Finance Committee 2011/2012
Meeting to be held in the Provost’s Library
On 16 May 2012, at 2.30 p.m.

A G E N D A

Apologies

Minutes of meeting of 23 March 2012 Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

A1. Review of Hospitality & Entertainment Policy and Travel Policy
   Memorandum from Finance Operations Manager dated 08.05.2012 Enclosure

A2. Student Contribution
   Memorandum from the Financial Planning Manager dated 09.05.2012 Enclosure

A3. Commencement Charge
   Memorandum from the Registrar dated 09.05.2012 Enclosure

Section B – Oversight and Advisory

B1. Global Relations Strategy
   The Vice-Provost for Global Relations and Project Accountant, Mr Brian Rooney will attend for this item
   Memorandum from the Vice-Provost for Global Relations To Follow

   (Minute FN/11-12/73 of 23.03.2012 refers)
   Memorandum from the Vice Provost/Chief Academic Officer dated 09.05.2012 Enclosure

B3. TCIN
   (Minute FN/10-11/40 of 14.12.2011 refers)
   Memorandum from the Director of TCIN dated 08.05.2012 Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C1. Quarterly Accounts to 31 March 2012
   Memorandum from the Senior Financial Accountant, Deputy Research Accounting Manager and Financial Planning Manager dated 09.05.2012 Enclosure

C2. Control Exception Report
   Memorandum from the Finance Operations Manager dated May 2012 Enclosure
C3. **Treasurer’s Office Risk Assessment Update**
Memorandum from the Financial Planning Manager dated 09.05.2012

C4. **Postgraduate Fees and Non-EU Undergraduate fees 2012/13**
(Minute FN/11-12/37 of 14.12.2011 refers)
Memorandum from Financial Planning Manager dated 09.05.2012

C5. **2010/11 Provisional FECP Outcomes**
Memorandum from the Senior FECP Accountant on behalf of the FECP Steering Group dated 09.05.2012

C6. **Stafford Loan Programme – Auditors Report 2011/2012**
Memorandum from the Financial Planning Manager dated 09.05.2012

C7. **Consolidated Financial Statements 2010/11**
Memorandum from the Treasurer dated 9.05.2012

C8. **Investment Committee**
Memorandum from the Treasurer dated 10.05.2012

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**Any Other Business**

Date of Next Meeting: **Wednesday, 13 June 2012 at 2.00 p.m.**

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**COMMITTEE MEMBERSHIP**

*Members*
- Provost, (Chair)
- Bursar
- Vice Provost-Chief Academic Officer
- Chief Operating Officer
- Registrar
- Professor D. Singleton
- President Students Union
- Dean of Arts, Humanities & Social Sciences
- Ms H. Keelan
- Treasurer, Secretary

*Research Accounting Manager, in attendance*