



Information Guide
Internships and Internship Module (EM 7437 NGOs Theory and Practice (Internship Module)
International Peace Studies
NB: Internships are unpaid

The internship service was introduced to the MPhil in International Peace Studies in 2011 and has proved a huge success. For example:

Heidi Riley

(Heidi did her undergraduate degree in lighting and theatre Production, Glasgow)

'I thoroughly enjoyed my internship at Front Line Defenders arranged by International Peace Studies, during my MPhil. Front Line is a fantastic organization that does vital work for the security and protection of Human Rights Defenders. Apart from this it is a very welcoming office with brilliant staff I have particularly enjoyed it because I was not treated just as an intern but as a member of staff. All the projects I have worked on while being there have been very interesting and I was never expected to carryout menial tasks often associated with internships'



Where is Heidi now? [Phd programme, School of Politics and International Relations, University College Dublin](#)

Paul Musiol

(Paul did his undergraduate degree in Philosophy and Political Science, Trinity College Dublin)

'With the help of the ISE, I undertook an internship in a non-governmental organisation working in multilateral disarmament in Geneva while I was writing my dissertation. This was an almost immeasurably worthwhile experience, and one which I wouldn't have had a chance to do were it not for this course. That internship led me on to more NGO work in Geneva and eventually to my...role, in the Middle East Unit of the Irish Department of Foreign Affairs and Trade. In all my professional roles so far, the grounding I gained from this course has been a huge help, and I'd strongly recommend it for anyone who wants to better understand and engage with some of the most critical

issues in the world today'

Where is Paul now: Campaigns and Research Assistant, Crisis Action, Brussels

Internships may be taken for credits (10ECTS) as an assessed module as a formal part of the MPhil programme, or on a non-assessed basis. Most internships are in areas of disarmament, development, human rights, gender, refugees/migration/trafficking, peace-building.

Period of internships (most internships are part-time)

Assessed Internships: [April to June](#), or [June to September](#) for assessed internship (lectures and seminars end in 1st week of April usually). The dissertation is due in mid-late August and students who take an internship over the summer must be prepared to work on their dissertation also and submit in time.

Non-assessed Internships: [September to December](#) (after submission of dissertation) for non-assessed internships



Assessment Procedures

EM7492 NGOs: Theory and Practice (Internship Module)

The internship module is assessed by attending one two-hour seminar, usually in late March, or early April and by undertaking the internship satisfactorily, by submitting a report by an agreed deadline. The report is a log/diary of the internship work and an evaluation of how the internship related to academic modules in the IPS programme, as well as personal reflections about the internship. The internship module is assessed on a Pass/Fail basis.

List of NGOs and IOs that provided our students with internships

NB: this list may change each year

United Nations Office, Geneva, Press and External Relations, Information Office

http://www.unog.ch/unog/website/news_media.nsf

NB: English and French language skills are essential, with fluency in one and proficiency in the other

This is available only from September to December and cannot be taken as an assessed module

The Information Service is the voice of the United Nations Office at Geneva. As such, it informs Switzerland and the world about Geneva's unique role in international relations and disseminates information on the Geneva-based activities of the United Nations relating to human rights, humanitarian affairs, peace and security/disarmament, as well as environmental protection and economic and social development.

Frontline Defenders, Dublin

<http://www.frontlinedefenders.org/>

NB: A second language is preferred.

This is available from April to June, or September to December, NOT June to September

Front Line was founded in Dublin in 2001 with the specific aim of protecting human rights defenders at risk, people who work, non-violently, for any or all of the rights enshrined in the Universal Declaration of Human Rights (UDHR). Front Line aims to address the protection needs identified by defenders themselves.

The Churches' Commission for Migrants in Europe (CCME), Brussels

<http://www.politis-europe.uni-oldenburg.de/9826.html>

The Churches' Commission for Migrants in Europe (CCME) is an ecumenical agency on migration and integration, refugees and asylum and anti-racism and anti-discrimination of Protestant and Orthodox churches and church-related agencies. CCME also cooperates formally with the Conference of European Churches (CEC) and the World Council of Churches which have member churches in all European countries. Interns have found this excellent placement, allowing them to attend many EU conferences and meet insightful staff at all levels.

Global Governance Institute, Brussels
www.globalgovernance.eu

Interns here work on a specific research project, but in doing so, attend EU and NATO meetings and conferences and have access to various staff. They have found it a very rewarding and useful experience.

CFOR, London

<http://www.cfor.info/>

CFOR provides facilitation and training to resolve conflicts, prevent violence and support multicultural societies. We work with teams, organisations, conferences, think-tanks, community forums, and long-term projects of post-war recovery. Forums run from 3 hours to 5 days or a series over years. We also provide team building or alternative dispute resolution facilitation and training within organisations, have an annual modular 'facilitation for leaders' programme, and publish.

Peacedirect London

www.peacedirect.org

Peacedirect is an international charity dedicated to supporting local peacebuilding:

'In the world's most fragile countries, we seek out local peacebuilders who are making a real difference – building peace from the grassroots up, preventing conflict in the places where it starts – locally. They are disarming rebels, resettling refugees, healing communities, reviving economies. They work at great personal risk on crucial problems like child soldiers, women and conflict, youth and peace, political violence. They are the key to preventing conflicts and creating a lasting peace' (www.peacedirect.org/)

HOPE Foundation, Dublin, Cork

<http://www.hopefoundation.ie>

Many children are abandoned and are at high risk of abuse, exploitation and child trafficking. Over 250,000 children are forced to exist on the streets of Kolkata

(Calcutta). Around five million people live in horrific conditions in slums. They do not have clean water; children are often hungry and diarrhoea and skin diseases are common.

We work with committed people and organisations to change these children's lives. We fund and support projects in health, nutrition, child protection and education. We also advocate for better services and seek ways to support access to Government programmes.

HOPE believes in sustainable development. We partner with 14 local Indian NGOs and currently fund over 60 projects for street and slum children and their families in: education, healthcare, child protection, nutrition, drug rehabilitation and vocational training.

[World Vision, Dublin](#)

<http://www.worldvision.ie>

World Vision Ireland is a child-focused overseas aid agency. We are part of World Vision International, the largest privately funded NGO in the world.

World Vision provides short and long-term assistance to 100 million people worldwide and has over 44,000 staff members working in 100 countries. For six decades, World Vision has been engaging people to work towards eliminating poverty and its causes. World Vision is committed to the poor. We work with people of all cultures, faiths and genders to achieve transformation. We do this through development, relief, advocacy and always through collaboration.

[UNICEF Ireland, Dublin](#)

<https://www.unicef.ie>

UNICEF promotes the rights and wellbeing of every child, in everything we do. Together with our partners, we work in more than 190 countries to translate that commitment into practical action, focusing special effort on reaching the most vulnerable and excluded children, to the benefit of all children, everywhere.

We provide **education & health care, immunisation & nutrition, water & sanitation, child protection & emergency relief**. We also work in **Ireland**, advocating for children, educating and empowering young people.

Please note the following important points

- Internships are un-paid
- Students who choose to do an internship must commit to it. For example, if they accept the internship, they will not be allowed change their minds and choose another module instead, or take another internship instead.
- Students have to pay for any flight, accommodation, insurance and vaccination costs themselves

- Students must arrange their own visas where needed.
- Students are not covered by Trinity/ISE insurance, so must ensure that they are insured.
- Students will be required to submit their dissertation by the August deadline
- Students are responsible for managing their workload: internships will not be grounds for extensions
- Students must undertake to behave responsibly.

Allocation Process: there will usually be 10-15 internships available.

- In late summer, or early start of term, all successful applicants to IPS will be asked to email their cv and a general statement of interest in internship.
- The first applications received will be put on shortlist: applications are on a first-come first serve basis by email.
- Those students on short list will be notified and will be interviewed by the relevant NGO
- If after the interview, the NGO says that an applicant does not suit the NGO's requirements, the next person on the list will be selected (again on a first come first serve basis)
- We will let you know once the NGO has selected you.
- Some NGOs have specific requirements and time periods free: please check this on this guide, before you state your preferred NGO and timeframe. Reminder: internships from September-December after you do your dissertation cannot be taken as an assessed module.
- We do our best to meet students' demands, but we cannot guarantee an internship, or an internship in the preferred NGO.

Statement of Interest: we will send you a template form to fill in

NB: Do not worry about the statement, as it is general guide for the NGO. Please fill in whether you want to assessed internship or not, desired location and whether that is flexible and the time period preferred. The statement should be one A4 page long and should include

- Why you want to do an internship and why you are interested in the peace studies area
- Any relevant experience you have
- A list of your languages and fluency
- Any other skills

Please do not email us to indicate your interest in applying until we have announced that process has begun. Emailing us in advance will not increase your chances of selection.

