



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

School of Social Sciences and Philosophy

# **B.A. TSM Economics Handbook 2017-2018**



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## **A Note on this Handbook**

This handbook applies to all students on the TSM Economics programme. It provides a guide to what is expected of you on this programme, and the academic and personal support available to you. Please retain for future reference.

The information provided in this handbook is accurate at the time of preparation. Any necessary revisions will be notified to students via email and the website.

Please note that, in the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in course handbooks, the provisions of the General Regulations will prevail.

August 2017

## Welcome Address from the Programme Coordinator

Dear Student,

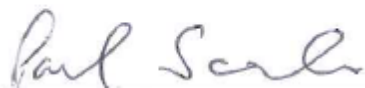
I am delighted to welcome you to the TSM programme, and I hope that you are enjoying Freshers' Week.

I am sure you will find Trinity is an excellent environment in which to study, affording you also the chance to participate in many societies and sports. The TSM programme combines the study of two disciplines, offering students a multitude of degree options across college. While mastering two subjects can at times be challenging, it is highly rewarding.

The Programme Handbook is a great source of information. It contains all the information you need about programme structure, module options, and college regulations. Your individual timetable, containing both your lecture and tutorial group information, will be available to you via your online student portal at [my.tcd.ie](http://my.tcd.ie) when you complete your programme registration.

I wish you every success with your studies and your time here in Trinity and I look forward to meeting you at the orientation meeting during Freshers' Week.

With best wishes,



Professor Paul Scanlon

Programme Coordinator, TSM Economics

August 2017

## **Welcome Address from the Programme Administrator**

Welcome to a new Academic year.

My name is Jessie Smith and I am the programme administrator for all students registered on the TSM Economics programme. If you have any administrative queries, you can email me at [econsec@tcd.ie](mailto:econsec@tcd.ie) or drop into the office (room 3014, Arts Building). The office is open Monday-Friday, from 9.00am – 5.00pm, with the exception of lunch hour 1.00 – 2.00pm.

Your individual timetable, containing both your lecture and tutorial group information, will be available to you via your online student portal at [my.tcd.ie](http://my.tcd.ie) when you complete your programme registration.

Please ensure you regularly check your Trinity email account as I will use this for all administrative correspondence relating to your Economics modules. In the meantime, enjoy the start of term and please do make contact if you have any queries.

Best wishes

Jessie Smith

Administrator, TSM Economics Programme

## Contact Details

Head of Department of Economics:	Professor Francis O'Toole	Email: <a href="mailto:fotoole@tcd.ie">fotoole@tcd.ie</a>
Economics TSM Coordinator:	Professor Paul Scanlon	Email: <a href="mailto:scanlop@tcd.ie">scanlop@tcd.ie</a>
Economics Socrates Coordinator:	Professor Agustín Bénétrix	Email: <a href="mailto:Econ.Exchange@tcd.ie">Econ.Exchange@tcd.ie</a>
Programme Administrator (UGrad):	Ms Jessie Smith	Email: <a href="mailto:econsec@tcd.ie">econsec@tcd.ie</a>

To view the complete list of staff members in the Department of Economics visit:

<http://www.tcd.ie/Economics/staff>

Programme website: <http://www.tcd.ie/Economics/undergraduate/tsm/>

School website: <http://www.tcd.ie/ssp/>



## Academic Year Structure

Cal. Wk	Dates 2017/18 (week beginning)	Outline Structure of Academic Year 2017/18	Notes
1	28-Aug-17	Supplemental Examinations	<b>Statutory Term (Michaelmas) begins</b>
2	04-Sep-17		
3	11-Sep-17		
4	18-Sep-17	Freshers' Week / Undergraduate Orientation Week	
5	25-Sep-17	Teaching Week 1	<b>Michaelmas Lecture Term begins</b>
6	02-Oct-17	Teaching Week 2	
7	09-Oct-17	Teaching Week 3	
8	16-Oct-17	Teaching Week 4	
9	23-Oct-17	Teaching Week 5	
10	30-Oct-17	Teaching Week 6 (Monday, Public Holiday)	
11	06-Nov-17	Teaching Week 7 - <b>Study Week</b>	
12	13-Nov-17	Teaching Week 8	
13	20-Nov-17	Teaching Week 9	
14	27-Nov-17	Teaching Week 10	
15	04-Dec-17	Teaching Week 11	
16	11-Dec-17	Teaching Week 12	<b>← Michaelmas Term ends Sunday 17 December 2017</b>
17	18-Dec-17	Christmas Period (College closed 22 December 2017 to 1 January 2018, inclusive)	
18	25-Dec-17		
19	01-Jan-18		
20	08-Jan-18	Foundation Scholarship Examinations	<b>Note:</b> it may be necessary to hold some exams in the preceding week.
21	15-Jan-18	Teaching Week 1	<b>Hilary Term begins</b>
22	22-Jan-18	Teaching Week 2	
23	29-Jan-18	Teaching Week 3	
24	05-Feb-18	Teaching Week 4	
25	12-Feb-18	Teaching Week 5	
26	19-Feb-18	Teaching Week 6	
27	26-Feb-18	Teaching Week 7 - <b>Study Week</b>	
28	05-Mar-18	Teaching Week 8	
29	12-Mar-18	Teaching Week 9	
30	19-Mar-18	Teaching Week 10 (Monday, Public Holiday)	
31	26-Mar-18	Teaching Week 11 (Friday, Good Friday)	
32	02-Apr-18	Teaching Week 12 (Monday, Easter Monday)	<b>← Hilary Term ends Sunday 8 April 2018</b>
33	09-Apr-18	Revision <b>Trinity Week (Monday, Trinity Monday)</b>	<b>Trinity Term begins</b>
34	16-Apr-18	Revision	
35	23-Apr-18	Revision	
36	30-Apr-18	Annual Examinations 1	<b>Annual Examination period:</b> Four weeks followed by five weeks for marking, examiners' meetings, publication of results, Courts of First Appeal and Academic Appeals.
37	07-May-18	Annual Examinations 2 (Monday, Public Holiday)	
38	14-May-18	Annual Examinations 3	
39	21-May-18	Annual Examinations 4	
40	28-May-18	Marking/Courts of Examiners/Results	
41	04-Jun-18	Marking/Courts of Examiners/Results (Monday, Public Holiday)	
42	11-Jun-18	Marking/Courts of Examiners/Results	
43	18-Jun-18	Marking/Courts of Examiners/Results/ Courts of First Appeal	
44	25-Jun-18	Courts of First Appeal/Academic Appeals	
45 to 52	02 Jul 2018 - 26 Aug 2018	Postgraduate dissertations/theses/Research 1-8	Eight weeks between end of statutory (Trinity) term and commencement of statutory (Michaelmas) term. This period is also used for writing up Masters dissertations and research theses due for submission in September. <b>← Ends Sunday 26 August 2018</b>

## Important Dates

<b>30 October 2017</b>	<b>Transfer Deadline for continuing JF and Non JF students – transfer back to JF year of a different course</b>
<b>06 October 2017 (Friday of TW 2.)</b>	Deadline for changing Module Choices - No further changes allowed
<b>01 November 2017</b>	Applications forms available to apply for Foundation Scholarship
<b>15 November 2017</b>	Deadline for applications to sit Foundation Scholarship
<b>Week of 13 November 2017</b>	Michaelmas Term Tests (likely to include Saturday 18 <sup>th</sup> November).
<b>Week of 08 January 2018</b> (possibility of some exams taking place in preceding week).	Foundation Scholarship Examinations
<b>Week of 05 March 2018</b>	Hilary Term Tests (likely to include Saturday 10 <sup>th</sup> March).
<b>09 April 2018</b>	Publication of Foundation Scholarship Examination Results
<b>27 April 2018</b>	Return of Module Choice Form
<b>30 April – 25 May 2018</b>	Annual Examination Period
<b>June 2018 – TBC</b>	Publication of Sophister Annual Examination Results
<b>June 2018 – TBC</b>	Publication of Freshman Annual Examination Results

## **Programme Information**

### **Introduction**

Taking Economics as a TSM student means that you study Economics as well as one other subject.

### **Economics Degree Options in TSM**

There are two ways to follow a TSM degree:

- Pattern A
- Pattern B

### **Studying Economics through Pattern A**

Pattern A students study the two subjects together for all four years. Geography, German, Mathematics or Sociology are available with Economics under Pattern A.

### **Studying Economics through Pattern B**

Pattern B students study the two subjects together for three years and under Pattern B specialise in one of these for the fourth year. Those choosing Economics as one of their subjects can combine it with Geography, German, Mathematics, Sociology, History, Philosophy, Psychology, Russian or Spanish.

Students who are reading a two-subject course according to Pattern B choose the subject which will be taken in the Senior Sophister year not later than the last day of Michaelmas teaching term in the Junior Sophister year. However, students intending to specialise in Economics in their Senior Sophister year should be aware of the requirement to take certain modules in their Junior Sophister year.

Economics teaching in the Freshman (first two) years emphasises the understanding of the basic principles of economics and the acquisition of the quantitative and analytical skills necessary for more in-depth study. The student will also receive instruction on how the modern economy works both from an Irish and a global perspective. In the Sophister (third and fourth) years, there are few compulsory modules. Students are therefore able to construct their own programme from a wide range of options.

## Module Choice Registration

It is your responsibility to ensure that you:

- take modules amounting to 60 ECTS during an academic year;
- that your selected modules meet the programme requirements;
- and that you meet the prerequisites for your chosen modules



This handbook outlines your module requirements for each year, and gives details of module prerequisites and programme requirements. Some of your modules may be core (you have to take them) and others are optional. You register your choice for the following academic year in May, but you can change your mind in the first and second week of Michaelmas term (second week of Hilary Term if the student has been away on Erasmus in their Michaelmas Term), bear in mind that lecturers will not be able to make special arrangements for you if you turn up to lectures for the first time in teaching week three: if you have doubts, attend all modules you are thinking about for the first weeks.

All Economics module choices must be registered with the [Programme Administrator](#) so that you will be included on examination lists. You should note that module changes will be subject to availability of places and timetable constraints. You must be aware that if you have a timetable clash, you may not be able to take your preferred module choice.

## Module Timetables

Lecture Timetables are published to your portal on [my.tcd.ie](http://my.tcd.ie) at least one week before the beginning of the academic year. Once you have registered, you can view your timetable on your student portal. Please check your timetable on the portal regularly as there may be changes to venues or lecture times, particularly at the start of term. You should also check your timetable for the whole year to make sure that you have no clashing lectures or tutorials and make contact with your [programme administrator](#) if you have any clashes.

## Plagiarism

If you copy another student's essay, engage someone to write your work, quote material from any published or electronic source without acknowledgement, or extensively paraphrase such material without acknowledgement, you have committed the offence of plagiarism. A mark of zero may be awarded.

The College's definition of plagiarism and specification of its consequences can be viewed here <http://tcd-ie.libguides.com/plagiarism>. These webpages are designed to help you to understand what plagiarism is and to employ the principles of academic integrity so as to avoid plagiarising. They also set out the regulations in Trinity relating to plagiarism offences and how they are dealt with. The College Calendar defines plagiarism, gives examples of the kinds of actions that are deemed to constitute plagiarism, and elaborates on the procedures for dealing with plagiarism cases. It is essential that you read the Calendar entry that is relevant to you as an undergraduate or postgraduate student.

The webpages also contain materials and advice on [citation styles](#) which are used to reference properly. You should familiarise yourself with the content of these pages. Your course handbook may also contain specific examples of referencing conventions in your discipline.

All students must complete our [Ready Steady Write plagiarism tutorial](#) and sign a declaration when submitting course work, whether in hard or soft copy or via Blackboard, confirming that you understand what plagiarism is and have completed the tutorial. If you read the information on plagiarism, complete the tutorial and still have difficulty understanding what plagiarism is and how to avoid it, please seek advice from your College tutor, your Course Director, your supervisor, or from [Student Learning Development](#).

## Programme Requirements and Module Information – TSM Students

### Junior Freshman (First) Year

Students must take modules equivalent to 30 ECTS. Students (with the exception of

[Economics/ Mathematics](#)) must take:

Code	Mandatory Modules (20 ECTS)	ECTS
EC1010	<a href="#">Introduction to Economics</a>	10
EC1030	<a href="#">Mathematics and Statistics</a>	10
Code	Optional Modules (10 ECTS)	ECTS
EC1040	<a href="#">Introduction to Economic Policy</a>	10
SO1310	<a href="#">Introduction to Sociology</a>	10
PO1603	<a href="#">Introduction to Political Science</a>	10
LA1240	Introduction to Law	10
SS1766	<a href="#">Introduction to Social Policy</a>	10

### Economics/Mathematics

Economics/ Mathematics students must take:

Code	Mandatory Modules (20 ECTS)	ECTS
EC1010	<a href="#">Introduction to Economics</a>	10
ST1251	<a href="#">Introduction to Statistics I</a>	5
ST1252	<a href="#">Introduction to Statistics II</a>	5
Code	Optional Modules (10 ECTS)	ECTS
EC1040	<a href="#">Introduction to Economic Policy</a>	10
SO1310	<a href="#">Introduction to Sociology</a>	10
PO1600	<a href="#">Introduction to Political Science</a>	10
LA1240	Introduction to Law	10
SS1766	<a href="#">Introduction to Social Policy</a>	10

## Senior Freshman (second) Year

Students must take modules equivalent to 30 ECTS and meet programme requirements.

Students (with the exception of Economics/Mathematics) must take:

Code	Mandatory Modules (30 ECTS)	ECTS
EC2010	<a href="#">Intermediate Economics</a>	10
EC2020	<a href="#">Economy of Ireland</a>	10
EC2040	<a href="#">Mathematical and Statistical Methods</a>	10

## Economics/Mathematics

Economics/ Mathematics students must take:

Code	Mandatory Modules (30 ECTS)	ECTS
EC2010	<a href="#">Intermediate Economics</a>	10
EC2020	<a href="#">Economy of Ireland</a>	10
SO2310	<a href="#">Introduction to Social Research</a>	10

## Junior Sophister (third) Year

Students must take modules equivalent to 30 ECTS and meet [programme requirements](#).

Students should consult the module descriptions for details of prerequisites.

Code	Modules (30 ECTS)	ECTS	Prerequisites	IRP
EC3010	<a href="#">Economic Analysis</a>	10	EC2010	
EC3021	<a href="#">Money and Banking</a>	10	EC2010	
EC3030	<a href="#">European Economy</a>	10	EC2010	
EC3040	<a href="#">Economics of Less Developed Countries</a>	10	None	
EC3050	<a href="#">Investment Analysis</a>	10	EC2010 <b>AND</b> EC2040	
EC3060	<a href="#">Economics of Policy Issues</a>	10	None	
EC3071	<a href="#">Industrial Economics: Competition, Strategy and Policy</a>	10	EC2010	
EC3080	<a href="#">Mathematical Economics</a>	10	EC2040	
EC3090	<a href="#">Econometrics</a>	10	EC2040	IRP

## Programme Requirements

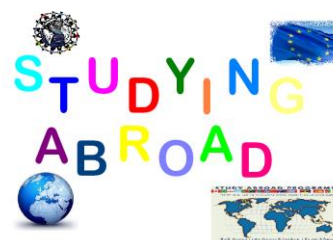
Students must take modules equivalent to 30 ECTS including:

- At least one of:
  - EC3010 – [Economic Analysis](#)
  - EC3021 – [Money and Banking](#)
  - EC3060 – [Economics of Policy Issues](#)
  - EC3090 – [Econometrics](#)
- Students intending to take their moderatorship part II in economics in Pattern B (single honor Economics) must take:
  - [EC3010](#) and
  - [EC3090](#).
- Mathematics/Economics students may not take EC3080. Such students are exempt from the EC2040 prerequisite for EC3050 and EC3090 and will be exempt from the EC3080 prerequisite in Senior Sophister for EC4090.
- Meet the requirement to complete an [Independent Research Project \(IRP\)](#), or dissertation, in either their Junior Sophister or Senior Sophister year.
- Students may take [Broad Curriculum](#) courses equivalent to 10 ECTS instead of one of their three economic module options.



## Erasmus/Study Abroad

In Junior Sophister year you may be permitted to satisfy the requirements of the year, in whole or in part, by study abroad under an approved Erasmus or college-wide international exchange programme approved by the Vice-President for Global Relations, with the assessment at the host university counting as part of your academic record in College. The maximum period for such study is one academic year and the minimum period is three months. Arrangements governing specific exchange programmes are made by the School, Department or Course Office concerned. See <https://www.tcd.ie/spp/undergraduate/study-abroad/> for more information on Economics study abroad opportunities.



## Senior Sophister (fourth and final) Year

Students in Senior Sophister year will follow either [Pattern A \(Joint Honor\)](#) or [Pattern B \(Single Honor\)](#).

### Pattern A – Joint Honor

Students must take two modules equivalent to 30 ECTS credits and meet programme requirements.

Code	Modules (30 ECTS)	ECTS	Prerequisites	IRP
EC4010	<a href="#">Economic Theory</a>	15	EC3010 and one of (EC3080 or EC3090)	IRP
EC4020	<a href="#">The World Economy</a>	15	EC2010	IRP
EC4041	<a href="#">Development Economics</a>	15	EC2010	IRP
EC4051	<a href="#">Economics of Financial Markets</a>	15	EC3050 and EC3090	IRP
EC4090 <sup>1</sup>	<a href="#">Quantitative Methods</a>	15	EC3080 and EC3090	IRP
EC4100	<a href="#">International Economics</a>	15	EC2010	IRP
EC4120	<a href="#">Economic &amp; Legal Aspects of Competition Policy</a>	15	EC2010	IRP

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<sup>1</sup> TSM Economics and Mathematics may only choose EC4090 as a mathematics module.

EC4150	<a href="#">Applied Economics</a>	15	EC2010	IRP
EC4160	<a href="#">History of Economic Thought and Ideology</a>	15	EC2010	IRP
EC4170	<a href="#">Topics in Political Economy</a>	15	EC2010	IRP

## Programme Requirements

- Meet the requirement to complete an [Independent Research Project \(IRP\)](#) or dissertation, in either their Junior Sophister or Senior Sophister year.
- Students should consult the module descriptions for details of prerequisites.
- Pattern A students may not take EC4130 Economics dissertation.

## Pattern B – Single Honor

Students must take modules equivalent to 60 ECTS credits.

Code	Modules (30 ECTS)	ECTS	Prerequisites	IRP
EC4010	<a href="#">Economic Theory</a>	15	EC3010 and one of (EC3080 or EC3090)	IRP
EC4020	<a href="#">The World Economy</a>	15	EC2010	IRP
EC4041	<a href="#">Development Economics</a>	15	EC2010	IRP
EC4051	<a href="#">Economics of Financial Markets</a>	15	EC3050 and EC3090	IRP
EC4090	<a href="#">Quantitative Methods</a>	15	EC3080 and EC3090	IRP
EC4100	<a href="#">International Economics</a>	15	EC2010	IRP
EC4120	<a href="#">Economic &amp; Legal Aspects of Competition Policy</a>	15	EC2010	IRP
EC4130	<a href="#">Dissertation</a>	15	EC2010 and EC3090	IRP
EC4150	<a href="#">Applied Economics</a>	15	EC2010	IRP
EC4160	<a href="#">History of Economic Thought and Ideology</a>	15	EC2010	IRP
EC4170	<a href="#">Topics in Political Economy</a>	15	EC2010	IRP

## Programme Requirements

- Meet the requirement to complete an Independent Research Project (IRP), or dissertation, in either their Junior Sophister or Senior Sophister year.

### Economics: Independent Research Project

Single honors students (including TSM Pattern B) will:

- (i) complete the 15 ECTS Dissertation module in Senior Sophister, having met the required pre-requisites (EC2010 and EC3090) and having achieved at least a II.1 in JS Economics; and/or,
- (ii) complete: (a) the 10 ECTS Econometrics module (EC3090) in the Junior Sophister year; or, (b) at least one of the below 15 ECTS modules in the Senior Sophister year (EC4010 Economic Theory, EC4020 World Economy, EC4041 Development Economics, EC4051 Economics of Financial Markets, EC4090 Quantitative Methods, EC4100 International Economics, EC4120 Economic and Legal Aspects of Competition Policy , EC4150 Applied Economics, EC4160 History of Economic Thought and Ideology and EC4170 Topics in Political Economy), each of which contains an independent research project element.

Joint honors students (including TSM Pattern A) will:

- (i) complete: (a) the 10 ECTS Econometrics module (EC3090) in the Junior Sophister year; or, (b) at least one of the below 15 ECTS modules in the Senior Sophister year (EC4010 Economic Theory, EC4020 World Economy, EC4041 Development Economics, EC4051 Economics of Financial Markets, EC4090 Quantitative Methods, EC4100 International Economics, EC4120 Economic and Legal Aspects of Competition Policy , EC4150 Applied Economics, EC4160 History of Economic Thought and Ideology and EC4170 Topics in Political Economy), each of which contains an independent research project element.

## **Examinations**

### **College Regulations**

For links and information regarding examinations please go to the [Academic Registry](#) website. There are a number of links available on this page which you may find helpful, including links to past papers for Economics. College General Regulations and information is available in the [College Calendar](#). TSM exam regulations are available here:

<http://www.tcd.ie/TSM/current/exam/regulations.php>

### **Permission to Defer/ Excused Absence from Annual Examination**

Freshmen in both Patterns and JS in Pattern A take the supplemental examination if they have an excused absence from all or part of the annual examination. The papers to be taken at the supplemental are determined by the following rules:

- Any paper(s) not taken at the annual examination for excused reasons must be taken at the supplemental;
- A grade of F2 in any paper taken at the annual examination implies that paper must be taken at the supplemental as supplemental examination;
- When a paper at the supplemental examination is being taken as a first attempt because of excused absence from the annual examination, work done during the year for which credit would normally be given will be taken into account as if it were the annual examination. Papers being repeated because of failure at the annual examination will not include credit for work done during the year.

### **Compensation**

For compensation regulations please see:

Junior Freshman: <http://www.tcd.ie/TSM/current/exam/jf.php>

Senior Freshman: <http://www.tcd.ie/TSM/current/exam/sf.php>

Junior Sophister: <http://www.tcd.ie/TSM/current/exam/js.php>

Senior Sophister: <http://www.tcd.ie/TSM/current/exam/ss.php>

## **Conduct of Examinations, Tests and other Credited Work**

Departmental staff adhere to the following procedures in relation to modules given to TSM Economics students.

- Where a test/essay/project counts towards the final mark, this fact is made known to students before the end of the second week of the teaching module in question. The extent to which it is taken into account, the arrangements should students have legitimate reasons to be excused from doing the relevant work at the appropriate time, and the penalties that attach to non-timely submission of such work will all be made clear to the students as early as possible, and not later than the end of the second week of the teaching module in question.
- Tests/essays/projects are handed back to students as quickly as the marking process will allow, and the gap between submission and return of work should never exceed six weeks.
- Examination papers will be a fair and reasonable reflection of the material covered during the year. Guidelines concerning the broad format of the paper, and the type of question to be set, will be provided to students as early as possible, often by reference to previous papers.
- If examiners and /or competent deputies are unable to be present at the examination, (e.g. due to exam taking place in multiple locations) they will be readily contactable by telephone.

## **Individual Papers in Economics**

Individual examination papers are graded using the following classifications.

I	70 -100
II.1	60 - 69
II.2	50 - 59
III	40 - 49
F1	30 - 39
F2	0 - 29

It is important to realise that the marks in individual papers/modules are essentially useful symbols for grading and ranking students in a subject in a consistent and equitable manner. For example, a mark of 40 means that the examiner is definite that this student should pass and a mark of 38 that the student should fail: if he/she is unsure, a mark of 39 would be returned and it is then left to the discretion of the Internal Court of Examiners, based on the overall examination performance of the student in Economics, as to whether or not to raise the mark to 40. In other words, the grade judgement determines the mark, rather than the reverse. This is what these numbers symbolise and they should be interpreted as such by students. You can see what each of these classifications mean in the [School of Social Sciences and Philosophy Marking scale](#)

### **Overall Grade in Economics**

For information on how the Overall grade in Economics for TSM is calculated please see the college Calendar; or TSM website <http://www.tcd.ie/TSM/current/exam>

### **Scholarship Examination**

The economics component of the examination consists of two 2¼-hour papers as follows:

Candidates in Economics and Mathematics will take Economics I and Economics II. Other TSM economics candidates will be asked to choose any two papers from Economics I, Economics II and Quantitative methods.

<http://www.tcd.ie/Economics/undergraduate/scholarship-exams/>

Papers include a compulsory general question(s). All papers carry equal weight.

### **Publication, Recheck, Appeal and Transcript of Results**

#### **Publication of Examination results**

Publication of results take place on dates as specified and agreed by the Programme Committee and are advised under [‘Important Dates’](#) of the Handbook and on the website. Results are published to your Student Portal [my.tcd.ie](http://my.tcd.ie).

#### **Re-checks**

You are entitled to discuss your performance with examiners after examination results have been published. Having discussed your performance with the examiner(s) and ascertained

that the mark in question was correctly calculated, you may ask that their results be re-considered if you have reason to believe

- a. that the examination paper contained questions on modules which were not part of the module prescribed for the examination, or
- b. that bias was shown by an examiner in marking the script.

Through your tutor, you may appeal to the Senior Lecturer. In submitting your case, you should state under which of (a) or (b) above the request is being made. If a mark is revised, the Director of the programme will be notified of the mark change by the relevant Director of Undergraduate Teaching and Learning of the School. The Director will, by reference to the Programme conventions, and with the permission of the Senior Lecturer, amend the relevant module result(s) and overall grade as appropriate.

### **Appeals**

You may appeal a decision of the Court of Examiners. The grounds for appeal must fall under *one or more* of the following categories: (i) the case of the appellant is not adequately covered by the ordinary regulations of the College, (ii) the regulations of the College were not properly applied in the appellant's case, or (iii) the appeal is *ad misericordiam*.

Appeals in the first instance must be made to the Dean of the Faculty of Arts, Humanity & Social Sciences.

As the Appeal Committee meets to hear these appeals within one week of the publication of results, it is imperative that you are present to obtain and consider results as soon as they become available.

Appeals should be made via electronic form by a student's tutor or, if the tutor is unavailable to act, by the Senior Tutor.

### **Transcripts**

**TSM Economics** students should request their Economics transcript by emailing [econsec@tcd.ie](mailto:econsec@tcd.ie). It is recommended that you make your transcript request with the Department of Economics **at least two weeks before** you come to pick it up (and more in advance if you would like it sent to you by post). Transcripts for the other TSM subject can be obtained by emailing the relevant subject office.

To make a transcript request, please include the following information:

1. Your Name
2. Your Student Number
3. Year and Course of Study

TSM Economics transcripts will include the set of grades that permit students to rise with their year and the set of grades that forms the basis of the award of the degree. The transcript will make explicit whether or not one or two sittings were required (however supplemental in a paper for which there was a deferral permitted from the annual session is not considered a separate sitting) and whether or not a year is repeated. The grades achieved on the second sitting will be clearly indicated. Where more than one sitting was required an overall grade will always be recorded as a Pass/Fail.

The Scholarship Examination is an exception to the above. The examination will not be reflected on the student transcript unless the student has obtained Scholarship, in which case such information, if requested, shall appear (by way of asterisk and explanation) below the grades for Senior Freshman year.

Transcripts are never issued to a third party, such as a parent or prospective employer without the consent of the person named on the transcript.



## General Information

### Student Data

Please note that due to data protection requirements Staff in the School of Social Sciences and Philosophy cannot discuss individual students with parents/guardians or other family members.

As the University considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, the University will not disclose personal data to the parents, guardians or other representatives of a student without the student's explicit consent. The University's preference is to receive written consent by way of email from the student. Without such consent the University will not release any details regarding students including details of their registration, attendance, results, fee payments etc.

[https://www.tcd.ie/info\\_compliance/data-protection/student-data/](https://www.tcd.ie/info_compliance/data-protection/student-data/)

### European Credit Transfer System (ECTS)

In order to improve transparency and comparability between degree programmes across Europe, the University has implemented an EU initiative called the European Credit Transfer System (ECTS) in its Undergraduate programmes.

The ECTS works on a yearly norm of 60 credits for a full-time course over one academic year where one credit represents 20-25 hours estimated student input. The measure of one academic year is 40 weeks from the start of Michaelmas Term to the end of the annual examination period. The TCD four-year honors degree is 240 ECTS. ECTS credits are a measure of student work. It includes attendance at lectures, tutorials, project work, completion of written assignments, private study time and examinations.

### My.tcd.ie - Checking Your Personal Student Record

My.tcd.ie allows students to view their own central student record containing all relevant information related to the course for which you are registered. To access



the system you will need your College username and network password.

If your personal student information is incorrect you should contact the Academic Registry (via email – [academic.registry@tcd.ie](mailto:academic.registry@tcd.ie)) stating your full name and student ID number. If your timetable module list is incorrect then you should notify the [Programme Administrator](#).

## **Blackboard**

Blackboard is the College online learning environment, where lecturers will generally give access to material like lecture notes and discussion forums. The use of Blackboard varies from module to module and individual lecturers will speak to you about the requirements for their module.

In order to access a module on Blackboard you should be registered to the module by your programme administrator.

## **Email**

All official email correspondence will be sent to TCD email addresses only. You should check your email on a regular basis. When emailing the Administration, students should include their TCD Student ID Number at all times.



## **Off-Books Regulations**

The Senior Lecturer may permit students who are in good standing to go 'off-books'. This may be for personal reasons or on medical grounds where to do so would be in the best interests of the student. 'Off-Books' students can be re-admitted to the College in a subsequent year only at the discretion of the Senior Lecturer. 'Off-Books' students suffering from ill-health who have allowed their names to go off the books can only be readmitted, even in the current academic year, at the discretion of the Senior Lecturer who may require a satisfactory certificate from a nominated medical referee. For further information please revert to the [College Calendar](#).

## **Repeat Years**

Students are not permitted to repeat a year more than once or repeat more than two separate years.

## Student Supports

The [Programme Administrator](#), is your first port of call for all general queries. There are additional supports in College as outlined below.

### Tutors

All undergraduate students are assigned a tutor when they are admitted to College. Your tutor, who is a member of the teaching staff, will give confidential advice on courses, discipline, examinations, fees and other matters and will represent you before the College authorities should the need arise. For more information please see

[https://www.tcd.ie/Senior\\_Tutor/faq/](https://www.tcd.ie/Senior_Tutor/faq/)

### Student 2 Student



From the moment that you arrive in College, right the way to your end of exams, Student 2 Student (S2S) is here to make sure that your first year is fun, engaging and a great foundation for the rest

of your time in Trinity. You will meet S2S mentors in Freshers' Week. They will keep in regular touch with you throughout your first year and invite you to events. They will also provide useful information about your course and what to look out for. Mentors are students who have been through the first year and know exactly what it feels like, so you never have to worry about asking them a question or talking to them about anything that is worrying you.

S2S also offers trained Peer Supporters if you want to talk confidentially to another student, or just to meet a friendly face for coffee and a chat. S2S is supported by the Senior Tutor's Office and the Student Counselling Service. See <http://student2student.tcd.ie> ; email: [student2student@tcd.ie](mailto:student2student@tcd.ie); telephone: (+353) 1 896 2438

### Disability Office

Further information on the College Disability Service can be found on their [website](#).

## Careers Advisory Service

What do you want to do? How will you get there? We are here to support you in answering these and other questions about your career.

### Junior and Senior Fresh Students

**Get Involved:** Remember that your course of study, extra-curricular activities, voluntary and part-time work all provide opportunities for developing skills and gaining an insight into your career preferences. In your Senior Fresh year, look out for short-term internship opportunities.

**MyCareer:** Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

### Junior Sophisters

**Attend class seminar:** Typically this takes place in Hilary term and includes information on applying for work experience and internships and postgraduate study.

**Get work experience:** The programme of summer work experience and internships is particularly relevant to Junior Sophisters. Personalise your MyCareer profile to receive email alerts tailored to your preferences.

**MyCareer:** Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

### Finalists and Senior Sophisters

**Meet Employers and/or Explore Further Study:** You may have decided to seek employment directly after graduation and many employers visit Dublin to actively seek out talented graduates. For others, further study may be their preferred option. Your MyCareer dashboard will keep you informed.

**Find Jobs:** Personalise your MyCareer profile to receive email alerts tailored to your interests.

**Attend class seminar:** Typically this takes place in Michaelmas term and includes information on applying for postgraduate study and jobs.

**GradLink Mentoring:** An opportunity to get advice and support from a Trinity graduate.

**Drop-In CV/ LinkedIn Clinics:** We also provide support at a practical level, helping you to improve your applications, which will benefit you in securing your future, whether in employment or further study.

**Practice Interviews:** A practice interview tailored to the job/ course of your choice with practical feedback.

**MyCareer:** Log in to MyCareer to keep abreast of jobs, study and careers events of interest to you.

## MyCareer

An online service that you can use to:

- Apply for opportunities which match your preferences - vacancies including research options
- Search opportunities- postgraduate courses and funding
- View and book onto employer and CAS events
- Submit your career queries to the CAS team
- Book an appointment with your Careers Consultant

Simply login to MyCareer using your Trinity username and password and personalise your profile.

## Careers Advisory Service

Trinity College Dublin, 7-9 South Leinster Street, Dublin 2

01 896 1705/1721 | Submit a career query through MyCareer



MyCareer:  
[mycareerconnect.tcd.ie](http://mycareerconnect.tcd.ie)



[TCD.Careers.Service](https://www.facebook.com/TCD.Careers.Service)



[TCDCareers](https://www.pinterest.com/TCDCareers)



[www.tcd.ie/  
Careers/students/postgrad  
uate/](http://www.tcd.ie/Careers/students/postgraduate/)



[@TCDCareers](https://twitter.com/TCDCareers)



[tinyurl.com/LinkedIn-  
TCD-Connecting](https://www.linkedin.com/company/TCD-Connecting)

## Opening Hours

**During term:** 9.30am - 5.00pm, Monday - Friday

**Out of Term:** 9.30am - 12.30pm & 2.15 - 5.00pm, Monday - Friday

## School of Social Science & Philosophy Policy Marking Scale<sup>2</sup>

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### First class honors I 70-100

First class honors in the School of Social Sciences and Philosophy and the School of Social Work and Social Policy is divided into grade bands which represent excellent, outstanding and extraordinary performances.

*A first class answer demonstrates a comprehensive and accurate answer to the question, which exhibits a detailed knowledge of the relevant material as well as a broad base of knowledge. Theory and evidence will be well integrated and the selection of sources, ideas, methods or techniques will be well judged and appropriately organised to address the relevant issue or problem. It will demonstrate a high level of ability to evaluate and integrate information and ideas, to deal with knowledge in a critical way, and to reason and argue in a logical way.*

### 70-76 EXCELLENT

First class answers (excellent) demonstrate a number of the following criteria:

- comprehensiveness and accuracy;
- clarity of argument and quality of expression;
- excellent structure and organization;
- integration of a range of relevant materials;
- evidence of wide reading;
- critical evaluation;
- lacks errors of any significant kind;
- shows some original connections of concepts and theories;
- contains reasoned argument and comes to a logical conclusion.

This answer does not demonstrate outstanding performance in terms of independence and originality.

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<sup>2</sup> As approved by the School of Social Sciences and Philosophy Executive Committee on 22 September 2014

### **77-84 OUTSTANDING**

In addition to the above criteria, an outstanding answer will show frequent original treatment of material. Work at this level shows independence of judgement, exhibits sound critical thinking. It will frequently demonstrate characteristics such as imagination, originality and creativity.

This answer does not demonstrate exceptional performance in terms of insight and contribution to new knowledge.

### **85-100 EXTRAORDINARY**

This answer is of a standard far in excess of what is expected of an undergraduate student. It will show frequent originality of thought, a sophisticated insight into the subject and make new connections between pieces of evidence beyond those presented in lectures. It demonstrates an ability to apply learning to new situations and to solve problems.

What differentiates a first class piece of work from one awarded an upper second is a greater lucidity, a greater independence of judgement, a greater depth of insight and degree of originality, more evidence of an ability to integrate material, and evidence of a greater breadth of reading and research.

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### **Second Class, First Division II.1 60-69**

*An upper second class answer generally shows a sound understanding of both the basic principles and relevant details, supported by examples, which are demonstrably well understood, and which are presented in a coherent and logical fashion. The answer should be well presented, display some analytical ability and contain no major errors of omissions. Not necessarily excellent in any area.*

Upper second class answers cover a wider band of students. Such answers are clearly highly competent and typically possess the following qualities:

- accurate and well-informed;

- comprehensive;
- well-organised and structured;
- evidence of reading;
- a sound grasp of basic principles;
- understanding of the relevant details;
- succinct and cogent presentation; and
- evaluation of material although these evaluations may be derivative.

One essential aspect of an upper second class answer is that it must have completely dealt with the question asked by the examiner. In questions:

- all the major issues and most of the minor issues must have been identified;
- the application of basic principles must be accurate and comprehensive; and
- there should be a conclusion that weighs up the pros and cons of the arguments.

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**Second Class. Second Division      II.2    50-59**

*A substantially correct answer which shows an understanding of the basic principles.*

Lower second class answers display an acceptable level of competence, as indicated by the following qualities:

generally accurate;

- an adequate answer to the question based largely on textbooks and lecture notes;
- clearly presentation; and
- no real development of arguments.

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**Third Class Honors      III    40-49**

*A basic understanding of the main issues if not necessarily coherently or correctly presented.*



Third class answers demonstrate some knowledge of understanding of the general area but a third class answer tends to be weak in the following ways:

- descriptive only;
- does not answer the question directly;
- misses key points of information and interpretation
- contains serious inaccuracies;
- sparse coverage of material; and
- assertions not supported by argument or evidence.

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**Fail F1 30-39**

*Answers in the range usually contain some appropriate material (poorly organised) and some evidence that the student has attended lectures and done a bare minimum of reading.*

*The characteristics of a fail grade include:*

- misunderstanding of basic material;
- failure to answer the question set;
- totally inadequate information; and
- incoherent presentation.

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**Bad Fail F2 0-29**

Answers in this range contain virtually no appropriate material and an inadequate understanding of basic concepts.