

## Pandemic (H1N1) 2009

### Information on College Registration for New and Continuing Students

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1. The College is proceeding on the basis that student registration for new and continuing students will go ahead as planned. However, the situation regarding the spread of the Pandemic (H1N1) 2009 is being monitored and arrangements for student registration will be kept under review.
- 1.1 Registration schedules are available at <http://www.tcd.ie/vp-cao/sro/vpsroregp.php> for the following categories of students:
  - (i). new CAO entrants to undergraduate programmes and new international entrants to full degree programmes (see 1.3 below);
  - (ii). new entrants to postgraduate programmes (both taught and research) (see 1.4 below);
  - (iii). Incoming visiting and exchange students (one-term, one-year, incoming Erasmus/Socrates and other exchange students) (see 1.5 below);
  - (iv). Continuing students, both undergraduate and postgraduate (see 1.6 below).

Note that new entrants to undergraduate programmes are allocated a specific registration slot according to their course of study.

- 1.2 Any student who is unable, for reasons of illness, to register at the appointed time will be facilitated to complete their College Registration as soon as they are fit to attend College.

*See 1.3 - 1.6 below for contact details for the different categories of students.*

- 1.3 **New CAO entrants and new international entrants to full degree programmes** who, for reasons of illness, are unable to register at the time specified in the Registration Schedule should inform the Admissions Office immediately by telephone on +353-1-8961072 or by email at [admissions@tcd.ie](mailto:admissions@tcd.ie).

- 1.4 **New entrants to postgraduate programmes (both taught and research)** who, for reasons of illness, are unable to register at the time specified in the Registration Schedule should inform the Graduate Studies Office immediately by telephone on +353-1-896 1166 or by email at [gradinfo@tcd.ie](mailto:gradinfo@tcd.ie).
- 1.5 **Incoming Visiting students (ie. one-term, one-year and Erasmus/Socrates and other exchange students)** who, for reasons of illness, are unable to register at the time specified in the Registration Schedule should inform the International Office immediately by telephone on +353-1-896 3150 or by email at [international@tcd.ie](mailto:international@tcd.ie).
- 1.6 **Continuing students (both undergraduate and postgraduate)** who, for reasons of illness, are unable to register within the registration period, should contact the Student Records Office to request that a postal registration form is sent to them, which can be completed and returned by post. Postal registration forms will be sent to the student's home address.
- Contact details: +353-1-8961622 or email [srecords@tcd.ie](mailto:srecords@tcd.ie)  
Students registering by postal registration will need to call into the Student Records Office on their return to College in order to collect their new TCD student identification card.
- 1.7 Students entering the Trinity Access Programmes **Foundation Course for Young Adults** or the **Foundation Course for Mature Students** should contact the TAP Office by telephone at +353-1-896 2751 or by email at [sflood@tcd.ie](mailto:sflood@tcd.ie).

#### OTHER QUERIES

Refer other queries regarding registration, student grants, etc. to  
[srecords@tcd.ie](mailto:srecords@tcd.ie)  
+353.1.896.2037 / 2038

Refer queries regarding commencements to the Proctors' Office  
[proctor@tcd.ie](mailto:proctor@tcd.ie)  
+353.1.896.1218 / 2744