Finance Committee 2008/2009  
Meeting to be held in the Board Room  
On 17 December 2008, at 2.00 p.m

A G E N D A

Apologies

Minutes of meeting of 17 November 2008

Matters arising from the Minutes

Section A – Policy/Implementation

None

Section B – Implementation Decisions/Review

B1. TCIN  
(Minute FN/07-08/17 of 26.11.2007 refers)  
The Director of TCIN and Ms. B. Hewitt will attend for this item.  
Memorandum from the Director of TCIN dated 10.12.2008

B2. Science Gallery  
(Minute FN/07-08/75 of 27.06.2008 refers)  
The Director of the Science Gallery will attend for this item.  
Memorandum from the Director of the Science Gallery dated 9.12.2008

B3. Research and Related Accounts  
(Minute FN/07-08/62 of 26.05.2008 refers)  
PI’s will attend for this item  
(i) Reports from relevant PI’s  
(ii) Treasurer’s Office Schedules

B4. Annual Financial Reporting  
Memorandum from Treasurer (Acting) dated 8.12.2008  
Funding Statements for year ended 30.09.2008  
Funding Statements - Additional Information for year ended 30.09.2008  
Draft Letter of Representation to KPMG


B6. Annual Analysis of Research Accounts (‘Green Book’) and Research Statistics  
Memorandum and schedules from Research Accounting Manager dated 10.12.2008
B7. Quarterly Accounts to 30 September 2008
Memorandum from Financial Resources Manager and Research Accounting Manager dated 10.12.2008

Capital Projects:
(i) Funded by HEA Capital Grants
(ii) Part Section 843 funded
(iii) Not funded by HEA Capital Grants

Academic Faculties
Administrative and Other Areas Non-Pay Budgets
Service Departments
Subsidiary Activities

Research:
(i) New Accounts
(ii) Balances
(ii) Overdrawn Balances

SFI & EI 2008 OIP Allocations

B8. Control Exception Report
Memorandum from Finance Operations Manager dated 8.12.2008

Memorandum from Treasurer dated 10.12.2008

Note: If you have queries or require clarifications in relation to any of the above items please contact the Treasurer (Acting) by 5.00 p.m. on 15 December 2008.

Section C – Items for Noting

Committee Members are requested to inform the Acting Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C1. Ghala Limited
Financial Statements for the year ended 30.09.2008
Letter of Representation to KPMG dated 4.12.2008

Report from KPMG dated December 2008

C3. Policy & Controls on Reimbursements
Memorandum from Finance Operations Manager dated 8.12.2008

C4. Minutes of Sub-Committees
(a) Investment Committee Meeting of 18.11.2008
(c) FECP meeting of 15.10.2008

Any Other Business

Date of Next Meeting: 4th February 2009 at 2.30 p.m.
COMMITTEE MEMBERSHIP

Members
- Provost, (Chair)
- Bursar
- Vice Provost-Chief Academic Officer
- Chief Operating Officer
- Registrar
- Professor D. Singleton
- Ms. P. Murphy
- President Students Union
- Dean of Arts, Humanities & Social Sciences
- Treasurer (Acting), Secretary

Research Accounting Manager, in attendance

Fcaugd1712 2008