Finance Committee 2004/2005  
Meeting to be held in the Board Room  
On Wednesday 6th October 2004, at 2.30p.m

A G E N D A

Apologies

Section A – Policy/Implementation

A1. Minutes of meeting of 23 June 2004  
   Memorandum from Treasurer dated 15.07.2004  
   Enclosure

A2. Matters arising from the Minutes

A3. Matters for Report

(i) Financial Review by HEA  
   (Minute 2004/96 of 23.06.2004 refers)  
   (Published 9 September 2004)  
   Enclosure

(ii) SFI: Annual Overhead Investment Plan (AOIP)  
   CHIU Paper dated 21.07.2004 on SFI Research Overheads  
   SFI correspondence (and enclosures) dated 31.08.2004  
   Enclosure

A4. Governance – Board Decisions

(i) Membership and procedures for Committees for 2004/2005  
   Enclosure

(ii) Terms of Reference for Finance Committee  
   Memorandum from Provost and Treasurer dated 28.09.2004  
   Enclosure

(iii) Sub-Committee Governance  
   Memorandum from Treasurer dated 20.07.2004  
   Enclosure

A5. Risk Management  
   (Minute 2004/22 of 5.1.2003 refers)  
   Memorandum from Treasurer and Deputy Treasurer dated 29.09.2004  
   Enclosure

   Memorandum from Bursar and former Registrar dated 09.07.2004  
   Enclosure

   Memorandum from Director of Buildings and Treasurer dated 24.09.2004  
   Enclosure

A8. Any Other Business
Section B – Implementation Decisions/Review

B1. Trust Funds (Benefactions) Financial Statements for the year ended 30 June 2004
Draft Audit Committee Minute of meeting of 21.09.2004

B2. Quarterly Accounts to 30 June 2004
- Capital Projects funded by HEA Capital Grants
- Capital Projects not funded by HEA Capital Grants
- Faculty and Departmental budgets
- Administrative and other Areas Non-Pay Budgets
- Service Department
- Subsidiary Activities
- New Research Accounts
- Research Account Balances

B3. Pay, Non-Pay & Recurrent Equipment Baseline Allocations for 2004/2005
Memorandum from Deputy Treasurer dated 24.09.2004

Section C – Items for Noting
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C1. Student Fees – 2004/2005
   a) HEA letter dated 29.07.2004
   b) Memorandum and supporting schedules from the Financial Resources Manager Dated 24.09.2004

Correspondence from UCC dated 12.07.2004

C3. Student Fees: Accession Countries
HEA Correspondence dated 16.07 2004
Memorandum from Senior Lecturer dated 26.09.2004

C4. PRTLI Cycle 3:
HEA correspondence dated 12.08.2004

C5. House Loans:
Mr Gavin Doherty, Computer Science (approved under vacation procedures)
Ms Sara Doherty, Treasurer's Office (approved under vacation procedures)
Mr. D. Fletcher, Physiology Department
Ms K. Roantree, Treasurer's Office

C6. Investment Committee
Minutes of meeting of 23.09.2004

C7. Strategic Initiatives – 2004
HEA correspondence dated 12.08.2004
Schedule setting out allocations

COMMITTEE MEMBERSHIP

Members
Provost, (Chair)
Treasurer, Secretary
Bursar
Registrar
Professor D.L. Weaire
Dr L.E. Doyle
President of the Student’ Union
Dean of Arts (Letters)

Senior Lecturer
Secretary or nominee
Deputy Treasurer, in attendance

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