught Programmes in the School aim to:

- provide students with a grounding in postgraduate research and learning essential for progression to the research register;
- hone the analytical, written, and verbal communication skills that are highly valued and effective in careers outside the university and education sectors;
- offer students the opportunity to begin to specialise in a particular area;
- form professionals who have learned to work in an ethos of mutual intellectual exchange;
- offer opportunities to develop and apply a body of knowledge and set of analytical skills to a range of subjects;
- provide the theoretical and methodological basis for study at an advanced level

#### 5c. Structure of MPhil programmes

MPHIL IN COMPARATIVE LITERATURE			
		TERM	CREDITS
Core Modules	CP7000 - Theory and Methodology	MT	10
	CP7003 - Literature and	HT	10
	CP7001 - Moving Between Cultures	MT and HT	20
Non-Core Modules	Option I – to be selected from available options	MT	10
	Option 2 – to be selected from available options	HT	10
Other Compulsory Elements	Dissertation (15,000 to 20,000 words)		30
	TOTAL CREDITS		90

Course Level Learning Outcomes:

On successful completion of the course, students should be able to demonstrate;

- an understanding of Comparative Literature as a subject of study and a critical practice;
- an understanding of the theoretical and methodological basis for comparative literary work at an advanced level;
- competence in the application of the theory and methodology of comparative literary analysis to texts of various genres and artefacts of different media;
- the appropriate oral and written presentation and communication skills to allow them to present research clearly and unambiguously in the appropriate scholarly manner;
- the ability to conduct research in a largely self-directed manner,

#### Assessment:

All modules are weighted according to their credit value.

Candidates are assessed throughout the course by coursework and dissertation. The pass mark for all modules, including the dissertation, is 40%. In order to be awarded the degree of MPhil in Comparative Literature candidates must satisfy the Court of Examiners by obtaining:

- i. an overall average mark of at least 40% and,
- ii. a mark of 40% or above in the dissertation, and
- iii. a mark of 40% or above in individual modules amounting to 60 credits. Students may compensate in up to 10 credits provided that in addition to (i) (ii) above, they have an overall average mark of at least 40%, have passed outright modules amounting to 50 credits and have a minimum mark of 30% in the failed module(s).

A Distinction may be awarded if a candidate has achieved an overall average mark of 70% or over for the course, has passed all elements, and has been awarded a mark of 70% or over for the dissertation. A distinction cannot be awarded if a candidate has failed any credit during the course.

Students who have passed the core and options modules outright, or by compensation as outlined above, but who do not choose to complete, or who fail, the Dissertation, may be awarded the Postgraduate Diploma in Comparative Literature. The Postgraduate Diploma with Distinction may be awarded to candidates who, in addition, achieve an overall average mark of 70% or above across the core and options modules.

#### **Available Options:**

All options carry ten credits and last one semester unless stated otherwise.

CP7004 – Dantean Echoes (MT) CP7014 – Postmodernist Literature in East and Central Europe (HT) FR7093 – The Russian Avant Garde (HT) FR7098 – The Semiotics of the Alphabet (MT) IT7008 – Cultures and Representation of the Mafia (HT) IT7010 – Discovering the Other: East-West Encounters in Translation History (MT)

Michaelmas Term (MT) Hilary Term (HT)

MPHIL IN EUROPEAN STUDIES			
		TERM	CREDITS
Core Modules	EU7000 - Europe and its Other(s)	MT and HT	20
Non-Core Modules	Option I – to be selected from available options	MT	10
	Option 2 – to be selected from available options	MT	10
	Option 3 – to be selected from available options	HT	10
	Option 4 – to be selected from available options	HT	10
Other Compulsory Elements	Dissertation (15,000 to 20,000 words)		30
	TOTAL CREDITS		90

Course Level Learning Outcomes:

On successful completion of the course, students should be able to:

- identify and assess the complexity of meanings attached to the concept of Europe and its cultural heritage;
- analyse the idea of Europe from a historical perspective;
- demonstrate a critical understanding of Europe as a form of identity;
- investigate how social, cultural or ideological developments can be shaped by international or European contexts;
- analyse mechanisms of inclusion and exclusion from a historical perspective;
- evaluate the influences that shaped the socio-political and cultural relations of Europe and its Other(s);
- demonstrate a competence in the application of theories and methods across a range of relevant disciplines;
- show a critical understanding of core terms of cultural theory, cultural history and the history of ideas, and demonstrate a full comprehension of the relationship between them;
- formulate independent research questions and present their research results in a coherent form.

#### Assessment:

All modules are weighted according to their credit value.

Candidates are assessed throughout the course by coursework and dissertation. In order to qualify for the award of the MPhil, students must obtain an overall pass mark for the course, a pass in the core module and in the dissertation, and obtain a pass in their options modules amounting to at least 30 credits, and achieve a mark of at least 30% in any failed module. The pass mark for all elements is 40%.

A distinction may be awarded if a candidate has achieved an overall mark of 70% or over, has passed all elements, and has been awarded a mark of 70% or over for the dissertation.

Students who have passed the core and options modules as outlined above, but who do not choose to complete, or who fail, the dissertation element, may be awarded the Postgraduate Diploma in European Studies. The Postgraduate Diploma with distinction may be awarded to candidates who, in addition, have achieved an overall average mark of at least 70% across all modules.

#### **Available Options:**

All options carry ten credits and last one semester unless stated otherwise.

- CL7023 Classics and European Identity (HT)
- CP7012 Moving Between Cultures (HT)
- CP7014 Postmodernist Literature in East and Central Europe (HT)
- EM7436 Gender, War and Peace (HT)
- EU7005 Cinema in Communist and Post-Communist Eastern Europe (HT)
- EU7008 EU-Russia relations (HT)
- FR7095 Figurations of European National Identities (MT)
- HI7007 Religious Tolerance and Intolerance in Early Modern Europe (HT)
- HI7013 Gender, Identity and Authority in Eighteenth Century France (MT)
- HI7060 History, Memory and Commemoration (MT)
- IT7008 Cultures and Representation of the Mafia (HT)

Michaelmas Term (MT) Hilary Term (HT)

MPHIL IN EARLY IRISH			
		TERM	CREDITS
Core Modules	IR7005 - Old Irish Prose I	MT and HT	20
	IR7006 - Old Irish Poetry	MT and HT	10
	IR7007 – Primitive and Archaic Irish	MT and HT	10
	IR7008 – Early Irish Law	MT and HT	10
	IR7009 - Middle Irish Language	MT and HT	10
Other Compulsory Elements	Dissertation (15,000 to 20,000 words)		30
Other Elements	Special Guest Lectures	HT	0
	TOTAL CREDITS		90

Learning Outcomes:

On successful completion of the programme students should be able to:

- show a mastery of the grammar, orthography, morphology and phonology of Old and Middle Irish
- assess the position of Irish vis-à-vis the other Celtic languages and the Indo-European background
- read widely in the original language in all areas of Early Irish, namely Primitive, Old and Middle Irish
- apply the required palaeographic skills to read texts directly from source
- edit an Early Irish text (including transcription, producing a stemma, standardisation, interpretation and full linguistic analysis)
- engage in further autonomous study in the area of Early Irish

Assessment:

All modules are weighted according to their credit value.

Assessment is by a combination of examination and dissertation. The pass level is 40%. All Core Modules are weighted according to their credit value In order to qualify for the award of the MPhil, students must have achieved a pass mark in each of the taught modules and in the dissertation. A mark of Distinction in the MPhil in Early Irish requires a first-class mark in the dissertation and a mark of at least 60% in the examination.

Michaelmas Term (MT) Hilary Term (HT)

#### MPHIL IN LITERARY TRANSLATION

		TERM	CREDITS
Core Modules	IT7013 - Theory and History of Translation	MT	5
	IT7012 - Linguistic and Textual Analysis	MT	5
	IT7003 - Practical Translation	MT and HT	20
	IT7014 - Aspects of the Profession	HT	5
	IT7011 - Interlingual Technologies	HT	5
Non-Core Modules	Option I – to be selected from available options	MT	10
	Option 2 – to be selected from available options	HT	10
Other Compulsory Elements	IT7006 - Dissertation (15,000 to 20,000 words)	MT and HT	30
	TOTAL CREDITS		90

Course Level Learning Outcomes:

On successful completion of the course, students should be able to:

- demonstrate an excellent critical awareness of major translation and literary theories together with a sound knowledge of the history of translation;
- demonstrate a high level of competence in the practice of translation;
- review, assess or critique a translation with a broad awareness of the technical and cultural issues involved;
- read critically and analyse strategically a wide range of text types (poetry, novels, short stories, theatre, autobiography, memoirs, diaries, letters, essays, etc.), their conventions, and cultural contexts;
- present and communicate written research clearly and unambiguously in the appropriate scholarly manner;
- apply their knowledge, critical awareness, translation and analytical skills to study and research beyond the course in a way that may be largely self-directed or autonomous.

Assessment:

The M.Phil. carries 90 ECTS credits. In the calculation of the overall mark for the course all modules are weighted according to their credit values. The pass mark for all elements is 40%. In order to qualify for the award of the M.Phil., students must obtain:

i.An overall aggregate mark of at least 40% (90 credits), AND

ii.A mark of 40% or above in the Dissertation (30 credits), AND

iii.A mark of 40% or above in the Portfolio (20 credits), AND

iv. A mark of 40% or above in core and elective modules amounting to 30 credits, and a mark of 30% or above in core and elective modules amounting to 10 credits.

Students failing to pass taught core or elective modules will normally be allowed to submit work for reassessment within the duration of the course; students can be re-assessed only once for any module. If a student fails the Portfolio or Dissertation the Court of Examiners may permit him/her to re-submit the Portfolio within a certain timeframe.

A Distinction is awarded if a candidate has achieved an overall mark of 70% or over, has passed all elements, and has been awarded a mark of 70% or over for the Dissertation. A Distinction cannot be awarded if a candidate has failed any credit during the course.

Students who have passed the core and elective modules and Portfolio outright, or by compensation as outlined above, but who do not choose to complete, or who fail, the Dissertation, may be awarded the Postgraduate Diploma in Literary Translation. The Postgraduate Diploma in Literary Translation with Distinction may be awarded to candidates who achieve an overall average mark of 70% across the core and elective modules and a mark of 70% and above in the Portfolio.

#### **Available Options:**

All options carry ten credits and last one semester unless stated otherwise.

CP7001 – Moving Between Cultures (two semester module; 20 Credits MT and HT)

CP7004 – Dantean Echoes (MT)

CP7014 – Postmodernist Literature in East and Central Europe (HT)

FR7093 – The Russian Avant Garde (HT)

FR7098 – The Semiotics of the Alphabet (MT)

FR7188 – Medieval Translation: Theory and Practice (HT)

IT7008 – Cultures and Representation of the Mafia (HT)

IT7010 – Discovering the Other: East-West Encounters in Translation History (MT)

IT7016 – Translation Studies Methodologies (MT)

Michaelmas Term (MT) Hilary Term (HT)

MPHIL IN MEDIEVAL LANGUAGE, LITERATURE AND CULTURE			
		TERM	CREDITS
Core Modules	FR7040 - Research Methodology	MT	10
	FR7041 - Medieval Thought	HT	10
	FR7042 - Medieval Culture and Society	MT	10
	Language Module chosen from a selection	MT	10
Non-Core Modules	Option I-to be selected from available options	MT and HT	10
	Option 2-to be selected from available options	MT and HT	10
Other Compulsory Elements	Dissertation (15,000 to 20,000 words)		30
	TOTAL CREDITS		90

Learning Outcomes:

On the successful completion of the course students should be able to demonstrate the following competencies and broad transferable skills. They should:

- Have a critical awareness of significant issues relating to the study of Medieval Language, Literature and Culture;
- Achieve an enhanced and detailed competence in the classical, medieval or modern forms of one or more European languages;
- Show an ability to understand critically, analyse and evaluate a varied range of medieval documents and literary texts, their conventions and forms;
- Understand critically and be able to analyse and evaluate the philosophical, historical, social and artistic aspects of medieval culture which they have chosen to study, their conventions and forms;
- Be able to locate, assemble and assess critically a range of primary texts or artefacts and secondary academic material with a view to addressing specific scholarly problems;
- Be able to apply and integrate their knowledge, critical awareness and problem solving skills in the context of research, and to formulate judgments with evidence which may be limited or incomplete;
- Present and communicate written research clearly and unambiguously in the appropriate scholarly manner;
- Possess the learning skills to allow them to continue to study and research in a way that may be largely self-directed or autonomous.

#### Assessment

All modules are weighted according to their credit value.

Candidates must achieve a pass in the dissertation and no compensation will be permitted between the dissertation and in-course assessment. A distinction may be awarded if a candidate has achieved an overall mark of 70%, has passed all elements, and has also been awarded a mark of 70% for the dissertation.

The pass mark for all course elements is 50%. Coursework will be assessed in the following manner:

- a. Core modules: assessed by essays and examinations.
- b. Options: assessed by essays.
- c. A dissertation of 15,000 to 20,000 words must be submitted by 31st August.

In order to qualify for the award of the M.Phil. degree, students must achieve (i) an overall average mark of 50% or above, (ii) a pass mark in all modules designated non-compensatable and in the dissertation, and (iii) either pass taught modules amounting to 60 credits, or pass taught modules amounting to 50 credits where the mark obtained in a failed module is not less than 40%. A Distinction may be awarded if a candidate has achieved an overall mark of 70%, has passed all elements, and has also been awarded a mark of 70% or over for the dissertation.

Students who pass outright or by compensation modules amounting to 60 credits, but who are not permitted to proceed to, or fail, the dissertation, may be awarded the Postgraduate Diploma in Medieval Language, Literature and Culture.

#### Available Options:

Options: All options carry a credit value of 10 ECTS.)

Language Options

CL7071 - Elementary Latin (MT) FR7051 - Old French (MT) FR7071 - Old English (MT)

Options

CP7004 - Dantean Echoes (MT) FR7103 - Medieval Song (HT) FR7149 - Arthurian Heroes & the Making of History (HT) FR7168 - Old English Heroic Poetry (HT) FR7176 - Music in Medieval Ireland (HT) FR7185 - Dreamers and Mystics in Medieval England (HT) FR7188 - Medieval Translation:Theory and Practice (HT) HA7027 - Medieval Manuscripts (MT) WS7057 - Medieval Sexualities and the Body (HT)

Please consult with your course director as these represent a sample of available options, and not the final list.

Michaelmas Term (MT) Hilary Term (HT)

	MPHIL IN TEXTUAL AND VISUAL STUDIES		
		TERM	CREDITS
Core Modules	FR7090 - Introduction to Theory of Text and Image in Graphics	MT	10
	FR7097 - Introduction to Theory of Text and Image in Photography Cinema and Modern Digital Media	НТ	10
Non-Core Modules	Option I – to be selected from available options	MT	10
	Option 2 – to be selected from available options	MT	10
	Option 3 – to be selected from available options	HT	10
	Option 4 – to be selected from available options	HT	10
Other Compulsory Elements	Dissertation (15,000 to 20,000 words)		30
	TOTAL CREDITS		90

Course Level Learning Outcomes:

On successful completion of the course, students should be able to:

- show a level of knowledge and comprehension of mixed-media cultural practices that is founded upon, exceeds and enhances that associated with the Bachelor's level;
- display a critical awareness of current problems, fresh insights and new analytical tools informing the field of mixed-media investigation covered by Textual and Visual Studies;
- apply their knowledge and comprehension, their critical awareness and problem solving abilities, within the context of research, in areas of cultural practice related to those covered by Textual and Visual Studies;
- integrate knowledge, handle complexity, and formulate judgments with incomplete or limited information, either individually or in groups, which includes reflecting on social and ethical responsibilities linked to the application of their knowledge and judgments;
- communicate their conclusions, and the knowledge, rationale and processes underpinning these, to specialist and non-specialist audiences;
- show that they possess the learning skills to allow them to continue their studies in a manner that may be largely self-directed or autonomous.

#### Assessment:

All modules are weighted according to their credit value.

Student performance in each module is assessed by coursework. All students are additionally assessed by dissertation. The pass mark in all modules is 40%. To qualify for the award of MPhil, a student must achieve a credit-weighted average mark of at least 40% across the taught modules and achieve a mark of at least 40% in the dissertation. In the case of the taught modules, a student must either pass taught modules amounting to 60 credits, or pass taught modules amounting to 50 credits, including any non-compensatable modules, and achieve a minimum mark of 30% in the failed module.

A Distinction may be awarded if a candidate has achieved an overall mark of 70% or over, has passed all elements, and has been awarded a mark of 70% or over for the dissertation. A Distinction cannot be awarded if a student has failed any credit during the course.

A student who successfully completes all other requirements but does not proceed to the dissertation stage, or fails to achieve the required mark of 40% in the dissertation, will be recommended for the award of Postgraduate Diploma.

#### **Available Options:**

All options carry ten credits and last one semester unless stated otherwise.

CP7014 – Postmoderism Literature in East and Central Europe (HT) EU7005 – Cinema in Communist and Post-Communist Eastern Europe (HT) FR7093 – The Russian Avant Garde (HT) FR7095 – Figurations of European National Identities (MT)

FR7098 – The Semiotics of the Alphabet (MT)

CS7027 – Contextual Media (MT and HT)

Michaelmas Term (MT) Hilary Term (HT)

POSTGRADUATE DIPLOMA IN OLD IRISH (not running 2016 - 2017)			
		TERM	CREDITS
Core Modules	IR7001 - Introduction to Old Irish	MT and HT	20
	IR7002 - Tutorials in Old Irish	MT and HT	20
	IR7003 - Old Irish Glosses	MT and HT	10
	IR7004 - Old Irish Saga/Poetry	MT and HT	10
	TOTAL CREDITS		60

Learning Outcomes:

On successful completion of the programme students should be able to:

- demonstrate and apply a detailed knowledge of Old Irish grammar, orthography, morphology and phonology;
- employ the technical terminology and linguistic skills required for the analysis of an Old Irish text, and apply this to a text in any language, medieval or modern;
- describe the nature of Old Irish literature and communicate that knowledge in a competent and persuasive manner;
- engage with confidence in further study of Early Irish.

#### Assessment

All modules are weighted according to their credit values. The pass mark for all elements is 40%. To qualify for the award of the Postgraduate Diploma in Old Irish students must, as a minimum, achieve an overall average mark for the course of at least 40% and pass outright individual modules amounting to at least 50 credits where the mark in any failed 10-credit module is not less than 30%.

Pass/Fail Regulations: 40% required for a pass and 50% to proceed to the MPhil in Early Irish

Please note that while every effort is made to accommodate student choices in the range of optional modules available, the final confirmation that a given module will run in a given year is subject to a number of conditions being met. These include an appropriately defined minimum level of demand, staff availability and timetable constraints. Prospective students are encouraged to consult the Course Director with queries regarding the availability of modules.

# 6 Assessment and Examinations

# 6a. Selection of essay and dissertation titles

It is strongly advised that students give plenty of time to plan and produce their dissertation. The procedure will include the following steps:

Task	Timescale
Finding an appropriate topic that is of personal interest to the student	Michaelmas term
Identifying a potential supervisor	Michaelmas term
Securing the agreement of the supervisor to oversee your research	The School office must be informed that this agreement has been reached before the last day of the Michaelmas term
Submitting a dissertation proposal to the supervisor	European Studies students should submit a 2-page dissertation proposal (indicating the name of their supervisor) to the School Office by Monday Week 8 in HT
Identify research questions and engage with secondary sources	Throughout Hilary term
Meeting with peers and giving presentations on dissertation	Throughout Hilary term
Meeting supervisor	Until end of Statutory term (unless with prior agreement of course director)
Submitting chapters	At least one chapter by end of Hilary Term and at least one more by end of Statutory term
Editing the dissertation	From Hilary term on
Submitting the dissertation	Last working day of August

# 6b. Literary Translation Portfolio

#### TRANSLATION PORTFOLIO

- The portfolio is a sizeable body of translated work, produced to professional standards, which is completed by all students in the MPhil in Literary Translation unless otherwise agreed with the course director. Work produced as part of the practical translation seminar may be included in the portfolio, provided that it has not previously been submitted for assessment.
- Please note that it is important that you discuss and confirm the content of your portfolio with your
  portfolio supervisor as early as possible. Students have individual supervision amounting to about six
  hours in length, either face to face or by e-mail, with their academic supervisor while compiling this
  portfolio. Student should start working on their portfolios as early as MT and then throughout HT and
  submit by last working day of May.

The portfolio should normally consist of:

- 8-10 different texts of different genres or text types;
- at least one source text published before 1850
- a standard brief accompanying each translation (see 'Portfolio Brief'), up to 500 words.

You may include more than one translation of a single source text, provided that the two translations differ significantly.

Two copies of the portfolio must be handed in to the School Office (Room 5042). We recommend that you keep a soft copy of the portfolio for your records.

In order to pass, students must achieve a mark of at least 40% on their portfolio of translations. Students may carry no more than one fail mark in their course work in order to pass the course as a whole. Students must pass the dissertation to pass the course as a whole.

A distinction will be awarded when there are no Fails in coursework essays and a First is obtained in the Dissertation, Portfolio and the course overall.

#### 6c. Submission of Work

Essays - Students are required to submit essays on the date indicated.

One hardcopy of essays with the appropriate cover sheet should be submitted in person to the School office (room 5042, Arts Building). Students are also required to submit an electronic version of their essays to sllcs@tcd.ie

Dissertation - Two copies of the dissertation should be presented. Students are also required to submit an electronic version of their dissertations to sllcs@tcd.ie.The electronic and hard copies must be identical. If they differ, the hard copy is considered the officially submitted version.

The 'common' language of all courses is English. By prior agreement with the Course Director, and where resources allow, permission may be given for the target language of the portfolio of translations (Literary Translation) to be a language other than English.

Work should be submitted in word-processed format in hard-copy. Work should follow the general conventions of the style-sheet below.

Students must avoid overlap between pieces of work submitted in respect of different parts of the course.

#### 6d. Style Sheet

Presentation: All submitted work should be word-processed.

Font size:	12 point
Spacing of text:	5
Spacing of quotations:	single (and inset) if longer than 60 words
Margins:	generous
Pagination:	consecutive, in header
Notes:	footnotes, notes following a chapter, or together at
	the end of the dissertation
Reference numbers:	supertext, after punctuation marks

**Language:** The discursive component of assignments must be written in English and/or Irish. Illustrative materials and examples may be in any appropriate language.

**Length:** The discursive component of essays, including quotations from secondary sources, must not exceed 5,000 words. Word limits for smaller pieces of assessment may be set by individual lecturers. All dissertations in the MPhil in Comparative Literature and the MPhil in Literary Translation must be between 15,000 and 20,000 words long, including footnotes and bibliography. For all dissertations in the MPhil in Literary Translation this word length does NOT include the original text (if the dissertation is an annotated translation), but includes the translated text(s), the annotations, introduction, and bibliography.

**Printing requirements:** Assignments should be word-processed and printed on one side of the paper only, using 1.5 spacing, with a margin of at least one inch (2.5 cm) at the top, bottom, left, and right of the page. The paper size should be A4; the font size 12 point; examiners will pay particular attention to the presentation of assignments, and candidates whose work is deficient in this regard will be penalised.

Quotations: The spacing of quotations which exceed 60 words should be single; they should be inset.

**Notes:** Notes may be supplied in footnotes, following a Chapter, or together at the end of the dissertation. Footnotes must be included in the word-count for the work. Reference numbers should be supplied in super text, after punctuation marks. Notes are intended for documentation and for citation of sources; they should not normally include extra expository material, which should be included in the text, or, in exceptional circumstances, added as an appendix. Details of commonly accepted conventions may be found in the MHRA Style Book: notes for authors, editors, and writers of theses (P-L290-300, TCD library).

**Title page:** Each assignment must begin with a title page that contains the following information (in this order): the full name of its author; the student number of the author; the title of the assignment or the task that it fulfils; the degree for which it is submitted (MPhil in Literary Translation; MPhil in European Studies); the module to which it is attached (where applicable); the term (Michaelmas Term) and year in which it is submitted.

Pagination: All pages must be clearly and sequentially numbered.

**References:** Every assignment must include an alphabetical list of references, presented according to the conventions set out above.

**Binding of essays/assignments:** Assignments need not be bound in any formal sense, but all pages must be firmly fixed together, e.g. by a strong staple.

**Binding of dissertations:** Every dissertation must be securely bound. It is not necessary for the dissertation to be bound in cloth, it may be spiral bound. The front cover or spine must bear the candidate's name in full, the degree for which the dissertation is submitted (MPhil in ...), and the year. The front cover must also bear the candidate's full name and the title of the dissertation (or an abbreviated title approved by the supervisor). Bindings can be either hard bound, soft bound or spiral bound. Students are required to submit two hard copies and one soft copy of their dissertation.

**Declaration:** Immediately following the title page, every dissertation must contain the following declaration, signed and dated:

#### Declaration

"I declare that this dissertation has not been submitted as an exercise for a degree at this or any other university and that it is entirely my own work.

I agree that the Library may lend or copy this dissertation on request. Signed: Date:

**Abstract:** Immediately following the declaration, every dissertation must contain an abstract which summarizes the methods used and the conclusions reached. The abstract must be headed with the title of the dissertation and the author's full name (in that order), and must not exceed one page of single-spaced typescript.

**Acknowledgements:** The inclusion of an acknowledgement page is optional. However, it is conventional to acknowledge any person or persons who might have provided assistance or guidance in the course of your research.

**Table of contents:** Immediately following the abstract, every dissertation must contain a table of contents listing the main divisions (parts, chapters, sections, sub-sections, etc., as appropriate) and the pages on which they begin.

**Doubtful cases:** Candidates who are uncertain how to apply the above conventions to any of their assignments should consult with the member(s) of staff responsible for the part(s) of the course in question.

# 6e. Marking Criteria

Students should usually receive feedback on their assignments/essays within four to five weeks. In the core modules Theory and Methodology and Moving between Cultures, feedback on the 1,000 word practice essay submitted in week 8 of MT is given in class in week 12 of MT.

Grades received as part of student feedback are provisional; final grades are confirmed at the Court of Examiners' meeting in November/December. Results are published after the meeting of the Court of Examiners.

#### **Essays and Examinations**

Feedback may either be written on the text of the submitted essay or given on a standard form, using the following headings:

**Coherence of argument:** ability to identify and critically assess key issues in a debate; ability to contextualise and reflect upon the evidence and arguments related to a given debate;

**Use made of relevant literature:** command and understanding of primary and secondary sources; ability to analyse material critically and formulate questions which lead to original lines of enquiry;

**Independence of thought:** ability to evaluate critically existing methodologies and suggest new approaches; degree of creativity;

General structure/cohesion: clear introduction: conclusion; overall organisation;

sequencing of ideas; suitable paragraphing and use of linking devices;

**Presentation: title page: footnotes:** bibliography; appendices; page numbering; proofing. Use of MLA or MHRA style sheet.

Students are strongly encouraged to discuss comments and corrections with the supervisor by attending their office hours.

With the exception of practice essays, all work submitted is double marked.

#### 6f. Marking Scheme

With the exception of practice essays, all work submitted is double marked.

Although the final degree result is not classified (unless a distinction is awarded), assignments are graded according to the scale in general use in the university. Please note that the pass mark for the MPhil in Medieval Language, Literature and Culture is 50 - for all other MPhil courses in the School the pass mark is 40.

I	70+	excellent
II.I	60-69	good
II.2	50-59	reasonably good
III	40-49	adequate
F	<40	unsatisfactory

In general the four classes are to be interpreted as follows:

- I Demonstrates a full understanding of key issues, an ability to construct a detailed argument on the basis of that understanding, and a capacity for developing innovative lines of thought
- II. I Demonstrates a full understanding of key issues and an ability not only to construct a detailed argument on the basis of that understanding, but to generate additional insights
- II.2 Demonstrates a full understanding of key issues and an ability to construct a detailed argument on the basis of that understanding
- III Demonstrates an adequate understanding of key issues and an ability to construct a basic argument.

#### Fail grades for dissertations

Students whose dissertation receives a fail mark can be entitled to a viva voce examination on the dissertation in keeping with applicable College regulations; the course co-ordinator should be consulted in the first instance. Students whose dissertation fails to satisfy the examiners may, on the recommendation of the court of examiners and on payment of the prescribed fee, be allowed to register for a further year and revise and resubmit their dissertation.

## 6g. Plagiarism

When writing or presenting your work, it is important to always avoid using other people's ideas or words as if they were your own. At its worst this is plagiarism, a form of intellectual dishonesty and fraud and as such is considered a very serious offence by TCD. You have always to credit and acknowledge all your sources of information (printed , virtual or listened to). It is clearly plagiarism if you simply transcribe (or cut and paste) somebody else's text (essay, translation, etc.) without specifying (usually in an appropriate footnote) your source very clearly. The offence may not always be intentional, but even when it is not done deliberately, it can still count as an offence and you may be technically guilty of plagiarism leading - at worst - to your expulsion from College. The reasons for this and Trinity's policy on plagiarism are explained in an online repository, hosted by the Library: (http://tcd-ie.libguides.com/plagiarism)

Postgraduate students are required to complete the online tutorial **Ready, Steady, Write (http://tcd-ie. libguide.com/plagiarism/ready-steady-write),** which contains some interesting analyses of borderline cases. In addition, all cover sheets, which you must complete when submitting assessed work, now contain the following declaration:

I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at: http://www.tcd.ie/calendar

I have also completed the Online Tutorial on avoiding plagiarism at http://tcd-ie.libguide.com/ plagiarism/ready-steady-write

#### 6h. Extensions

Where a date for submission is given for assessed work it must be submitted by the date stated, unless by prior agreement with the Course Director, and for a valid reason an extension is granted. Failure to submit by the due date and without prior permission may lead to the return of a mark of zero.

#### **6i. Examinations**

Language modules in the MPhil for Medieval Language, Literature and Culture will be assessed by an examination held at the end of Michaelmas Term.

#### **6j. External Examiners**

The presence of external examiners provides an opportunity for members of staff in College to have an outside view expressed to them about the content, organisation, and examining of their courses. It should provide an opportunity for wide-ranging discussions about how courses may best evolve in the context of the particular discipline as it develops. Otherwise, the chief responsibilities of external examiners are to ensure that

- a academic standards are maintained;
- b the regulations governing examining are observed;
- c individual students are treated fairly.

All assessed work should be submitted by 4pm on the date of submission as detailed below:

MPhil Essay Deadlines	Submission Dates
Bibliographical Essay (Research Methodology)	Week 12 (MT Teaching Week 8) Friday 17th November 2017
MT Core Course or Option Essay	Week 21 (HT Teaching Week 1) Monday 15th January 2018
Examinations in Language and Palaeography	Week 21 (HT Teaching Week 1) Date to be confirmed
Submission of essay for core course on "Medieval Culture and Society"	Week 22 (HT Teaching Week 2) Monday 22nd January 2018
HT Core Course or Option Essay	Week 36 (TT) Monday 30th April 2018
Examination for core course on "Medieval Thought"	Week 37 (TT) Date to be confirmed
Portfolio of Translations	Week 40 (TT) Thursday 31st May 2018
Dissertation Supervision Ends	End of Statutory Term – Week 44 (TT) Friday 29th June 2018
Dissertation Submission – All Courses	Last working day of August Friday 31st August 2018

\*Assessment procedures in red apply only to the MPhil in Medieval Language, Literature and Culture

# 7 Other Information

# 7a. Arriving in Dublin

Transportation in Dublin: Dublin has a widespread bus network but because of gridlock at peak hours, apart from a small number of routes with reserved bus lanes (QBC), journeys can be long and unpleasant. We strongly advise looking for lodgings either within a half-hour walk of the centre, or else on one of the rail links (Dart) or tram (Luas). The following site gives an idea of the routes available (not completely up-to-date): http://www.softguides.com/dublin/info/transportservices.html#bus, Dublin Bus - www.dublinbus.ie/ home/. For rail travel, see: http://www.irishrail.ie and for trams: http://www.luas.ie/. If you would like to visit the sights of Dublin before your arrival, then look here: Irish Tourist Board: http://www.ireland.ie

Some useful cultural websites:

Project Arts Centre - http://projectartscentre.ie/ The National Library - http://www.nli.ie/ Irish Museum of Modern Art - www.imma.ie/en/index.htm

#### 7b. Accommodation

Residence: The College Accommodation Office http://www.tcd.ie/accommodation/ is in West Chapel, Front Square. The Students' Union https://www.tcdsu.org/ also provides information about accommodation in Dublin with maps of Dublin available. Another possible solution, at least for overseas students, is the National College of Ireland, whose campus is not far from Trinity, and which makes rooms available to foreign students, subject to availability: http://www.ncirl.ie/

#### 7c. Financial Assistance

See: https://www.tcd.ie/Graduate\_Studies/students/prospective/awards/

#### 7d. Graduate Students' Union

Located on the second floor of House Six in Front Square, the Graduate Students' Union http://tcdgsu. ie/ is an independent body that represents postgraduate students throughout College. Upon registration, all postgraduates are automatically members. It is run by two full-time sabbatical officers; this year they are the President and the Vice-President. As the head and public face of the Union, the President is responsible for strategy and policy formulation, whilst sitting on a wide range of committees. The Vice-President is the Union's Education and Welfare Officer and advises students on matters such as academic appeals and supervisor relationships. They are also here to help on more personal matters, such as financial concerns, illness and bereavement. Any discussions about such concerns are treated with the strictest confidentiality. Contact them at either: president@gsu.tcd.ie, or vicepresident@gsu.tcd.ie

# 8 After Graduation

#### 8a. Commencements

All postgraduate students applying for conferral of degree must make an application by completing a Notice of Candidature form, and submitting it to the Academic Registry (graduation@tcd.ie) by the specified closing date set out in the schedules listed on the Academic Registry website: https://www.tcd.ie/academicregistry/graduation/application/

It is the individual student's responsibility to contact Academic Registry regarding College commencements (graduation ceremonies) at: Academic Registry, Watts Building, College. T: (01) 896 4500 E: academic.registry@tcd.ie.

## 8b. Research opportunities in the School

By encouraging students to pursue their own interests in a largely independent way, and by integrating students into the research culture of the School, our MPhil programmes provide an important pathway for students into MLitt (2 years) and PhD (4 years) research. A number of our current (approximately 22) PhD students are MPhil graduates. With building facilities for research students being significantly upgraded, and the School actively seeking to enhance its academic, financial and personal support for postgraduates, MPhil students with an interest in further study should contact their Course Director or the Director of Teaching and Learning Postgraduate.

#### 8c. References and Transcripts

Staff are normally happy to provide students with references for employment or academic purposes and do so in good faith. If you require a reference, please approach the staff member individually and well in advance of your deadline giving clear information about what you need.

Transcripts can be requested - again, well in advance of your deadline - through the School office (Room 5042).

Detailed information on course and module data can be viewed by registered students at: my.tcd.ie