There will be a meeting of the Board on Tuesday 12 December 2006 at 9.45 am in the Board Room. *Please note earlier time.*

**AGENDA**

_Apologies_

**Section A**

A.1 Minutes
Meeting of 22 November 2006

A.2 Matters Arising from the Minutes

A.3 Provost’s Report

A.4 Audit Committee Annual Report
_Chair of Audit Committee and Internal Auditor will attend for this item._

A.5 Restructuring – Consultation on the Report of the Working Group
Memorandum from the Senior Lecturer, dated 8 December 2006.

A.6 Strategic Planning - Recruitment
(i) Memorandum from the Vice-Provost, dated 5 December 2006;
(ii) Memorandum from the Chair of the Resource Management Committee, dated 5 December 2006;
(iii) Minutes of the Resource Management Committee from its meeting of 4 December 2006.

A.7 Appointment of Provost – Working Party Membership and Draft Terms of Reference
Memorandum from the Secretary, dated 6 December 2006.

A.8 Acta of the University Council
(i) Meeting of 29 November 2006;
(ii) Meeting of 6 December 2006.

A.9 Marino Institute
Registrar to report.

A.10 Any Other Urgent Business

**Section B**

B.1 Audit Committee
Draft Minutes of meeting of 21 November 2006.

B.2 Equality Committee
Draft Minutes of meeting of 6 December 2006.

B.3 Finance Committee
Draft Minutes of meeting of 29 November 2006.
B.4 Information Policy Committee
Draft Minutes of meeting of 31 October 2006.

B.5 Personnel and Appointments Committee
Draft Minutes of meetings of:
(i) 18 October 2006;
(ii) 15 November 2006.

B.6 Research Committee
Draft Minutes of meeting of 19 October 2006.

B.7 Site and Facilities Committee
Draft Minutes of meeting of 28 November 2006.

B.8 Student Services Committee
Draft Minutes of meeting of 20 October 2006.

* enclosed for members only – circulated to Council meeting of 6 December 2006

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C.1 Higher Degrees to note Higher Degrees, approved by the sub-committee of Board and Council on 28 November 2006.

C.2 Proctors’ Lists for Winter Commencements to note that the Proctors’ Lists were approved by the sub-committee of Board and Council on 5 December 2006.

C.3 Sealings to be noted.

C.4 Prizes and Other Awards - Lucy Gwynn Prize (Calendar S60) – Committee to note and approve the following members of the committee:
Dr Smyth (Russian)
Dr E V Patten (English)

C.5 Bequests and Benefactions to note, and record the Board’s appreciation of the following gifts to the College:
(i) Portrait Miniature of a Lady by Nathaniel Hone, the Elder, RA (1718-1784), measurement, 1½”, signed and dated on the front with initials ‘N.H.’ and the date 1766, presented by Mr Patrick J Murphy, a graduate, in memory of the late Michael Brendan Wynne, MSA, PhD, formerly of the National Gallery of Ireland;
(ii) Portrait Miniature of Captain Bruce Wakefield Lee by Sampson Towgood Roche, signed on the reverse, ['Mr Roch/M.Painter/Bath/April 1809', measurement 2¾” high, also presented by Mr Murphy.

C.6 Representation – Irish Committee for Specialist Training in Dentistry to note and approve the nomination of the Dean of Dental Affairs and Professor J Nunn, with Mr B Murray as an alternate.
C.7 **Technical Staff Committee – Recommendation** to approve the promotion of Ms D Delahunty (Chemistry) to the Senior Laboratory Attendant grade.

C.8 **Permissions – Library – Loan of Manuscripts to Centre Pompidou** to note and approve memorandum from the Librarian, dated 29 November 2006.

C.9 **Title of Personal Chair** to note and approve that Professor W T Coffey’s Personal Chair should be ‘Chair of Electrical Engineering’.

C.10 **Equality Committee – Membership - 2006-2007** to note and approve the following changes to the membership:
- Assistant Academic Secretary/Admissions Office to be replaced by Mature Students Officer
- Equality Officer to be added to the membership of the committee.

C.11 **Memorandum of Understanding between TCD and Makerere University** to note that a Memorandum of Understanding between TCD and Makerere University was signed by the Provost and the Vice-Provost for Medical Affairs and Head of School of Medicine on 24 November 2006 for the purpose of establishing teaching, research and clinical links and to encourage research.

C.12 **Nominations for Appointment**

C.13 **Nominating Committees** to note the following memberships:

(i) **Accommodation Office – Accommodation and Conference Administrator – Administrative Grade 1 Scale (permanent)**
- Senior Dean
- Director of Accommodation and Catering
- Assistant Secretary to the College
- Accommodation Officer
- Ms D Mulligan (Fáilte Ireland)

(ii) **Communications Office – Press Officer (3-year contract)**
- Secretary to the College
- Professor E J O’Halpin
- Acting Academic Secretary
- Associate Dean of Research
- Communications Officer
- Director Trinity Foundation
- Mr M Moloney (Setanta Communications)

(iii) **School of Education – School Administrator – Administrative Grade 3/2 (permanent)**
- Acting Head of School (Professor A M E O’Moore)
- Dr M Shevlin
- Dr M Murchan
- Dr M Ni Bháin
- Ms H O’Hara
- Dr M Killeavey (UCD)

(iv) **Staff Office**
- **Pensions Administrator – Administrative Grade 1 (permanent)**
  - Secretary to the College
  - Dr H Delany
  - Mr B Bowden
  - Ms A Taylor
  - Ms M Agnew (UCD)
(b) **Staff Planning Officer – Administrative Grade 1**  
(one year contract)  
Secretary to the College  
Professor D G Little  
Mrs P H Daly  
Ms A Taylor  
Ms S Dillon (Eircom)

(c) **Recruitment Officer – Administrative Grade 1**  
(one year contract)  
Secretary to the College  
Professor D G Little  
Mrs P H Daly  
Ms A Taylor  
Mr M Sherlock (SRS Technics)

(v) **Treasurer’s Office**

(a) **Financial Accountant – Administrative Grade 1**  
(Permanent)  
Deputy Treasurer  
Ms J Byrne  
Mrs I L I Hook  
Mr S Roche (HEA)

(b) **Administrative Officer (Systems Development Team) – Administrative Grade 2**  
(contract of indefinite duration)  
Deputy Treasurer  
Professor V Cahill  
Mr T Dunne  
Mr N Fitzpatrick  
Ms C Acton (UCD)

(vi) **Trinity Centre for Bioengineering – Administrative Officer – Administrative Grade 3**  
(one-year contract post)  
Secretary (or nominee)  
Professor P J Prendergast  
Dr K O’Kelly  
Dr V A Campbell  
Mr M A Slevin

[http://www.tcd.ie/Secretary/Board](http://www.tcd.ie/Secretary/Board)