Finance Committee 2002/2003  
Meeting to be held in Provost’s Library  
Wednesday, 4 December 2002, at 2.30p.m

A G E N D A

Apologies

Section A

A1. Minutes of meeting of 6 November 2002  
   Enclosure

A2. Matters arising from the Minutes

   Bursar & Treasurer to report

A4. Quarterly Accounts 30 September 2002  
   Capital Projects funded by HEA Capital Grants  
   Enclosure
   Capital Projects not funded by HEA Capital Grants  
   Enclosure
   Faculty and Departmental Budgets  
   Enclosure
   Administrative and other NON-Pay Budgets  
   Enclosure
   Service Departments  
   Enclosure
   Subsidiary Activities  
   Enclosure
   New Research Accounts  
   Enclosure
   Research Account Balances  
   Enclosure
   Research Accounts - Overdrawn Balances  
   Enclosure

A5. Venture Capital Seed Funds - 4th Level Ventures  
   (Minute 2002/74 of 24.4.2002 refers)
   Memorandum from Director of Innovation Services  
   Enclosure
   Copy documentation from 4th Level Ventures 26th November 2002  
   Enclosure
   Copy of Finance Committee Minute 2002/74 of 24.04.2002  
   Enclosure
   PricewaterhouseCoopers Advices dated 26th November 2002  
   Enclosure

A6. Any Other Business

Section B

Committee Members are requested to inform the Treasurer if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

B1. Annual Reports to 30 September 2002  
   Investment Committee  
   Enclosure
   Catering Management Committee  
   Enclosure
   Business & Industry Committee  
   To follow
   Financial Assistance Committee  
   Enclosure
   Conferences Committee  
   Enclosure
   Captitation Committee (incl. Trinity Week Events)  
   Enclosure

B2. Information Systems Annual Report  
   Memorandum from Information Systems Manager dated 25th November 2002  
   Enclosure

B3. Procurement Annual Report  
   Memorandum from Procurement Officer dated 21st November 2002  
   Enclosure

B4. Hire of Halls  
   Memorandum from Accommodation Officer dated 23rd November 2002  
   Enclosure
B5. **House Purchase Loans**
Ms G.M. Toher, Executive Officer, Faculty of BESS  
Mr James Harty, IS Services

B6. **Science Foundation Ireland**
SFI Correspondence dated 5 November 2002 and 12th November 2002  
Copy Finance Committee Minute 2002/104 of 26.06.2002

B7. **Quality Assurance Programme 2002**
Memorandum from Treasurer dated 26 November 2002  
HEA correspondence dated 22 November 2002

**COMMITTEE MEMBERSHIP**

*Members*
- Provost, *(Chair)*
- Bursar, *Convenor*
- Registrar
- Dean of Health Sciences (2003/2004)
- Dean of ESS (2002/2003)
- Treasurer, *Secretary*
- Mr. P. McCabe (2004/2005)

*Observers*
- Vice Provost, *(Vice-Chair)*
- Senior Lecturer
- Secretary
- Prof. E. McCabe (2003/2004)
- Dr M. O’Moore (2003/2004)
- Mr W.M. Priestley (2002/03)
- Mr. D. Scammell (2002/2003)

Deputy Treasurer, *in attendance*