

Academic year structure

The University Council at its meeting of the 11th February 2009 approved the following in respect of the new academic year structure:

1 Study Weeks

- a. Reading weeks should be expressed as '**Study Weeks**' in order to capture the variety of practices across different disciplines in College.
- b. Unless courses are restricted by professional accreditation requirements, all courses are required to integrate Study Week into their curriculum. There is no general 'opt out' for Study Weeks.
- c. **Week 7** in both semesters should be used as the Study Weeks in all Faculties (Council noted the concerns of TR071 and recommended that this course adopt week 7. If there are strong academic arguments for week 6, then these should be made to Council).
- d. Study Weeks should **not** be used to administer College examinations. However current practices of continuous assessment and the assessment of project work may take place in Study Weeks.
- e. To minimize formal engagements for students and to maximize the reflective learning opportunities afforded by Study Weeks, there should be, where possible, no meetings of College committees scheduled to take place during Study Weeks.
- f. Week 12 is a teaching week.

2 Trinity Week 2010

- a. Trinity Week will be held on the week beginning 12th April, the first week of Trinity Term 2010.

3 Foundation Scholarship

- a. There will be need for some flexibility in the timing of the Foundation Scholarship Examinations, subject to the number of separate examinations, the Foundation Scholarship examinations will take place on the week beginning 11th January 2010.
- b. Senior Freshman students should be offered the opportunity to sit the Foundation Scholarship Examination and there should be no Senior Freshman lectures, fieldtrips, placements or other student related activity scheduled in **calendar weeks 19 and 20** for any undergraduate degree programme.

4 Course workload

- a. The 60 ECTS requirement for each year of the undergraduate degree course should be distributed evenly across the two teaching semesters, i.e. 30 ECTS in each semester.

5 Council derogation to run courses and/or hold annual examinations outside the two teaching terms

5.1 Postgraduate: all requests received to teach and/or hold examinations outside the two semesters were approved.

5.2 Undergraduate: all requests received to teach and/or hold examinations outside the two semesters were approved, with the exception of those listed below:

- a. B.Ed Junior Freshman:** Senior Freshman students must be free to take Foundation Scholarship Examination in weeks 19 and 20 (see 3b above).
- b. Dental Science:** Senior Freshman students must be free to take Foundation Scholarship Examination in weeks 19 and 20 (see 3b above).
- c. Dental Technology:** Senior Freshman students must be free to take Foundation Scholarship Examination in weeks 19 and 20 (see 3b above).
- d. B.Sc. Occupational Therapy:** Senior Freshman students must be free to take Foundation Scholarship Examination in weeks 19 and 20 (see 3b above).
- e. B.Sc. in Midwifery:** Senior Freshman students must be free to take Foundation Scholarship Examination in weeks 19 and 20 (see 3b above).
- f. TR071 – B.A. Mod Botany (Natural Sciences) Module BO3108 – Junior Sophister- Field Work and B.A. Mod Geology (Natural Sciences) Module GL3310 – Junior Sophister – Fieldwork** can be delivered in weeks 33 and 34 (revision weeks) but the annual examination of these students must be scheduled for weeks 37 and 38.

Patricia Callaghan
Academic Secretary

This is not an official minute of the Council meeting of the 11th February 2009

SCHOOL OF ENGINEERING				
<i>Academic Year Structure, 2009/2010</i>				
Calendar week	Week commencing	Outline Structure of Academic Year	Notes	
1	31-Aug-09	Supplemental Examinations	Statutory (Michaelmas) term begins 2 weeks earlier than at present. Supplemental examinations will require 2 weeks, as at present.	
2	07-Sep-09			
3	14-Sep-09	PG Registration		
4	21-Sep-09	UG New Entrant Registration/Freshers' Week		
5	28-Sep-09	Teaching Week 1 Registration continuing students	Michaelmas teaching term begins 2 weeks earlier than at present	
6	05-Oct-09	Teaching Week 2 Registration continuing students		
7	12-Oct-09	Teaching Week 3		
8	19-Oct-09	Teaching Week 4		
9	26-Oct-09	Teaching Week 5		
10	02-Nov-09	Teaching Week 6		
11	09-Nov-09	Teaching Week 7		Project/Assignment Week - Engineering
12	16-Nov-09	Teaching Week 8		Michaelmas term ends in Week 12
13	23-Nov-09	Teaching Week 9		
14	30-Nov-09	Teaching Week 10		
15	07-Dec-09	Teaching Week 11		
16	14-Dec-09	Teaching Week 12	Christmas vacation period between teaching terms 4 weeks (as at present)	
17	21-Dec-09			
18	28-Dec-09	Christmas Period		
19	04-Jan-10		Foundation Scholarship examinations	
20	11-Jan-10			
21	18-Jan-10	Teaching Week 1	Hilary term begins	
22	25-Jan-10	Teaching Week 2		
23	01-Feb-10	Teaching Week 3		
24	08-Feb-10	Teaching Week 4		
25	15-Feb-10	Teaching Week 5		
26	22-Feb-10	Teaching Week 6		
27	01-Mar-10	Teaching Week 7		Project/Assignment Week - Engineering
28	08-Mar-10	Teaching Week 8		
29	15-Mar-10	Teaching Week 9		
30	22-Mar-10	Teaching Week 10		
31	29-Mar-10	Teaching Week 11		Easter Week
32	05-Apr-10	Teaching Week 12	Hilary Term ends	
33	12-Apr-10	Revision - Trinity Week	Trinity Term begins	
34	19-Apr-10	Revision		
35	26-Apr-10	Annual Examinations 1	Annual Examination period: Four weeks at present followed by four weeks for marking,	
36	03-May-10	Annual Examinations 2		

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37	10-May-10	Annual Examinations 3	examiners' meetings, publication of results, Courts of First Appeal and Academic Appeals.
38	17-May-10	Annual Examinations 4	
39	24-May-10	Marking/Courts of Examiners/Results	
40	31-May-10	Marking/Courts of Examiners/Results	SS Court of Examiners' meeting
41	07-Jun-10	Marking/Courts of Examiners/Results	JS Court of Examiners' meeting
42	14-Jun-10	Marking/Courts of Examiners/Results	JF/SF Court of Examiners' meetings - Statutory (Trinity) term ends
43	21-Jun-10	Courts of First Appeal/Academic Appeals	
44	28-Jun-10		
45 to 52	05-Jul-10 to 23 August 10	Postgraduate dissertations/theses/Research 1-8	Eight weeks between end of statutory (Trinity) term and commencement of statutory (Michaelmas) term. This period is also used for writing up Masters dissertations and research theses due for submission in September.