Trinity Alumni Spring Week Internship Bursary 2018-19
Essay Question and Guidelines

Essay Question

“Outline why you should be offered the Trinity Alumni Spring Week Internship Bursary” Max word count: 500 words.

Essay Guidelines

1. **Length**: 500 words max. (essays submitted with a word count greater than 500 words will not be accepted)

2. **Structure/Content/Style**: ensure that you incorporate all information listed below into your essay so as to allow objective and fair correction

What to include in your essay:

- **Name of Organisation** offering the Spring Week internship

- Most importantly, outline the **skills/knowledge** that you expect to gain from your internship and how this experience will help you with the development of your chosen Graduate Attribute/s (https://www.tcd.ie/TEP/graduateattributes.php)

- **Relevance** or application of skills learned to the remainder of your course of study and to your future career and life in general

- How receiving the Bursary **will benefit you**

- Please indicate if you are in receipt of the hardship fund/registered with TAP (Trinity Access Programmes)

Some tips!

- **Have, and hone, a main message.** Edit your introduction so that the point of your essay is clear.

- **Tell a story.** Cover who, what, when, where, how, and why. Make it personal. Share things you’ve done and seen, lessons you’ve learned, problems you’ve solved, etc.

Trinity Careers Service, November 2018
Make it concrete. Give examples, details, and metrics. Tell and show. Make it real. Deliver ‘aha’ moments for readers who may be scratching their heads.

Let your heart show. Where appropriate, share your feelings!

3. Your essay will be assessed based on the overall style and quality of writing including:

- Content
- Grammar
- Style
- Structure (incorporation of the items listed above throughout your essay)

4. How to submit your essay:

Once you have expressed an initial interest in the Bursary and uploaded proof of your spring week internship offer by January 25th 2019, you will be contacted by the Trinity Careers Service with instructions on how to upload your application essay to MyCareer. The deadline for application essays is March 1st, 2019.

Full details on the Bursary and how to apply are available at: https://www.tcd.ie/Careers/students/options/develop/internship.php#bursary

Terms and Conditions:
Please note that the Trinity Careers Service will pass a shortlisted selection of essays onto the bursary benefactors for them to make their final selection. You may be asked for your permission to share relevant contact details during this process.

If you are successful in receiving a Bursary you must:

- Complete your spring week internship and provide the Careers Service with evidence of such
- You will then need to write a short (max. 350 words) reflective essay on your experience
- You will be invited to attend a bursary award event before the end of this academic year.