Finance Committee 2001/2002
Meeting to be held in Provost's Library
Wednesday, 28th November 2001, at 2.30p.m

A G E N D A

Apologies
Section A

A1. Minutes of meeting of 7th November 2001
     Enclosure

A2. Matters arising from the Minutes

A3. Capital Projects
     (Minute 2002/22 of 7.11.2001 refers)
     The Director of Buildings will attend for this item
     Memorandum from Bursar, Secretary, Director of Buildings and Treasurer
     dated 20.11.01
     Enclosure

A4. Quarterly Accounts 30 September 2001
     Capital Projects funded by HEA Capital Grants
     Enclosure
     Capital Projects not funded by HEA Capital Grants
     Enclosure
     Faculty and Departmental Budgets
     Enclosure
     Administrative and other Areas Non-Pay Budgets
     Enclosure
     Service Departments
     Enclosure
     Subsidiary Activities
     Enclosure
     New Research Accounts
     Enclosure
     Research Account Balances
     Enclosure
     Research Accounts - Overdrawn Balances
     Enclosure

A5. VAT on Research Grants and Contracts and other areas
     (Minute 2001/79 of 28.5.2001 refers)
     The Research Accounting Manager and Ms M. Tracey will attend for this item.
     Memorandum from Research Accounting Manager dated 21.11.01
     Enclosure
     Copy of Slides
     Enclosure
     HEA correspondence and Revenue Guidelines dated 22.08 2001
     Enclosure
     Draft memorandum from BDO Simpson Xavier dated 16.11.2001
     Enclosure

A6. Science Foundation of Ireland
     The Research Accounting Manager and Ms M. Tracey will attend for this item
     Memorandum from Research Accounting Manager dated 21.11.01
     Enclosure
     Copy of Slides
     Enclosure
     Standard SFI Contract
     Enclosure

A7. Fraud Policy
     (Minute 2002/25 of 7.11.2001 refers)
     Draft Policy dated 21.11.2001
     Enclosure

A8. Any Other Business

Section B
Committee Members are requested to inform the Treasurer if they wish discussion on any of the following. If
not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported
be approved as presented.

B1. Annual Reports to 30.9.2001
     Investment Committee
     Enclosure
     Catering Management Committee
     Enclosure
     Business & Industry Committee
     Enclosure
     Financial Assistance Committee
     Enclosure
     Conferences Committee
     Enclosure
     Capitation Committee (incl. Trinity Week events)
     Enclosure
COMMITTEE MEMBERSHIP

Ex officio
Provost, (Chair)
Vice Provost, (Vice-Chair)
Bursar, Convenor
Senior Lecturer
Registrar
Dean of BESS (2000/2002)
Dean of ESS (2001/2003)
Secretary
Treasurer, Secretary
Deputy Treasurer, in attendance

Other members
Dr. E. Drew (2000/2003)
Dr. J. Killen (2000/2002)
Prof. E. McCabe (2001/2004)
Dr. A. Ní Chasaide (2001/2003)
Dr M. O’Moore (2001/2004)