**TRANSFER from the MASTER’S to the PH.D. REGISTER**

With effect from 1 January 2004 , a complete form must be submitted to the Dean of Graduate Studies Office, Academic Registry, Trinity College, Dublin 2 for every student for whom transfer is being sought.

Please note that under NO circumstances will a request for transfer be considered without this document submitted and signed by the Director of Teaching and Learning (Postgraduate)

I seek the Dean’s approval for transfer to the Ph.D. register for the following student: Name (in CAPITALS):

I.D. Number:

Currently registered on:

Number of years on the Master’s register:\_

This transfer is being sought as of 1 September 20 or 1 March 20

State month and year of the student’s intended submission date:

Supervisor’s name:

Supervisor’s signature:

I would like to confirm that the transfer is being sought as a result of an academic assessment carried out in the School with respect to the student.

School:

Director of Teaching & Learning (Postgraduate) (Signature):

Director of Teaching & Learning (Postgraduate) (Name):

Date of submission to the Graduate Studies Office:

Date of approval:\_

Dean of Graduate Studies\_

Prof. Aideen Long

(please retain a copy for your records)