



Checklist for Incoming Study Abroad and Exchange Applications

- University of Melbourne on-line application form
Register on-line at
<https://sis.unimelb.edu.au/cgi-bin/admissions.pl/options/14712>
in order to receive a Personal Identification Number (PIN) then complete the application form on-line. You cannot save your entry and return later, you must complete it in one sitting. You should also complete it at a computer with a working printer attached so you can print the complete application.
- Student Declaration
Have you signed the Student Declaration on the application print out?
- Home Institution Approval
Has the Co-ordinator at your home institution signed your application to indicate if you are an exchange or study abroad student and attached her/his business card to the application?
- Subject Choices
Have you listed all the subjects that you want to do while at the University of Melbourne?
You can find subject details at:
<http://handbook.unimelb.edu.au>
Students who want to study two or more Engineering subjects must provide at least six alternative subjects. In addition, where pre-requisites are required for subjects in Engineering or Science here, you must provide descriptions for the subjects you have done which you think meet those pre-requisites.

Additional Documentation

Have you read the section on our website at
www.mobility.unimelb.edu.au/incoming/apply/how-to-apply.html
about the following?

- Statement of Purpose attached
- Two academic references attached
- Transcript with grading scale attached
- Copy of the details page of your passport
- Faculty Specific Requirements read and attached as required
- Evidence of Language Proficiency
If you are studying at a university where English is not the main language of instruction have you provided evidence of your ability to speak and study in English?
For more information see
www.futurestudents.unimelb.edu.au/ugrad/apply/english-req.html

Note: To avoid double handling, please do not fax the completed application and then post the original documents except where asked to by Melbourne Global Mobility. We prefer that all original documents are sent not faxed.

NOTE: An incomplete application will delay processing of your acceptance documents.