



THE UNIVERSITY OF
MELBOURNE

*Address for Office Dealing with
Study Abroad and Exchange Matters:*

Melbourne Global Mobility

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General Information

The University of Melbourne is a vibrant institution with a reputation for excellence built over 150 years. Our success has been achieved by insisting on international excellence and among our many scholars of international standing are three winners of the Nobel Prize. Our researchers are at the forefront of international scholarship in fields as diverse as human rights, art conservation and nanotechnology.

In a dynamic academic environment students will learn to study effectively in groups and to communicate knowledge in new ways and forms. They also have the flexibility of choosing their subjects from a broad range of disciplines allowing them to diversify and fully explore their interests.

The main Parkville campus is a unique blend of traditional and contemporary culture. It offers students a range of galleries, theatre and entertainment venues, bookshops, retail stores, cafes and restaurants all within walking distance from Melbourne's city centre.

They will find themselves mixing with students from over 100 countries and our student clubs offer something for everyone. There is also an extensive range of sport and recreational activities.

The University has developed an award-winning student support facility encompassing arrival, housing, counselling and learning support and careers and health related services. Exchange and Study Abroad students will also have access to the Melbourne Welcome and orientation programs.

Melbourne is Australia's most cosmopolitan city. Accredited as one of the world's most liveable cities, Melbourne is Australia's second largest city and it is a safe city. The city is serviced by a convenient public transport system which links all of the major sites in a network of trams, trains and buses. Proudly pre-eminent in business, international trade, arts entertainment, sport and major international events, Melbourne is home to approximately 4 million people.

For more information about the University of Melbourne please visit this link:

www.unimelb.edu.au/about/

Language of Instruction: English

Faculties open to Study Abroad and Exchange Students

- Architecture, Building and Planning*
- Arts
- Economics and Commerce
- Education*
- Engineering
- Institute of Land and Food Resources
- Law*
- Medicine, Dentistry and Health Sciences*
- Science
- Veterinary Science; and
- Victorian College of the Arts and Music (VCAM)*

*Special requirements may exist for students wanting to study with these faculties. See this link for additional information:

www.mobility.unimelb.edu.au/incoming/apply/faculty-requirements.html

Eligibility Criteria for Study Abroad and Exchange

- Completion of 2 semesters of full time tertiary study outside Australia at the time of entry to the University of Melbourne
- Above average results, the equivalent to a minimum 3.0 grade point average from the US system.
- Admission into some subjects requires completion of prerequisites prior to commencing studies at the University of Melbourne.
- Proof of English language ability.

Application Form

The application form is available on-line at:

<http://www.mobility.unimelb.edu.au/incoming/apply/apply-now.html>

Note: If you wish to study **engineering subjects** it is strongly recommended that you nominate six subjects when you apply to avoid potential timetabling problems when you enroll.

Engineering and Science students should also indicate on your application which, if any, subjects are **essential** for you to take.

Application Submission Dates:

Exchange and Study Abroad applications to the Victorian College of the Arts (VCA)

- Semester 1 (February-July) applications are due by 1 November of the previous year
- Semester 2 (July-December) applications are due by 1 April

All Other Study Abroad (Fee Paying)

- Semester 1 (February-July) applications are due by 1 December of the previous year
- Semester 2 (July-December) applications are due by 15 May

Note: VCA application dates for Study Abroad are the same as for all Exchange students.

Subject Load

Terminology

- **Course:** A degree or program studied. For example, the Bachelor of Arts is an undergraduate course. Courses vary in length from three to seven years.
- **Subject:** A unit within a course. For example the subject Aboriginal Art can form part of the Bachelor of Arts course. You can search for undergraduate subjects using the online handbook.

- **Assessment:** a piece or pieces of work on which your success in a subject is measured. Also referred to as project, assignment, paper or essay.
- **Faculty:** an organisational structure within the University which coordinates the work of the departments where the teaching and research take place. For example the Faculty of Arts
- **Department:** a teaching unit within a faculty.

Students should take a full subject load of 50 points (usually 12.5 points x 4 subjects) for one semester. The minimum enrolment for student visa purposes is 37.5 points for one semester.

Study Abroad: students are welcome to take subjects from up to **four** faculties.

Exchange: if the exchange agreement between the home institution and the University of Melbourne is restricted to one faculty, it may be necessary to get permission to take subjects outside that faculty.

Please note: students are not permitted to take more than 50 points per semester.

For more information about subjects and course load please visit this link:

Selecting Subjects: www.mobility.unimelb.edu.au/incoming/planning/selecting-subjects.html

Study Areas: www.mobility.unimelb.edu.au/incoming/planning/study-areas/

Please note: Transcripts are sent directly to the home institution. They are sent approximately 4-5 weeks after the end of the exam period

English Requirements

Applicants can satisfy the English language requirements in a number of ways, including:

- Satisfactorily completing secondary studies in a country where English is the official language and gaining a satisfactory pass in an approved final-year English subject.
- Obtain a grade in one of the following General Certificate of Education subjects: General Paper (AO Level), or AS Level General Studies, English Language, English Literature, or English Language and Literature
- Satisfactorily completing the final two years of secondary studies with English as the language of instruction and gaining a satisfactory pass in English in the final year.
- In an institution where English is the language of instruction and assessment for the entire institution, satisfactorily completing either:
 - at least the first year of a tertiary course within the last two years; OR
 - at least a two-year tertiary degree within the last five years.
 Please provide formal advice from the institution to support this.

- Obtain the following grade in English:

Country	Qualification	Required grade
Denmark	Studentereksamen	Grade 10 (English B, level B)
Finland	Secondary High School	Grade 8
Germany	Abitur	Grade 10 (Leistungskurs)
Netherlands	VWO	Grade 8
Norway	Vitnemal	Grade 4
Sweden	Avgangsbetyg/Slutbetyg	VG or grade 4

- **TOEFL or IELTS (academic test)**

IELTS (International English Language Testing System)	TOEFL (paper based test)	TOEFL (computer based test)	TOEFL (internet based test)
6.5 (no band less than 6.0)	577 + TWE 4.5	233 + 4.5 essay rating	90 with no band less than 21

Required scores must be achieved at the one sitting of the test. Your original TOEFL or IELTS test report form must be included with your application. **Certified copies and**

TOEFL examiner's score records are not accepted.

Please note that some specific courses, especially at graduate level, may have different TOEFL or IELTS score requirements.

- **CEFLS:** Common European Framework Language System – a score of C1

For further information see

Undergraduate requirements

www.futurestudents.unimelb.edu.au/ugrad/apply/english-reg.html and

Graduate requirements

www.futurestudents.unimelb.edu.au/int/apply/grad/english-reg.html

Grading System

GRADE	STANDARD MARK (%)	EXPLANATION
H1	80-100	First Class Honours
H2A	75-79	Second Class Honours Division A
H2B	70-74	Second Class Honours Division B
H3	65-69	Third Class Honours
P	50-64	Pass
N	0-49	Fail

Semester Dates

Semester 1, 2010

Melbourne Welcome

SAEX Enrolment Day (Required)

Orientation (Required)

Semester One Teaching 2010

Non- Teaching Period

Examination period (including *swot vac*)

13 February – 17 February

19 February

22 February – 26 February

1 March – 30 May

2 April – 11 April

31 May – 25 June

Semester 2, 2010

Melbourne Welcome

SAEX Enrolment Day (Required)

Orientation (Required)

Semester Two Teaching 2010

Non- Teaching Period

Examination period (including *swot vac*)

13 July – 17 July

20 July

21 July – 23 - July

26 July – 31 October

20 September – 31 October

1 November – 26 November

Note

- Orientation is mandatory.
Melbourne Welcome is optional: www.services.unimelb.edu.au/international/saex/mw.html
- All students are required to remain in Melbourne until the conclusion of the Examination Period. Return airfares should be booked for dates after the end of the exam period.

For more information see: www.unimelb.edu.au/unisec/PDates/acadcale.html

Health Insurance (OSHC)

It is an Australian Government requirement that all international students must have health insurance, known as OSHC, from an approved Australian provider. No confirmation of enrolment documents will be issued until a student has either purchased it through the University of Melbourne or provided evidence of having this insurance.

For more information please see:

www.services.unimelb.edu.au/international/visas/oshc.html

www.health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Do

Visa Requirements

Students coming from overseas to study at the University of Melbourne must have a student visa unless they are an Australian or New Zealand citizen. Students on Study Abroad or Exchange apply for visa **sub-class 575, non-award**. The Australian government ranks countries in levels which determine what is required for citizens of those countries to get visas. To find out what level a country is listed at download

www.immi.gov.au/students/pdf/student_assessment_levels.pdf

and look at the second last column headed "575 Non Award".

Citizens of countries in levels 1 and 2 will find the process fairly straight forward and visas can be issued in a relatively short period of time. Students who are citizens of countries which are levels 3, 4 or 5 will find it more difficult to get visas. They must go through a process known as "pre-visa assessment" (PVA) which can make the time taken to get a visa quite lengthy.

Pre-Visa Assessment (PVA)

To complete this process students must provide extra documentation that will convince the Australian government authorities they can provide for themselves financially while studying in Australia, are healthy, speak English at an appropriately advanced level and have sufficient ties to their home country or country of residence that they will be returning there at the end of their time in Australia. Meeting these requirements can take months so your students who are citizens of one of these countries must plan well in advance. To see of full list of requirements look at

www.immi.gov.au/students/checklists/visa_575_3.pdf

www.immi.gov.au/students/checklists/visa_575_4.pdf

Please note:

- this can affect some of your students even though your institution might be in a country that is level 1 or 2, for example an Iranian citizen (level 3 country) studying for a degree in Canada (level 1 country) applying to study in Australia on exchange would need to go through PVA.
- For the purposes of PVA only IELTS test scores (International English Language Testing System - www.ielts.org/) are accepted as the measure of English language ability. The scores required as listed in the document above, however, are lower than those required by the University of Melbourne. **Students must meet our requirements:**

Undergraduates - <http://www.futurestudents.unimelb.edu.au/ugrad/apply/english-req.html>

Postgraduates - <http://www.futurestudents.unimelb.edu.au/int/apply/grad/english-req.html>

Arrivals

The closest airport to the University of Melbourne is Tullamarine Airport which is about 20km from the city. The University offers an airport pick-up service. Please see this link for more information

www.services.unimelb.edu.au/international/planning/arrival.html

Accommodation

It is imperative that students organise their housing early. The vacancy rate in Melbourne's rental market is currently very low and students are encouraged to research and secure housing early to ensure they get the option that best suits their needs. Housing for students can be broadly categorised into residential college housing and "off-campus" housing which is student housing, in some cases across the road from the campus, or private rental accommodation in surrounding suburbs. It is best that they begin their research online, which will have the most up-to-date information on housing options, including application deadlines.

Residential Colleges

The twelve colleges and halls of residence at the University of Melbourne are based on the Oxford/Cambridge tradition. Most Colleges offer a single furnished room including a bed, desk, cupboard, telephone, and computer connection. Bathroom facilities, common room and computer facilities are provided on a communal basis. The colleges do not offer self-catering facilities, but provide most meals, including vegetarian.

Students interested in residential college accommodation are advised to research individual Colleges carefully as each has its own unique character and atmosphere. Places for Exchange/Study Abroad students in residential colleges are, however, highly competitive – approximately one in four students who apply will be successful in gaining a place. Students must lodge their application online via OASIS (<http://oasis.acs.unimelb.edu.au/>) by the prescribed deadline.

If students are not accepted into a residential college, their applications will be forwarded to their "off-campus" accommodation preference.

Student Housing

The University has arrangements for its students to hold semester-based leases in student apartments and hostels off-campus but nearby (literally across the road in some cases). For Exchange and Study Abroad students who are in Melbourne for one semester this may be a convenient choice as they are generally furnished, self catering and student focussed. They are generally a cheaper option than the residential colleges as well. For further information look at www.services.unimelb.edu.au/international/saex/longterm and scroll down to *Off-campus Housing Specialised Study Abroad and Exchange Accommodation Packages*.

Private Accommodation

This is housing that is available on the private rental market. It is usually houses or flats (apartments) in the suburbs surrounding the University. They are often unfurnished and may only be available with a twelve month lease. Sometimes students arrange to join share houses with other students, and can purchase furniture second hand also from other students finishing their studies and leaving. You can find information about this at www.services.unimelb.edu.au/housing/options/private.html.

Share accommodation can also be found on notice boards around the University. Students who are interested in off-campus housing are responsible for making their own arrangements with the providers. The University of Melbourne, while it can provide advice, does NOT organise off-campus housing on a student's behalf (unless a student has applied and been unsuccessful in securing a place in a residential college, in which case their application will automatically be sent on to their recommended off-campus preference for consideration).

Weekly property rental prices vary according to a number of factors, such as:

- size of the property;
- condition of the property;
- location; and
- additional features (garden space, garage etc).

The average weekly rental prices for vacant properties near and around the University are:

- One-bedroom flat/apartment A\$235-\$285;
- Two-bedroom flat/apartment A\$140-210;
- One Bedroom- Hostel (Shared Kitchen and Bathroom)- A\$165-200;
- Three-bedroom house (Sharing with two others) A\$145-\$175;
- Residential Colleges (near or on campus): A\$396-519
- Homestay (living with a local family): A\$220-230

Emergency Contact Details

If there is an emergency regarding an international student at the University of Melbourne, you can call the following numbers:

Tel.: +61 3 8344 4505 (business hours)

Business hours: 8.30 am - 5.30 pm, Monday to Friday

Tel.: +61 3 8344 6666 (after hours)

Fax: +61 3 9349 3204

Email: iss-info@unimelb.edu.au

Need more Information?

Please visit this link: www.mobility.unimelb.edu.au/incoming/

Email enquiries: studyabroad-exchange@unimelb.edu.au

To download or order a Study Abroad and Exchange brochure, see this link:

https://unimelb.custhelp.com/cgi-bin/unimelb.cfg/php/enduser/doc_serve.php?&5=109

To order brochures, posters and other promotional material for your office or fair please contact Jennifer Flannery jfl@unimelb.edu.au

Contact People

Manager, Melbourne Global Mobility
Overall management of student mobility programs, the Melbourne Global Mobility office and U21 Student Mobility.

Mr Nigel Cossar
Email: nwcossar@unimelb.edu.au
Tel.: + 61 3 8344 8849
Fax: + 61 3 8344 8849

Manager, Education Abroad Development
Primary contact for Study Abroad advisors, manages issues, strategy and application processes related to incoming study abroad and exchange.
Contact for fair dates and travel

Ms Jennifer Flannery
Email: jfl@unimelb.edu.au
Tel.: + 61 3 8344 9885
Fax: + 61 3 9348 2054

Manager, Education Abroad Student Programs
Manages exchange relationships and processes related to exchange outbound from the University of Melbourne.
Contact for Melbourne Exchange Fair

Mr Stuart Hibberd
Email: stuarth@unimelb.edu.au
Tel.: + 61 3 8344 0342
Fax: + 61 3 9348 2054

Senior Education Abroad Advisor – inbound & outbound
Processes applications and student enquiries for all exchange students to U21 partner institutions and for incoming Study Abroad students.

Ms Alana Marriner
Email: alanajm@unimelb.edu.au
Tel.: + 61 3 8344 3849
Fax: + 61 3 9348 2054

Education Abroad Advisor – outbound
Provides advice to and processes applications for outbound University of Melbourne exchange students.

Ms Monica Hearn
Email: m.hearn@unimelb.edu.au
Tel.: + 61 3 8344 4990
Fax: + 61 3 9348 2054

Education Abroad Advisor – inbound
Processes inbound study abroad and exchange applications, answers enquiries and student queries related to application status.

Ms Jessie Malignaggi
Email: studyabroad-exchange@unimelb.edu.au
Tel.: + 61 3 8344 7612
Fax: + 61 3 9348 2054

Accommodation and Arrival Services
Responsible for study abroad and exchange housing and arrival co-ordination as well as ongoing support once students are on campus

Ms Kate Alexeyeff
Email: saex-housing@unimelb.edu.au
Tel.: +61 3 8344 3841
Fax: +61 3 8344 4424

Orientation and Welfare
Co-ordination of support services for study abroad and exchange students, orientation, and welfare in addition to ongoing support once students are on campus.

Ms Ashwinny Krishna
Email: asingam@unimelb.edu.au
Tel.: +61 3 8344 7271
Fax: +61 3 8344 4424