Finance Committee 2003/2004
Meeting to be held in the Board Room
On Wednesday, 1 October 2003, at 2.30p.m

Please note change of venue to Board Room.

A G E N D A

Apologies

Section A


A2. Matters arising from the Minutes
   i) Catering
      (Minute 2003/101 of 25.06.2003)
   ii) SFI – A Review
      (Minute 2003/98 of 25.6.2003)

A3. HEA Correspondence
   Letter from HEA dated 24.07.2003

   (Minute 2003/109 of 25.06.2003 refers)
   a) HEA letter dated 25.07.2003
   b) Memorandum and supporting schedules from the Financial Resources Manager
dated 18.09.2003

A5. Quarterly Accounts to 30 June 2003
   Capital Projects funded by HEA Capital Grants
   Capital Projects not funded by HEA Capital Grants
   Faculty and Departmental budgets
   Administrative and other Areas Non-Pay Budgets
   Service Departments
   Subsidiary Activities
   New Research Accounts
   Research Account Balances

A6. Pension Fund
   Annual Report for year ended 30 September 2002

A7. Taxation Status – Report
   Memorandum from Mr. M. Kiely dated 18.09.2003

A8. Research – Partially Funded Contracts
   Memorandum from Research Accounting Manager dated 15.07.2003

A9. Policy re AVMS/Conference Income
   Memorandum from Deputy Director of Information Systems Services dated 23.09.2003

A10. Any Other Business
Section B
Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior to the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

B1. Indirect Costs
   Minute 2003/102 of 25.06.2003 refers)
   Final Unchanged HEA/Forfas Report on Research Overheads Enclosure

   Summary Enclosure

B3. The Pensions (Amendment) Act 2002 – Personal Retirement Savings Accounts (PRSAs)
   (Minute 2003/105 of 25.06.2003 refers)
   Memorandum from Procurement and Payments Manager dated 22.09.2003 Enclosure

B4. Bellerbys Ireland Foundation Year – Financial Arrangements
   Memorandum from Director of International Student Affairs dated 22.09.2003 Enclosure

B5. Student Fees – Non-EU Medical & Dental fees for 2004/05
   Correspondence from UCC dated 08.07.2003 Enclosure

B6. Targeted Funding for Special Initiatives & Related Issues
   (Minute 2003/117 of 25.06.2003)
   (a) Correspondence with HEA and Financial Summaries from Academic Secretary dated 16.07.2003 Enclosure
   (b) HEA correspondence dated 05.09.2003 Enclosure

B7. Self-Financing Courses
   (Minute 2003/93 (f) of 28.05.2003 refers)
   M.Sc. (Management) in International Business Programme Enclosure

B8. House Purchase Loan Scheme
   (a) Mr B. Loftus, Senior Laboratory Attendant, IS Services Enclosure
   (b) Mr P. Jones, Senior Technician, IS Services Enclosure
   (c) Ms C. Stanley, Executive Officer, Bioresources Unit Enclosure

B9. Pay Scales
   Memorandum from Staff Secretary dated 17.09.2003 Enclosure

B10. Pre-entry course to Medicine & Dentistry for Students from Kuwait
   (Minute 2003/110 of 25.06.2003 refers)
   Memorandum from Registrar and Admissions Officer dated 19.09.2003 Enclosure

COMMITTEE MEMBERSHIP

Members
Provost, (Chair)
Bursar, Convenor
Registrar
Dean of Health Sciences (2003/2004)
Dean of Arts (Letters) (2004/2005)
Treasurer, Secretary
Prof D.C. Williams (2005/2006)
Dr L. Doyle (2002/2003)
Mr P. McCabe (2004/2005)
Dr A. Ni Chasaide (2004/2005)

Observers
Vice Provost, (Vice-Chair)
Senior Lecturer
Prof. E. McCabe (2003/2004)
Dr M. O'Moore (2003/2004)
Ms A Gatling (2003/04)
Mr D. Scammell (2002/2003)

Deputy Treasurer, in attendance