

Inventory of College Rooms

GOLDSMITH HALL, BOTANY BAY, FRONT SQUARE & NEW SQUARE

Below you will find a list of items that are supplied to your rooms. If any of the following is MISSING or DAMAGED, please record appropriately opposite the named item. Also if there are any bad marks on the walls or floor coverings please make a note of this at the end of this page. **Failure to report either missing items or defects could result in charges at the year end.**

IN EACH BEDROOM

1 mattress cover _____
1 bedside lamp (per bedroom) _____
1 waste paper bin (per bedroom) _____

PER APARTMENT

1 bin + recycle bin in kitchen _____
1 plastic washing up basin _____
1 sink tidy + cutlery tray _____
1 fire extinguisher _____
1 fire blanket _____
1 dust pan/hand brush _____
1 sweeping brush _____

Vacuum available within each house or apartment.

PER BATHROOM

1 plastic waste bin _____
1 toilet brush and holder set _____

N.B. Bed Linen, pillows, towels, blankets and cooking utensils are NOT provided. Students are required to provide their own duvets and bed linen, pillows, crockery, cutlery and glassware. Students are also reminded to leave their rooms clean when vacating. Rooms left in unsatisfactory condition will incur cleaning charges.

Additional Comments (If necessary please use over leaf)

NAME: _____ ROOM No: _____

STUDENT ID No: _____ DATE: _____