Finance Committee 2007/2008
Meeting to be held in the Board Room
On 11 October 2007, at 11.00 a.m

Please note change of starting time

A G E N D A

Apologies

Minutes of meeting of 27 June 2007

Matters arising from the Minutes

Section A – Policy/Implementation


Any Other Business

Section B – Implementation Decisions/Review

B1. Science Gallery
   (Minute FN/06-07/20 of 29.11.2006 refers)
   The Director of the Science Gallery will attend for this item.

   Memorandum from Bursar dated 11.09.2007

B2. Trust Funds
   Financial Statements for the year ended 30.06.2007
   Memorandum from Treasurer dated 17.09.2007

B3. Risk Assessment
   (a) Treasurer’s Office
   (b) College financial risk profile

   Memorandum from Treasurer and Deputy Treasurer dated 25.09.2007

B4. Code of Governance of Irish Universities – Treasurer’s Office Responsibilities
   (Minute FN/06-07/60 of 11.04.2007 refers)

   Memorandum from Treasurer dated 2.10.2007

B5. HEA Recurrent Grant
   (Minute FN/06-07/55 of 20.02.2007 refers)

   HEA correspondence dated 27.07.2007

B6. Treasurer’s Office Review
   (Minute 92 of 27.06.2007 refers)

   Schedule of Recommendations
   Review of recommendations, for discussion and follow-up actions.
   Memorandum from Treasurer dated 3.10.2007

B7. Fees – Postgraduate Diploma in Project Management

   Memorandum from Head of Department of Civil, Structural & Environmental Engineering dated 7.08.2007
Section C – Items for Noting
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C&AG correspondence and audit opinions dated 12 July 2007

C2. Student Fees and Other Charges – 2007/08
1. HEA correspondence dated 29.06.2007

C3. Quarterly Accounts to 30 June 2007
Memorandum from Financial Resources Manager and Research Accounting Manager dated 1.10.2007

Capital Projects:
(i) Funded by HEA Capital Grants
(ii) Part Section 843 funded
(iii) Not funded by HEA Capital Grants
School, Vice Deanery and Faculty Reserves
Administrative and Other Areas Non-Pay Budgets
Service Departments
Subsidiary Activities
Research:
(i) New Accounts
(ii) Balances
(iii) Overdrawn Balances

C4. HEA Correspondence: Irish Language Provision
HEA correspondence dated 24.07.2007

C5. PRTLI – Cycle 4
(i) HEA Correspondence: dated 3.08.2007
(ii) HEA Correspondence dated 27.08.2007

C6. Stafford Loan Programme: Audit Certificate for 2005/06
Memorandum from Ms J. Byrne dated 12.09.2007

C7. Pay, Non-Pay and recurrent Equipment Baseline Allocations for 2007/08
Memorandum from Deputy Treasurer dated 26.09.2007

Date of Next Meeting: 28 November 2007 at 2.00 p.m.

COMMITTEE MEMBERSHIP

Members
Provost, (Chair)
Treasurer, Secretary
Bursar
Registrar
Prof. J. Parnell
Ms M. Leahy
President Students Union
Dean
Senior Lecturer
Secretary or nominee
Deputy Treasurer, in attendance

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