Finance Committee 2004/2005
Meeting to be held in the Board Room
On 25th May 2005, at 2.00 p.m

A G E N D A

Apologies

Minutes of meeting of 16 February 2005

Matters arising from the Minutes

(i) Recurrent Income and Expenditure Estimates - 2005
   Fixed Term Workers Act: Action Points 48.1 and 48.2
   Secretary to Report

(ii) Procurement – Travel Agency Services
    Review of Proposed System: Action Point 52.1
    Dr Doyle & Treasurer to report

Section A – Policy/Implementation

No Items

Section B – Implementation Decisions/Review

B1. Governance
   Residences Management Committee – Terms of Reference
   Residences Management Committee – Membership
   Campus Residence Council – Terms of Reference
   Trinity Hall Residence Council – Terms of Reference
   Enclosure

   (Minute FN/04-05/48 of 16.02.2005 refers)
   Treasurer to Report
   HEA Budget Meeting of 12th April 2005

B3. Quarterly Accounts to 31 December 2004
   New Research Accounts
   Research Account Balances
   Research Account Overdrawn Balances
   Enclosure

B4. Quarterly Accounts to 31 March 2005
   Capital Projects funded by HEA Capital Grants
   Capital Projects not funded by HEA Capital Grants
   Faculty and Departmental Budgets
   Administrative and Other Areas Non-Pay Budgets
   Service Departments
   Subsidiary Activities
   New Research Accounts
   Research Account Balances
   Research Accounts – Overdrawn Balances
   Control Exception Report
   Enclosure

B5. Residential Charges
   Memorandum dated 14 April 2005 from Secretary of Residences Management Committee
   Enclosure

   Memorandum from Accommodation Officer dated 25th April 2005
   Enclosure
B7. Student Service Charge
Memorandum from Deputy Treasurer dated 18th May 2005

B8. DMMC
Financial Statements for year ended 30 September 2004
Annual Report for year ended 31 December 2004

B9. Haughton Institute
Financial Statements for year ended 31 December 2004

Section C – Items for Noting
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C1. Residences Management Committee
Minutes of Meeting of 29.11.2004
Minutes of Meeting of 22.02.2005
Minutes of Meeting of 12.04.2005

C2. Recurrent Income and Expenditure Estimates - 2005
(Minute FN/04-05/48 of 16.02.2005 refers)
Section 37 letter to HEA dated 24.02.2005

C3. HEA Funding Model
HEA Presentation to CHIU on 4 April 2005

C4. HEA Strategic Initiatives 2005
Correspondence from HEA dated 15th April 2005

C5. Pension Fund
Financial Statements and Annual Report for the year ended 30th September 2004

C6. Non-Pay/Pay Baselines
Memorandum from Deputy Treasurer dated 17th May 2005

C7. Related Entity Reporting
(a) HEAnet Limited Directors’ Report and Financial Statements to 31.12.2003
(b) Campus Companies Venture Capital Fund Limited Partnership Fund
Financial Statements to 31 December 2004

C8. Self-Financing Course
PG Diploma/M.Sc. in Mental Health
Memorandum from Mr A. Malone dated 13 May 2005

C9. House Purchase Loans
Ms Helen McLeod, Senior Tutor’s Office
Ms Karen Smith, BESS Faculty Office
Mr Neil Reilly, IS Services

Any Other Business
COMMITTEE MEMBERSHIP
Members
Provost, (Chair)
Treasurer, Secretary
Registrar
Prof. D. Weaire
Dr L. Doyle
President Students Union
Dean of Arts (Letters) (2004/2005)
Senior Lecturer
Secretary or nominee

Deputy Treasurer, in attendance