

Title of Extended-Abstract contribution to COST D42

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Summary: This is the format of the *Extended-Abstract* that should be submitted. The summary should be concise and short, approximately 100 words. The instructions you are reading now are meant to guide you in preparing a camera-ready abstract for the COST D42 conference, which will be held on 08-09 November 2010 at the Trinity College Dublin in Ireland. The Extended-Abstract submission deadline is **September 17, 2010**. All authors have to present their work according to these guidelines.

Keywords: writing, abstract, template

1 Introduction

The organizers invite you to ensure the success of D42's Final Conference through your attendance and, especially, through your papers on your latest work (Extended-Abstract). See also our website (Fig. 1).

2 Extended-Abstract preparation

Authors should submit an electronic version of their Extended abstract to goodhuer@tcd.ie and use in the subject TCD2010 – abstract – first authors name. Deadline for receiving your Extended-Abstract is September 17, 2010.

2.1 Format

Please use this document as the template to your abstract. The accepted format is WORD (DOC or RTF file) and the file should not exceed 1 Mbyte. Receipt of your extended abstract will be confirmed by e-mail.

white paper and formatted as follows. All margins should be set to 25 mm. Use a two-column format (77 mm wide each with a 6mm separation). The recommended typeface is "Times New Roman" (Table 1). Spanning two columns, center the title (bold face, 14 pt) followed by the author's names (normal face 12 pt), their affiliation, postal address, and e-mail address of the corresponding author for future correspondence (normal face, 10 pt). Underline the corresponding author. Then, a vertical spacing of 20 pt separates the summary (10 pt italics, starting with bold face italic "**Summary:**") followed by a blank line and by one line containing "**Keywords:**".

The main text and minimum font size within all figures is 10 pt. Major headings should be left-justified 12 pt bold face, and sub-headings appear left-justified on a separate line with initial capitals in 10 pt bold face. Use a vertical space of 3 points before paragraphs. References are listed and numbered at the end of the paper and in the text referred to by numbers in square brackets in the following manner: normal article [1] and article in proceedings [2].

Table 1. Example table.

	Title	Summary	Main text
Face style	Bold	Italics	Normal
Size	14 pt	10 pt	10 pt

Illustrations and tables should not extend into the margins, and should be numbered and contain a caption (normal face 9 pt). Do not use colors. Try to avoid vertical lines in tables. Final version of the abstracts will be requested after acceptance notification.

Color photographs. In case your paper cannot be without color photographs, we would like to ask you to combine these in 1 page, added after the references (annex to your paper). Please limit colored photographs.



Fig. 1. The conference website at <http://www.tcd.ie/Library/preservation/conference/>

Your full paper, actually a maximum of four -page Extended-Abstract, should be in black print on

References

- [1] A. Author and C. Corresponding. Title of the article. *J. Irreprod. Res.* 46 (1997) 140–145.
- [2] A. Nonymous. Article in proceedings. In: J. Jones and B. B. Bones, eds. *Proc. 156 Int. Conf. on Writing Abstracts*, pp. 10–16, Seatown, Waterland, 1-4 April 1989. Publisher.