Finance Committee 2004/2005
Meeting to be held in the Board Room
On Wednesday, 12th January 2005, at 2.30 p.m

A G E N D A

Apologies

Minutes of meeting of 1st December 2004

Matters arising from the Minutes

Section A – Policy/Implementation

No Section A Agenda items

Any Other Business

Section B – Implementation Decisions/Review

B1. Quarterly Accounts to 30 September 2004
    Subsidiary Activities
    New Research Accounts
    Research Account Balances

B2. Control Exception Report
    Memorandum from Procurement and Payments Manager

B3. Annual Financial Statements for year ended 30.09.2004
    Supplementary volume of Additional Financial Information for year ended 30.09.2004
    Proposed letter of Representation to KPMG
    Management Letter to College Secretary from KPMG


B5. Statistics on Research Accounts
    The Research Accounting Manager will attend for this item
    Memorandum from Research Accounting Manager dated 6.12.2004

B6. Ghala Limited
    Financial Statements for the year ended 30 September 2004

B7. Financing for Photocopiers
    Memorandum from Procurement & Payments Manager dated 12.12.2004

B8. Postgraduate Awards/Scholarships
    Memorandum from Dean of Graduate Studies dated 21.12.2004
Section C – Items for Noting
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C1. Procurement Annual Report
Already circulated

C2. Travel and Subsistence Rates for Ireland and Abroad 2004
Memorandum from Deputy Treasurer dated 4.01.2005
Enclosure

Enclosure

C4. Annual Report
Catering Management Committee 2003/2004 Report
Enclosure
The Business and Industry Committee 2003/2004 Report is not yet available arising from resourcing issues.

C5. Minutes
Investment Committee Meeting of 18 November 2004
Enclosure
Catering Management Committee Meeting of 6 December 2004
Enclosure
Residences Committee Meeting of 29 November 2004
Enclosure

C6. Self-Financing Courses
(i) M.Phil in Modern Irish History
Memorandum from Ms A. Moore dated 22 December, 2004
Enclosure
(ii) M.Sc. in Mechanical Engineering (Erasmus Mundus)
Memorandum from Ms A. Moore dated 22 December, 2004
Enclosure

C7. PRTLI: Cycle 1 Inflation
HEA letter dated 23 December 2004
Enclosure

COMMITTEE MEMBERSHIP

Members
Provost, (Chair)
Treasurer, Secretary
Bursar
Registrar
Prof. D. Weaire
Dr L. Doyle
President Students Union
Dean of Arts (Letters) (2004/2005)
Senior Lecturer
Secretary or nominee

Deputy Treasurer, in attendance

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