



## Booking a Practice Interview

Practice interviews offer a great opportunity for you to get ready for a real job interview. This highly practical support helps to boost your confidence and increase your interviewing skills. During a practice interview an experienced Careers Consultant will take you through an interview scenario, asking you interview questions based on the job to which you are applying. After the practice interview you will receive feedback from the consultant.

This service is particularly beneficial for anyone who hasn't experienced an interview before, who has had a number of interviews without securing a job offer, or who hasn't attended an interview in a long time.

There will be approximately 20mins of questions then the Careers Consultant will give you feedback.

### When can I book a practice interview?

We offer a number of practice interview slots every week. This is a very popular service which can book up early. See [MyCareer](#) for availability of upcoming practice interviews.

During the COVID-19 period this service is being delivered remotely - for **students via Microsoft Teams** and for **graduates via Zoom**. Take some time before your booking to familiarise yourself with the requirements [on this site](#).

Some Practice Interviews may take longer than usual to facilitate due to the technical requirements and we appreciate your co-operation and patience.

### What do I need to submit for a practice interview?

As each interview is tailored to the specific needs of the student/graduate we require a number of documents to be **uploaded**, and the **booking form completed**, before a booking can be confirmed:

- **CV/Application Form** - whichever document you applied to the job with;
- **Job Description** - a detailed description (or advert) of the role you have applied for (a website link will not suffice).

### Is there a fee?

There is a non-refundable fee of €50.00 for graduates who are working and €25.00 for graduates looking for work, paid by cash but *all charges are currently suspended during the COVID-19 Emergency*.