

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 17 October 2001 at 11.15am in the Board Room

AGENDA

Apologies

Section A

A.1 Minutes

Meetings of:

- (a) 4 July 2001; (encl)
- (b) 9 July 2001. (encl)

A.2 Matters Arising from the Minutes

A.3 Provost's Report

A.4 Policy Issues

Preparation of Strategic Plan
(Provost to introduce)

A.5 Board Procedures

- (a) Board membership: External members;
- (b) Proposed time-table of meetings of Board and Council;
- (c) Nominations of Board representatives to Board and Council Committees.

A.6 Acta of the University Council

Meetings of:

- (a) 11 July 2001; (encl)
- (b) 10 October 2001. (to follow)

A.7 Pension Trustees

Secretary to introduce:

- (a) Approval of Trustees;
- (b) Nomination of a Board member.

A.8 Any Other Urgent Business

Section B - Matters for Report from Principal Committees

B.1 Staff Appointments Committee

Recommendations approved by Council on 10 October 2001.

B.2 Finance Committee

- (a) Minutes of meeting of 4 October 2001. (encl)
- (b) Trust Funds Financial Statements, year to 30 June 2001. (encl)

B.3 Site and Facilities Committee

- (a) Minutes of meeting of 9 October 2001; (encl)
- (b) Briefing on North East Corner Development and Trinity Hall. (The Director of Buildings will attend).

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Sealings** to be noted. (encl)
- C.2 Library Loans – Sitescope Ltd – Proposal for Scanning of Part of the Map Collection** to note and approve memorandum from the Librarian, dated 11 October 2001. (encl)
- C.3 Bequests and Benefactions – William Hayes Fund** to note memorandum from the Treasurer, dated 21 August 2001. (encl)
- C.4 Prizes and Other Awards – T W Moody Fund Awards** to note and approve memorandum from Professor A Clarke, dated 8 October 2001. (encl)
- C.5 Headship of Department – Restorative Dentistry and Periodontology** to note that Professor N M Claffey had been elected as head of the above department with effect from 10 September 2001 for a five year term.
- C.6 Principal Committees – Research Committee** to note that Professor J Feely will replace Professor M J Gibney as the nominee from the Faculty of Health Sciences.
- C.7 Sir Patrick Dun’s Laboratories – Interim Arrangements** to note and approve a memorandum from the Dean of Health Sciences, dated 11 October 2001. (encl)
- C.8 Gold Medals**
Senior Lecturer’s recommendations. (to be tabled)
- C.9 Entrance Exhibition Awards**
(a) **2000** to approve the addition of the name of Bryan Rice (Computer Science);
(b) **2001** to approve the Senior Lecturer’s recommendations, dated 12 October 2001. (encl)
- C.10 Irish School of Ecumenics - Amendment to Schedule of Decision-Makers and Reviewers for the implementation of the Freedom of Information Act, 1997** to note and approve that the Irish School of Ecumenics should be included in the schedule of Decision-Makers and Reviews of decisions for the purposes of the implementation of the Freedom of Information Act, with the Director of the School serving as Decision-Maker and the University Registrar serving as Reviewer.
- C.11 Report No 39 of the Review Body on Higher Remuneration in the Public Sector** to note and reconfirm, as required by Government in relation to the Buckley Review Committee Recommendations, on Remuneration of Heads of Universities, Chapter 4, Section 3 of the Consolidated Statutes, ‘*The Provost shall ordinarily reside in the Provost’s House*’.

- C.12 Nominating Committees** to note the membership of the following committees:
- (a) **Systems Manager (Director of Buildings) (permanent)**
Bursar, Mr T Cooper, Mr P Mangan, Ms G Hogan, Mr A Grennell (NUI Dublin);
 - (b) **Administrative Officer (Director of Buildings) (permanent)**
Bursar; Mr T Cooper, Mr P Mangan, Mr Ian Mathews; Mrs P Daly.
- C.13 Tutorship** to note the appointment of Mr Laurence Gill (Civil, Structural and Environmental Engineering) to replace Dr Barry Lehane and Dr Nicholas Kennedy (Clinical Medicine) to replace Dr Marina Lynch, from 1 October 2001.
- C.14 Representation – Dublin Institute of Technology Governing Body** to approve the nomination of the Registrar, Professor R A Stalley as the College's representative, in place of Professor C E Meek.
- C.15 Technical Staff Committee – 2001 Review** to note and approve the recommendations of this Committee, as set out in a memorandum from the Staff Secretary, dated 5 October 2001. (encl)
- C.16 Nominations for appointment** to note and approve nominations as presented. (encls)
- C.17 Central Applications Office** to approve the appointment of the Senior Lecturer, Dr S M Greene, as a Director of the CAO replacing Professor M J Laver.

C.18 Vacation Procedures to note that the Provost approved the following requests under Vacation Procedures (13 July to 9 September 2001):

- (a) **Financial Assistance Committee** change in income bands to €9,305 and recommendations for 2001-2 awards;
- (b) **Tutorship** Memoranda from the Senior Tutor dated 20 July and 14 August 2001; (encl)
- (c) **Library – Loans** 18th and 19th century caricatures to the Ulster Museum for the Act of Union Bicentenary Exhibition, to 12 January 2002, memorandum from Dr C Benson, dated 3 August 2001; (encl)
- (d) **Non-Foundation Scholarship** Mr A Cusack (98800329) was granted permission to intermit his scholarship for 2001-02 (constituting a second year of intermission);
- (e) **Leave of Absence – Music - Dr M H Adams** academic year 2001-02;
- (f) **Headship of Department**
 - (i) Anatomy – Dr Paul Glacken two years from 13 July 2001
 - (ii) Biochemistry – Professor D C Williams – three years from 13 July 2001;
 - (iii) Clinical Speech and Language Studies – Ms M Leahy – one year from 13 July 2001;
 - (iv) Clinical Microbiology – Dr F R Falkiner – three years from 1 October 2001;
 - (v) Pure and Applied Mathematics – Dr R Timoney – to continue to 30 September 2001;
 - (vi) Medical Unit (Tallaght) – Professor C O’Morain – two years from 13 July 2001;
 - (vii) Occupational Therapy – Dr P O’Mahony – 3 years from 13 July 2001;
 - (viii) Pharmaceuticals and Pharmaceutical Technology – Professor P B Deasy, two years from 1 October 2001;
 - (ix) Physics – Professor W Blau – two years from 13 July 2001;
 - (x) Psychiatry – Professor M Gill – three years from 13 July 2001;
 - (xi) Surgical Unit (Tallaght) – Professor F B V Keane – two years from 13 July 2001;
- (f) **Nominations for Appointment**
 - (i) **Drama – Professor Anne Bogart** change of title from ‘Visiting Professor’ to ‘Adjunct Professor’;
 - (ii) **Dublin Dental Hospital – Professor Consultant in Special Care Dentistry – June Nunn, BDS (Dund), PhD (N’cle), FDS RCS (Ed), DDPH RCS (Eng)** in accordance with SI 129 of 1963, the nominating committee established recommended the above appointment;
- (g) **Laser Safety Officer** Dr Louise Bradley to replace Dr James Lunney from 1 October 2001;

- (h) **Staff Matters**
- (i) **Early Retirement** : Mr Bernard O'Donnell (Library) on 4 October 2001 at age 60;
 - (ii) **Research Professor in Education** to note that Professor JV Rice who was Professor of Education became Research Professor of Education with effect from 1 October 2001.
- (i) **The Universities Act 1997 – Framework for Borrowing and Loan Guarantees** Letter from the Secretary to the Higher Education Authority, dated 18 July 2001. (encl)
- (j) **Unit Cost Management Working Party – Academic Staffing Plan 2001-2004** Memorandum from the Senior Lecturer, dated 27 August 2001. (encl)
- (k) **Academic Appeals Committee – Minutes of 12 July 2001** Recommendations in respect of the following cases: 01/1 (Final Medical Year); 01/2 (JS Theology); 01/3 (JS Hebrew, Biblical & Theological Studies); 01/4 (JF Science).
- (l) **Nominating Committees**
- (i) **Administrative Officer (Trinity Hall) (permanent)** Senior Dean, Warden of Trinity Hall, Dr P J McGuinness, Mr P Mangan, Mr A Dempsey, Ms S Campbell, Mr F Magee (Dublin Tourism);
 - (ii) **Admissions Liaison Officer (permanent)**
Administrative Officer (permanent) Senior Lecturer; Assistant Secretary; Academic Secretary; Assistant Academic Secretary;
 - (iii) **Business Analyst (Senior Lecturer's Area) (permanent)** Senior Lecturer; Director of IS Service; Academic Secretary; Assistant Academic Secretary;
 - (iv) **Administrative Officer Grade 1 (permanent);**
Administrative Officer Grade 3/2 (2 year contract) (Senior Lecturer's Office) Senior Lecturer; Assistant Secretary; Academic Secretary.
- (m) **Prizes and Other Awards**
- (i) **A J Leventhal Scholarship** Claire Moran (IR£1,800);
 - (ii) **Postgraduate Travelling Scholarship in Medicine/Surgery** Letter from Mr MV Hanna, dated 30 August 2001.