Finance Committee 2004/2005
Meeting to be held in the Board Room
On Wednesday 16th February 2005, at 2.00 p.m

Please note earlier start time

A G E N D A

Apologies

Minutes of meeting of 12 January 2005     Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

No Section A agenda items

Any Other Business

Section B – Implementation Decisions/Review

B1. Recurrent Income & Expenditure Estimates 2005
    Memorandum and attachments from Deputy Treasurer dated 09.02.2005     Enclosure

B2. Quarterly Accounts to 31 December 2004
    Capital Projects funded by HEA Capital Grants     Enclosure
    Capital Projects not funded by HEA Capital Grants     Enclosure
    Faculty and Departmental Budgets     Enclosure
    Administrative and Other Areas Non Pay Budgets     Enclosure
    Service Departments     Enclosure
    Subsidiary Activities     Enclosure
    New Research Accounts     Deferred
    Research Account Balances     Deferred
    Research Account Overdrawn Balances     Deferred

B3. Taxation – Benefit in Kind
    (Minute 2004/62 of 06.02.2004 refers)
    (i) Memorandum from Mr M. Ryan and Mr M. Kiely dated 01.02.2004     Enclosure
    (ii) Note of meeting of CHIU Finance Officers on 13.01.2005     Enclosure
    (iii) Revenue Commissioners correspondence dated 20.12.2004     Enclosure

B4. Student Fees – 2005/06
    Memorandum from Ms J. Byrne dated 2.02.2005.     Enclosure

B5. Procurement – Travel Agency Services
    Memorandum from Mr B. Hartnett & Ms L. Donoghue dated 04.02.2005     Enclosure
Section C – Items for Noting
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

Memorandum from the Procurement & Payments Manager dated 01.02.2005
Enclosure

C2. Self Financing Courses
Postgraduate Diploma in Community Pharmacy
Memorandum from Mr A. Malone dated 4.02.2005
Enclosure

C3. Annual Report
Business and Industry Report
Deferred

Any Other Business

COMMITTEE MEMBERSHIP

Members
Provost, (Chair)
Treasurer, Secretary
Bursar
Registrar
Prof. D. Weaire
Dr L. Doyle
President Students Union
Dean of Arts (Letters) (2004/2005)
Senior Lecturer
Secretary or nominee

Deputy Treasurer, in attendance

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